

THE MINUTES THE REGULAR COUNCIL MEETING OF THE RURAL MUNICIPALITY OF BIG RIVER NO. 555 HELD ON APRIL 14<sup>TH</sup> 2025 AT THE BIG RIVER COMMUNITY CENTRE, LOCATED AT 606 FIRST STREET NORTH, IN BIG RIVER, SASKATCHEWAN.

**CALL TO ORDER**

The meeting was called to order by Reeve Clint Panter at 8:57 a.m.

DELEGATIONS            10:00 a.m.        Chris Oudshoorn – Purchase of Roadways  
                                  11:00 a.m.        Coby Wilson

**PRESENT**

ATTENDEES		Attendance				
Name	Position	I	T	E	Arrival	Absent
Clint Panter	Reeve	✓				
Doug Panter	Division 1	✓				
*Justin Sullivan	Division 2	✓				
Terry Olsen	Division 3	✓				
Maurice Denis	Division 4	✓				
Dana Kennedy	Chief Administrative Officer (CAO)	✓				

\*Deputy Reeve

Attendance: I – In person, T – Telephone, E – Electronic

Arrival time only entered if Member was not present when the meeting called to order.

**25-04-001 APPROVAL OF AGENDA**

SULLIVAN: That the April 14<sup>th</sup>, 2025 agenda be accepted for reference purposes.

CARRIED

**25-04-002 MINUTES**

OLSEN: That the minutes of the regular meeting of Council held March 8<sup>th</sup>, 2025 & special meeting held April 9<sup>th</sup>, 2025 be approved as presented.

CARRIED

**25-04-003 STATEMENT OF FINANCIAL ACTIVITIES**

D PANTER: That the Statement of Financial Activities and Bank Reconciliation for the month of March 2025 be accepted as presented.

CARRIED



**25-04-004 LIST OF ACCOUNTS**

C PANTER: That the list of accounts in the amount of \$117,098.10 as per attached be approved as presented.

CARRIED

**25-04-005 COUNCIL INDEMNITY & OTHER INVOICES**

SULLIVAN: That the following accounts be approved for payment and added to the next list of accounts presented to Council:

Clint Panter	Council Indemnity/Mileage	\$ 1,990.30
Doug Panter	Council Indemnity/Mileage	\$ 1,625.70
Justin Sullivan	Council Indemnity/Mileage	\$ 1,814.45
Maurice Denis	Council Indemnity/Mileage	\$ 2,009.90
Terry Olsen	Council Indemnity/Mileage	\$ 1,747.60

CARRIED

Reeve C Panter declared a conflict of interest as he is an employee of Len's Trucking Ltd. and left the Council Chambers at 9:07 a.m.

Deputy Justin Sullivan assumed the chair.

**25-04-006 LEN'S TRUCKING**

SULLIVAN: That the invoices from Len's Trucking Ltd. totaling \$4,057.50 be approved as presented.

CARRIED

**25-04-007 GRAVEL HAUL**

D PANTER: That we hire Len's Trucking Ltd to load and haul our municipal gravel, from our municipal gravel pit for 2025 based on cost of \$0.90/yd for loading and \$0.41/yd for hauling plus GST and that gravelling to commence on May 19<sup>th</sup> and be completed by August 15<sup>th</sup>.

CARRIED

Reeve C Panter returned to the Council Chambers at 9:11 a.m. and resumed the chair.

**25-04-008 DRAFT YEAREND FINANCIAL STATEMENT**

SULLIVAN: That BDO's year-end report to Council and the 2024 draft audited financial statement be accepted as presented and that the Reeve and CAO be authorized to sign the Management's Responsibility letter dated April 22<sup>nd</sup>, 2025 and that the CAO sign the Management Representation letter dated April 22<sup>nd</sup>, 2025.

CARRIED

**25-04-009 2025 BUDGET**

C PANTER: That the 2025 Operating and Capital Budget as attached hereto and forming part of the minutes be approved as presented and the 2025 mill rate remain at 4.75.

CARRIED

Doug Panter left Council Chambers at 9:27 a.m.  
Doug Panter returned to Council Chamber at 9:30 a.m.

**25-04-010 EXCAVATOR PURCHASE**

OLSEN: That the Rural Municipality of Big River purchase a Takeuchi TB2150CS for \$218,000.00 plus tax.

CARRIED

**25-04-011 2025 BOARD OF REVISION**

D PANTER: That Council appoint Nor Sask Board Services as the 2025 Board of Revision with Kirby Fesser, Glen Neuert, Sabrina Saccucci and Laurie Pilkey as panel members and Mike Ligtermoet as Secretary.

CARRIED

**25-04-012 AMEND MINUTES**

C PANTER: That resolution 24-11-030 be amended by removing the following:  
4. A service agreement will be required for, among other things, offsite fees to be deposited with the municipality in the amount of \$2,000.00 per lot.

CARRIED

**25-04-013 REPEAL RESOLUTION**

DENIS: That resolution 24-11-033 be repealed. Reason; Parcel C was part of the service agreement signed the 14<sup>th</sup> day of February, 2022.

CARRIED

**25-04-014 2025 EDUCATION PROPERTY TAX MILL RATES**

C PANTER: That we acknowledge the 2025 Education Property Tax Mill Rates as follows:

Agricultural Property	1.07 mills
Residential Property	4.27 mills
Commercial/Industrial	6.37 mills
Resource (oil and gas, mines and pipelines)	7.49 mills

CARRIED

**CHRIS OUDSHOORN – ROAD CLOSURE/PURCHASE**

Chris Oudshoorn and Pauline Gerow appeared before council to discuss the closure and purchase of parcels 130951829, 164511772 & 130943145. (9:59 a.m. to 10:23 a.m.)

**25-04-015 TAX ABATEMENT**

C PANTER: That in accordance with Section 274 of *The Municipalities Act*, the Council of the RM of Big River No. 555 abate/cancel taxes on the tax title property owned by the RM as follows:

<u>Roll #</u>	<u>Legal Description</u>	<u>Municipal</u>	<u>SK Rivers 119</u>	<u>Total</u>	<u>Reason</u>
609 000	SW 25 56 07 W3	\$7.64	\$0.21	\$7.85	Error
2026 000	01 02 00B14292	\$34.12	\$32.62	\$66.74	Error
2056 000	01 03 00B14292	\$25.46	\$18.32	\$43.78	Error
2059 000	04 03 00B14292	\$25.47	\$18.32	\$43.79	Error
2085 000	28 03 101884192	\$25.48	\$18.07	\$43.55	Error
2096 000	06 04 101884192	\$25.46	\$6.83	\$32.29	Error
2099 000	09 04 101884192	\$25.47	\$7.25	\$32.72	Error
2104 000	14 04 101884192	\$25.46	\$7.37	\$32.83	Error
				<b>Total \$303.55</b>	

DEFEATED

**25-04-016 LIFESTYLE BREAK 10:25 A.M.**

C PANTER: That we take a 5-minute lifestyle break.

CARRIED

Reeve C Panter reconvened the meeting at 10:30 a.m.

**Foreman Coby Wilson –Operations**

Foreman C Wilson met with Council to discuss operations for the previous month. (11:03 a.m. to 11:41 a.m.)

Maurice Denis left Council Chambers at 11:17 a.m.

**25-04-017 TOWN BRIDGE AGREEMENT**

SULLIVAN: That the RM of Big River initiate a meeting with the Town of Big River to discuss matters concerning the Town Bridge.

CARRIED

DK  
CA

**25-04-018 TSS GRANT APPLICATION**

C PANTER: Whereas the Council of the R.M. of Big River No.555 recognizes the need to strengthen regional emergency preparedness and governance capacity through inter-municipal cooperation; and

Whereas, the R.M. of Big River is an active member of the Regional Parkland Emergency Measures Organization, which works to enhance shared emergency planning, training, and operational coordination across municipal boundaries; and

Whereas the Council supports a joint application under the Targeted Sector Support (TSS) Initiative for a project titled *“Inter-Municipal Emergency Preparedness Initiative – Joint Planning Through Emergency Operations Centre Support”* in partnership with the Town of Big River.

Therefore, be it resolved THAT Council of the R.M. of Big River No.555:

1. Approves participation in the above-mentioned joint project under Stream 2 (Regional Co-operation) of the TSS Initiative.
2. Confirms its commitment to contribute 50 % of the required 25% municipal share of the project’s eligible costs.
3. Authorizes the submission of the TSS grant application by the project lead municipality; and
4. Authorizes the Mayor and/or Administrator to sign all required documents on behalf of the municipality to support the application and any resulting funding agreement.

CARRIED

Maurice Denis returned to Council Chamber at 11:24 a.m.

**25-04-019 CONSTRUCTION ROAD COST ESTIMATE**

MAURICE: That the CAO has approval to request a new road cost estimate for a Class D Road from Clifton Engineers.

CARRIED

**25-04-020 SURETY PAYMENT – SERVICE AGREEMENT (LAMOthe & DUNN)**

C PANTER: That the Forman and Reeve have inspected the road and Council approves the payment of the remaining surety payment.

CARRIED

**25-04-021 LOT CONSOLIDATION –COWAN LAKE SUBDIVISION - M. STACK**

SULLIVAN: That the Council of the RM of Big River No. 555 has no objection to the current landowner making application to Information Services Corporation, within 90 days of this permission, to consolidate residential Lots 1 and 2, Block 4, Plan 80B12105, Cowan Lake Subdivision, and the new lot number created be 1A.

CARRIED

**25-04-022 DISCRETIONARY USE – ROSTESKI & MILLIKIN**

D PANTER: That, notice having been provided in accordance with Section 3.7 of Zoning Bylaw 23-01-02 and no concerns having been raised, Council approves the discretionary use development permit to allow an Institutional Camp on PT SW 02 55 07 W3 subject to Section 6.1, Zoning Bylaw 23-01-02 Agricultural District and Subsection 3.5.2 (1) of Bylaw 23-01-02 Institutional Camp and that all conditions with Saskatchewan Health Authority (SHA) be met and a copy provided to the RM. If proof of SHA compliance is not provided permit will be revoked.

CARRIED

**25-04-023 SPECIAL OCCASIONS PERMIT – NESS CREEK**

MAURICE: That we approve special occasion permits for the following:

**Ness Creek Music Festival**

Licensing Downtown and Backstage Areas of the Festival Site  
Thursday July 17th to Sunday July 20th, 2025  
Thursday July 17th: 2pm - 2am  
Friday July 18th: 2pm - 2am  
Saturday July 19th: 2pm - 2am  
Sunday July 20th: 12pm - 12:am (midnight)

**BackwardsNess Fall Faire**

Licensing Downtown and Backstage Areas of the Festival Site  
Friday August 29th and Saturday August 30th 2025  
Friday August 29th: 2pm - 2am  
Saturday August 30th: 2pm - 2am

CARRIED

**25-04-024 SPECIAL OCCASION PERMIT – LAKESHORE RV PROPERTIES**

C PANTER: That we approve a Special Occasion Permit to Chris Perry to be held at Lakeshore RV Properties on PT SE 01-57-07 W3, Block 1 Lot 7 & 8 for 1 day in July or August from 10 am till 2 am.

CARRIED

**25-04-025 RECESS FOR LUNCH – 12:03 p.m.**

C PANTER: That we recess for lunch for one hour.

CARRIED

Reeve C Panter reconvened the meeting at 1:05 p.m.

**25-04-026 LANDFILL SHACK PURCHASE**

C PANTER: That the discussion to purchase a new landfill shack be tabled till the May 5<sup>th</sup>, 2025 meeting.

CARRIED

**25-04-027 ENGINE BREAK SIGNS IN TOWN & BY MILL**

MAURICE: That Council puts a request into highways to put no engine break signs on the north and south of town limits and by Carrier Forest Products.

CARRIED

**25-04-028 COUNCIL BURSARY**

C PANTER: That we contribute \$1,000 towards two \$1,000 bursary which is matched by the Town of Big River to be given to a Big River Public High School student who is graduating and planning to study at a post-secondary school the following year and a Big River Public High School Student who is graduating and planning to pursue a career in a skilled trade. Bursary's will be provided once student has completed first year of schooling/trade.

CARRIED

**25-04-029 FIREWORK & DOOR PRIZE DONATION**

C PANTER: That the RM donates \$1,000 for Fireworks and \$500 for a door prize for the pancake breakfast to the Town of Big River for the Canada Day celebration.

CARRIED

**25-04-030 BIG RIVER CANADA DAY COMMITTEE**

DENIS: That the RM of Big River Donate \$500 to the Big River Canada Day Committee for food and snacks.

CARRIED

**25-04-031 CANADA DAY DETOUR REQUEST**

DENIS: That Council has no objection to highway traffic being detoured down 9<sup>th</sup> Ave during the parade on July 1<sup>st</sup> to accommodate the Canada Day parade.

CARRIED

**25-04-032 RECYCLE BINS**

OLSEN: That recycle bins be placed at Lakeshore RV, Delaronde Resort & Ladder Valley locations.

CARRIED

**25-04-033 ROAD TOUR**

C PANTER: That the road tour take place on April 21<sup>st</sup>, 2025.

CARRIED

**25-04-034 GOLF COURSE**

C PANTER: That the RM of Big River await a response to the letter of request sent to the Big River Golf Course following their May 2025 meeting.

CARRIED

**25-04-035 REPORTS**

DENIS: That the maintenance and committee reports be acknowledged and filed.

CARRIED

**25-04-036 CORRESPONDENCE**

SULLIVAN: That the following correspondence be received and filed.

1. 2025 03 24 Board Highlights
2. 2025 SPCOA registration revision
3. AWM Fund 2025-Letter
4. Letter to RM of Big River No. 555 – Lieutenant Governor’s Award
5. Mental Health and Substance Use Community Resources Pamphlet

CARRIED

Doug Panter left Council Chambers at 3:01 p.m.

**25-04-037 SKI TIMBER RIDGE**

C PANTER: That the CAO create a draft bylaw provision and present it to the Ski Timber Ridge Committee.

CARRIED

Doug Panter returned to Council Chamber at 3:04 p.m.

**25-04-038 ADJOURNMENT – 3:04 p.m.**

SULLIVAN: That this meeting be adjourned.

CARRIED



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Reeve – Clint Panter



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CAO – Dana Kennedy

DK  
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