Town of Big River
Meeting Minutes
May 11, 2026 – Regular Meeting

The regular meeting of the Council of the Town of Big River was held in the Administrator's Office at, 606 1st Street North, on May 11, 2026, at 8:15 a.m.

Present:	
Mayor:	David Krawetz
Councillors:	Chad Dunn
	Lana Meyers
	Greg Sundby
Administrator:	Noreen Olsen
Absent:	
Councillor:	Shirley Schwab

CALL TO ORDER
A quorum being present, Mayor David Krawetz called the meeting to order at 8:15 a.m.

AGENDA
RES#107/26
Dunn: THAT the May 11, 2026, Agenda be adopted with the power to add.
Carried.

ADMINISTRATOR'S REPORT
RES#108/26
Meyers: THAT the Administrator's Report be accepted as presented.
Carried.

MAINTENANCE AND SEWER & WATER REPORTS
RES#109/26
Sundby: THAT the Sewer and Water and Maintenance reports to April 30, 2026, be accepted.
Carried.

PURCHASE OF TOSIBOX REMOTE ACCESS SYSTEMS AND CYBERSECURITY ENHANCEMENTS FOR THE WATER TREATMENT PLANT AND RAISED RESERVOIR
RES#110/26
Dunn: THAT Council acknowledge the concerns with the current remote access systems at the Water Treatment Plant and Raised Reservoir and approve the purchase and implementation of Tosibox remote access systems to replace the existing SonicWall VPN systems, based on Delco Automation's recommendation that the Tosibox system provides enhanced cybersecurity through encrypted key-based access without requiring static IP addresses; and THAT Council approve estimated costs as follows:

- Tosibox hardware, licenses, and setup: $5,410.00 plus applicable taxes and shipping
- Remote labour and configuration: $925.00 plus taxes; or
- If on-site support is required, on-site labour and travel costs of approximately $2,413.32 plus taxes

and THAT we continue to investigate and implement additional cybersecurity measures and options to further protect municipal infrastructure and remote access systems.
Carried.

UNAUTHORIZED APPROACHES AND DRAINAGE OBSTRUCTION
LOT 15, BLOCK 4, PLAN 81B10734
RES#111/26
Dunn: THAT a letter be sent to Richard Braidek, owner of Lot 15, Block 4, Plan 81B10734, advising that the approaches installed along Boundary Road without approval obstructed the natural drainage area and are not permitted, and that if the approaches are reinstalled, a fine in the amount of $1,000.00 will be issued.
Carried.

DELEGATIONS

APPROVAL OF MINUTES
RES#112/26
Meyers: THAT the minutes of April 20, 2026, Regular Meeting be adopted as presented.
Carried.

BUSINESS ARISING FROM THE MINUTES
COUNCIL BURSARY – COMPLETION ACKNOWLEDGEMENT
RES#113/26
Krawetz: THAT in conjunction with the R.M. of Big River No.555, Council acknowledges that the 2025-2026 bursary year has been successfully completed, and THAT Piper Lindskog and Kara Bergen have met the required conditions by successfully completing their respective program year and provided satisfactory proof of completion; and THAT the Town of Big River authorize payment of the $1,000.00 bursary to Piper Lindskog, and the R.M. of Big River No.555 authorized payment to the $1,000.00 bursary to Kara Bergen.
Carried.

STATEMENT OF FINANCIAL ACTIVITIES AND BANK RECONCILIATION
RES#114/26
Dunn: THAT the Statement of Financial Activities for the month of April 2026 be acknowledged.
Carried.

RES#115/26
Meyers: THAT the Bank Reconciliation for the month of April 2026 be acknowledged.
Carried.

RES#116/26
Dunn: THAT the Journal Entries for the month of April 2026 be acknowledged.
Carried.

ACCOUNTS FOR APPROVAL
RES#117/26
Meyers: THAT accounts for approval, including EFT payments No. 229 to 285 and cheques No. 22290 through 22301 totaling $132,881.60, plus payments to CIBC VISA for $1371.30, Ken Lueken Contracting for $211.96, Piper Lindskog for $1000.00, Earthworks Equipment for $21,703.79, Greenland Waste Disposal Ltd. for $8,057.87, Triod Supply for $5,494.50, and Panter Agencies for $68,641.36 be authorized for payment.
Carried.

CORRESPONDENCE

RES#118/26

Meyers: THAT Correspondence be filed as presented.
Carried.

BOARDS/COMMITTEE REPORTS

BIG RIVER AND DISTRICT RECREATION AND CULTURAL BOARD
PICKLEBALL LEASE AGREEMENT 2026

RES#119/26

Meyers: THAT the Council of the Town of Big River has no objection to signing the lease agreement with the Big River Pickleball Club for the pickleball season from May 1 to September 13, 2026, for $300.00 (includes GST) per month.
Carried.

CEMETERY SURVEY PIN RE-ESTABLISHMENT

RES#120/26

Krawetz: THAT the Town proceed with re-establishment of the cemetery survey pins, and the quotation submitted by Meridian Surveys in the amount of $6,200.00 plus GST be accepted.
Carried.

LANDFILL – EPRA RECYCLE MY ELECTRONICS

RES#121/26

Sundby: THAT Council acknowledge the upcoming EPRA Recycle My Electronics collection event scheduled for Saturday, June 13 and Sunday, June 14, 2026, to be held behind the arena at the Zamboni room door.
Carried.

RES#122/26

Meyers: THAT the Board/Committee Reports be filed as presented.
Carried.

Council recessed from 10:05 a.m. to 10:25 a.m.

OLD BUSINESS

IMPLEMENTING WATER SERVICE RESILIENCE IMPROVEMENTS LLCA-25-0874
ENGINEERING SERVICES PROPOSAL – CATTERALL & WRIGHT

RES#123/26

Dunn: THAT the Engineering Services Proposal and Terms of Engagement submitted by Catterall & Wright Consulting Engineers for the implementation of water service resilience improvements at the Water Treatment Plant, including the installation of a new standby generator, and fire hydrant improvements, be received and acknowledged; THAT Catterall & Wright Consulting Engineers be authorized to proceed with detailed design, tendering, contract administration, and post-construction engineering services for the project.
Carried.

TENDER FOR FIRE HYDRANT REPLACEMENT
RES#124/26

Krawetz: Once the agreement with the Federation of Canadian Municipalities (FCM) has been executed, THAT a public tender be issued for the replacement of four (4) fire hydrants as part of the FCM-funded project "Implementing Water Service Resilience Improvements" (LLCA-25-0874).
Carried.

DEMOLITION TENDER – 88 GILBERT STREET
RES#125/26

Dunn: THAT as the property located at 88 Gilbert Street is in the final 30-day notice period under the tax title enforcement process and is expected to be acquired by the Town, Council authorizes to proceed with advertising a tender for the demolition of the structure upon completion of the acquisition.
Carried.

NEW BUSINESS

LOT CONSOLIDATION REQUEST
206A PEDERSON AVENUE – LOT A, BLOCK 24, PLAN 102034077 – PARCEL NO. 164981155
206B PEDERSON AVENUE – LOT B, BLOCK 24, PLAN 102034077 – PARCEL NO. 164981133
RES#126/26

Sundby: THAT the Council of the Town of Big River has no objection to the consolidation of the following residential parcels of land:

- 206A Pederson Avenue – Lot A, Block 24, Plan 102034077 – Parcel No. 164981155; and
- 206B Pederson Avenue – Lot B, Block 24, Plan 102034077 – Parcel No. 164981133.

AND THAT the landowner shall be responsible for submitting an application to Information Services Corporation (ISC) within ninety (90) days of this approval to complete the lot consolidation.
Carried.

PROVINCIAL DISASTER ASSISTANCE PROGRAM (PDAP)
REQUEST FOR DESIGNATION
RES#127/26

Dunn: THAT the community of the Town of Big River apply to the Saskatchewan Public Safety Agency (SPSA) to be designated an eligible assistance area under the Provincial Disaster Assistance Program (PDAP) , which provides financial assistance for restoring essential services and property as a result of substantial damages caused by Spring Flooding on April 20 - May 9, 2026.
Carried.

WATER SECURITY AGENCY (WSA) EMERGENCY FLOOD DAMAGE REDUCTION PROGRAM (EFDRP)
RES#128/26
Dunn: THAT the Council for the Town of Big River acknowledges the attendance and support provided by the Water Security Agency under the Emergency Flood Damage Reduction Program (EFDRP), including the May 1, 2026, site review of drainage concern areas within the community, and THAT we continue working with WSA on flood mitigation and drainage improvement recommendations.
Carried.

REQUEST FOR LETTER OF APPROVAL FOR SPECIAL OCCASION PERMIT FOR THE BIG RIVER RECREATION IMPROVEMENT ASSOCIATION – EK CLASSIC GOLF TOURNAMENT
RES#129/26
Dunn: THAT the Council of the Town of Big River has no objection to the issuance of a Special Occasion Permit from Saskatchewan Liquor and Gaming Authority to be issued to the Big River and District Recreation Improvement Association, for the EK Classic Golf Tournament to take place at the Big River Community Centre (606 1st Street North) and adjacent fenced area to the Small Hall – on Friday, August 7, 2026, from 1:00 p.m. to 1:00 a.m. and Saturday, August 8, 2026, from 12:00 p.m. to 12:00 a.m.
Carried.

REQUEST FOR REDUCTION IN MUNICIPAL TAXES – 321 JOHNSON AVENUE
RES#130/26
Dunn: THAT the request from George Apps respecting the reduction of municipal taxes on the vacant lot located at 321 Johnson Avenue be approved.
Defeated.

WILDFIRE MITIGATION BBQ & PREVENTION PRESENTATION BY SASKATCHEWAN PUBLIC SAFETY AGENCY (SPSA)
RES#131/26
Meyers: THAT Town Council acknowledge that the R.M. of Big River No.555, is the recipient of the Wawanesa Preparedness Grant to support the delivery of a Wildfire Mitigation and Community Preparedness, an information session led by the Saskatchewan Public Safety Agency (SPSA) and BBQ will be held on May 21, 2026, at the Big River Community Centre, with representatives from the R.M. and the Town of Big River, Tolko Industries Ltd. and Carrier Forest Products; the event will provide wildfire preparedness information, FireSmart education, fire breaks and emergency planning resources.
Carried.

QUOTES FOR DUST CONTROL
RES#132/26
Dunn: THAT the quote submitted by McGill's Industrial Services Inc. for the supply and application of chloride on Bridge Road and Hoehn Road covering an area of 11,725 m2, in the amount of $10,962.00 plus applicable taxes be accepted.
Carried.

BYLAWS

NEXT MEETING DATE
June 8, 2026 @ 8:00 a.m.

ADJOURNMENT
The meeting adjourned at 11:55 a.m.

Mayor

Administrator