

THE MINUTES THE REGULAR COUNCIL MEETING OF THE RURAL MUNICIPALITY OF BIG RIVER NO. 555 HELD ON JANUARY 12, 2026 AT THE BIG RIVER COMMUNITY CENTRE, LOCATED AT 606 FIRST STREET NORTH, IN BIG RIVER, SASKATCHEWAN.

CALL TO ORDER

The meeting was called to order by Reeve Clint Panter at 9:01 a.m.

DELEGATIONS 10:00 a.m. Heath Robinson - RCMP Report
 10:15 a.m. Chris Oudshoorn – Road Closure
 11:00 a.m. Coby Wilson – Public Works Report

PRESENT

ATTENDEES		Attendance				
Name	Position	I	T	E	Arrival	Absent
Clint Panter	Reeve	✓				
Doug Panter	Division 1	✓				
*Justin Sullivan	Division 2	✓				
Terence Olsen	Division 3	✓				
Maurice Denis	Division 4					✓
Dana Kennedy	Chief Administrative Officer (CAO)	✓				

*Deputy Reeve

Attendance: I – In person, T – Telephone, E – Electronic

Arrival time only entered if Member was not present when the meeting called to order.

26-01-001 APPROVAL OF AGENDA

OLSEN: That the January 12, 2026, agenda be accepted for reference purposes with the power to add.
CARRIED

26-01-002 MINUTES

D PANTER: That the minutes of the regular meeting of Council held December 15, 2025, be approved as presented and that the special meeting of Council held December 17, 2025, be approved as presented.
CARRIED

26-01-003 STATEMENT OF FINANCIAL ACTIVITIES

D PANTER: That the Statement of Financial Activities and Bank Reconciliation for the month of December 2026 be accepted as presented.
CARRIED

CA
D/C

26-01-004 LIST OF ACCOUNTS

D PANTER: That the list of accounts in the amount of \$372,496.73 be approved as presented. CARRIED

26-01-005 COUNCIL INDEMNITY & OTHER INVOICES

SULLIVAN: That the following accounts be approved for payment and added to the next list of accounts presented to Council:

Clint Panter	Council Indemnity/Mileage	325.60
Doug Panter	Council Indemnity/Mileage	460.80
Justin Sullivan	Council Indemnity/Mileage	408.80
Terence Olsen	Council Indemnity/Mileage	308.00
		CARRIED

Chris & Pheobe Oudshoorn – Road Closure

Chris and Pheobe appeared before Council to discuss the continued troubles on a portion of old highway located on NW 21-55-07 W3. (10:00 a.m. to 10:17 a.m.)

Heath RCMP – Big River Crime Service Index

Heath appeared before council to discuss the 2025 Crime Service Index for the Big River detachment and the filled positions at our RCMP detachment. (10:17 a.m. to 10:40 a.m.)

26-01-006 TRANSPORTATION – WINTER SNOWPLOWING POLICY REVIEW

C PANTER: That the Chief Administrative Officer revise the policy as directed by Council and present a draft policy to be reviewed at the February 9, 2026 regular meeting of Council. CARRIED

26-01-007 TITLES, INSURANCE BONDS AND SECURITIES

SULLIVAN: That it be acknowledged the CAO has placed the titles, insurance policies, bonds, securities, and other legal documents of the Municipality before Council for their inspection. CARRIED

Coby Wilson – Public Works Report

Foreman Coby Wilson met with Council to discuss operations for the previous month. (10:50 a.m. to 11:39 a.m.)

Terry Olsen left Council Chambers at 11:20 a.m.
Terry Olsen returned to Council Chamber at 11:24 a.m.

GA
DK

26-01-008 LIFESTYLE BREAK 11:29 A.M.

C PANTER: That we take a 5-minute Lifestyle break.

CARRIED

Reeve Clint Panter reconvened the meeting at 11:34 a.m.

26-01-009 LIST OF LANDS IN ARREARS

SULLIVAN: That in accordance with *Section 3(3) of the Tax Enforcement Act*, the Administrator exclude any lands with respect to the list of lands in arrears of which taxes in arrears does not exceed one half of the 2024 tax levy and that in accordance with *Section 3 of the Tax Enforcement Act* it be acknowledged that the Administrator has presented to Council a list of lands in arrears and advertised.

CARRIED

26-01-010 TAX ENFORCEMENT - PROVINCIAL MEDIATION BOARD CONSENT REQUEST

C PANTER: That we advise Novus Law Office to proceed with the Request for Consent to the Provincial Mediation Board for permission to make final application for title to the property listed below.

Lot 18 Block 05 Plan 82B12420
Lot 19 Block 05 Plan 82B12420
Block C Plan 101551744 PT SE 16 55 07 W3
Lot 22 Block 01 Plan 101929596

CARRIED

26-01-011 BUSH MOWER

OLSEN: That Council approves the purchase of one Bush Hog 5115, 15-foot flex-wing mower from Triod Supply, North Battleford, Saskatchewan, at a net cost of \$22,400.00 plus applicable taxes, including delivery and setup, with the trade-in of Unit No. 4815.

CARRIED

26-01-012 GRADER TENDER

C PANTER: Council has approved the preparation of motor grader tenders in accordance with Council Resolution 25-12-004s and that Council authorize Administration to proceed with posting the 2026 Motor Grader Tender on SaskTenders.ca, with a closing date of 4:00 p.m. Central Standard Time February 5, 2026. Council will consider the tenders at a Regular Council Meeting February 9, 2026 following the closing date in accordance with the tender documents.

CARRIED

26-01-013 SASK LOTTERIES TRUST FUND – 2027 GRANT DISTRIBUTION

D PANTER: That the RM of Big River No. 555 allocate the Saskatchewan Lotteries Trust Fund Community Grant program for 2027 as follows: RM of Big River No. 555 - \$250.00, Organized Hamlet of Phillips Grove - \$250.00, Organized Hamlet of Nesslin Lake - \$250.00 and the Town of Big River \$7,902.00.

CARRIED

26-01-014 SASK LOTTERIES TRUST FUND – RM GRANT ALLOCATION

SULLIVAN: That the Saskatchewan Lotteries Trust Fund Community grant allocation to the RM of Big River No. 555 in the sum of \$250.00 be designated to Ladder Valley Hall.

CARRIED

26-01-015 2026 BIG RIVER & DISTRICT RECREATION & CULTURAL BOARD BUDGET

OLSEN: That the 2026 Big River and District Recreation & Cultural Board budget be accepted as presented.

CARRIED

26-01-016 RECESS FOR LUNCH – 11:59 a.m.

C PANTER: That we recess for lunch for one hour.

CARRIED

Reeve Clint Panter reconvened the meeting at 1:01 p.m.

26-01-017 BYLAW 26-01-01 ZONING BYLAW AMENDMENT COMMUNITY STORAGE FACILITY - FIRST READING

OLSEN: That Bylaw No. 26-01-01, being a bylaw to amend Zoning Bylaw No. 23-01-02, be given first reading; and that pursuant to section 3.9 of Zoning Bylaw No. 23-01-02 and the applicable Zoning Bylaw fee schedule, all costs associated with the processing and advertising of the bylaw amendment shall be paid in full by the applicant/ratepayer requesting the change; and that a second reading shall not be considered until payment is confirmed.

CARRIED

26-01-018 ADVERTISE BYLAW AMENDMENT

SULLIVAN: That Council authorizes the advertising of Bylaw No. 26-01-01, being a bylaw to amend Zoning Bylaw No. 23-01-02 to accommodate a Community Storage Facility, in the *Shellbrook Chronicle* in accordance with *The Planning and Development Act, 2007*.

CARRIED

26-01-019 BYLAW 25-07-02 SKI TIMBER RIDGE OPERATION BOARD – 2ND READING

D PANTER: That Bylaw No. 25-07-02, being a bylaw for Ski Timber ridge Operation Board be read a second time.

CARRIED

26-01-020 BYLAW 25-07-02 SKI TIMBER RIDGE OPERATION BOARD –3RD READING

OLSEN: That Bylaw No. 25-07-02, being a bylaw for Ski Timber ridge Operation Board as attached hereto and forming part of these minutes now be read a third time, adopted, sealed and signed by the Reeve and Chief Administrative Officer.

CARRIED

26-01-021 2026 SKI HILL AGREEMENT

D PANTER: That Council authorizes the Reeve and the Chief Administrative Officer to sign the 2026 Ski Hill Agreement once the Ski Hill's 2025 financial statements have been presented and reviewed by the Chief Administrative Officer, and that such signing occur prior to December 31, 2025.

CARRIED

26-01-022 ROAD CLOSURE - NW 21 55 07 3 PLAN 76B11561 EXT 4

SULLIVAN: That Council authorizes the Chief Administrative Officer to seek consent from the Ministry of Highways for the partial closure and transfer a portion of surface parcel No. 164511772, and to consolidate the unused road allowance with the adjacent property identified as surface parcel No. 203856048. Furthermore, Council confirms that the proposed road closure will not impact public access, and directs the CAO to solicit comments from SaskEnergy, SaskPower, and SaskTel regarding the proposed closure.

CARRIED

26-01-023 OH&S RECOMMENDATION

D Panter: That Council received the Occupational Health & Safety Committee recommendation and hereby approve and adopt the Fire Education and Safety Policy as presented; and that administration implement the policy and ensure compliance in accordance with occupational health and safety requirements.

CARRIED

26-01-024 ARENA MANAGER SALARY

OLSEN: That the RM Council accepts recommendation from the Big River & District Recreation & Cultural Board to increase the arena manager salary by \$1,200.00 effective January 1, 2026.

CARRIED

CA
DK

26-01-025 MUNISOFT CUSTOM WORK

D PANTER: That Council approves the quote from Munisoft in the amount of \$149.00 plus applicable taxes to complete custom work consisting of transferring files from the CAO laptop to the server and setting up the CAO workstation.

CARRIED

26-01-026 SASKATCHEWAN LAKE STEWARDSHIP SUMMIT

SULLIVAN: That Council authorize any interested Councilors to attend the Saskatchewan Lake Stewardship Summit to be held on February 11, 2026, in Saskatoon; and that all expenses associated with attendance be paid.

CARRIED

26-01-027 CANADIAN PUBLIC WORKS ASSOCIATION CONFERENCE

SULLIVAN: That Council authorize the Chief Administrative Officer to attend the Canadian Public Works Association (CPWA) Saskatchewan Chapter Conference to be held February 24 to 26, 2026, in Saskatoon, Saskatchewan; and that all expenses associated with attendance be paid.

CARRIED

26-01-028 REPORTS

SULLIVAN: That the maintenance and committee reports be acknowledged and filed.

CARRIED

26-01-029 CORRESPONDENCE

OLSEN: the following correspondence be received and filed.

1. CPWA Convention
2. GERS 2026
3. H25040 - Project Information Sheet -Production and Stockpiling
4. MeriRoad by Suokone 2025 eng
5. N8251452(DP2)
6. PARM Request to join
7. Ratepayer letter
8. REF-115-25-Dana Kennedy Letter
9. Saskatchewan Lake Stewardship Summit Agenda
10. Skid Steers Track Loaders for Sale
11. Small Hauling Company in Saskatoon Area
12. Supporting RM Admins in Saskatchewan

CARRIED

26-01-030 ADJOURNMENT – 2:01 p.m.

OLSEN: That this meeting be adjourned.

CARRIED



Reeve – Clint Panter



CAO – Dana Kennedy