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**Town of Big River
Meeting Minutes
February 20, 2025 – Regular Meeting**

The regular meeting of the Council of the Town of Big River was held in the Community Centre Board Room, 606 1st Street North, on February 20, 2025, at 8:00 a.m.

Present:

Mayor: David Krawetz
Councillors: Cooper Davis
Chad Dunn
Lana Meyers
Shirley Schwab
Administrator: Noreen Olsen

CALL TO ORDER

A quorum being present, Mayor David Krawetz called the meeting to order at 8:00 a.m.

AGENDA

RES#34/25

Meyers: THAT the February 20, 2025, Agenda be adopted with the power to add.
Carried.

ADMINISTRATOR'S REPORT

RES#35/25

Dunn: THAT the Administrator's Report be accepted as presented.
Carried.

MAINTENANCE AND SEWER & WATER REPORTS

RES#36/25

Davis: THAT the regular written Sewer and Water and Maintenance reports to January 31, 2025, be accepted.
Carried.

WATERWORKS COMPLIANCE INSPECTION - HUMAN CONSUMPTIVE USE (PART I)

RES#37/25

Meyers: THAT the Waterworks Compliance Inspection Report dated February 13, 2025, from the Government of Saskatchewan, Water Security Agency, Environmental Project Officer, Evan McLeod be acknowledged, such inspection be attached to these minutes.
Carried.

In accordance with the Water Security Agency's "*Two-Cell Lagoon Operation and Maintenance*", the spring and fall lagoon discharges were performed, and the information has been submitted to Environment Canada.

DELEGATIONS

APPROVAL OF MINUTES

RES#38/25

Schwab: THAT the minutes of January 21, 2025, Regular Meeting be adopted as presented.
Carried.



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RES#39/25

Schwab: THAT the notes of February 10, 2025, Joint Committee meeting of Councils of a Whole be adopted as presented.
Carried.

BUSINESS ARISING FROM THE MINUTES

STATEMENT OF FINANCIAL ACTIVITIES AND BANK RECONCILIATION

RES#40/25

Meyers: THAT the Statement of Financial Activities for the month of January 2025 be acknowledged.
Carried.

RES#41/25

Schwab: THAT the Bank Reconciliation for the month of January 2025 be acknowledged.
Carried.

RES#42/25

Davis: THAT the Journal Entries for the month of January 2025 be acknowledged.
Carried.

ACCOUNTS FOR APPROVAL

RES#43/25

Meyers: THAT accounts for approval to include cheque nos. 21648 through 21712 for a total of \$213,694.51 be approved for payment.
Carried.

CORRESPONDENCE

8:48 a.m.- Conflict of Interest Declaration

- Dave Krawetz declared a conflict of interest and left the meeting.
- Deputy Mayor Chad Dunn assumed the role of Chair.
- The following individuals were present for the closed session: Chad Dunn, Lana Meyers, Cooper Davis and Shirley Schwab.

9:28 a.m.- In-Camera Session

The meeting was recessed to move into an in-camera session as authorized by Part III of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss a complaint filed with Employment Standards.

RES#44/25

Dunn: That the Town of Big River recess the regular public meeting to move into an in-camera session as authorized by *Part III of The Local Authority Freedom of Information and Protection of Privacy Act* to discuss a complaint filed with Employment Standards.
Carried.

9:40 a.m. Return to Regular Session

Dave Krawetz re-entered the meeting and resumed his position as Chair.



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RES#45/25

Dunn: THAT Correspondence be filed as presented.
Carried.

Council recessed from 9:48 a.m. to 9:56 a.m.

BOARDS/COMMITTEE REPORTS

BIG RIVER AND DISTRICT RECREATION AND CULTURAL BOARD

2025 BUDGET

RES#46/25

Meyers: THAT the Big River and District Recreation and Cultural Board 2025 budget be accepted as presented, such budget be attached to these minutes.
Carried.

RECOMMENDATION FOR BYLAW REVISION

RES#47/25

Meyers: The Council of the Town of Big River acknowledges the recommendation from the Big River and District Recreation and Cultural Board and is willing to engage in discussions with the R.M. of Big River No. 555 to review and revise the current bylaw between the Town and RM of Big River No. 555 regarding the Big River and District Recreation and Cultural Board.
Carried.

Council recessed from 12:00 p.m. to 1:00 p.m.

BIG RIVER AND DISTRICT FIRE COMMITTEE

Doug Panter has been appointed as Chairperson and Dave Krawetz has been appointed as Vice-Chairperson of the Big River & District Fire Committee for 2025.

BIG RIVER & DISTRICT FIRE COMMITTEE 2025 BUDGET

RES#48/25

Schwab: THAT the 2025 Big River and District Fire Committee Budget be accepted as presented; such budget be attached to these minutes.
Carried.

2025 RATES FOR FIRE AND RESCUE UNITS

RES#49/25

Davis: THAT the following rates for Fire and Rescue Units be acknowledged:

Truck E721S & E722S	\$800.00/hr.	(each)
Rescue Unit R721S	\$300.00/hr.	
Water Tanker Truck T721S	\$300.00/hr.	
Off-Road Rescue	\$300.00/hr.	
Firefighter Hourly Rate	\$30.00/hr.	(each)
Practice Hourly Rate	\$20.00/hr.	(each)
False Alarm Rate	\$700.00	(Flat Rate)
Personal Vehicle Rate	\$100.00/hr.	
SGI 2025 Rate	\$1107.67/hr.	

Carried.



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**2025 SASKATCHEWAN VOLUNTEER FIRE FIGHTERS' ASSOCIATION (SVFFA) MEMBERSHIP
RES#50/25**

Dunn: THAT the 2025 SVFFA Membership for all members of the Big River & District Fire Department be acknowledged.
Carried.

OUTSTANDING INVOICES

RES#51/25

Davis: THAT invoice # 2024-FD006 to SaskPower be written off as unpaid.
Carried.

SUMA FIRE FIGHTER COVERAGE

RES#52/25

Schwab: THAT, the Town of Big River renew the Firefighter Insurance coverage under Basic Volunteer Fire Fighter/First Responder Insurance Option Plan B with a cost of \$849.20 plus GST, for our Big River and District Fire Department volunteer firefighters.
Carried.

INVOICES FOR FIRE DEPARTMENT SIDE-BY-SIDE

RES#53/25

Meyers: THAT Council expresses no objection to processing the payments for the purchase of the Fire Department's side-by-side, trailer, and other related items as we are eligible to receive GST back. The Fire Department will reimburse the Town for these expenses.
Carried.

LANDFILL/TRANSFER STATION COMMITTEE

Doug Panter has been appointed as Chairperson of the Landfill/Transfer Station Committee for 2025. Moving forward there will only be one meeting held annually, in February.

LANDFILL/TRANSFER STATION COMMITTEE 2025 BUDGET

RES#54/25

Dunn: THAT it is acknowledged that the 2025 Landfill/Transfer Station Committee Budget is \$0.00.
Carried.

BIG RIVER CEMETERY COMMITTEE 2025 BUDGET

RES#55/25

Schwab: THAT the Big River Cemetery Committee 2025 budget be accepted as presented, such budget be attached to these minutes.
Carried.

REGIONAL PARK LEASE 2025

RES#56/25

Dunn: THAT the Council of the Town of Big River has no objection to renewing the annual lease agreement with Big River Regional Park Authority.
Carried.



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**BIG RIVER AND DISTRICT REGIONAL PARK SEWER AND WATER CHARGES FOR 2025
RES#57/25**

Dunn: THAT the Big River Regional Park 2025 Sewer and Water charge remain status quo, which is to \$2000.00 to reflect \$1000.00 per service.
Carried.

BIG RIVER AND DISTRICT EMERGENCY MEASURES ORGANIZATION 2025
Dave Krawetz has been appointed as Chair and Clint Panter has been appointed as Vice-Chair of the Big River and District Emergency Measures Organization for 2025.

**BIG RIVER AND DISTRICT EMERGENCY MEASURES ORGANIZATION 2025 BUDGET
RES#58/25**

Schwab: THAT the 2025 Big River and District Emergency Measures Organization (EMO) Budget be accepted as presented, a copy of which is attached hereto and forming a part of these minutes.
Carried.

RES#59/25
Davis: THAT the Board/Committee Reports be filed as presented.
Carried.

OLD BUSINESS

**FALL PROTECTION FOR THE BIG RIVER COMMUNITY CENTRE
RES#60/25**

Dunn: THAT, in conjunction with the R.M. of Big River No. 555, we proceed with the quote from Northern Strands to install the fall protection system at the Big River Community Centre, with the understanding that funds from the ICIP Arena Upgrade Project will contribute to the cost of the project, and THAT the 20% downpayment be paid.
Carried.

**TAX ENFORCEMENT PROCEEDINGS – 88 GILBERT STREET
RES#61/25**

Dunn: THAT the Town proceed with tax enforcement on 88 Gilbert Street.
Carried.

NEW BUSINESS

**SAMA ANNUAL MEETING
RES#62/25**

Dunn: THAT the Administrator attend the SAMA Annual Meeting virtually on April 9, 2025 and the training session on April 8.
Carried.

**NUISANCE WILDLIFE CONTROL PERMIT
RES#63/25**

Meyers: THAT the Town make application to renew the Nuisance Wildlife Control permit to control muskrats at the town lagoon area, and THAT Jason Klassen be named as the Nuisance Control Officer.
Carried.



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ANNUAL APPOINTMENT OF SOLICITOR

RES#64/25

Meyers: THAT Novus Law Group be appointed as the solicitors for the Town of Big River for the year 2025.
Carried.

**LETTER OF APPROVAL FOR THE ISSUANCE OF A SPECIAL OCCASION PERMIT
MATTHEW NEUFELDT MEMORIAL FISH DERBY**

RES#65/25

Dunn: THAT the Council of the Town of Big River has no objection to the issuance of a Special Occasion Permit from Saskatchewan Liquor and Gaming Authority to be issued to Matthew Neufeldt Memorial Derby Committee for the Matthew Neufeldt Memorial Fish Derby, to take place at the Big River Regional Park at Cowan Lake north of the washrooms, on Saturday, June 7, 2025, from 11 a.m. to 11 p.m.
Carried.

KONICA MINOLTA PROPOSAL

RES#66/25

Meyers: THAT the Council of the Town of Big River has no objection to accepting the 60-month lease term proposal from Konica Minolta for the Bizhub C251i and THAT the administrator sign the lease agreement according to the terms of the proposal, such agreement be attached to these minutes.
Carried.

2025 UMAAS CONVENTION

RES#67/25

Schwab: THAT Noreen Olsen attends the 2025 UMAAS Convention in Saskatoon from June 3-6, 2025, with associated expenses paid.
Carried.

DONATION TO STARS

RES#68/25

Krawetz: THAT the Town make a \$1,000.00 donation to STARS to help with growth and sustainably of STARS continuing to fly in Saskatchewan.
Carried.

2025 ASSESSMENT ROLL

RES#69/25

Meyers: Once the Saskatchewan Assessment Management Agency (SAMA) provides the 2025 assessment values, THAT pursuant to subsection 214 of *The Municipalities Act*, that the assessment roll for the Town of Big River for the year 2025 be prepared and be open to inspection in the office of the Assessor from 8:30 a.m. to 12:00 p.m. and 1:00 p.m. to 4:30 p.m., Monday to Friday inclusive for 60 days.
Carried.



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2025 INSURANCE POLICY

RES#70/25

Meyers: THAT it be acknowledged that the 2025 insurance policy has been presented to Council, and to inquire about the recommendation from the underwriter to review the higher value buildings to ensure they are insured to appropriate values.
Carried.

BYLAWS

NEXT MEETING DATE


Tuesday March 18, 2025 @ 8:00 a.m.

ADJOURNMENT

Mayor David Krawetz adjourned the meeting at 4:47 p.m.



Mayor



Administrator