

THE MINUTES OF THE RESCHEDULED REGULAR COUNCIL MEETING OF THE RURAL MUNICIPALITY OF BIG RIVER NO. 555 HELD ON AUGUST 18<sup>TH</sup> 2025 AT THE BIG RIVER COMMUNITY CENTRE, LOCATED AT 606 FIRST STREET NORTH, IN BIG RIVER, SASKATCHEWAN.

**CALL TO ORDER**

The meeting was called to order by Reeve Clint Panter at 9:01 a.m.

**DELEGATIONS**      11:00 a.m.      Coby Wilson

**PRESENT**

ATTENDEES		Attendance				
Name	Position	I	T	E	Arrival	Absent
Clint Panter	Reeve	✓				
Doug Panter	Division 1	✓				
*Justin Sullivan	Division 2	✓				
Terence Olsen	Division 3					✓
Maurice Denis	Division 4					✓
Dana Kennedy	CAO	✓				

\*Deputy Reeve

Attendance: I – In person, T – Telephone, E – Electronic

Arrival time only entered if Member was not present when the meeting called to order.

**25-08-001 APPROVAL OF AGENDA**

SULLIVAN: That the August 18<sup>th</sup>, 2025, agenda be accepted for reference purposes.

CARRIED

**25-08-002 RESCHEDULING OF REGULAR COUNCIL MEETING**

C PANTER: WHEREAS the regular meeting of Council was scheduled for Monday, August 11, 2025, at 9:00 a.m.;

AND WHEREAS Council determined the need to reschedule this meeting to Monday, August 18, 2025;

AND WHEREAS notice of the change was provided to all members and posted publicly in accordance with Section 124 of The Municipalities Act and Bylaw 22-01-01;

BE IT RESOLVED THAT Council hereby ratifies that the regular meeting of Council scheduled for August 11, 2025, was cancelled and rescheduled to August 18, 2025, and that all decisions and proceedings at the August 18, 2025, meeting are hereby deemed valid and binding.

CARRIED

CA  
DL

**25-08-003 MINUTES**

D PANTER: That the minutes of the regular meeting of Council held July 14<sup>th</sup>, 2025, be approved as presented.

CARRIED

**25-08-004 MINUTES OF PUBLIC MEETING**

SULLIVAN: That the minutes of the Public Meeting of Council held August 13<sup>th</sup>, 2025, be approved as presented.

CARRIED

**25-08-005 STATEMENT OF FINANCIAL ACTIVITIES**

C PANTER: That the Statement of Financial Activities and the Bank Reconciliations for the month of July 2025 be accepted as presented.

CARRIED

**25-08-006 LIST OF ACCOUNTS**

D PANTER: That the list of accounts totaling \$274,251.40 as per attached be approved as presented.

CARRIED

**25-08-007 COUNCIL INDEMNITY & OTHER INVOICES**

C PANTER: That the following accounts be approved for payment and added to the next list of accounts presented to Council:

Clint Panter	Council Indemnity/Mileage	400.60
Doug Panter	Council Indemnity/Mileage	728.20
Justin Sullivan	Council Indemnity/Mileage	702.40
Maurice Denis	Council Indemnity/Mileage	105.40
Terence Olsen	Council Indemnity/Mileage	0.00
Big River Rec Board	Day Camp Supplies	11.75
Ministry of Highways	Road Closure NE 12-56-07 W3	721.50
Curt Nicholls	OH Phillips Grove – Grass Cutting	455.34
Rhonda Schulte	OH Phillips Grove - Grass Cutting	219.96
Clifton	Pickerel Point - Site Visit	1,532.00
Clifton	Sandry Bridge – Site Visit	2,332.10
Brandt Tractor Ltd.	Oil Change Kit and Air Filters	1,132.03
WCB	Interest	7.84

CARRIED

*OK*

**25-08-008 GO IN CAMERA – 9:16 A.M.**

SULLIVAN: That the time being 9:16 a.m., Council closes a portion of this meeting to the public to go in camera under the authority of Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*, to discuss legal matters, the public gallery be vacated and those present for this closed session be CAO Dana Kennedy, Reeve Clint Panter, Councilors; Doug Panter, and Justin Sullivan.

CARRIED

Reeve Clint Panter reconvened the meeting at 9:28 am

Reeve Clint Panter declared a conflict of interest as he is an employee of Len's Trucking Ltd. and left the Council Chambers at 9:29 a.m.

Deputy Reeve Justin Sullivan assumed the chair.

**25-08-009 LEN'S TRUCKING**

D PANTER: That the invoices from Len's Trucking Ltd. totaling \$32,687.45 be approved as presented.

CARRIED

Reeve Clint Panter returned to Council Chambers at 9:30 a.m. and resumed the chair.

**25-08-010 AUTHORIZATION TO BORROW**

C PANTER: That, the Reeve and Administrator be authorized to borrow an amount, to meet the expenditures for the municipality for municipal purposes, not to exceed \$500,000.00, by way of an operating line of credit, with the Big River Branch of CIBC, to be repaid at the terms negotiated with that institution.

CARRIED

**25-08-011 REPEAL RESOLUTION 25-06-018**

SULLIVAN: That Resolution No. 25-06-018 be hereby repealed in accordance with revisions recommended by the Developer; and further, that second reading of the associated bylaw be conducted at the Regular Meeting of Council on August 18<sup>th</sup>, 2025. Re-advertisement is not required pursuant to Section 41 of *The Planning and Development Act, 2007*.

CARRIED

**25-08-012 REPEAL RESOLUTION 25-06-019**

D PANTER: That Resolution No. 25-06-019 be hereby repealed in accordance with revisions recommended by the Developer; and further, that the third reading of the associated bylaw be conducted at the Regular Meeting of Council on August 18<sup>th</sup>, 2025. Re-advertisement is not required pursuant to Section 41 of *The Planning and Development Act, 2007*.

CARRIED

CA  
DK

**25-08-013 BYLAW 24-12-02 BYLAW ZONING AMENDMENT LAKESHORE RV PROPERTIES – SE 01 57 07 W3 – 2<sup>ND</sup> READING**

C PANTER: That, Bylaw No. 24-12-02, being a bylaw to amend Zoning Bylaw 23-01-02 to rezone portions of Parcel E1 Plan 102062315 from CR1– Low Density Country Residential to: RPM – Park Model Residential District, and C2-Highway Commercial District. To rezone portion of Parcel E2 Plan 102062315 from CR1– Low Density Country Residential to: RPM (H) – Park Model Residential District H, in the following land in SE 01-57-07 W3, all of the proposed Lots 1 to 20, Block 14 RPM and Lots 1 to 18, Block 15 RPM (H) be read a second time.

CARRIED

**25-08-014 BYLAW 24-12-02 BYLAW ZONING AMENDMENT LAKESHORE RV PROPERTIES – SE 01 57 07 W3 –3<sup>RD</sup> READING**

SULLIVAN: That, Bylaw No. 24-12-02, being a bylaw to amend Zoning Bylaw 23-01-02 to rezone portions of Parcel E1 Plan 102062315 from CR1– Low Density Country Residential to: RPM – Park Model Residential District, and C2-Highway Commercial District. To rezone portion of Parcel E2 Plan 102062315 from CR1– Low Density Country Residential to: RPM (H) – Park Model Residential District H, in the following land in SE 01-57-07 W3, all of the proposed Lots 1 to 20, Block 14 RPM and Lots 1 to 18, Block 15 RPM (H) now be read a third time, adopted, sealed and signed by the Reeve and CAO.

CARRIED

**25-08-015 BYLAW 25-07-02 REC BOARD – 2<sup>ND</sup> READING**

D PANTER: That Bylaw No. 25-07-02, being a bylaw to establish Rec Board agreement be read a second time and that the recommended changes be presented at the September 8<sup>th</sup>, 2025 meeting for the third and final reading of Council.

CARRIED

**25-08-016 BYLAW 25-07-05 PROMISSORY BRIDGE AGREEMENT WITH THE TOWN OF BIG RIVER – 2<sup>ND</sup> READING**

C PANTER: That Bylaw No. 25-07-05, being a bylaw to enter into Promissory Bridge Agreement with the Town of Big River be revised as recommended by Council and presented at the September 8<sup>th</sup>, 2025 meeting for the second reading of Council.

CARRIED

**25-08-017 BYLAW 25-08-01 VOLUNTARY RESTRUCTURING AGREEMENT– 1<sup>ST</sup> READING**

SULLIVAN: That Bylaw No. 25-08-01, being a bylaw to establish a Voluntary Restructuring Agreement with the Town of Big River be read a first time.

CARRIED

CA  
DK

**25-08-018 BYLAW 25-08-01 VOLUNTARY RESTRUCTURING AGREEMENT – 2<sup>ND</sup> READING**

D PANTER: That Bylaw No. 25-08-01, being a bylaw to establish a Voluntary Restructuring Agreement with the Town of Big River be read a second time.

CARRIED

**25-08-019 RESTRUCTURING BY ANNEX**

D PANTER: That the Rural Municipality of Big River No. 555 Council tables the Restructuring by Annex till the September 8, 2025 regular meeting of Council

CARRIED

**25-08-020 RURAL INTEGRATED ROADS FOR GROWTH APPLICATION**

D PANTER: WHEREAS the Rural Municipality of Big River No. 555 has identified Bridge 307-56-07 as a priority infrastructure project requiring replacement or rehabilitation;

AND WHEREAS the Saskatchewan Association of Rural Municipalities (SARM) administers the Rural Integrated Roads for Growth (RIRG) program to provide provincial funding support for bridge projects;

THEREFORE BE IT RESOLVED THAT the Council of the Rural Municipality of Big River No. 555 hereby authorizes administration to prepare and submit an application to the RIRG Bridge and Large Diameter Culvert Program for Bridge 307-56-07, and to provide all necessary supporting documentation as required by the program guidelines.

CARRIED

**25-08-021 BEAVER CONTROL POLICY REVIEW**

D PANTER: That the proposed changes by legal counsel be made to the Beaver Control Policy.

CARRIED

**25-08-022 LIFESTYLE BREAK 10:44 A.M.**

C PANTER: That we take a 5-minute lifestyle break.

CARRIED

Reeve Clint Panter reconvened the meeting at 10:55 a.m.

**25-08-023 NOTICE TO COMPLY - STOP WORK ORDER – LOT 6 BLOCK 10 PLAN 102373523**

C PANTER: That the Council of the Rural Municipality of Big River No. 555 acknowledges that a Notice to Comply – Stop Work Order regarding Lot 6 Block 10 Plan 102373523 was issued and sent by the Chief Administrative Officer on July 16, 2025, and that this action is hereby supported and ratified by Council.

CARRIED

CA  
DK

**Foreman Coby Wilson –Operations**

Foreman C Wilson met with Council to discuss operations for the previous month. (11:02 a.m. to 12:06 p.m.)

**25-08-024 RECESS FOR LUNCH – 12:08 p.m.**

C PANTER: That we recess for lunch for one hour.

CARRIED

Reeve Clint Panter reconvened the meeting at 1:06 p.m.

**25-08-025 VACATION LEAVE AND VACATION PAY POLICY REVIEW**

SULLIVAN: That Council received the proposed Vacation Leave and Vacation Pay Policy, and that consideration of final adoption be tabled to the next regular meeting of Council.

CARRIED

**25-08-026 2024 VACATION PAY**

C PANTER: That Council approve the payment of any unused vacation leave from 2024, with the option for employees to carry forward up to five (5) unused vacation days into the 2025 calendar year.

CARRIED

**25-08-027 NOTICE TO COMPLY - PARCEL E PLAN 102221772**

C PANTER: That the Council of the Rural Municipality of Big River No. 555 acknowledges that a Notice to Comply regarding Parcel E Plan 102221772 was issued and sent by the Chief Administrative Officer on August 8, 2025, and that this action is hereby supported and ratified by Council.

CARRIED

**25-08-028 LOT CONSOLIDATION – LOT 26 & 25 BLOCK 4 PLAN 84B1128 MICHEL’S BEACH**

SULLIVAN: That the Council of the RM of Big River has no objection to the current landowner making application to Information Services Corporation, within 90 days of this permission, to consolidate residential Lots 26 and 25, Block 4, Plan 84B1128, Michel’s Beach, and the new lot number created be 26A.

CARRIED

**25-08-029 APPROACH REQUEST – LOT 5 BLK 104 PLAN 101926728 – SHORES ON COWAN**

D PANTER: That Council acknowledge the CAO, has approved a single approach on Lot 5, Block 104, Plan 101926728 and that the approach is to be built according to municipal standards according to Policy 400-29A, Approach Development/Culvert Installation.

CARRIED

CA  
OK

**25-08-030 APPROACH REQUEST – LOT 8 BLK 7 PLAN 102054147– SOUTH STONEY**

C PANTER: That Council acknowledge the CAO, has approved an approach on Lot 8 Block 7 Plan 102054147 and that the approach is to be built according to municipal standards according to Policy 400-29A, Approach Development/Culvert Installation.

CARRIED

**25-08-031 APPROACH REQUEST – LOT 1 BLK 2 PLAN 85B04370– PHILLIPS GROVE**

C PANTER: That Council acknowledge the CAO, has approved an approach on Lot 1 Block 2 Plan 85B04370 the second approach onto Phillips Crescent and that the approach is to be built according to municipal standards according to Policy 400-29A, Approach Development/Culvert Installation.

CARRIED

**25-08-032 APPROACH REQUEST – NE 17-55-06 W3**

SULLIVAN: That Council acknowledge the CAO, has approved an approach on NE 17-55-06 W3 a second approach and that the approach is to be built according to municipal standards according to Policy 400-29A, Approach Development/Culvert Installation.

CARRIED

**25-08-033 REQUEST TO WATER SECURITY AGENCY FOR FLOOD MAPPING SERVICES**

D PANTER: WHEREAS the Statements of Provincial Interest (SPI) were amended effective June 12, 2025, requiring all municipal development decisions to be consistent with a 1:200-year flood elevation standard; AND WHEREAS the Government of Canada, through the Disaster Financial Assistance Arrangements (DFAA), now mandates the use of 1:200-year flood elevation standards for eligibility under provincial assistance programs;

AND WHEREAS the RM of Big River No. 555 currently uses the 1:500-year flood elevation (495.50 m) for development decisions, which does not align with the newly adopted SPI standard;

AND WHEREAS the municipality is experiencing a period of exceptional growth, with over 40 new buildings constructed annually, many of which are in areas of elevated flood risk;

AND WHEREAS accurate and current flood mapping is essential to support responsible planning, protect property and infrastructure, and ensure community resilience;

THEREFORE, BE IT RESOLVED THAT the Council of the Rural Municipality of Big River No. 555 formally request that the Water Security Agency (WSA) provide updated 1:200-year flood elevation mapping for priority areas within the municipality;

AND BE IT FURTHER RESOLVED THAT the RM respectfully request to be considered a high-priority candidate for WSA mapping services, due to both the municipality's flood risk profile and the high volume of ongoing development activity.

CARRIED

CA  
DK

**25-08-034 LIFESTYLE BREAK 1:47 P.M.**

C PANTER: That we take a 5-minute lifestyle break.

CARRIED

Reeve Clint Panter reconvened the meeting at 1:52 p.m.

**25-08-035 DRAINAGE PLAN E5105840**

C PANTER: That Council table the approval of drainage plan E5105840.

CARRIED

**25-08-036 EMERGENCY ALERTING SERVICES**

SULLIVAN: That Council table the discussion of the purchase of Emergency Alerting Services from BlackBerry AtHoc till the September 8, 2025 meeting of Council.

CARRIED

**25-08-037 SARM MIDTERM CONVENTION**

SULLIVAN: That Council decline attendance at the 2025 SARM Midterm Convention in Regina November 5 & 6, 2025.

CARRIED

**25-08-038 RMAA FALL WORKSHOP**

C PANTER: That the CAO be authorized to attend the September 25, 2025 RMAA Fall workshop in Prince Albert and the \$105 registration fee and that associated expenses be paid.

CARRIED

**25-08-039 COMMUNITY PLANNING PRESENTATION**

C PANTER: That the CAO be authorized to attend the Community Planning Presentation September 25, 2025 in Meeting Lake and those associated expenses be paid.

CARRIED

**25-08-040 HOST EMO TRAINING**

D PANTER: That the Rural Municipality of Big River No. 555, in partnership with the Town of Big River, host the Emergency Measures Organization (EMO) Workshop scheduled for September 11 & 12, 2025, and that the costs associated with hosting be shared on a 50/50 basis with the Town of Big River.

CARRIED

CA  
OK

**25-08-041 FIRE CABINET**

C PANTER: That Council authorize the purchase of a fireproof cabinet for the RM shop at a cost not to exceed \$5,000, and that the CAO be authorized to proceed with the purchase.

CARRIED

**25-08-042 DROUGHT ASSISTANCE**

C PANTER: That Council acknowledge receipt of the Drought Assistance List, and further direct Administration to investigate opportunities for the Rural Municipality of Big River No. 555 to participate in or declare eligibility under available drought assistance programs.

CARRIED

**25-08-043 BRIDGE REPORT 305-55-06 – PARK BRIDGE**

DENIS: That, based on the bridge inspection completed by WSP on August 1, 2025, a 10-tonne load restriction be imposed on Park Bridge (Structure 305-55-06), and that Administration posts the required load-limit signage and notify Parks Canada accordingly.

CARRIED

**25-08-044 ABATEMENT OF TAXES**

D PANTER: That in accordance with Section 274 of The Municipalities Act, the Council of the RM of Big River No. 555 abate/cancel taxes as follows:

<u>Roll #</u>	<u>Legal Description</u>	<u>Municipal</u>	<u>SK Rivers</u>	<u>Total</u>	<u>Reason</u>
1458 000	L7 B1 P86B15335	\$49.09	\$46.95	\$96.04	old cabin being removed in September

DEFEATED

**25-08-045 FIRE DEPARTMENT INFORMATIONAL EVENING**

SULLIVAN: That the Council of the Town of Big River, in conjunction with the Council of the Rural Municipality of Big River, hereby approves, sponsors, and attends the Fire Department Informational Evening.

CARRIED

**25-08-046 REPORTS**

D PANTER: That the maintenance and committee reports be acknowledged and filed.

CARRIED

CA  
DX

**25-08-047 CORRESPONDENCE**

SULLIVAN: That the following correspondence be received and filed.

1. 2025-08-07 Letter to BRFN
2. Ally Impact Report 2025
3. Channel Clearing Announcement
4. Derelict Building Pilot Project Engagement for Municipalities
5. Equipment Evaluator Program
6. Ministers Order - Designating Weeds
7. Natalie Nation Sponsorship Letter 2025
8. RM Big River \_ Meeting - Follow Up \_ Paradox - Tough Cell
9. RM of Big River No. 555 - CCBF Municipal Summary
10. SARM Benefits - New Benefit Announcement - Tyto Home Health Exam Kit
11. SaskPower 20091298 - Plan for Registration
12. Statistics Canada\_BusinessCommunity\_newsletter\_July2025

CARRIED

**25-08-048 ADJOURNMENT – 2:57 p.m.**

D PANTER: That this meeting be adjourned.



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Reeve – Clint Panter



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CAO – Dana Kennedy

CARRIED