

THE MINUTES THE REGULAR COUNCIL MEETING OF THE RURAL MUNICIPALITY OF BIG RIVER NO. 555 HELD ON SEPTEMBER 8, 2026 AT THE BIG RIVER COMMUNITY CENTRE, LOCATED AT 606 FIRST STREET NORTH, BIG RIVER, SASKATCHEWAN.

CALL TO ORDER

The meeting was called to order by Reeve Clint Panter at 9:09 a.m.

DELEGATIONS

10:00 a.m.	Aqua Real Time – Jeff & Chris
10:00 a.m.	Meada Wilson – Bylaw Enforcement
11:00 a.m.	Coby Wilson - PubWorks

PRESENT

ATTENDEES		Attendance				
Name	Position	I	T	E	Arrival	Absent
Clint Panter	Reeve	✓				
Doug Panter	Division 1	✓				
*Justin Sullivan	Division 2	✓				
Terence Olsen	Division 3	✓				
Maurice Denis	Division 4					✓
Dana Kennedy	CAO	✓				

*Deputy Reeve

Attendance: I – In person, T – Telephone, E – Electronic

Arrival time only entered if Member was not present when the meeting called to order.

26-09-001 APPROVAL OF AGENDA

OLSEN: That the September 8, 2026, agenda be accepted for reference purposes.

CARRIED

26-09-002 MINUTES

C PANTER: That the minutes of the regular meeting of Council held August 10, 2026, be approved as amended and the special meeting of Council held August 21, 2026, be approved as presented.

CARRIED

26-09-003 STATEMENT OF FINANCIAL ACTIVITIES

D PANTER: That the Statement of Financial Activities and the Bank Reconciliations for the month of August 2026 be accepted as presented.

CARRIED

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26-09-004 LIST OF ACCOUNTS

SULLIVAN: That the list of accounts totaling \$281,234.96 as per attached be approved as presented.

CARRIED

26-09-005 COUNCIL INDEMNITY & OTHER INVOICES

OLSEN: That the following accounts be approved for payment and added to the next list of accounts presented to Council:

Clint Panter	Council Indemnity/Mileage	\$ 545.60
Doug Panter	Council Indemnity/Mileage	\$ 601.60
Justin Sullivan	Council Indemnity/Mileage	\$ 472.00
Maurice Denis	Council Indemnity/Mileage	\$ 291.20
Terence Olsen	Council Indemnity/Mileage	\$ 300.00
SMHI	Municipal Hail Collected	\$ 6,319.87

CARRIED

Reeve Clint Panter declared a conflict of interest as he is an employee of Len's Trucking Ltd. and left the Council Chambers at 9:22 a.m.

Deputy Reeve Justin Sullivan assumed the chair.

26-09-006 LEN'S TRUCKING

D PANTER: That the invoices from Len's Trucking Ltd. totaling \$39,168.78 be approved as presented.

CARRIED

Reeve Clint Panter returned to Council Chambers at 9:23 a.m. and resumed the chair.

26-09-007 GO IN CAMERA – 9:23 A.M.

SULLIVAN: That the time being 9:23 a.m., Council closes a portion of this meeting to the public to go in camera under the authority of Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*, to discuss legal matters, the public gallery be vacated and those present for this closed session be CAO Dana Kennedy, Reeve Clint Panter, Councilors; Doug Panter, Justin Sullivan, and Terence Olsen.

CARRIED

Reeve Clint Panter reconvened the meeting at 9:29 a.m.

CA
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26-09-008 TLE - AHTAHKAKOOP CREE NATION - GR FILE NO. 838.037.1

D PANTER: That Council of the Rural Municipality of Big River No. 555 advise the Ministry of Government Relations that Council has no issues with any municipal roadway within the land selected NW 6-55-5 W3, NE 7-55-5 W3, SW 18-55-5 W3, & SE 10-55-6 W3 by Ahtahkakoop Cree Nation for Reserve status consideration.

CARRIED

26-09-009 AQUATIC HABITAT PROTECTION PERMIT – SHORES ON COWAN

C PANTER: That Council has no objections to the Aquatic Habitat Protection Permit application related to clearing trees and brush along shore line and a path located on MR1 Plan 101926728 going to Lot 7 Blk 101 Plan 101926728.

CARRIED

26-09-010 NOTICE OF COMPLIANCE – LOT 16 BLOCK 03 PLAN 00B14292 – JOHN DUNN ESTATES

OLSEN: That the CAO issue a Notice of Compliance to the owners of Lot 16, Block 03, Plan 00B14292 regarding the unauthorized clearing and placement of fill on Environmental Reserve ER1, requiring the removal of the fill and restoration of the Environmental Reserve and natural drainage.

CARRIED

DELEGATION – Jeff & Chris – Aqua Real Time

Jeff and Chris from Aqua Real Time appeared before Council via Microsoft Teams to present information on the company's real-time water-quality monitoring systems, including technology for the early detection and ongoing monitoring of algae, cyanobacteria and other changes in lake water quality. (10:05 a.m. to 10:31 a.m.)

DELEGATION – Meada Wilson – Parcel E

Meada Wilson appeared before Council to discuss the bylaw enforcement matter concerning Parcel E. She advised that compliance with the RM's Order had been completed and expressed concerns regarding the enforcement process. (10:32 a.m. to 10:50 a.m.)

26-09-011 LIFESTYLE BREAK 10:50 A.M.

C PANTER: That we take a 5-minute lifestyle break.

CARRIED

Reeve C Panter reconvened the meeting at 10:55 a.m.

Justin Sullivan left Council Chambers at 10:57 a.m.

Justin Sullivan returned to Council Chamber at 10:58 p.m.

CA
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26-09-012 REQUEST TO PURCHASE LANDLOCK LAND – PT NW 27 55 06 W3 EXT 2

OLSEN: That Council approve the request to purchase Parcel No. 166020117, being Pt NW 27-55-06 W3, Ext. 2, with the understanding that the parcel is landlocked and that the Rural Municipality of Big River No. 555 will not provide road access to the property.

CARRIED

PUBLICWORKS REPORT - Foreman Coby Wilson

Foreman C Wilson met with Council to discuss operations from the previous month. (11:00 a.m. to 11:40 a.m.)

Reeve Clint Panter and Division 1 Councilor Doug Panter declared a conflict of interest as they are owners of the effected lands and left the Council Chambers at 11:41 a.m.

Councilor Justin Sullivan assumed the chair.

26-09-013 TEMPORARY GATE – ORA 76-56-06-3

SULLIVAN: That Council has no objection to the request to place a temporary gate across Range Road 3061 between Township Road 560 & 561, for the purpose of preventing buffalo from entering and damaging adjacent crops.

CARRIED

Reeve Clint Panter and Division 1 Councilor returned to Council Chambers at 11:44 a.m. and Reeve Clint Panter resumed the chair.

26-09-014 REQUEST TO BUILD ROAD – ORA 34-55-07-3

C PANTER: That Council approve the request to construct approximately one-half mile of road on Range Road 3074, between Township Roads 553 and 554, subject to the applicant entering into a servicing agreement with the Municipality; that the road be constructed in accordance with Schedule "B" – Construction Specifications and entirely at the applicant's cost; that the required Letter of Credit and liability insurance be provided before construction begins; and that the CAO provide Council with a draft road construction/servicing agreement, with Schedule "A" identifying the road location attached, to be reviewed at the October 13, 2026 regular meeting of Council.

CARRIED

Terry Olsen left Council Chambers at 11:55 a.m.

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26-09-015 DEVELOP WALKING PATH - MB1 – LAKESHORE RV

C PANTER: That Council authorize the establishment of a pedestrian walking path not exceeding 1.5 meters in width through MB1 at Lakeshore RV, subject to confirmation that the path will not interfere with the purpose of the municipal buffer; and that participating residents be permitted, under written authorization acceptable to the Administrator, to clear underbrush using hand tools only, with no removal of trees and no use of motorized equipment, grading, excavation or placement of fill; and that the path remain open for public pedestrian use, with any unauthorized ATV or other motorized vehicle use referred to the Community Safety Officer or police for enforcement.

CARRIED

Terry Olsen returned to Council Chamber at 11:58 a.m.

26-09-016 RECESS FOR LUNCH – 11:58 a.m.

C PANTER: That Council recess for lunch for one hour.

CARRIED

Reeve Clint Panter reconvened the meeting at 12:57 p.m.

26-09-017 SUSPEND MEETING FOR PUBLIC HEARING – 1:00 P.M.

C PANTER: That Council suspend meeting for public hearing.

CARRIED

Reeve Clint Panter reconvened the meeting at 1:07 p.m.

26-09-018 MARSHALS SERVICES

C PANTER: That the Saskatchewan Marshals Service be invited to attend the October 13, 2026, Regular Meeting of Council.

CARRIED

26-09-019 SARM MIDTERM CONVENTION – NOV 18 & 19, 2026

OLSEN: That the Division 1 and Division 3 Councillors, along with one newly elected or re-elected official, be authorized to attend the SARM Midterm Convention on November 18 and 19, 2026, with the Division 1 and Division 3 Councillors appointed as voting delegates and all related expenses paid by the Municipality.

CARRIED

26-09-020 HUMAN RESOURCE WORKSHOP

SULLIVAN: That CAO Dana Kennedy be authorized to attend the Human Resource Workshop in Prince Albert on October 22 and 23, 2026, with registration and related expenses paid by the Municipality.

CARRIED

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26-09-021 RMAA 'A' CERTIFICATE APPLICATION

D PANTER: That Council approve CAO Dana Kennedy's application for a Rural Class "A" Certificate of Qualification and that the Municipality pay the \$700 application fee.

CARRIED

Terry Olsen left Council Chambers at 1:27 p.m.
Terry Olsen returned to Council Chamber at 1:29 p.m.

26-09-022 PARKLAND EMO ADVISORY COMMITTEE APPOINTMENT

C PANTER: That Councillor Doug Panter be appointed as the Municipality's representative to the Parkland EMO Advisory Committee and Councillor Justin Sullivan be appointed as the alternate representative.

CARRIED

26-09-023 TELPAY AGREEMENT RENEWAL

C PANTER: That Council approve the renewal of the Telpay Agreement and authorize the Reeve and CAO to sign the agreement on behalf of the Municipality.

CARRIED

26-09-024 RFNOW – PHASE 1 CUSTOMER APPROVALS

OLSEN: That Council acknowledge and approve RFNow Inc.'s Phase 1 customer list and grant permission to construct service connections to the identified customers within the Municipality, as presented.

CARRIED

26-09-025 FIRE EDUCATION & SAFETY POLICY – OH&S

OLSEN: That Council acknowledge the Fire Education and Safety Policy, as approved by the Occupational Health and Safety Committee.

CARRIED

26-09-026 APPROACH QUESTION – LOT 20, BLOCK 100, PLAN 102085264 – SHORES ON COWAN

C PANTER: That the approach request for Lot 20, Block 100, Plan 102085264, Shores on Cowan, be tabled pending further information.

CARRIED

26-09-027 APPROACH REQUEST – LOT 9 BLK 1 PLAN 102054147 – SOUTH STONEY

C PANTER: That the applicant be advised to submit a revised application for one approach only at Lot 9 Blk 1 Plan 102054147, South Stoney.

CARRIED

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26-09-028 APPROACH REQUEST – LOT 1 BLK 4 PLAN 101962212 – JOHN DUNN ESTATES

SULLIVAN: That Council deny the approach request for Lot 1, Block 4, Plan 101962212, John Dunn Estates; and, subject to confirmation that no further appeal was filed and that the property remains non-compliant, authorize the Development Officer to instruct legal counsel to apply to the Court of King's Bench pursuant to subsection 242(10) of *The Planning and Development Act, 2007*, for an order directing the owner to comply with the March 8, 2024 Order to Comply, including removal of the building.

CARRIED

26-09-029 LOT CONSOLIDATION – LOT 9 & 10 BLOCK 4 PLAN 82B12420 -PICKEREL POINT

OLSEN: That the Council of the Rural Municipality of Big River No. 555 has no objection to the registered landowners applying to Information Services Corporation, within 90 days of this resolution, to consolidate Lots 9 and 10, Block 4, Plan 82B12420, Pickerel Point, with the consolidated parcel to be designated Lot 9A.

CARRIED

26-09-030 APPROACH REQUEST – LOT 28A, BLOCK 102, PLAN 102467336 – SHORES ON COWAN

C PANTER: That following Council's previous consideration of the approach request in July and August 2026, the registered landowner's absence from the scheduled August 10, 2026, site meeting after written notice was provided, and the subsequent completion of a legal boundary survey arranged by the Municipality, Administration be directed to arrange a further on-site meeting with the registered landowner to review the existing approach and culvert installation, potential drainage impacts on the municipal road, and the results of the completed survey; and that the date, time and municipal representatives attending the meeting be determined at the CAO's discretion, with notice provided to the registered landowner by registered mail.

CARRIED

26-09-031 BYLAW 26-08-01- COMMUNITY STORAGE FACILITY – 2ND READING

SULLIVAN: That Bylaw No. 26-08-01, being a bylaw to amend Zoning Bylaw No. 23-01-02 to allow a Community Storage Facility as a discretionary use in the Lakeshore Residential District, be read a second time.

CARRIED

26-09-032 BYLAW 26-08-01 – COMMUNITY STORAGE FACILITY –3RD READING

OLSEN: That Bylaw No. 26-08-01, being a bylaw to amend Zoning Bylaw No. 23-01-02 to allow a Community Storage Facility as a discretionary use in the Lakeshore Residential District, be read a third time, adopted, sealed and signed by the Reeve and CAO.

CARRIED

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26-09-033 SEASONAL JOB POSTING

SULLIVAN: That the Division 2 Councillor contact Wayne Kennedy to arrange a mutually convenient date and time to discuss potential seasonal employment with the Municipality.

CARRIED

26-09-034 RIP RAP

SULLIVAN: That Public Works be authorized to haul riprap from Section 35-55-06-W3 to the stockpile located in the municipal shop yard.

CARRIED

26-09-035 PINTLE TRAILER TENDER

OLSEN: That Council acknowledge that no tenders were received for the 2026 Pintle Trailer Tender.

CARRIED

26-09-036 REPORTS

D PANTER: That the maintenance and committee reports be acknowledged and filed.

CARRIED

26-09-037 CORRESPONDENCE

C PANTER: That the following correspondence be received and filed.

1. 6th Annual Modular, Prefab & Construction Tech Senate
2. Bylaw Training
3. Notice of Assessment 4E-53
4. PARCS Conference
5. SAW August Newsletter
6. Strong Governance Starts Here – Webinar Series Begins Sept. 8

CARRIED

26-09-038 ADJOURNMENT – 3:43 p.m.

SULLIVAN: That this meeting be adjourned.

CARRIED



Reeve – Clint Panter

CAO – Dana Kennedy