

THE MINUTES THE REGULAR COUNCIL MEETING OF THE RURAL MUNICIPALITY OF BIG RIVER NO. 555 HELD ON MARCH 09, 2026 AT THE BIG RIVER COMMUNITY CENTRE, LOCATED AT 606 FIRST STREET NORTH, IN BIG RIVER, SASKATCHEWAN.

CALL TO ORDER

The meeting was called to order by Reeve Clint Panter at 8:28 a.m.

DELEGATIONS 11:00 a.m. Coby Wilson

PRESENT

ATTENDEES		Attendance				
Name	Position	I	T	E	Arrival	Absent
Clint Panter	Reeve	✓				
Doug Panter	Division 1	✓				
*Justin Sullivan	Division 2	✓				
Terry Olsen	Division 3	✓				
Maurice Denis	Division 4	✓				
Dana Kennedy	Chief Administrative Officer (CAO)	✓				

*Deputy Reeve

Attendance: I – In person, T – Telephone, E – Electronic
 Arrival time only entered if Member was not present when the meeting called to order.

26-03-001 APPROVAL OF AGENDA

SULLIVAN: That the March 09, 2026, agenda be accepted for reference purposes.

CARRIED

26-03-002 MINUTES

DENIS: That the minutes of the regular meeting of Council held February 09, 2026, & the minutes of the special meeting of Council held February 12, 2026, be approved as presented.

CARRIED

26-03-003 STATEMENT OF FINANCIAL ACTIVITIES

D PANTER: That the Statement of Financial Activities for the month of February 2026 be accepted as presented.

CARRIED

26-03-004 LIST OF ACCOUNTS

DENIS: That the list of accounts totaling \$126,717.30 be approved as presented.

CARRIED

CA
 DK

26-03-005 COUNCIL INDEMNITY & OTHER INVOICES

SULLIVAN: That the following accounts be approved for payment and added to the next list of accounts presented to Council:

Clint Panter	Council Indemnity/Mileage	\$585.60
Doug Panter	Council Indemnity/Mileage	\$742.40
Justin Sullivan	Council Indemnity/Mileage	\$503.20
Maurice Denis	Council Indemnity/Mileage	\$706.40
Terry Olsen	Council Indemnity/Mileage	\$420.50
Stanmore Lift Equipment	Tractor Repair - OH Phillips Grove	\$10,507.88
Konica Minolta	Copies	\$170.32
CIBC VISA	Rec. Board Freezer, SEPA Membership	\$1068.48
Acres Inc.	Final payment for Fire Truck	\$159,921.06
		CARRIED

26-03-006 WINTER SNOWPLOW POLICY

C PANTER: That Council review and approve the Transportation - Winter Snowplowing Policy 400-34.
CARRIED

26-03-007 2025 DRAFT FINANCIAL STATEMENT

SULLIVAN: That BDO’s year-end report to Council and the 2025 draft audited financial statement be accepted; and that the RM proceed with the suggested amendment only if deemed necessary by BDO; and that the Reeve and CAO be authorized to sign the Management’s Responsibility Letter dated March 9, 2026; and further, that the CAO be authorized to sign the Management Representation Letter dated March 9, 2026.
CARRIED

26-03-008 DRAFT 2026 BUDGET

D PANTER: That the 2026 Draft Budget be presented at the April 13, 2026 regular meeting of Council.
CARRIED

26-03-009 DRAFT 2026 CAPITAL BUDGET

OLSEN: That the 2026 Draft Budget be presented at the April 13, 2026 regular meeting of Council.
CARRIED

Doug Panter left Council Chambers at 9:06 a.m.
 Doug Panter returned to Council Chamber at 9:09 a.m.

GA
 DK

26-03-010 2026 BIG RIVER & DISTRICT FIRE DEPT RATE INCREASE

SULLIVAN: That the RM of Big River No. 555 acknowledge the following rate increases for the Big River and District Fire Department.

Truck E721S & E722S	\$800.00/hr	(each)
Off-Road Rescue W721S	\$300.00/hr	
Water Tanker Truck T721S	\$500.00/hr	
Rescue Unit R721S	\$300.00/hr	
Firefighter Hourly Rate	\$30.00/hr	(each)
Practice Hourly Rate	\$20.00/hr	(each)
False Alarm Rate	\$700.00	(Flat Rate)
Personal Vehicle Rate	\$100.00/hr	
SGI 2026 Rate	\$1129.82/hr	

CARRIED

26-03-011 2026 BIG RIVER & DISTRICT FIRE DEPT BUDGET

D PANTER: That the 2026 Big River and District Fire Department budget be accepted as presented.

CARRIED

26-03-012 2026 LANDFILL BUDGET

DENIS: That the 2026 Landfill budget be accepted as presented.

CARRIED

26-03-013 2026 EMERGENCY MEASURES ORGANIZATION (EMO) BUDGET

SULLIVAN: That the 2026 EMO budget be accepted as presented.

CARRIED

26-03-014 REPEAL RESOLUTION 25-12-013 - BYLAW 24-12-02 BYLAW ZONING AMENDMENT LAKESHORE RV PROPERTIES – SE 01 57 07 W3 –3RD READING

C PANTER: That Resolution No. 25-12-013 regarding Bylaw No. 24-12-02 be repealed, and that Bylaw No. 24-12-02 be given third reading to amend Zoning Bylaw No. 23-01-02 to update Exhibit "A" (Zoning Map) in accordance with the revised surveyor's plan for Lakeshore RV Properties to coordinate with the advertised proposed subdivision.

CARRIED

CA
DK

26-03-015 BYLAW 24-12-02 BYLAW ZONING AMENDMENT LAKESHORE RV PROPERTIES – SE 01 57 07 W3 –3RD READING

OLSEN: That Bylaw No. 24-12-02, being a bylaw to amend Zoning Bylaw 23-01-02 to rezone portions of Parcel E1 Plan 102062315 from CR1– Low Density Country Residential to: RPM – Park Model Residential District, C1-Resort Commercial District and C2-Highway Commercial District. To rezone portions of Parcel E2 Plan 102062315 from CR1– Low Density Country Residential to: RPM (H) – Park Model Residential District (H) and C1-Resort Commercial District, in the following land in SE 01-57-07 W3, all of the proposed Lots 1 to 20, Block 14 RPM and Lots 1 to 18, Block 15 RPM (H) now be read a third time, adopted, sealed and signed by the Reeve and CAO.

CARRIED

26-03-016 DISCRETIONARY USE - SUBDIVISION – NW 32 57 8 W3

C PANTER: That notice having been provided in accordance with Section 3.7 of Zoning Bylaw 23-01-02 and no concerns having been raised, Council approves the discretionary use development permit to allow for the subdivision of 10 acres from the NW 32-57-08 W3 to become Parcel B as per subsection 3.6.2.3(a) and subsection 3.6.2.3(c)(i) of Bylaw 23-01-01 Official Community Plan and Table 6.1, Residential Uses(3) with site between 2.5 and 25 acres of Bylaw 23-01-02 Zoning Bylaw.

DEFEATED

26-03-017 LOT CONSOLIDATION – LOT 21 & 22 BLK 03 PLAN 82B12420 – PICKEREL POINT

D PANTER: That the Council of the RM of Big River has no objection to the current landowner making application to Information Services Corporation, within 90 days of this permission, to consolidate residential Lots 21 & 22, Block 03, Plan 82b12420, Pickerel Point, and the new lot number created be 22A.

CARRIED

26-03-018 LETTER OF SUPPORT

C PANTER: That the Rural Municipality of Big River No. 555 support the request for the Ministry of Environment and SARCAN Recycling to undertake an updated feasibility assessment for the establishment of a SARCAN recycling depot in the community of Big River, and that the Reeve be authorized to sign the joint letter of support with the Town of Big River.

CARRIED

26-03-019 SUMMER STUDENT

DENIS: That Council approve the hiring of two (2) Summer Student Laborers at a rate of \$20.00 per hour for the 2026 summer season, and that the CAO advertise the positions for applications.

CARRIED

26-03-020 RIRG CAPITAL FUNDING AGREEMENT

SULLIVAN: That Council authorize the CAO and Reeve to execute the RIRG Capital Project Funding Agreement between the Saskatchewan Association of Rural Municipalities (SARM) and the Rural Municipality of Big River No. 555 for the Bridge 307-56-07 Replacement project. The agreement provides funding equal to 50% of eligible costs, to a maximum of \$1,000,000.

CARRIED

26-03-021 WAWANESA FUNDING APPROVAL

C PANTER: That Council authorize the Chief Administrative Officer (CAO) to execute all necessary agreements and documents related to the Wawanesa Community Wildfire Prevention Grant for the Big River Community Fire Break & Wildfire Resilience Project.

CARRIED

26-03-022 SASKATCHEWAN PEST CONTROL ASSOCIATION - CONVENTION

OLSEN: That Council authorize the Pest Control Officer to attend the Saskatchewan Pest Control Association (SPCOA) Seminar to be held June 16 and 17, 2026 in Regina.

CARRIED

26-03-023 WSA COWAN DAM – JOINT MEETING

OLSEN: That Council attend a joint meeting with the Town of Big River and the Water Security Agency on March 20 at 1:00 p.m. to discuss the Cowan Dam.

CARRIED

26-03-024 AGREEMENT FOR COMMUNITY SAFETY OFFICER SERVICES (CSO)

DENIS: That the Rural Municipality of Big River No. 555 enter into an agreement with the Town of Shellbrook to provide Community Safety Officer (CSO) services in accordance with Section 42(1)(a) of *The Municipalities Act*, and that the agreement be attached to and form part of these minutes; and further, that the Chief Administrative Officer (CAO) be authorized to sign the 2026 Community Safety Officer Agreement.

CARRIED

26-03-025 SPARE LAPTOP – BIG RIVER RECREATION BOARD

SULLIVAN: That Council authorize the donation of a surplus municipal laptop to the Big River Recreation Board to replace their existing computer that is no longer usable.

CARRIED

26-03-026 BOARD ROOM – TRENCH CORDS

DENIS: That Council authorize trenching of cords below the floor from the Council table to the TV/webinar system in the board room to eliminate a tripping hazard.

CARRIED

26-03-027 ROAD TOUR

C PANTER: That Council plan to start the road tour April 6 or 7, 2026.

CARRIED

26-03-028 ASSISTANT ADMINISTRATOR CELL PHONE COVERAGE

C PANTER: That the Assistant Administrator be provided a monthly cell phone allowance of \$25; and that Council recommends communication with ratepayers be conducted by email.

CARRIED

26-03-029 LIFESTYLE BREAK 10:28 A.M.

C PANTER: That we take a 5-minute lifestyle break.

CARRIED

Reeve Clint Panter reconvened the meeting at 10:38 a.m.

Foreman Coby Wilson –Operations

Foreman C Wilson met with Council to discuss operations for the previous month. (10:42 a.m. to 11:41 a.m.)

Doug Panter left Council Chambers at 10:45 a.m.

26-03-030 REPORTS

SULLIVAN: That the maintenance and committee reports be acknowledged and filed.

CARRIED

26-03-031 CORRESPONDENCE

OLSEN: That, the following correspondence be received and filed.

1. 3D-Dustcontrol
2. 2026 RM WI Resource Letter NSRBC
3. 2026 SMHI AGM Agenda
4. 2026 WI & LM Workshop Poster
5. AGS 880 Road Reclaimer Promo Sheet
6. AIS Workshop invitation with Parks Canada_RM of Big River
7. Coverall Fabric Building discussion
8. Pickerel Point Delaronde Wildfire Annex and Community Pump Plan
9. Search & Rescue Saskatchewan Association Letter & Rates 2025-2
10. Strengthen Your Council_ Legislation Training Webinar

CARRIED

26-03-032 ROAD STABILIZATION TENDER

OLSEN: That the RM advertise on sasktenders.ca a road stabilization tender, to provide the municipality with a road stabilization spray to cover approximately 21 miles of road at a rate of approximately 1.5 liter per meter with expected completion date of June 30, 2026; and that tenders be received by the RM Office until 4:00 p.m. CST Friday, April 10, 2026, with tenders being reviewed by Council during the regular Council Meeting on April 13, 2026.

CARRIED

26-03-033 GRAVEL LOAD/HAUL TENDER

OLSEN: That the RM advertise on Sasktenders.ca for the gravel haul, to tender up to 10,000 cubic yards of gravel to load and haul from the RM gravel stockpiles onto municipal roads, commencing approximately June 1, 2026, and being completed by August 15, 2026, with additional gravel being hauled sporadically during the year; and that tenders be received by the RM Office until 4:00 p.m. CST Friday, April 10, 2026, with tenders being reviewed by Council during the regular Council Meeting on April 13, 2026.

CARRIED

26-03-034 ROAD RECLAMATION/ENHANCMENT TENDER

SULLIVAN: That the RM advertise on SaskTenders.ca for the Road Reclamation/Enhancement, consisting of approximately 2 miles of road from Highway 922 to Lakeshore RV Properties, with work to commence June 1, 2026 and be completed by June 30, 2026; and that tenders be received by the RM Office until 4:00 p.m. CST Friday, April 10, 2026, with tenders being reviewed by Council during the regular Council Meeting on April 13, 2026.

CARRIED

26-03-035 ADJOURNMENT – 11:25 a.m.

DENIS: That this meeting be adjourned.

CARRIED



Reeve – Clint Panter



CAO – Dana Kennedy