

THE MINUTES THE REGULAR COUNCIL MEETING OF THE RURAL MUNICIPALITY OF BIG RIVER NO. 555 HELD ON JANUARY 20<sup>TH</sup> 2025 AT THE BIG RIVER COMMUNITY CENTRE, LOCATED AT 606 FIRST STREET NORTH, IN BIG RIVER, SASKATCHEWAN.

**CALL TO ORDER**

The meeting was called to order by Reeve Clint Panter at 9:04 a.m.

DELEGATIONS	10:00 a.m.	Heath Robinson - RCMP Report
	10:15 a.m.	Carla Braidek – Service Agreement Fee
	10:30 a.m.	Carla Braidek – Recreation & Culture
	1:30 p.m.	Public Hearing – Lake Shore RV
	2:00 p.m.	Public Hearing – Harvey Jones

**PRESENT**

ATTENDEES		Attendance				
Name	Position	I	T	E	Arrival	Absent
Clint Panter	Reeve	✓				
Doug Panter	Division 1	✓				
*Justin Sullivan	Division 2	✓				
Terence Olsen	Division 3	✓				
Maurice Denis	Division 4					✓
Dana Kennedy	Chief Administrative Officer (CAO)	✓				

\*Deputy Reeve

Attendance: I – In person, T – Telephone, E – Electronic

Arrival time only entered if Member was not present when the meeting called to order.

**25-01-001 APPROVAL OF AGENDA**

SULLIVAN: That the January 20<sup>th</sup>, 2025, agenda be accepted for reference purposes.

CARRIED

**25-01-002 MINUTES**

C PANTER: That the minutes of the regular meeting of Council held December 9<sup>th</sup>, 2024, be approved as presented.

CARRIED

**25-01-003 STATEMENT OF FINANCIAL ACTIVITIES**

D PANTER: That the Statement of Financial Activities and Bank Reconciliation for the month of December 2024 be accepted as presented.

CARRIED

GA  
DK

**25-01-004 LIST OF ACCOUNTS**

C PANTER: That the list of accounts in the amount of \$470,820.38 be approved as presented.

CARRIED

**25-01-005 COUNCIL INDEMNITY & OTHER INVOICES**

SULLIVAN: That the following accounts be approved for payment and added to the next list of accounts presented to Council:

Clint Panter	Council Indemnity/Mileage	976.80
Doug Panter	Council Indemnity/Mileage	1444.00
Justin Sullivan	Council Indemnity/Mileage	861.65
Terence Olsen	Council Indemnity/Mileage	308.00
RMAA	2025 Membership	425.00

CARRIED

**25-01-006 GO IN CAMERA – 9:35 A.M.**

SULLIVAN: That the time being 9:35 a.m., Council closes a portion of this meeting to the public to go in camera under the authority of Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*, to discuss legal matters, the public gallery be vacated and those present for this closed session be CAO Dana Kennedy, Reeve Clint Panter, Councillors; Doug Panter, Terry Olsen, and Justin Sullivan.

CARRIED

Reeve Clint Panter reconvened the meeting at 9:55 a.m.

**25-01-007 ACKNOWLEDGE CODE OF ETHICS COMPLAINT**

SULLIVAN: That Council acknowledges that a code of ethics complaint has been filed and sent to a third-party investigator.

CARRIED

**HEATH RCMP – Big River Crime Service Index**

Heath appeared before council to discuss the 2024 Crime Service Index for the Big River detachment and the vacant positions at our RCMP detachment. (9:56 a.m. to 10:20 a.m.)

**Carla Braidek – Service Agreement Parcel Ties**

Carla appeared before council to discuss the terms of the service agreement. (10:20 a.m. to 10:23 a.m.)

**Carla Braidek – Recreation and Culture Questions**

Carla appeared before Council to ask questions in regards to the recreation and culture and its plans for the future. (10:23 a.m. to 10:40 a.m.)

CA  
DK

**25-01-008 LIFESTYLE BREAK 10:40 A.M.**

C PANTER: That we take a 5-minute Lifestyle break.

CARRIED

Reeve Clint Panter reconvened the meeting at 10:45 a.m.

**25-01-009 TITLES, INSURANCE BONDS AND SECURITIES**

SULLIVAN: That it be acknowledged the CAO has placed the titles, insurance policies, bonds, securities, and other legal documents of the Municipality before Council for their inspection.

CARRIED

**25-01-010 LIST OF LANDS IN ARREARS**

C PANTER: That in accordance with *Section 3(3) of the Tax Enforcement Act*, the Administrator exclude any lands with respect to the list of lands in arrears of which taxes in arrears does not exceed one half of the 2024 tax levy and that in accordance with *Section 3 of the Tax Enforcement Act* it be acknowledged that the Administrator has presented to Council a list of lands in arrears and advertised.

CARRIED

**25-01-011 RINK AND COMMUNITY CENTRE REVITALIZATION PROJECT EXTENSION**

C PANTER: That the Rural Municipality of Big River supports the Town of Big River making application for any additional funding to undertake additional work for the Rink and Community Centre Revitalization Project No. 40210037.

CARRIED

**25-01-012 SASK LOTTERIES TRUST FUND – 2026 GRANT DISTRIBUTION**

D PANTER: That the RM of Big River No. 555 allocate the Saskatchewan Lotteries Trust Fund Community Grant program for 2026 as follows: RM of Big River No. 555 - \$250.00, Organized Hamlet of Phillips Grove - \$250.00, Organized Hamlet of Nesslin Lake - \$250.00 and the Town of Big River \$7,878.00.

CARRIED

Reeve Clint Panter declared a conflict of interest as Chair of the Ladder Valley Hall Committee and left the Council Chambers at 11:17 a.m.

Deputy Reeve Justin Sullivan assumed the chair.

**25-01-013 SASK LOTTERIES TRUST FUND – RM GRANT ALLOCATION**

SULLIVAN: That the Saskatchewan Lotteries Trust Fund Community grant allocation to the RM of Big River No. 555 in the sum of \$250.00 be designated to Ladder Valley Hall.

CARRIED



Reeve Clint Panter resumed chair at 11:19 a.m.

**25-01-014 SARM CONVENTION**

SULLIVAN: That Council and CAO be authorized to attend the SARM Annual Convention to be held in Saskatoon March 11<sup>th</sup> to 13<sup>th</sup>, 2025, and that Terence Olsen and Clint Panter attend as voting delegates and all associated expenses be paid.

CARRIED

**25-01-015 PEST CONTROL OFFICER & WEED INSPECTOR**

OLSEN: That Council appoints Jason Klassen as the Rural Municipality of Big River No. 555 Pest Control Officer and Weed Inspector.

CARRIED

**25-01-016 OFFICE ASSISTANT – DAYS PER WEEK**

D PANTER: That Council approves the request to have the Office Assistant move to two days per week until determined by the CAO's discretion that she is required in office for 3 days per week.

CARRIED

**25-01-017 NEW HIRE - REC DIRECTOR**

OLSEN: That the RM Council accepts recommendation from the Big River & District Recreation & Cultural Board to offer the position of Recreation Coordinator to Ashley Trudeau at a rate of \$23.00 per hour starting January 27, 2025, with a 3-month probation period.

CARRIED

**25-01-018 ARENA MANAGER SALARY**

C PANTER: That the RM Council accepts recommendation from the Big River & District Recreation & Cultural Board to move the arena manager from hourly to a salary of \$4,400.00 per month effective January 1<sup>st</sup>, 2025.

CARRIED

**25-01-019 MOVE FEBRUARY MEETING**

OLSEN: That the CAO advertise the date change of the February 10<sup>th</sup>, 2025 meeting to February 18<sup>th</sup>, 2025.

CARRIED

**25-01-020 STARLINK DONATION**

SULLIVAN: That the RM contingent with the Town of Big River accept the donation of a Starlink for Live Barn and split the monthly bill between the two municipalities.

CARRIED

**25-01-021 RECESS FOR LUNCH – 11:56 a.m.**

C PANTER: That we recess for lunch for one hour.

CARRIED

Reeve Clint Panter reconvened the meeting at 12:49 p.m.

**25-01-022 PUBLIC HEARING – 1: 31 P.M.**

C PANTER: That we recess for the public hearings at 1:31 p.m.

CARRIED

**25-01-023 BYLAW 24-12-01 BYLAW ZONING AMENDMENT- PARCEL C IN NE 26 56 07 W3– 2<sup>ND</sup> READING**

SULLIVAN: That, Bylaw No. 24-12-01, being a bylaw to amended Zoning Bylaw 23-01-02 to rezone from CR2 – Medium Density Country Residential to LR1 – Low Density Lakeshore Development the following land In NE 26 56 07 W3, the proposed Parcel C be read a second time.

CARRIED

**25-01-024 BYLAW 24-12-01 BYLAW ZONING AMENDMENT- PARCEL C IN NE 26 56 07 W3–3<sup>RD</sup> READING**

OLSEN: That Bylaw No. 24-12-01, being a bylaw to amended Zoning Bylaw 23-01-02 to rezone from CR2 – Medium Density Country Residential to LR1 – Low Density Lakeshore Development the following land In NE 26 56 07 W3, the proposed Parcel C be read a third time, adopted, sealed and signed by the Reeve and CAO.

CARRIED

**25-01-025 LIFESTYLE BREAK 1:53 P.M.**

C PANTER: That we take a 5-minute Lifestyle break.

CARRIED

Reeve Clint Panter reconvened the meeting at 1:58 p.m.

**25-01-026 PUBLIC HEARING – 2:14 P.M.**

C PANTER: That we recess for the public hearings at 2:14 p.m.

cc  
D/C

**25-01-027 BYLAW 24-12-02 BYLAW ZONING AMENDMENT LAKESHORE RV PROPERTIES – SE 01 57 07 W3 – 2<sup>ND</sup> READING**

D Panter: That, Bylaw No. 24-12-02, being a bylaw to amend Zoning Bylaw 23-01-02 to rezone Parcel E1 Plan 102062315 from CR1– Low Density Country Residential to RPM – Park Model Residential District Block 14 Lots 1 to 20, C1 – Resort Commercial District and C2-Highway Commercial District. To rezone Parcel E2 Plan 102062315 from CR1– Low Density Country Residential to RPM (H) – Park Model Residential District H Block 15 Lots 1 to 18, C1 – Resort Commercial District in the following land in SE 01-57-07 W3, all of the proposed Lots 1 to 20, Block 14 RPM and Lots 1 to 18, Block 15 RPM (H) be read a second time.

CARRIED

**25-01-028 BYLAW 24-12-02 BYLAW ZONING AMENDMENT LAKESHORE RV PROPERTIES – SE 01 57 07 W3 –3<sup>RD</sup> READING**

Sullivan: That, Bylaw No. 24-12-02, being a bylaw to amend Zoning Bylaw 23-01-02 to rezone Parcel E1 Plan 102062315 from CR1– Low Density Country Residential to RPM – Park Model Residential District Block 14 Lots 1 to 20, C1 – Resort Commercial District and C2-Highway Commercial District. To rezone Parcel E2 Plan 102062315 from CR1– Low Density Country Residential to RPM (H) – Park Model Residential District H Block 15 Lots 1 to 18, C1 – Resort Commercial District in the following land in SE 01-57-07 W3, all of the proposed Lots 1 to 20, Block 14 RPM and Lots 1 to 18, Block 15 RPM (H) now be read a third time, adopted, sealed and signed by the Reeve and CAO.

CARRIED

**25-01-029 REPORTS**

SULLIVAN: That the maintenance and committee reports be acknowledged and filed.

CARRIED

**25-01-030 CORRESPONDENCE**

D PANTER: the following correspondence be received and filed.

- 2024 12 09 Board Highlights
- 2025 NCTPC Workshop Invite
- 2025 01 13 Board Highlights
- 2025 01 20 Rural Taxing Authorities Meeting
- Enhance you Municipal Operations with Kubota
- Ministry of Highways response
- New Grant Opportunities – Steel River Group
- Sask. Pub. Works Association Conference
- SMHI RM# 555

CARRIED



25-01-031 ADJOURNMENT – 3:28 p.m.

OLSEN: That this meeting be adjourned.

CARRIED



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Reeve – Clint Panter



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CAO – Dana Kennedy