

THE MINUTES THE REGULAR COUNCIL MEETING OF THE RURAL MUNICIPALITY OF BIG RIVER NO. 555 HELD ON JULY 6, 2026 AT THE BIG RIVER COMMUNITY CENTRE, LOCATED AT 606 FIRST STREET NORTH, IN BIG RIVER, SASKATCHEWAN.

CALL TO ORDER

The meeting was called to order by Reeve Clint Panter at 9:06 a.m.

DELEGATIONS

11:00 a.m. Coby Wilson

PRESENT

ATTENDEES		Attendance				
Name	Position	I	T	E	Arrival	Absent
Clint Panter	Reeve	✓				
Doug Panter	Division 1	✓				
*Justin Sullivan	Division 2	✓				
Terence Olsen	Division 3	✓				
Maurice Denis	Division 4	✓				
Dana Kennedy	Chief Administrative Officer (CAO)	✓				

*Deputy Reeve

Attendance: I – In person, T – Telephone, E – Electronic

Arrival time only entered if Member was not present when the meeting called to order.

26-07-001 APPROVAL OF AGENDA

SULLIVAN: That the July 6, 2026, agenda be accepted for reference purposes.

CARRIED

26-07-002 MINUTES

C PANTER: That the minutes of the regular meeting of Council held June 8, 2026, be approved as presented and Special Meeting June 17, 2026 be approved as presented.

CARRIED

26-07-003 STATEMENT OF FINANCIAL ACTIVITIES

SULLIVAN: That the Statement of Financial Activities and the Bank Reconciliations for the month of June 2026 be accepted as presented.

CARRIED

26-07-004 LIST OF ACCOUNTS

D PANTER: That the list of accounts totaling \$363,237.74 as per attached be approved as presented.

CARRIED

26-07-005 COUNCIL INDEMNITY & OTHER INVOICES

D PANTER: That the following accounts be approved for payment and added to the next list of accounts presented to Council:

Clint Panter	Council Indemnity/Mileage	\$ 669.60
Doug Panter	Council Indemnity/Mileage	\$ 917.60
Justin Sullivan	Council Indemnity/Mileage	\$ 566.40
Maurice Denis	Council Indemnity/Mileage	\$ 420.80
Terence Olsen	Council Indemnity/Mileage	\$ 348.00

CARRIED

Reeve C Panter declared a conflict of interest as he is an employee of Len's Trucking Ltd. and left the Council Chambers at 9:21 a.m.

Deputy Reeve J Sullivan assumed the chair.

26-07-006 LEN'S TRUCKING

OLSEN: That the invoices from Len's Trucking Ltd. totaling \$79,022.68 be approved as presented.

CARRIED

Reeve C Panter returned to the Council Chambers at 9:24 a.m. and resumed the chair.

NEW BUSINESS

26-07-007 SEASONAL JOB POSTING

DENIS: That the Rural Municipality of Big River hire Bill Hartnett for the seasonal position starting at \$23 per hour.

CARRIED

26-07-008 APPROACH REQUEST – LOT 9 BLOCK 6 PLAN 102054147 SOUTH STONEY

DENIS: That Council approve the approach request on lot 9 block 6 plan 102054147 and the approach is to be built according to municipal standards according to Policy 400-29A, Approach Development/Culvert Installation.

CARRIED

26-07-009 APPROACH REQUEST – PAR B PLAN 102472714 – NE 14 56 08 W3

SULLIVAN: That Council approve the approach request on par B plan 102472714 NE 14 56 08 W3 and the approach is to be built according to municipal standards according to Policy 400-29A, Approach Development/Culvert Installation.

CARRIED

26-07-010 SPECIAL OCCASION PERMIT – LAKESHORE RV PROPERTIES

OLSEN: That Council approve a Special Occasion Permit to Chris Perry for the Cornhole Tournament to be held at Lakeshore RV Properties lot 7 & 8 block 1 SE 01 57 07 W3 on Saturday July 25, 2026, from 12:00 p.m. - 12:00 a.m.

CARRIED

26-07-011 SPECIAL OCCASION PERMIT – PICKEREL POINT

DENIS: That Council approve a Special Occasion Permit to Gord Bedient for the Beer and Burger Night to be held at the Pickerel Point Fire Hall/ Community Center Par R2 Plan 82B12420 NW 12 57 07 W3 on Saturday August 1, 2026, from 4:00 p.m. – 11:00 p.m.

CARRIED

26-07-012 PARKLAND EMO – REGIONAL COORDINATOR

D PANTER: That Council accept the recommendation of the Parkland Emergency Measures Organization Steering Committee and approve the hiring of Infinity Core as Regional Coordinator for the Parkland Emergency Measures Organization, with the municipality's annual contribution to be paid in accordance with the approved PEMO cost-sharing formula, a copy of which is attached to these minutes. Council acknowledges that the Rural Municipality's estimated annual contribution under the formula is approximately \$5,108.76.

CARRIED

26-07-013 BYLAW 26-06-01- CIVIC ADDRESSING – 1ST READING

C PANTER: That Bylaw No. 26-06-01, being a bylaw to Establish and Regulate Civic Addressing within the Rural Municipality of Big River No. 555 be read a first time.

CARRIED

26-07-014 BYLAW 26-06-01- CIVIC ADDRESSING – 2ND READING

OLSEN: That Bylaw No. 26-06-01, being a bylaw to Establish and Regulate Civic Addressing within the Rural Municipality of Big River No. 555 be read a second time.

CARRIED

26-07-015 BYLAW 26-06-01- CIVIC ADDRESSING – THREE READING

D PANTER: That Bylaw No. 26-06-01, being a bylaw to Establish and Regulate Civic Addressing within the Rural Municipality of Big River No. 555 be given three readings at this meeting.

CARRIED UNANIMOUSLY

26-07-016 BYLAW 26-06-01- CIVIC ADDRESSING –3RD READING

DENIS: That Bylaw No. 26-06-01, being a bylaw to Establish and Regulate Civic Addressing within the Rural Municipality of Big River No. 555 as attached hereto and forming part of these minutes now be read a third time, adopted, sealed and signed by the Reeve and CAO.

CARRIED

26-07-017 SERVICE AGREEMENT – ROAD MAINTENANCE - MISTIK

C PANTER: That Council meet with representatives of Mistik on Wednesday, July 8, 2026, to discuss the proposed Road Maintenance Agreement.

CARRIED

26-07-018 LIFESTYLE BREAK 10:00 A.M.

C PANTER: That we take a 5-minute lifestyle break.

CARRIED

Reeve C Panter reconvened the meeting at 10:05 a.m.

26-07-019 MUNICIPAL RESERVE LEASE AGREEMENT – ISLAND VIEW SHORES

OLSEN: That Council approves the Municipal Reserve Lease Agreement between the Rural Municipality of Big River No. 555 and Island View Shores Development Ltd. for Municipal Reserve MR2, Plan 102061886, and further authorizes the Reeve and Chief Administrative Officer to execute the agreement on behalf of the Municipality.

CARRIED

26-07-020 ORGANIZED HAMLET OF PHILLIPS GROVE – PURCHASE REQUEST

SULLIVAN: That Council approves the request from the Organized Hamlet of Phillips Grove to exceed the 2026 Budget to purchase one Lamberts Ferris 25 Gross HP Briggs zero-turn mower from Lamberts, at a purchase price of \$8,315.00, plus applicable taxes, freight, and any applicable delivery charges, with the purchase to be funded from the Organized Hamlet of Phillips Grove operating account.

CARRIED

26-07-021 BYLAW ENFORCEMENT – COMMUNITY SAFETY OFFICER (CSO)

DENIS: That the Rural Municipality of Big River has entered into an agreement with the Town of Shellbrook to provide Community Safety Officer (CSO) services in accordance with The Municipalities Act, section 42(1)(a). Section 373 of The Municipalities Act provides that a council may appoint any bylaw enforcement officers it considers necessary.

BE IT RESOLVED THAT the Council of the Rural Municipality of Big River appoints the Community Safety Officer (CSO), as provided through the agreement with the Town of Shellbrook, as a Designated Officer for the purpose of bylaw enforcement within the Rural Municipality of Big River; and

THAT the Administrator of the Rural Municipality of Big River is also appointed as a Designated Officer for bylaw enforcement in accordance with The Municipalities Act.

CARRIED

26-07-022 AGREEMENT FOR COMMUNITY SAFETY OFFICER SERVICES (CSO)

D PANTER: That Council authorizes the Reeve and Chief Administrative Officer to sign the Agreement for Community Safety Officer Services with the Town of Shellbrook, in accordance with subsection 42(1)(a) of *The Municipalities Act*.

CARRIED

26-07-023 APPOINTMENT – 2026 AUDITOR

C PANTER: That BDO Canada LLP, Saskatoon Office, be appointed as the municipal auditor for the 2026 fiscal year.

CARRIED

26-07-024 PICKEREL POINT ASSOCIATION – BUDGET REQUEST

C PANTER: That Council decline the Pickerel Point Community Association's budget proposal as presented. Further, that Administration arranges a meeting between Council and representatives of the Pickerel Point Community Association to discuss the proposal further and review the subdivision's infrastructure priorities.

CARRIED

26-07-025 ELECTRONIC WASTE DEPO

SULLIVAN: That Council direct Administration to continue operating the Electronic Waste Depot as an annual collection event and not proceed with establishing a year-round electronics depot at this time.

CARRIED

OLD BUSINESS

26-07-026 LIFESTYLE BREAK 10:44 A.M.

C PANTER: That we take a 5-minute lifestyle break.

CARRIED

Reeve C Panter reconvened the meeting at 10:49 a.m.

26-07-027 APPROACH REQUEST – LOT 28A BLK 102 PLAN 101926728 – SHORES ON COWAN

C PANTER: That Council schedule a site meeting at the approach on August 10, 2026, at 8:00 a.m. with the property owner to inspect the existing approach and non-compliant culvert installation. Council's primary concern is the location of the culvert and whether its placement may result in sediment accumulation and blockage during periods of runoff or heavy rainfall, potentially affecting drainage and the municipal road. Council will consider the approach request following the site inspection.

CARRIED

26-07-028 RIRG – TOWN BRIDGE PROJECT

SULLIVAN: That Council acknowledge that the required public notice for the Town Bridge Project under the Canadian Navigable Waters Act was posted on July 3, 2026, in accordance with the requirements of Transport Canada's Navigation Protection Program.

CARRIED

FOREMAN COBY WILSON –OPERATIONS

Foreman C Wilson met with Council to discuss operations for the previous month. (11:24 a.m. to 12:09 p.m.)

Terry Olsen left Council Chambers at 11:53 a.m.

Terry Olsen returned to Council Chamber at 11:55 a.m.

Maurice Denis left Council Chambers at 11:59 a.m.

Maurice Denis returned to Council Chamber at 12:03 p.m.

26-07-029 RECESS FOR LUNCH – 12:10 p.m.

C PANTER: That we recess for lunch for one hour.

CARRIED

Reeve C Panter reconvened the meeting at 1:10 p.m.

26-07-030 BLACK DUCK PUMP

C PANTER: That Council acknowledges the drainage infrastructure at Black Duck Lake is the responsibility of the private landowners who assumed responsibility from Ducks Unlimited; therefore, the RM will not contribute toward the estimated \$30,000 cost to repair the siphon/pump system but may assist in coordinating the removal of beaver dams where they threaten municipal infrastructure.

CARRIED

26-07-031 BYLAW ENFORCEMENT – PARCEL E, PLAN 102221772

C PANTER: That Council accepts the recommendation of the RM's legal counsel and authorizes the Chief Administrative Officer to issue a new order pursuant to section 242 of *The Planning and Development Act, 2007*, requiring the removal of the recreational vehicle from Parcel E, Plan 102221772, due to its placement and use being contrary to the RM's Zoning Bylaw.

CARRIED

26-07-032 DISCRETIONARY USE – OUTFITTING CAMP

DENIS: That Council direct Administration to work with the applicant to withdraw the current discretionary use application for staff accommodation (bunk house) and submit a new discretionary use application for the existing outfitting operation. Council recognizes that the outfitting operation has been established and operating for many years without discretionary use approval, and is of the opinion that obtaining discretionary use approval for the principal outfitting use is the more appropriate planning process. Upon approval of the principal use, staff accommodation and future accessory developments may be considered in accordance with the RM of Big River Zoning Bylaw without the need for separate discretionary use applications, where permitted.

CARRIED

26-07-033 PEST CONTROL OFFICER INVOICE

OLSEN: That Council approves payment of the Pest Control Officer invoice as presented.

CARRIED

26-07-034 REPORTS

OLSEN: That the maintenance and committee reports be acknowledged and filed.

CARRIED

26-07-035 CORRESPONDENCE

DENIS: That the following correspondence be received and filed.

1. 2026 06 15 Board Highlights
2. Canadian Forces Snowbirds Letter of Support Request
3. CIG Investment
4. Layfield-SK-RM Washouts-2026
5. M.R. App & Web Development
6. MNP 2025 Wildfire Report
7. NHSP-Poster
8. OAKS PROCLAMATION LETTER
9. Old Air Strip Illegal Dumping
10. Playground Canada
11. Public Notice - Cowan Lake Dam Replacement - 20260619

CARRIED

26-07-036 ADJOURNMENT – 2:42p.m.

SULLIVAN: That this meeting be adjourned.

CARRIED



Reeve – Clint Panter



CAO – Dana Kennedy


Shirley Arcand

Date


Mabel Leong-Machielse

Date