



**Town of Big River
Meeting Minutes
August 17, 2026 – Regular Meeting**

The regular meeting of the Council of the Town of Big River was held in the Administrator's Office at, 606 1st Street North, on August 17, 2026, at 8:00 a.m.

Present:

Mayor: Chad Dunn
Councillors: Lana Meyers
Shirley Schwab
Administrator: Noreen Olsen
Absent: Timothy Krawetz
Greg Sundby

CALL TO ORDER

A quorum being present, Mayor Chad Dunn called the meeting to order at 8:00 a.m.

AGENDA

RES#191/26

Schwab: THAT the August 17, 2026, Agenda be adopted with the power to add.
Carried.

ABANDONMENT OF POLL – COUNCILLOR TIMOTHY KRAWETZ

RES#192/26

Meyers: THAT Council acknowledges that, pursuant to Section 82 of *The Local Government Election Act, 2015*, the nomination of Timothy Krawetz for the office of Councillor for the Town of Big River was declared elected by abandonment of poll.
Carried.

OATH OR AFFIRMATION – MEMBER OF COUNCIL

RES#193/26

Schwab: In accordance with section *The Municipalities Act Section 94*, THAT it be acknowledged that Councillor Timothy Krawetz has taken an official oath in the prescribed form, which is attached to and forming a part of these minutes.
Carried.

PUBLIC DISCLOSURE STATEMENT

RES#194/26

Meyers: In accordance with *The Municipalities Act Section 142*, THAT it be acknowledged that Councillor, Timothy Krawetz has signed his Municipal Public Disclosure Statement in the prescribed form, which is attached to and forming a part of these minutes.
Carried.

ADMINISTRATOR'S REPORT

RES#195/26

Schwab: THAT the Administrator's Report be accepted as presented.
Carried.

MAINTENANCE AND SEWER & WATER REPORTS

Maintenance Foreman, Terry Olsen attended the meeting from 8:35 a.m. to 9:35 a.m.



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RES#196/26

Schwab: THAT the Sewer and Water and Maintenance reports to July 31, 2026, be accepted.
Carried.

DELEGATIONS

Big River RCMP Detachment Sergeant Christopher Doctor attended the meeting from 10:00 a.m. to 11:00 a.m.

APPROVAL OF MINUTES

RES#197/26

Meyers: THAT the minutes of July 17, 2026, Regular Meeting be adopted as presented.
Carried.

RES#198/26

Dunn: THAT the minutes of July 29, 2026, Special Meeting be adopted as presented.
Carried.

BUSINESS ARISING FROM THE MINUTES

REQUEST FROM BIG RIVER LEGION NO. 136 TO CLOSE A PORTION OF MAIN STREET FOR 100TH ANNIVERSARY EVENT

RES#199/26

Schwab: THAT the Council of the Town of Big River has no objection to the request from the Big River Legion No. 136 to temporarily close the portion of Main Street between 2nd Avenue and 3rd Avenue on Saturday, August 29, 2026, from 11:00 a.m. to 4:00 p.m., to accommodate the Legion's 100th Anniversary celebrations, and THAT the street closure will be in effect during this time to allow for a street/yard sale and other anniversary events to be held on Main Street.
Carried.

STATEMENT OF FINANCIAL ACTIVITIES AND BANK RECONCILIATION

RES#200/26

Meyers: THAT the Statement of Financial Activities for the month of July 2026 be acknowledged.
Carried.

RES#201/26

Meyers: THAT the Bank Reconciliation for the month of July 2026 be acknowledged.
Carried.

RES#202/26

Schwab: THAT the Journal Entries for the month of July 2026 be acknowledged.
Carried.

ACCOUNTS FOR APPROVAL

RES#203/26

Meyers: THAT accounts for approval, including EFT payments No. 365 to 387 and cheques No. 22351 through 22360 totaling \$123,290.17, plus Town of Shellbrook in the amount of



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\$2,840.37, Roxanne Carrillo in the amount of \$340.00, and Flocor in the amount \$75,074.77 of be authorized for payment.
Carried.

Council recessed from 9:41 a.m. to 9:52 a.m.

CORRESPONDENCE

BIG RIVER HOUSING AUTHORITY – CHAIR APPOINTMENT

RES#204/26

Schwab: THAT Council receive and acknowledge the correspondence from Saskatchewan Housing Corporation regarding Ministerial Order 429/26 and the appointment of Donna Gillbert as Chair of the Big River Housing Authority, for information.
Carried.

R.M. OF BIG RIVER NO. 555 COUNCIL RESOLUTIONS

RES#205/26

Schwab: THAT the resolutions from the R.M. of Big River No. 555 July and August 2026 Council meetings be acknowledged.
Carried.

RES#206/26

Meyers: THAT Correspondence be filed as presented.
Carried.

BOARDS/COMMITTEE REPORTS

BIG RIVER AND DISTRICT RECREATION AND CULTURAL BOARD – APPOINTMENT

RES#207/26

Schwab: THAT Chad Dunn be appointed to the Big River and District Recreation and Cultural Board on an interim basis, until appointments are made for the new year of 2027.
Carried.

MAIN HALL KITCHEN CONVECTION BAKE OVEN

RES#208/26

Meyers: THAT the quote for the purchase of a convection oven in the amount of \$7,131.75 from Russell Hendrix be approved; and THAT the Town proceed with the purchase and payment of the invoice be made to the Big River and District Recreation and Cultural Board less the applicable GST.
Carried.

BIG RIVER HEALTH IMPROVEMENT COMMITTEE

RES#209/26

Schwab: THAT Chad Dunn be appointed to the Big River Health Improvement Committee on an interim basis, until appointments are made for the new year of 2027.
Carried.



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CBC BLOOD ANALYZER FUNDRAISING FUNDS

RES#210/26

Meyers: THAT Council acknowledge the successful fundraising of \$45,543.00 for the CBC analyzer; and THAT upon receipt of the invoice, payment be authorized from the funds raised; and THAT any remaining funds after payment of the CBC analyzer, be transferred to the Big River Health Care Fund Account.
Carried.

NURSE PRACTITIONER INCENTIVE AGREEMENT – FINAL ANNUAL PAYMENT

RES#211/26

Schwab: THAT, Council acknowledge the recommendation of the Big River Health Improvement Committee regarding the Nurse Practitioner Incentive Agreement with Alexandra Pond and authorize the final annual installment of \$4,000.00 to be paid in August 2026, completing the three-year incentive commitment totaling \$12,000.00.
Carried.

FIRE DEPARTMENT OPEN HOUSE

RES#212/26

Meyers: THAT, in conjunction with the R.M. of Big River No. 555, burgers and related supplies be provided to hold a Fire Hall Open House.
Carried.

1978 INTERNATIONAL FIRE TRUCK

RES#213/26

Schwab: That once the 1978 International Fire Truck is no longer required by the Town, the vehicle be disposed of by public tender.
Carried.

COMPRESSOR REPLACEMENT – WATER TREATMENT PLANT AND FIRE HALL

RES#214/26

Meyers: THAT Council approve the purchase of a new compressor for the Water Treatment Plant to better meet the operational requirements of the facility; and THAT the existing compressor at the Water Treatment Plant be transferred to the Fire Hall to replace the compressor that has broken down.
Carried.

RES#215/26

Schwab: THAT the Board/Committee Reports be filed as presented.
Carried.

Council recessed from 12:00 p.m. to 1:00 p.m.



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OLD BUSINESS

**PROPOSED MUNICIPAL HERITAGE PROPERTY DESIGNATION – 110 3RD AVENUE SOUTH
RES#216/26**

Schwab: THAT Council received a written objection regarding the proposed Municipal Heritage Property designation of 110 3rd Avenue South and refer the matter to the Saskatchewan Heritage Property Review Board in accordance with *The Heritage Property Act*, with Administration directed to coordinate the required referral.
Carried.

NEW BUSINESS

LOT CONSOLIDATION REQUEST

105 3RD AVENUE SOUTH – LOT 8, BLOCK 7, PLAN AA4863 – PARCEL NO. 131122235

107 3RD AVENUE SOUTH – LOT 7, BLOCK 7, PLAN AA4863 – PARCEL NO. 131122224

RES#217/26

Meyers: THAT the Council of the Town of Big River has no objection to the consolidation of the following parcels of land, and the landowner is responsible for making an application to Information Services Corporation, within 90 days of this permission, to consolidate residential lots located at:

- 105 3rd Avenue South– Lot 8, Block 7, Plan AA4863 – Parcel No. 131122235
- 107 3rd Avenue South – Lot 7, Block 7, Plan AA4863 – Parcel No. 131122224

Carried.

**18TH ANNUAL SASKATCHEWAN FEDERATION OF POLICE OFFICERS ANNUAL CRIME
PREVENTION GUIDE ADVERTISEMENT**

RES#218/26

Meyers: THAT a 2.2” x 1.8” color logo be advertised in the 2026 Crime Prevention Guide at a cost of \$285.00; this year’s publication will focus on “Suicide Prevention Awareness”, designed to help prevent suicides by recognizing the signs and behaviors of children and adults that may be at risk.
Carried.

THE PROVINCIAL TRAFFIC SAFETY FUND GRANT

RES#219/26

Meyers: THAT application be made to the Provincial Traffic Safety Fund Grant program for the “*Sidewalk Completion and Cycling Lane Connection*” to improve safety for vulnerable road users by completing the existing sidewalk and constructing a paved cycling lane, providing improved connectivity and safer travel for pedestrians and cyclists.
Carried.

LETTER OF APPROVAL FOR SPECIAL OCCASION PERMIT

VOYAGEUR DAYS CULTURAL EVENT

RES#220/26

Schwab: THAT the Council of the Town of Big River has no objection to the issuance of a Special Occasion Permit from SLGA to be issued to Big River Metis Local No. 59 for the “*Voyageur Days Cultural Event*” to take place at the Big River Regional Park at Cowan Lake within a 60’ x 40’ tent with a 40’ x 40’ fenced off area outside of the tent north of the washrooms, on Saturday, September 19th, 2026, from 12:00 p.m. to 5:00 p.m.
Carried.



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APPOINTMENT OF AUDITOR FOR 2026 YEAR

Res#221/26

Schwab: THAT the Council of the Town of Big River appoint BDO Canada LLP to perform the 2025 audit for the Town of Big River for the quoted amount of \$18,533.00, plus taxes.
Carried.

SASKTEL CELLULAR COVERAGE LETTER

RES#222/26

Dunn: THAT Council acknowledge the joint letter from the Town of Big River and the Rural Municipality of Big River No. 555, dated July 23, 2026, requesting action from the Government of Saskatchewan and SaskTel regarding inadequate cellular service in the Big River region, and continue lobbying the Government of Saskatchewan and SaskTel to improve cellular service in the Big River area.
Carried.

AUTHORIZING THE PURCHASE OF A 2015 FORD F-150

RES#223/26

Schwab: THAT Council approves the purchase of a 2015 Ford F-150 for \$14,000.00, subject to the Town Foreman inspecting the truck and determining that it is in satisfactory condition and suitable for the Town's use; and THAT if approved by the Town Foreman, the Town is authorized to proceed with the purchase.
Carried.

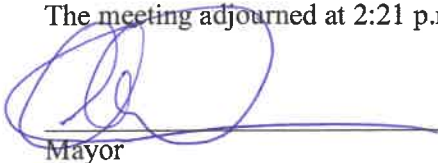
BYLAWS

NEXT MEETING DATE

September 14, 2026 @ 8:00 a.m.

ADJOURNMENT

The meeting adjourned at 2:21 p.m.


Mayor


Administrator