

THE MINUTES OF THE RESCHEDULED REGULAR COUNCIL MEETING OF THE RURAL MUNICIPALITY OF BIG RIVER NO. 555 HELD ON AUGUST 10, 2026 AT THE BIG RIVER COMMUNITY CENTRE, LOCATED AT 606 FIRST STREET NORTH, IN BIG RIVER, SASKATCHEWAN.

CALL TO ORDER

The meeting was called to order by Reeve Clint Panter at 9:01 a.m.

DELEGATIONS 11:00 a.m. Coby Wilson
 2:00 p.m. WSP - RIRG

PRESENT

ATTENDEES		Attendance				
Name	Position	I	T	E	Arrival	Absent
Clint Panter	Reeve	✓				
Doug Panter	Division 1	✓				
*Justin Sullivan	Division 2	✓				
Terence Olsen	Division 3	✓				
Maurice Denis	Division 4	✓				
Dana Kennedy	CAO	✓				

*Deputy Reeve

Attendance: I – In person, T – Telephone, E – Electronic

Arrival time only entered if Member was not present when the meeting called to order.

26-08-001 APPROVAL OF AGENDA

SULLIVAN: That the August 10, 2026, agenda be accepted for reference purposes.

CARRIED

26-08-002 MINUTES

D PANTER: That the minutes of the regular meeting of Council held July 6, 2026, and the special meeting of Council held July 9, 2026, be approved as presented.

CARRIED

26-08-003 STATEMENT OF FINANCIAL ACTIVITIES

C PANTER: That the Statement of Financial Activities and the Bank Reconciliations for the month of July 2026 be accepted as presented.

CARRIED

26-08-004 LIST OF ACCOUNTS

D PANTER: That the list of accounts totaling \$271,918.38 as per attached be approved as presented.

CARRIED

26-08-005 COUNCIL INDEMNITY & OTHER INVOICES

C PANTER: That the following accounts be approved for payment and added to the next list of accounts presented to Council:

Clint Panter	Council Indemnity/Mileage	720.00
Doug Panter	Council Indemnity/Mileage	739.20
Justin Sullivan	Council Indemnity/Mileage	829.80
Maurice Denis	Council Indemnity/Mileage	742.40
Terence Olsen	Council Indemnity/Mileage	656.00
Affinity Credit Union	Tax Property Over Payment	33.15
Dana Kennedy	Mileage	1,564.00
		CARRIED

Reeve Clint Panter declared a conflict of interest as he is an employee of Len's Trucking Ltd. and left the Council Chambers at 9:29 a.m.

Deputy Reeve Justin Sullivan assumed the chair.

26-08-006 LEN'S TRUCKING

D PANTER: That the invoices from Len's Trucking Ltd. totaling \$102,511.73 be approved as presented.
CARRIED

Reeve Clint Panter returned to Council Chambers at 9:30 a.m. and resumed the chair.

26-08-007 NOVEMBER AND SEPTEMBER MEETING DATES

SULLIVAN: That the November 2026 regular meeting of Council be rescheduled from November 9, 2026, to November 16, 2026, as the original meeting date coincides with Election Day. That the September 2026 regular meeting of Council be rescheduled from September 14, 2026, to September 8, 2026.

CARRIED

26-08-008 AUTHORIZATION TO BORROW

C PANTER: That, the Reeve and Administrator be authorized to borrow an amount, to meet the expenditures for the municipality for municipal purposes, not to exceed \$500,000.00, by way of an operating line of credit, with the Big River Branch of CIBC, to be repaid at the terms negotiated with that institution.

CARRIED

CA
DL

26-08-009 RECREATION BOARD – REVOKE APPOINTMENT

SULLIVAN: That Council acknowledges Councillor Justin Sullivan's resignation from his position on the Recreation Board Committee. That Councillor Terence Olsen be assigned to the Recreation Board Committee for the remainder of the term effective immediately.

CARRIED

26-08-010 RECREATION BOARD – GYM

C PANTER: That Council retain the gym equipment under the Recreation Board's ownership for continued community recreational use.

CARRIED

26-08-011 ROAD ALLOWANCE CLEARING - NE 10-56-08 W3

C PANTER: That the Rural Municipality of Big River No. 555 undertake the clearing of the municipal right-of-way adjacent to NE 10-56-08 W3 using municipal resources.

CARRIED

26-08-012 ROAD PAST PROULX'S YARD

SULLIVAN: That the Rural Municipality of Big River No. 555 place pit-run gravel in identified holes on the municipal road adjacent to SW 09-55-07 W3.

CARRIED

Maurice Denis left Council Chambers at 10:07 a.m.
Maurice Denis returned to Council Chamber at 10:12 a.m.

26-08-013 GRAVEL EXPLORATION

C PANTER: That the Rural Municipality of Big River No. 555 conduct preliminary gravel exploration within Sections 13, 23 and 24-56-08 W3 and in the Caribou Creek area within Section 28-56-09 W3.

CARRIED

26-08-014 CIVIC ADDRESS SIGNAGE LOCATION

C PANTER: That civic address signs be installed on the backslope of the ditch, along the property line marking the driveway; that Shirley accompany Zach to reposition the location stakes as required; and that the Division 3 Councillor provide additional direction regarding sign placement.

CARRIED

26-08-015 EMO TRAINING

C PANTER: That the invitation to attend the Emergency Operations Centre training course offered by the Saskatchewan Public Safety Agency on August 20, 2026, be received as information, as no municipal representatives are available to attend.

CARRIED

26-08-016 SASKTEL CELLULAR COVERAGE LETTER

D PANTER: That Council acknowledge the joint letter from the Rural Municipality of Big River No. 555 and the Town of Big River, dated July 23, 2026, requesting action from the Government of Saskatchewan and SaskTel regarding inadequate cellular service in the Big River region.

CARRIED

26-08-017 APPROACH REQUEST – LOT 10 BLOCK 06 PLAN 102054147 - SOUTH STONEY

OLSEN: That Council approve the approach request for Lot 10 Block 6, Plan 102054147, South Stoney, subject to the approach being constructed in accordance with Policy No. 400-29A, Approach Development/Culvert Installation, and with the applicant acknowledging that municipal snow-clearing operations may result in snow being deposited on one of the property's two driveways during years of heavy snowfall.

CARRIED

26-08-018 LOT CONSOLIDATION – LOT 14 & 15 BLOCK 100 PLAN 102085264 - SHORES ON COWAN

DENIS: That the Council of the Rural Municipality of Big River No. 555 has no objection to the registered landowner applying to Information Services Corporation, within 90 days of this resolution, to consolidate Lots 14 and 15, Block 100, Plan 102085264, Shores on Cowan, and the new lot number created be 14A.

CARRIED

Foreman Coby Wilson –Operations

Foreman C Wilson met with Council to discuss operations from the previous month. (11:00 a.m. to 11:54 a.m.)

Maurice Denis left Council Chambers at 11:33 a.m.

Maurice Denis returned to Council Chamber at 11:35 a.m.

Doug Panter left Council Chambers at 11:36 a.m.

Doug Panter returned to Council Chamber at 11:38 a.m.

Justin Sullivan left Council Chambers at 11:38 a.m.

Justin Sullivan returned to Council Chamber at 11:39 a.m.

26-08-019 SPECIAL OCCASION PERMIT – WEDDING

SULLIVAN: That Council approve a Special Occasion Permit to Riley Thiessen & Bryna MacRae for a wedding to be held at Ski Timber Ridge Blk/Par B-Plan 101552374 Ext 59 SE-33-55-07-3 on Saturday September 12, 2026, from 4:00 p.m. – 2:00 a.m.

CARRIED

CA
DK

26-08-020 RECESS FOR LUNCH – 11:59 a.m.

C PANTER: That we recess for lunch for one hour.

CARRIED

Reeve Clint Panter reconvened the meeting at 1:03 p.m.

26-08-021 APPROACH REQUEST – LOT 28A BLOCK 102 - SHORES ON COWAN

DENIS: That following Council's site inspection, consideration of the approach request for Lot 28A, Block 102, Shores on Cowan, be deferred pending receipt of a legal survey confirming that no development encroaches upon municipal property; and that Administration provide written notice to the registered landowner regarding the camper with a deck.

CARRIED

26-08-022 BYLAW 26-08-01 AMEND ZONING BYLAW – COMMUNITY STORAGE FACILITY – 1ST READING

C PANTER: That Bylaw No. 26-08-01, being a bylaw to amend the Rural Municipality of Big River No. 555 Zoning Bylaw to provide for a community storage facility, be introduced and read a first time.

CARRIED

26-08-023 ADVERTISE ZONING BYLAW AMENDMENT

DENIS: That Administration be authorized to advertise Bylaw No. 26-08-01, being a bylaw to amend the Zoning Bylaw respecting a community storage facility, once per week for two consecutive weeks in the *Shellbrook Chronicle*; to provide notice to each affected landowner; and to give notice of the public hearing to be held on September 8, 2026, at 1:00 p.m. in the boardroom of the Big River Community Centre, 606 First Street North, Big River, Saskatchewan, in accordance with *The Planning and Development Act, 2007* and Bylaw No. 15/05.

CARRIED

DELEGATION – WSP

Daniel LeMay and Chris Morgan from WSP appeared before council to give an update on the Town Bridge replacement project. (2:02 p.m. to 2:20 p.m.)

CA
DK

26-08-024 DISCRETIONARY USE – OUTFITTER

SULLIVAN: That notice having been provided in accordance with section 3.7 of Zoning Bylaw No. 23-01-02 and no representations having been received during the applicable notice period, Council approve the discretionary-use development permit application for an outfitter base camp and one seasonal staff-accommodation unit on SW 21-57-08 W3, subject to the following conditions:

1. The approval is limited to one outfitter base camp and one seasonal staff-accommodation unit measuring approximately 12 feet by 56 feet, containing no more than two bedrooms, in the location shown on the approved site plan.
2. The development must comply with the applicable requirements of Official Community Plan Bylaw No. 23-01-01 and Zoning Bylaw No. 23-01-02, including sections 3.7, 4.14.3 and 4.14.11 and Table 6-1 of the Zoning Bylaw.
3. All required building, electrical, public-health, water-supply and sewage-disposal approvals must be obtained and maintained.
4. Sewage must be contained and disposed of through an approved holding-tank and pump-out system.
5. All access, parking and loading associated with the development must be accommodated on the property.
6. The development must not create unreasonable noise, traffic, dust, odour or other nuisance affecting neighbouring properties or agricultural operations.
7. Any material change to the approved use, location, accommodation capacity or site plan requires prior municipal approval.

CARRIED

26-08-025 BLACK DUCK

DENIS: That Administration arrange a meeting between Council and Shawn Anderson to discuss the potential gradual and controlled release of water into Black Duck Lake.

CARRIED

26-08-026 SEASONAL JOB POSTING

DENIS: That Council authorize the Administrator to advertise for a permanent seasonal Laborer/Operator position responsible for operating and maintaining municipal equipment, performing road construction and maintenance, installing culverts and signs, and carrying out other duties assigned by the Public Works Supervisor or Administration; with the wage to be determined based on the successful applicant's qualifications and experience.

CARRIED

26-08-027 RIP RAP

SULLIVAN: That subject to obtaining all required provincial authorizations, Council authorize the excavate and remove approximately 400 cubic meters of riprap aggregate from the proposed borrow-pit location at 53°51'57.8"N, 107°16'47.4"W; and that the extraction and hauling activities comply with all conditions of the applicable authorizations.

CARRIED

Justin Sullivan left Council Chambers at 2:53 p.m.
Justin Sullivan returned to Council Chamber at 2:55 p.m.

26-08-028 SPSA - SMUDGES

DENIS: That Council direct the Chief Administrative Officer to prepare an amendment to the municipality's Fire Restriction Bylaw to address the regulation of smudging activities during municipal fire bans, considering local wildfire risk, public safety and any applicable provincial fire-ban order.

CARRIED

26-08-029 SARCAN

D PANTER: That Council acknowledge the correspondence dated July 6, 2026, from the Ministry of Environment advising that it will discuss with SARCAN the request for a new feasibility analysis for establishing a SARCAN recycling depot in Big River and will provide a further update upon completing its review.

CARRIED

Doug Panter left Council Chambers at 2:59 p.m.
Doug Panter returned to Council Chamber at 3:01 p.m.

26-08-030 LAKESHORE PHASE 12

C PANTER: That Council acknowledge the correspondence dated July 14, 2026, from the Ministry of Government Relations confirming ministerial approval of Bylaw No. 24-12-02, being an amendment to Zoning Bylaw No. 23-01-02 respecting Lakeshore RV Properties Phase 12.

CARRIED

Maurice Denis left Council Chambers at 3:13 p.m.
Maurice Denis returned to Council Chamber at 3:15 p.m.

26-08-031 FIREBREAKS

SULLIVAN: That Council authorize the Chief Administrative Officer to apply to the Saskatchewan Ministry of Environment for permission to maintain the existing road located on Crown resource land, with the maintained road also serving as a fireguard for wildfire prevention and protection purposes.

CARRIED

26-08-032 BYLAW ENFORCEMENT - PARCEL E, PLAN 102221772

C PANTER: That if the enforcement order respecting Parcel E, Plan 102221772 has not been appealed and remains uncompiled with after September 6, 2026, Council authorize the Development Officer to retain an order requiring compliance, including removal of the recreational vehicle and recovery of the municipality's enforcement costs where legally authorized.

CARRIED

CA
DK

26-08-033 PDAP APPROVAL

SULLIVAN: That Council authorize the CAO to submit the applicable council resolutions or meeting minutes and supporting documentation to the Provincial Disaster Assistance Program confirming that the municipality's Official Community Plan and Emergency Plan were adopted or reviewed within the four years preceding the disaster, for the purpose of requesting the maximum 25% reduction of the municipality's PDAP claim deductible.

CARRIED

26-08-034 TRANSFERSTATION SHACK

SULLIVAN: That following the recent break-in, Public Works staff level the transfer station shack so the deadbolt functions properly, and that no personal belongings or valuable items be stored in the shack.

CARRIED

26-08-035 REPORTS

DENIS: That the maintenance and committee reports be acknowledged and filed.

CARRIED

26-08-036 CORRESPONDENCE

SULLIVAN: That the following correspondence be received and filed.

1. 2026 SEPA Training Save Date
2. AirScapes
3. August 2026 Newsletter
4. Div 5 Meeting June 16 2026
5. Gate Program Rate Sheet 2026
6. Heavy Equipment College On Site
7. July Matthewson and Co Newsletter
8. newsletter final - August
9. OV Lot Owner Map 2026
10. PARCS
11. rates crime prevention
12. Rental Equipment
13. SHA - Private Sewage Works

CARRIED

26-08-037 ADJOURNMENT – 4:23 p.m.

OLSEN: That this meeting be adjourned.

CARRIED



Reeve – Clint Panter



CAO – Dana Kennedy