Town of Big River
Meeting Minutes
September 17, 2025 – Regular Meeting

The regular meeting of the Council of the Town of Big River was held in the Community Centre Board Room, 606 1st Street North, on September 17, 2025, at 8:00 a.m.

Present:

Mayor:	David Krawetz
Councillors:	Chad Dunn
	Lana Meyers
	Shirley Schwab
Administrator:	Noreen Olsen

A quorum being present, Mayor David Krawetz called the meeting to order at 8:03 a.m.

AGENDA

RES#252/25

Meyers: THAT the September 17, 2025, Agenda be adopted with the power to add.
Carried.

ADMINISTRATOR'S REPORT

RES#253/25

Dunn: THAT the Administrator's Report be accepted as presented.
Carried.

IN CAMERA

RES#254/25

Krawetz: THAT Council move in camera at 8:04 a.m. to discuss a health-related matter as permitted under *The Municipalities Act, clause 120(2)(a)*, and in accordance with Part III *The Local Authority Freedom of Information and Protection of Privacy Act, section 28, respecting personal information.*
Carried.

RES#255/25

Krawetz: THAT Council move out of in camera at 8:08 a.m.
Carried.

MAINTENANCE AND SEWER & WATER REPORTS

Maintenance Foreman, Terry Olsen attended the meeting from 10:30 a.m. to 11:27 a.m.

RES#256/25

Dunn: THAT the Sewer and Water and Maintenance reports to August 31, 2025, be accepted.
Carried.

LAGOON COMPLIANCE INSPECTION

RES#257/25

Meyers: THAT the Lagoon Compliance Inspection dated August 13, 2024, from the Government of Saskatchewan, Water Security Agency Environmental Project Officer, Evan McLeod, be acknowledged.
Carried.

Council recessed from 9:52 a.m. to 10:00 a.m.

DELEGATIONS
John Teer attended the meeting from 10:00 a.m. to 10:28 a.m.

APPROVAL OF MINUTES
RES#258/25
Dunn: THAT the minutes of August 21, 2025, Regular Meeting be adopted as presented.
Carried.

RES#259/25
Schwab: THAT the minutes of August 21, 2025, Public Hearing for Zoning Bylaw Amendment regarding Shipping Containers be adopted as presented.
Carried.

BUSINESS ARISING FROM THE MINUTES

STATEMENT OF FINANCIAL ACTIVITIES AND BANK RECONCILIATION
RES#260/25
Dunn: THAT the Statement of Financial Activities for the month of August 2025 be acknowledged.
Carried.

RES#261/25
Krawetz: THAT the Bank Reconciliation for the month of August 2025 be acknowledged.
Carried.

RES#262/25
Dunn: THAT the Journal Entries for the month of August 2025 be acknowledged.
Carried.

ACCOUNTS FOR APPROVAL
RES#263/25
Schwab: THAT accounts for approval to include EFT payments and cheque nos. 22082 through 22120 for a total of $168,335.87 be approved for payment.
Carried.

CORRESPONDENCE
RES#264/25
Meyers: THAT Council acknowledge the July 24, 2025, letter from SaskTel regarding the May 21, 2025 water main incident and their commitment to reimburse the Town for repair costs, and that administration monitor the matter until payment is received.
Carried.

RES#265/25
Dunn: THAT Council acknowledge the September 9, 2025 R.M. of Big River Council Resolutions.
Carried.

RES#266//25
Dunn: THAT Correspondence be filed as presented.
Carried.

BOARDS/COMMITTEE REPORTS
BIG RIVER AND DISTRICT FIRE COMMITTEE
TRAILER FOR OFF ROAD RESCUE UNIT
RES#267/25
Krawetz: That the Town of Big River authorize the initial purchase of a trailer at a cost of $7,800.00 to haul the Fire Department's Off-Road Rescue Unit (W721S).
Carried.

RES#268/25
Schwab: If required, THAT the Town of Big River commit up to $2,000.00 toward the purchase of a trailer for the Fire Department's Off-Road Rescue Unit (W721S), as part of a cost-sharing arrangement with the RM of Big River and the Fire Brigade.
Carried.

PERSONNEL COMMITTEE
MAINTENANCE PERSONNEL POSITION
RES#269/25
Meyers: As recommended by the Personnel Committee, THAT the Town of Big River extend an offer of employment to Erica Lasanté for the position of Maintenance Personnel, such offer of employment attached hereto and forming a part of these minutes.
Carried.

ARENA ASSISTANT WAGE
RES#270/25
Dunn: THAT the Town of Big River has no objection to that the Arena Assistant wage be paid through the Town of Big River payroll rather than the Big River and District Recreation and Cultural Board payroll, and further THAT the R.M. of Big River be asked to support this change.
Carried.

RES#271/25
Meyers: THAT the Board/Committee Reports be filed as presented.
Carried.

Council recessed from 12:05 p.m. to 12:50 p.m.

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OLD BUSINESS

SALE OF TAX TITLE PROPERTY - TENDER- LOT 7 BLOCK 8 PLAN BD1388
108 5TH AVENUE NORTH
RES#272/25

Meyers: THAT according to Section 31 of *The Tax Enforcement Act* a tender be advertised for Lot 7 Block 8 Plan BD1388. Tender to be closed October 20, 2025, at 4:30 p.m. Highest, or any tender not necessarily accepted.
Carried.

SALE OF TAX TITLE PROPERTY - TENDER- LOT 9 BLOCK 8 PLAN 64B05407
104 5TH AVENUE NORTH
RES#273/25

Dunn: THAT according to Section 31 of *The Tax Enforcement Act* a tender be advertised for Lot 9 Block 8 Plan 64B05407. Tender to be closed October 20, 2025, at 4:30 p.m. Highest, or any tender not necessarily accepted.
Carried.

SALE OF TAX TITLE PROPERTY - TENDER- LOT 3 BLOCK 18 PLAN BD1388
607 MAIN STREET
RES#274/25

Schwab: THAT according to Section 31 of *The Tax Enforcement Act* a tender be advertised for Lot 3 Block 18 Plan BD1388. Tender to be closed October 20, 2025, at 4:30 p.m. Highest, or any tender not necessarily accepted.
Carried.

ERGONOMIC ASSESSMENT REPORT
RES#275/25

Schwab: In conjunction with the R.M. of Big River No.555, THAT quotes be requested from office supply companies for sit-stand workstations, as recommended in the Ergonomic Assessment Report.
Carried.

PUBLIC HEARING

1:00 p.m. to receive comments and submissions relating to amendment to Zoning Bylaw.

Public Hearing on adopting a bylaw pursuant to Section 207 of *The Planning and Development Act, 2007* to amend Bylaw No. 2015-02, known as the Zoning Bylaw to allow an accessory use or building to be approved prior to the construction of the principal building on the same lot, subject to specific conditions including timelines for construction, restrictions on use, and enforcement measures.

There were no representations or submissions surrounding the adoption of the amended bylaw.

NEW BUSINESS

APPLICATION FOR FUNDING UNDER THE CANADA HOUSING INFRASTRUCTURE (CHIF) FUND
PROVINCIAL-TERRITORIAL (PT) STREAM
RES#276/25

Dunn: That the Council of the Town of Big River support the application for a Canada Housing Infrastructure Fund (CHIF) grant for the project of providing water and sewer lines on

streets that do not currently have these services, in order to enable increased housing supply, and Council agrees to:
• Meet legislated standards
• Meet the terms and conditions of the CHIF program
• Commit to paying the applicant's share of the eligible costs and ongoing (operating and other) costs associated with the project and
• Ensure legislative and regulatory requirements will or have been met including requirements for a federal environmental assessment process, provincial environmental assessment process, and requirements for Indigenous consultation or engagement.
Further, Council confirms that this application aligns with the Town's objectives to support and encourage housing growth in Big River.
Carried.

NOTICE OF BY-ELECTION – CALL FOR NOMINATIONS
RES#277/25
Dunn: THAT Public notice be given that nominations for the office of Councillor (1 position) in a By-Election will be received at the Town of Big River Municipal Office, from September 25 to October 8, 2025.
Carried.

REMUNERATION FOR ELECTION OFFICIALS/LOCATION OF POLL
RES#278/25
Krawetz: THAT in the event that a poll is necessary, daily remuneration for Returning Officer will be $45.00/hr, Deputy Returning Officer $35.00/hr and Poll Clerk $30.00/hr.
Carried.

THE ROYAL CANADIAN LEGION MILITARY SERVICE RECOGNITION BOOK
RES#279/245
Meyers: THAT the Town of Big River support the Saskatchewan Command Legion by purchasing an advertisement space in the Military Service Recognition Book, with an advertising price of $285.00 for a 1/10-page full color ad.
Carried.

PROMOTIONAL ITEMS
RES#280/25
Krawetz: THAT the Council of the Town of Big River has no objection to cost sharing with the R.M. of Big River No.555 for drinking water bottles featuring the municipal logos for promotional purposes.
Carried.

BYLAWS
2:30 p.m. Conflict of Interest Declaration
- Shirley Schwab declared a conflict of interest and left the meeting.

A BYLAW OF THE TOWN OF BIG RIVER TO AMEND BYLAW 2015-02 ZONING BYLAW TO REGULATE THE APPROVAL OF ACCESSORY USE BUILDING TO BE APPROVED PRIOR TO PRINCIPAL BUILDING

RES#281/25

Meyers: THAT Bylaw No. 2025-09, a bylaw to amend Zoning Bylaw No. 2015-02 be given second reading.
Carried.

RES#282/25

Dunn: THAT Bylaw No. 2025-09, a bylaw to amend, Zoning Bylaw No. 2015-02 be given third reading and adopted.
Carried.

2:33 p.m. Shirley Schwab re-entered the meeting.

NEXT MEETING DATE
October 21, 2025 @ 8:00 a.m.

ADJOURNMENT
Mayor David Krawetz adjourned the meeting at 2:52 p.m.

Mayor

Administrator