

THE MINUTES THE REGULAR COUNCIL MEETING OF THE RURAL MUNICIPALITY OF BIG RIVER NO. 555 HELD ON JUNE 9TH 2025 AT THE BIG RIVER COMMUNITY CENTRE, LOCATED AT 606 FIRST STREET NORTH, IN BIG RIVER, SASKATCHEWAN.

CALL TO ORDER

The meeting was called to order by Reeve Clint Panter at 9:04 a.m.

DELEGATIONS

11:00 a.m. Coby Wilson

PRESENT

ATTENDEES		Attendance				
Name	Position	I	T	E	Arrival	Absent
Clint Panter	Reeve	✓				
Doug Panter	Division 1	✓				
*Justin Sullivan	Division 2	✓				
Terence Olsen	Division 3	✓				
Maurice Denis	Division 4	✓				
Dana Kennedy	Chief Administrative Officer (CAO)	✓				

*Deputy Reeve

Attendance: I – In person, T – Telephone, E – Electronic

Arrival time only entered if Member was not present when the meeting called to order.

25-06-001 APPROVAL OF AGENDA

DENIS: That the agenda for the June 9th, 2025 regular Council, agenda be accepted for reference purposes.
CARRIED

25-06-002 MINUTES

D PANTER: That the minutes of the regular meeting of Council held May 5th, 2025, be approved as presented.
CARRIED

25-06-003 STATEMENT OF FINANCIAL ACTIVITIES

DENIS: That the Statement of Financial Activities and the Bank Reconciliations for the month of May 2025 be accepted as presented.
CARRIED

25-06-004 LIST OF ACCOUNTS

C PANTER: That the list of accounts totaling \$319,870.46 as per attached be approved as presented.
CARRIED



25-06-005 COUNCIL INDEMNITY & OTHER INVOICES

SULLIVAN: That the following accounts be approved for payment and added to the next list of accounts presented to Council:

Clint Panter	Council Indemnity/Mileage	\$1,403.45
Doug Panter	Council Indemnity/Mileage	\$998.80
Justin Sullivan	Council Indemnity/Mileage	\$839.60
Maurice Denis	Council Indemnity/Mileage	\$997.10
Terence Olsen	Council Indemnity/Mileage	\$635.30
		CARRIED

Reeve C Panter declared a conflict of interest as he is an employee of Len's Trucking Ltd. and left the Council Chambers at 9:15 a.m.

Deputy Justin Sullivan assumed the chair.

25-06-006 LEN'S TRUCKING

D PANTER: That the invoices from Len's Trucking Ltd. totaling \$11,646.98 be approved as presented.
CARRIED

Reeve C Panter returned to the Council Chambers at 9:16 a.m. and resumed the chair.

25-06-007 GO IN CAMERA – 9:17 A.M.

C Panter: That the time being 9:23 a.m., Council closes a portion of this meeting to the public to go in camera under the authority of Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*, to discuss legal matters, the public gallery be vacated and those present for this closed session be CAO Dana Kennedy, Reeve Clint Panter, Councilors; Doug Panter, Justin Sullivan, Terry Olsen and Maurice Denis.

CARRIED

Doug Panter left Council Chambers at 9:58 a.m.

Reeve Clint Panter reconvened the meeting at 10:00 am

Doug Panter returned to Council Chamber at 10:00 a.m.

25-06-008 BIG RIVER GOLF CLUB

SULLIVAN: That the Rural Municipality of Big River enter into agreement to provide 50% of the funding for the Big River Golf Course upgrades; in return add the Rural Municipality to the Land Title.

DEFEATED

CA
DK

25-06-009 BOUNDARY ALTERATION – BRIDGE 307-56-07

SULLIVAN: WHEREAS the Council of the Rural Municipality of Big River met with representatives of the Town of Big River No. 555 on May 9, 2025, to discuss a proposed municipal boundary alteration involving Bridge ID 307-56-07;

AND WHEREAS the proposed boundary alteration would transfer jurisdiction of Bridge ID 307-56-07 to the Rural Municipality of Big River No. 555;

NOW THEREFORE BE IT RESOLVED that the Council of the Rural Municipality of Big River No. 555 supports, in principle, the proposed municipal boundary alteration as it relates to Bridge ID 307-56-07;

AND BE IT FURTHER RESOLVED that a certified copy of this resolution be provided as confirmation of the Rural Municipality’s intent to participate in the boundary alteration process, in accordance with the Ministry of Government Relations’ Guide for Municipal Boundary Alterations;

AND BE IT FURTHER RESOLVED that the Rural Municipality of Big River No. 555 acknowledges its mutual agreement with the Town of Big River on the significance of Bridge ID 307-56-07 for regional transportation and public safety, and supports the proposed boundary adjustment as a means to clarify jurisdiction and ensure consistent, long-term maintenance responsibilities.

CARRIED

25-06-010 LIFESTYLE BREAK 10:27 A.M.

C PANTER: That we take a 5-minute Lifestyle break.

CARRIED

Reeve Clint Panter reconvened the meeting at 10:32 a.m.

25-06-011 APPOINTMENT OF DESIGNATED OFFICER FOR BYLAW ENFORCEMENT

D PANTER: That the Rural Municipality of Big River has entered into an agreement with the Town of Shellbrook to provide Community Safety Officer (CSO) services in accordance with The Municipalities Act, section 42(1)(a). Section 373 of The Municipalities Act provides that a council may appoint any bylaw enforcement officers it considers necessary.

BE IT RESOLVED THAT the Council of the Rural Municipality of Big River appoints the Community Safety Officer (CSO), as provided through the agreement with the Town of Shellbrook, as a Designated Officer for the purpose of bylaw enforcement within the Rural Municipality of Big River; and

THAT the Administrator of the Rural Municipality of Big River is also appointed as a Designated Officer for bylaw enforcement in accordance with The Municipalities Act; and

THAT these appointments take effect immediately and shall remain in effect until amended or rescinded by resolution of Council.

CARRIED

CS
DK

25-06-012 AGREEMENT FOR COMMUNITY SAFETY OFFICER SERVICES (CSO)

DENIS: The Rural Municipality of Big River has entered into an agreement with the Town of Shellbrook to provide Community Safety Officer (CSO) services in accordance with The Municipalities Act, section 42(1)(a), such agreement be attached to and form part of these minutes.

CARRIED

Foreman Coby Wilson –Operations

Foreman C Wilson met with Council to discuss operations for the previous month. (10:57 a.m. to 11:48 a.m.)

25-06-013 SKI TIMBER RIDGE BYLAW REVIEW

D PANTER: That the CAO make the proposed changes to the Ski Timber Ridge Bylaw, and that it be forward revised Bylaw to the Ski Timber Ridge Board for review and brought back for Council's approval at the next Regular Council Meeting on July 14, 2025.

CARRIED

25-06-014 RECESS FOR LUNCH – 12:03 p.m.

C PANTER: That we recess for lunch for one hour.

CARRIED

Reeve C Panter reconvened the meeting at 1:05 p.m.

25-06-015 SKI TIMBER RIDGE AGREEMENT

C PANTER: That the Reeve and Chief Administrative Officer be authorized to sign the Ski Timber Ridge Agreement following approval by the Ski Timber Ridge Board.

CARRIED

Clint Panter left Council Chambers at 1:49 p.m.

Clint Panter returned to Council Chamber at 1:50 p.m.

25-06-016 BEAVER CONTROL POLICY, ADMINISTRATION & CODE OF ETHICS BYLAW REVIEW

D PANTER: That the Beaver Control Policy, Administration Bylaw and Code of Ethics Bylaw Review be tabled till the special meeting on June 16th, 2025 at 1:00 p.m.

CARRIED

25-06-017 LAKE WATER DIRECTIONAL DRILLING POLICY REVIEW

SULLIVAN: That the proposed changes be made to the Lake Water Directional Drilling Policy, and that it be brought forward for approval at the next regular Council meeting scheduled for July 14, 2025.

CARRIED

GA
DK

25-06-018 BYLAW 24-12-02 BYLAW ZONING AMENDMENT LAKESHORE RV PROPERTIES – SE 01 57 07 W3 – 2ND READING

D Panter: That, Bylaw No. 24-12-02, being a bylaw to amend Zoning Bylaw 23-01-02 to rezone portions of Parcel E1 Plan 102062315 from CR1– Low Density Country Residential to: RPM – Park Model Residential District, C1 – Resort Commercial District and C2-Highway Commercial District. To rezone portion of Parcel E2 Plan 102062315 from CR1– Low Density Country Residential to: RPM (H) – Park Model Residential District H, C1 – Resort Commercial District in the following land in SE 01-57-07 W3, all of the proposed Lots 1 to 20, Block 14 RPM and Lots 1 to 18, Block 15 RPM (H) be read a second time.

CARRIED

25-06-019 BYLAW 24-12-02 BYLAW ZONING AMENDMENT LAKESHORE RV PROPERTIES – SE 01 57 07 W3 –3RD READING

SULLIVAN: That, Bylaw No. 24-12-02, being a bylaw to amend Zoning Bylaw 23-01-02 to rezone portions of Parcel E1 Plan 102062315 from CR1– Low Density Country Residential to: RPM – Park Model Residential District, C1 – Resort Commercial District and C2-Highway Commercial District. To rezone portion of Parcel E2 Plan 102062315 from CR1– Low Density Country Residential to: RPM (H) – Park Model Residential District H, C1 – Resort Commercial District in the following land in SE 01-57-07 W3, all of the proposed Lots 1 to 20, Block 14 RPM and Lots 1 to 18, Block 15 RPM (H) now be read a third time, adopted, sealed and signed by the Reeve and CAO.

CARRIED

Maurice Denis left Council Chambers at 1:53 p.m.
Maurice Denis returned to Council Chamber at 1:55 p.m.

25-06-020 MUNICIPAL RESERVE REQUEST FOR DEFERRAL – NE 14-56-08 W3 PARCEL B

OLSEN: That Council supports the request to defer the municipal reserve requirement for the proposed subdivision of Parcel B on NE 14-56-08-W3; however, it is noted that Community Planning does not accept deferral requests, and therefore Council recommends that cash-in-lieu of municipal reserve be required instead.

DEFEATED

25-06-021 SERVICE AGREEMENT – NE 14-56-08 W3 PARCEL B

SULLIVAN: That upon receipt of payment for costs associated with an application to subdivide proposed Parcel B in NE 14-56-08 W3, the Reeve and CAO be authorized to sign the service agreement.

CARRIED

CA
PK

25-06-022 DISCRETIONARY USE - SUBDIVISION – NW 23-55-06 W3 – DAVIDSON

SULLIVAN: That notice having been provided in accordance with Section 3.7 of Zoning Bylaw 23-01-02 and no concerns having been raised, Council approves the discretionary use development permit to allow for the subdivision of 10 acres from the NW 23-55-06 W3 to become Parcel A as per subsection 3.6.2.3(a) and subsection 3.6.2.3(c)(i) of Bylaw 23-01-01 Official Community Plan and Table 6.1, Residential Uses(3) with site between 2.5 and 25 acres of Bylaw 23-01-02 Zoning Bylaw.

CARRIED

25-06-023 REQUEST FOR ROAD CLOSURE – NW 24-56-07 W3 – TWP 364.12

C PANTER: That public notice having been provided and no comments or objections were received, Council requests consent from the Ministry of Highways for a partial closure of NW 24-56-07 W3 so that the owner may tie portion of the road to their property as per surface parcel number 130956497, and that this closure will not affect public access.

DEFEATED

25-06-024 LOT CONSOLIDATION – LOT 27 & 28 BLK 102 PLAN 102085264 – SHORES ON COWAN

OLSEN: That the Council of the RM of Big River has no objection to the current landowner making application to Information Services Corporation, within 90 days of this permission, to consolidate residential Lots 27 and 28, Block 102, Plan 102085264, Shores on Cowan, and the new lot number created be 28A.

CARRIED

25-06-025 APPROACH REQUEST – LOT 1 BLK 3 PLAN 102232785– ISLANDVIEW

SULLIVAN: That we acknowledge the CAO, has approved an approach on lot 1 blk 3 plan 102232785 and the approach is to be built according to municipal standards according to Policy 400-29A, Approach Development/Culvert Installation.

CARRIED

25-06-026 APPROACH REQUEST – LOT 1 BLK 2 PLAN 85B04370– PHILLIPS GROVE

DENIS: That we acknowledge the CAO, has approved an approach on lot 1 blk 2 plan 85B04370 and the approach is to be built according to municipal standards according to Policy 400-29A, Approach Development/Culvert Installation.

CARRIED

25-06-027 SPECIAL OCCASION PERMIT – DELARONDE RESORT

C PANTER: That Council approves a Special Occasion Permit for Lisa Giesbrecht & Clarence Reimer to be held at Delaronde Resort on the 26th day of July, 2025.

CARRIED

EA
DK

25-06-028 SUNSET COVE/ SHORES ON COWAN INTERSECTION

DENIS: That the Council of the Rural Municipality authorize the hiring of a qualified surveyor to complete a legal survey of the corner at Township Road 573A and Range Road 3085;
And be it further resolved that the work be contracted to Coop-a-Dees, subject to the Saskatchewan Procurement Threshold for the year of 2025.

CARRIED

25-06-029 MULCHIG OLD HIGHWAY

DENIS: That the Rural Municipality of Big River move forward with the Mulching of the Old Highway located on N ½ & SE 16 55 07 W3.

CARRIED

Justin Sullivan left Council Chambers at 2:22 p.m.
Justin Sullivan returned to Council Chamber at 2:23 p.m.

25-06-030 BLACKDUCK (DUCKS UNLIMITED) PUMP

C PANTER: That this item be tabled pending further investigation and report by Clint Panter, Terry Olsen, and Justin Sullivan.

CARRIED

25-06-031 TRANSFER STATION – NEW OPERATIONS & EMERGENCY PLAN

D PANTER: That Council acknowledges the new Operations and Emergency Plan that was sent into the Ministry of Environment on June 3rd 2025.

CARRIED

25-06-032 SIGNS FOR TRANSFER STATION

C PANTER: That the CAO be authorized to purchase signs for the transfer station as per the new Transfer Stations Operations Guidelines.

CARRIED

25-06-033 SECURITY CAMERA FOR TRANSFER STATION

OLSEN: That the Municipality authorize the purchase and installation of metal door and window coverings at the transfer station to enhance site security due to repeated break and enter incidents in recent years.

CARRIED

25-06-034 WEED INSPECTOR

DENIS: That the appointment of the Weed Inspector be tabled until the July 14th, 2025 regular meeting of Council.

CARRIED

CA
DK

25-06-035 SEPA CONFERENCE

C PANTER: That the Rural Municipality purchase a corporate membership with the Saskatchewan Emergency Planners Association (SEPA), and that Council be authorized to attend the SEPA Conference in Waskesiu on November 5 and 6, 2025, at the Hawood Inn, with all related expenses to be covered.

CARRIED

25-06-036 SHEEP NEAR BISON FARMS IN SASKATCHEWAN

C PANTER: That the CAO be directed to contact Crosby Hanna & Associates, Community Planning Consultants, to inquire about the process and feasibility of incorporating provisions regarding the proximity of sheep to bison operations into the Municipality's Official Community Plan (OCP).

CARRIED

25-06-037 AIRPORT

DENIS: That the CAO respond to the request to start a business at the Big River Airport and request further details regarding the proposal.

CARRIED

25-06-038 SASKATCHEWAN MUNICIPAL HAIL INSURANCE

SULLIVAN: That Council authorizes the CAO to take the Saskatchewan Municipal Hail Insurance licensing exam and that all associated expenses be paid.

CARRIED

25-06-039 ASSISTANT ADMINISTRATOR LGA CERTIFICATE

DENIS: That Council support the Administrator's recommendation for the Assistant Administrator to pursue the Local Government Administration (LGA) Certificate.

DEFEATED

25-06-040 ISLAND VIEW SHORE – STORAGE SHED ON MUNICIPAL RESERVE

SULLIVAN: That a letter be sent to the owner of the shed to be removed from municipal reserve in regards to Zoning Bylaw 23-01-02 Section 4.14.10 (1).

CARRIED

25-06-041 TREE REMOVAL ALONG ROAD ALLOWANCE NE 24-56-08 W3

OLSEN: That Council approves the removal of trees along NE 24-56-08 W3, subject to municipal standards and at no cost to the Municipality.

CARRIED

OP
DK

25-06-042 ENGINE RETARDER BREAK SIGN - TOWN

OLSEN: That the municipality place no engine retarder break signs north of town near Hanson's and south of town near Dziurzynski's.

CARRIED

25-06-043 ENGINE RETARDER BREAK SIGN – CARRIER FOREST PRODUCTS

C PANTER: That the municipality place no engine retarder break signs north of Carrier near Highway 942 and south of Carrier near Township Road 552.

DEFEATED

25-06-044 SIGNS ON DELARONDE ROAD

OLSEN: That "S-Curve" and "Slow to 40 km/h" signs be installed prior to the large diameter culverts on Range Road 3073.15 and on Township Roads 571 and 572.

CARRIED

Terry Olsen left Council Chambers at 4:10 p.m.
Terry Olsen returned to Council Chamber at 4:14 p.m.

25-06-045 OMBUDSMAN TRAINING

C PANTER: That council and employees attend the ombudsman training on June 16th, 2025 from 10 am till noon and that the office be closed for the duration of the training.

CARRIED

25-06-046 CANADA DAY PARADE

C PANTER: That the RM participate in the Canada Day parade with the grader and allow the Canada Day Committee to use municipal barricades for traffic control in the Community Center parking lot.

CARRIED

25-06-047 WAPITI LIBRARY FOLLOW UP

DENIS: That a meeting be scheduled with the Town on June 16, 2025, to discuss the renovation costs for the train station, confirm the decision not to proceed with the school project, and follow up on matters related to Wapiti Library relocation.

CARRIED

25-06-048 DONATION REQUEST – SASKATCHEWAN TRAPPERS ASSOCIATION

DENIS: That the RM donate \$100 to the Saskatchewan Trappers Association.

DEFEATED

CO
DJC

25-06-049 APPROACH REQUEST –NW 20 57 08 W3 PARCEL C

DENIS: That the Division 4 Councilor inspected and approved an approach to be constructed on NW 20-57-08 W3, Parcel C, with the requirement that the approach be built to municipal standards in accordance with Policy 400-29A – Approach Development/Culvert Installation.

CARRIED

25-06-050 RECREATION COORDINATOR 90 DAY REVIEW

OLSEN: That Council accept the recommendation from the Recreation Board to approve a \$1.00 per hour wage increase, following the completion of a performance review.

CARRIED

25-06-051 REPORTS

SULLIVAN: That the maintenance and committee reports be accepted as presented.

CARRIED

25-06-052 CORRESPONDENCE

D PANTER: That the following correspondence be received and filed.

1. 2025 Grad Edition – Shellbrook Chronicle
2. Amend Schedule 1 of the Species at Risk Act
3. Bait Stations
4. Black Berry AtHOC Solution
5. Canada Day Fireworks
6. Canada Day Schedule
7. Community Safety – Early detection to wild fires
8. Confirmation of approval – Civic Address Registry Signage Incentive Project
9. M. Pritchard to Stakeholders – Emergency Response Cost Framework

CARRIED

25-06-053 RECREATION BOARD – EQUIPMENT DONATION

DENIS: That the Rural Municipality of Big River donate \$500 to the Big River & District Rec and Cultural Board for the MMA Equipment.

CARRIED

CS
DK

25-06-054 ADJOURNMENT – 5:18 p.m.

DENIS: That this meeting be adjourned at 5:18 p.m.

CARRIED



Reeve – Clint Panter



CAO – Dana Kennedy