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**Town of Big River  
Meeting Minutes  
May 12, 2025 – Regular Meeting**

The regular meeting of the Council of the Town of Big River was held in the Community Centre Board Room, 606 1<sup>st</sup> Street North, on May 12, 2025, at 8:00 a.m.

**Present:**

Mayor: David Krawetz  
Councillors: Chad Dunn  
Lana Meyers  
Shirley Schwab  
Administrator: Noreen Olsen  
Absent: Cooper Davis

**CALL TO ORDER**

A quorum being present, Mayor David Krawetz called the meeting to order at 8:00 a.m.

**AGENDA**

RES#119/25

Dunn: THAT the May 12, 2025, Agenda be adopted with the power to add.  
Carried.

**ADMINISTRATOR'S REPORT**

RES#120/25

Meyers: THAT the Administrator's Report be accepted as presented.  
Carried.

**MAINTENANCE AND SEWER & WATER REPORTS**

Maintenance Foreman, Terry Olsen attended the meeting from 10:07 a.m. to 10:45 a.m.

RES#121/25

Dunn: THAT the Sewer and Water and Maintenance reports to April 30, 2025, be accepted.  
Carried.

**WATER SECURITY AGENCY (WSA)– PROVINCIAL ASBESTOS IN DRINKING WATER STUDY**

RES#122/25

Meyers: The Town of Big River participated in the Water Security Agency's (WSA) Provincial Asbestos in Drinking Water Study conducted between October 2024 and February 2025; and as part of the study, a sample of the Town's drinking water was collected and analyzed in January 2025 for the presence of asbestos and general water chemistry; and that it be acknowledged THAT the Water Security Agency has confirmed that no asbestos was detected in the Town of Big River's drinking water sample; and this information supports the Town's ongoing efforts to ensure the safety and quality of its drinking water infrastructure and reinforces public confidence in municipal water services.  
Carried.



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**REQUEST TO SASKATCHEWAN PUBLIC SAFETY AGENCY (SPSA)  
CONTROLLED BURN AT TOWN LAGOON**

**RES#123/25**

Schwab: THAT a request be submitted to the Saskatchewan Public Safety Agency (SPSA) for permission and assistance in conducting a controlled burn around the lagoon site. Council acknowledges this initiative as a proactive fire prevention measure and commits to working with the SPSA and the Big River and District Fire Department to ensure the burn is carried out safely and responsibly.  
Carried.

**DELEGATIONS**

**APPROVAL OF MINUTES**

**RES#124/25**

Meyers: THAT the minutes of April 22, 2025, Regular Meeting be adopted as presented.  
Carried.

**BUSINESS ARISING FROM THE MINUTES**

**STATEMENT OF FINANCIAL ACTIVITIES AND BANK RECONCILIATION**

**RES#125/25**

Dunn: THAT the Statement of Financial Activities for the month of April 2025 be acknowledged.  
Carried.

**RES#126/25**

Schwab: THAT the Bank Reconciliation for the month of April 2025 be acknowledged.  
Carried.

**RES#127/25**

Meyers: THAT the Journal Entries for the month of April 2025 be acknowledged.  
Carried.

**ACCOUNTS FOR APPROVAL**

**RES#128/25**

Schwab: THAT accounts for approval to include cheque nos. 21851 through 21898 for a total of \$99,692.60 be approved for payment.  
Carried.

**CORRESPONDENCE**

**RES#129/25**

Dunn: THAT Correspondence be filed as presented.  
Carried.

**2025 CANADA DAY COMMITTEE MINUTES**

**RES#130/25**

Dunn: THAT the 2025 Canada Day Committee Meeting #3 minutes from April 30, 2025, be acknowledged.  
Carried.



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**TARGETED SECTOR SUPPORT (TSS)  
INTER-MUNICIPAL EMERGENCY PREPAREDNESS INITIATIVE – JOINT PLANNING THROUGH  
EMERGENCY OPERATIONS CENTRE SUPPORT  
RES#131/25**

**Meyers:** Be it resolved that the Town of Big River supports a joint application under the Targeted Sector Support (TSS) Initiative – Stream 2 (Regional Co-operation) – for the project titled “*Inter-Municipal Emergency Preparedness Initiative – Joint Planning Through Emergency Operations Centre Support,*” in partnership with the R.M. of Big River No.555.

Council agrees to:

1. Participate in the joint project;
2. Contribute 50% of the required 25% municipal share of eligible project costs;
3. Support submission of the grant application by the lead municipality; and
4. Authorize the Reeve and/or Administrator to sign all necessary documents on behalf of the R.M.

Carried.

**BOARDS/COMMITTEE REPORTS  
UPDATED 2025 RATES FOR FIRE AND RESCUE UNITS  
RES#132/25**

**Dunn:** THAT the following rates for Fire and Rescue Units be acknowledged:

Truck E721S & E722S	\$800.00/hr.	(each)
Rescue Unit R721S	\$300.00/hr.	
Water Tanker Truck T721S	\$500.00/hr.	
Off-Road Rescue W721S	\$300.00/hr.	
Firefighter Hourly Rate	\$30.00/hr.	(each)
Practice Hourly Rate	\$20.00/hr.	(each)
False Alarm Rate	\$700.00	(Flat Rate)
Personal Vehicle Rate	\$100.00/hr.	
SGI 2025 Rate	\$1107.67/hr.	
Carried.		

**FOLLOW-UP REQUEST – WAPITI LIBRARY RELOCATION TO BIG RIVER PUBLIC HIGH SCHOOL  
RES#133/25**

**Dunn:** THAT we send a follow-up communication to the Saskatchewan Rivers School Division and Big River Public High School to inquire about the status of their review regarding the proposed relocation of the Wapiti Library from the Big River Community Centre to the high school. This follow-up refers to the meeting held in the fall of 2024, during which the school was going to explore what would be required to accommodate the library within the high school. To date, no formal response has been received from Wapiti Regional Library regarding the proposal.  
Carried.

Council recessed from 9:50 a.m. to 10:05 a.m.



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**PARKLAND EMERGENCY MANAGEMENT ORGANIZATION – TABLETOP EXERCISE**

**RES#134/25**

Meyers: THAT the Town Office be closed on Friday, June 13, 2025, due to the Parkland EMO tabletop exercise being held at Parkside.  
Carried.

**PERSONNEL**

**RES#135/24**

Meyers: THAT Josh Pond's wage be increased from \$25.00 per hour to \$26.00 per hour effective May 1, 2025.  
Carried.

**RES#136/25**

Dunn: THAT the Board/Committee Reports be filed as presented.  
Carried.

**OLD BUSINESS**

**BOUNDARY ALTERATION -BRIDGE 307-56-07**

**RES#137/25**

Dunn: WHEREAS the Council of the Town of Big River met with representatives of the Rural Municipality of Big River No. 555 on May 9, 2025, to discuss a proposed municipal boundary alteration involving Bridge ID 307-56-07;  
AND WHEREAS the proposed alteration involves transferring the jurisdiction of Bridge ID 307-56-07 entirely to the Rural Municipality of Big River No. 555;  
NOW THEREFORE BE IT RESOLVED THAT the Council of the Town of Big River agrees in principle to the proposed boundary alteration;  
AND FURTHER BE IT RESOLVED THAT a certified copy of this resolution be provided to confirm the Town's intent to participate in the boundary alteration process, in accordance with the requirements set out in the "Guide for Municipal Boundary Alterations" issued by the Ministry of Government Relations;  
AND FURTHER BE IT RESOLVED THAT the Town of Big River acknowledges the mutual agreement with the Rural Municipality of Big River No. 555 regarding the importance of Bridge ID 307-56-07 for regional transportation and public safety and supports the boundary change as a means of clarifying jurisdiction and long-term maintenance responsibility.  
Carried.

**APPOINTMENT OF DESIGNATED OFFICER FOR BYLAW ENFORCEMENT**

**RES#138/25**

Meyers: The Town of Big River has entered into an agreement with the Town of Shellbrook to provide Community Safety Officer (CSO) services in accordance with *The Municipalities Act*, section 42(1)(a).  
Section 373 of *The Municipalities Act* provides that a council may appoint any bylaw enforcement officers it considers necessary.  
Be it resolved THAT the Council of the Town of Big River appoints the Community Safety Officer (CSO), as provided through the agreement with the Town of Shellbrook, as a Designated Officer for the purpose of bylaw enforcement within the Town of Big River;  
and



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THAT the Administrator of the Town of Big River is also appointed as a Designated Officer for bylaw enforcement in accordance with *The Municipalities Act*; and  
THAT these appointments take effect immediately and shall remain in effect until amended or rescinded by resolution of Council.  
Carried.

**AGREEMENT FOR COMMUNITY SAFETY OFFICER SERVICES (CSO)  
RES#139/25**

Krawetz: The Town of Big River has entered into an agreement with the Town of Shellbrook to provide Community Safety Officer (CSO) services in accordance with *The Municipalities Act, section 42(1)(a)*, such agreement be attached to and form part of these minutes.  
Carried.

**ORDER TO REMEDY DEMOLITION  
227 1<sup>ST</sup> AVENUE NORTH  
RES#140/25**

Krawetz: THAT the Town of Big River request NOVUS Law Group to draft a new Order to Remedy for the demolition of the mobile home at 227 1<sup>st</sup> Avenue North.  
Carried.

**NEW BUSINESS**

**REQUEST FOR LETTER OF APPROVAL FOR SPECIAL OCCASION PERMIT FOR THE BIG RIVER  
RECREATION IMPROVEMENT ASSOCIATION – EK CLASSIC GOLF TOURNAMENT  
RES#141/25**

Dunn: THAT the Council of the Town of Big River has no objection to the issuance of a Special Occasion Permit from Saskatchewan Liquor and Gaming Authority to be issued to the Big River and District Recreation Improvement Association, for the EK Classic Golf Tournament to take place at the Big River Community Centre (606 1<sup>st</sup> Street North) and adjacent fenced area to the Small Hall – on Friday, August 8, 2025, from 1:00 p.m. to 1:00 a.m. and Saturday, August 9, 2025, from 12:00 p.m. to 12:00 a.m.  
Carried.

**2024 DRINKING WATER QUALITY AND COMPLIANCE/ANNUAL NOTICE TO CUSTOMERS  
RES#142/25**

Schwab: THAT the 2024 Drinking Water Quality and Compliance Annual Notice to Customers document is approved by the Council of the Town of Big River, and THAT advertisement be made on [www.bigriver.ca](http://www.bigriver.ca) and on the August utility bill of its availability to the public.  
Carried.

**QUOTES FOR DUST CONTROL  
RES#143/25**

Dunn: THAT the quote submitted by McGill's Industrial Services Inc. for the supply and application of chloride on Bridge Road and Hoehn Road covering an area of 11,725 m<sup>2</sup>, in the amount of \$9,567.60 plus applicable taxes be accepted.  
Carried.



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**TOWN OF BIG RIVER POLICY FOR RECEIVING COMPLAINTS**

**RES#144/25**

Dunn: THAT the updated *Town of Big River Policy for Receiving Complaints* be approved, and that the revised policy be attached to these minutes.  
Carried.

**REQUEST FOR LETTER OF APPROVAL FOR SPECIAL OCCASION PERMIT**

**BIG RIVER CANADA DAY COMMITTEE**

**RES#145/25**

Schwab: THAT the Council of the Town of Big River has no objection to the issuance of a Special Occasion Permit from Saskatchewan Liquor and Gaming Authority to be issued to the Big River Canada Day Committee, for the Canada Day Celebrations to take place at the Big River Community Centre (606 1<sup>st</sup> Street North) and adjacent fenced area to the Small Hall – on Tuesday, July 1, 2025, from 1:00 p.m. to 9:00 p.m.  
Carried.

**BYLAWS**


**NEXT MEETING DATE**

Wednesday June 17, 2025 @ 8:00 a.m.

**ADJOURNMENT**

Mayor David Krawetz adjourned the meeting at 12:08 p.m.

  
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Mayor

  
\_\_\_\_\_  
Administrator