

THE MINUTES THE REGULAR COUNCIL MEETING OF THE RURAL MUNICIPALITY OF BIG RIVER NO. 555 HELD ON OCTOBER 15<sup>TH</sup> 2024 AT THE BIG RIVER COMMUNITY CENTRE, LOCATED AT 606 FIRST STREET NORTH, BIG RIVER, SASKATCHEWAN.

**CALL TO ORDER**

The meeting was called to order by Reeve Clint Panter at 9:03 a.m.

**DELEGATIONS**            10:00 a.m.        Malinda Krawetz – Rec Board Report  
                                  10:15 a.m.        Big River Golf Club - Rob Buckingham & Adrian Schaub  
                                  11:00 a.m.        Coby Wilson

**PRESENT**

ATTENDEES		Attendance				
Name	Position	I	T	E	Arrival	Absent
Clint Panter	Reeve	✓				
Doug Panter	Division 1	✓				
Justin Sullivan	Division 2	✓				
Vacant	Division 3					
*Maurice Denis	Division 4	✓				
Dana Kennedy	CAO	✓				

\*Deputy Reeve

Attendance: I – In person, T – Telephone, E – Electronic

Arrival time only entered if Member was not present when the meeting called to order.

**24-10-001 APPROVAL OF AGENDA**

SULLIVAN: That, the October 15<sup>th</sup>, 2024, agenda be accepted for reference purposes.

CARRIED

**24-10-002 MINUTES**

C PANTER: That, the minutes of the regular meeting of Council held September 9<sup>th</sup>, 2024, be approved as amended.

CARRIED

**24-10-003 STATEMENT OF FINANCIAL ACTIVITIES**

DENIS: That, the Statement of Financial Activities and the Bank Reconciliations for the month of September 2024 be accepted as presented.

CARRIED

CA  
DK

**24-10-004 LIST OF ACCOUNTS**

SULLIVAN: That, the list of accounts totaling \$252,803.28 as per attached be approved as presented.

CARRIED

**24-10-005 COUNCIL INDEMNITY & OTHER INVOICES**

DENIS: That, the following accounts be approved for payment and added to the next list of accounts presented to Council:

Clint Panter	Council Indemnity/Mileage	580.30
Doug Panter	Council Indemnity/Mileage	895.10
Justin Sullivan	Council Indemnity/Mileage	656.90
Maurice Denis	Council Indemnity/Mileage	398.30
Coopadees	Bridge Removal & Install	48,515.33
Coopadees	Road Construction	47,621.78

CARRIED

Reeve Clint Panter declared a conflict of interest as he is an employee of Len’s Trucking Ltd. and left the Council Chambers at 9:33 a.m.

Deputy Reeve Maurice Denis assumed the chair.

**24-10-006 LEN’S TRUCKING**

D PANTER: That, the invoices from Len’s Trucking Ltd. totaling \$31,480.87 be approved as presented.

CARRIED

Reeve Clint Panter returned to Council Chambers at 9:35 a.m. and resumed the chair.

**Big River Golf Club – Rob Buckingham & Adrian Schaub**

Rob Buckingham & Adrian Schaub appeared before Council to discuss funding for the Big River Golf Club for upgrades to power and water supply. (9:36 a.m. to 10:02 a.m.)

**Malinda Krawetz – Rec Board Report**

Malinda Krawetz appeared before Council to present the Rec Board Report from the September meeting. (10:04 a.m. to 10:12 a.m.)

**24-10-007 LIFESTYLE BREAK 10:12 A.M.**

C PANTER: That, we take a 5-minute Lifestyle break.

CARRIED

Reeve Clint Panter reconvened the meeting at 10:19 a.m.

CA  
DK

**24-10-008 IN CAMERA**

SULLIVAN: That, the time being 10:19 a.m., Council closes a portion of this meeting to the public to go in camera under the authority of Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*, to discuss legal matters, the public gallery be vacated and those present for this closed session be CAO Dana Kennedy, Reeve Clint Panter, Councillors, Doug Panter, Justin Sullivan, and Maurice Denis.

CARRIED

Reeve Clint Panter reconvened the meeting at 10:38 am

**24-10-009 LEND MONEY ORGANIZED HAMLET OF PHILLIPS GROVE FOR MARINA REPAIRS**

C PANTER: That, Council approves the request from the Organized Hamlet of Phillips Grove to borrow money from the Municipality for the repairs on the marina.

CARRIED

**24-10-010 DISCRETIONARY USE - STURGEON RIVER RANCH**

D PANTER: That, notice having been provided in accordance with Section 3.7 of Zoning Bylaw 23-01-02 and no concerns having been raised, Council approves the discretionary use development permit to allow a Tourism Base Camp called Sturgeon River Ranch on NE 06 55 05 W3 subject to Section 6.1, Zoning Bylaw 23-01-02 Agricultural District and Subsection 4.14.11 of Bylaw 23-01-02 Outfitter Base Camp and Tourism Base Camps and that all conditions in accordance to ISC parcel ties and Saskatchewan Health Authority have been met.

CARRIED

Clint Panter left Council Chambers at 10:57 a.m.

Clint Panter returned to Council Chamber at 10:59 a.m.

**Coby Wilson – Municipal Operations Report**

Foreman Coby Wilson met with Council to discuss operations for the previous month. (11:00 a.m. to 12:01 a.m.)

**24-10-011 RECESS FOR LUNCH – 12:01 a.m.**

C PANTER: That, we recess for lunch for one hour at 11:57 a.m.

CARRIED

Reeve Clint Panter reconvened the meeting at 12:54 p.m.

**24-10-012 BYLAW 2024-10-01 BYLAW TO LEND MONEY TO THE ORGANIZED HAMLET OF PHILLIPS GROVE – 1<sup>ST</sup> READING**

C PANTER: That, Bylaw No. 2024-10-01, being a bylaw to lend money to the Organized Hamlet of Phillips Grove be read a first time.

CARRIED

**24-10-013 BYLAW 2024-10-01 BYLAW TO LEND MONEY TO THE ORGANIZED HAMLET OF PHILLIPS GROVE – 2<sup>ND</sup> READING**

SULLIVAN: That, Bylaw No. 2024-10-01, being a bylaw to lend money to the Organized Hamlet of Phillips Grove be read a second time.

CARRIED

**24-10-014 LOT CONSOLIDATION – LOT 21 & LOT 10 BLK 03 PLAN 84B11865 – MICHEL’S BEACH**

C PANTER: That, the Council of the RM of Big River the current landowner’s application to consolidate residential Lots 21 and 10 Block 3 Plan 84B11865, Michel’s Beach to create a through lot.

DENIED

**24-10-015 LOT CONSOLIDATION – LOT 03 & LOT 04 BLK 04 PLAN 80B12105 – COWAN LAKE**

DENIS: That, the Council of the RM of Big River has no objection to the current landowner making application to Information Services Corporation, within 90 days of this permission, to consolidate residential Lots 03 and 04 Block 04 Plan 80B12105, Cowan Lake, and the new lot number created be 04A.

CARRIED

**24-10-016 APPROACH REQUEST – NW 18 55 06 W3**

SULLIVAN: That, Council has approved an approach on NW 18 55 06 W3 and the approach is to be built according to municipal standards according to Policy 400-29A, Approach Development/Culvert Installation.

CARRIED

**24-10-017 APPROACH REQUEST – SW 31 56 07 W3**

DENIS: That, Council has approved an approach on SW 31 56 07 W3 and the approach is to be built according to municipal standards according to Policy 400-29A, Approach Development/Culvert Installation.

CARRIED

**24-10-018 APPROACH REQUEST – NW 03 55 07 W3**

C PANTER: That, Council has approved the install of an approach with a culvert on NW 03 55 07 W3 and the approach is to be built according to municipal standards according to Policy 400-29A, Approach Development/Culvert Installation.

CARRIED

**24-10-019 CANTEEN LEASE AGREEMENT**

DENIS: That, the Reeve and CAO be authorized to sign the canteen lease with Big River Minor Sports for the November 1<sup>st</sup>, 2024 to the last day of the 2024-2025 Arena Season for the sum of \$3,500 plus GST.  
CARRIED

**24-10-020 CURLING LEASE AGREEMENT**

SULLIVAN: That, the Reeve and CAO be authorized to sign the curling lease with the Big River Curling Club for November 1<sup>st</sup>, 2024 for five consecutive months after for the sum of \$3,500 plus GST.  
CARRIED

**24-10-021 HOLIDAY OFFICE CLOSURE**

C PANTER: That, the RM of Big River holiday office hours be as follows:  
December 24<sup>th</sup> closed at noon, 25<sup>th</sup> to 27<sup>th</sup>, 2024 - closed  
January 1<sup>st</sup>, 2025 – closed

CARRIED

**24-10-022 JOINT CHRISTMAS PARTY**

DENIS: That, the joint Christmas party with the Town of Big River and Big River Fire Department be held Friday December 6<sup>th</sup>, 2024 at the curling lounge and have it catered by Third n Main.  
CARRIED

**24-10-023 CHRISTMAS PARTY GIFTS**

C PANTER: That, in contingent with the Town of Big River a cost share 50/50 of \$600 to be used on the Christmas party games and prizes.  
CARRIED

**24-10-024 SARM MIDTERM**

C PANTER: That, the CAO and councilors attend the 2024 midterm convention in Saskatoon November 20<sup>th</sup> till 21<sup>st</sup>, 2024.  
CARRIED

**24-10-025 UMASS PROJECT MANAGEMENT WORKSHOP**

D PANTER: That, the CAO attend the UMASS fall workshop on Project Management.  
CARRIED

**24-10-026 TAX LIEN REMOVAL – DELEGATE AUTHORITY**

DENIS: That, under authority of Section 2(j)ii *The Tax Enforcement Act*, assign the Assistant Administrator Shirley Arcand the powers and duty of Treasurer.

CARRIED

**24-10-027 VOLUNTEER FIREFIGHTER – ARNOLD ELDRIDGE & COOPER DAVIS**

D PANTER: That, Arnold Eldridge & Cooper Davis be added to the SARM Benefits Plan Group Coverage for Volunteer Firefighters.

CARRIED

Justin Sullivan left Council Chambers at 1:44 p.m.  
Justin Sullivan returned to Council Chamber at 1:52 p.m.

**24-10-028 PICKEREL POINT DITCHES**

DENIS: That, the RM council requests a meeting with the representative of pickerel point to discuss a drainage plan.

CARRIED

**24-10-029 CANCEL NOVEMBER MEETING**

C PANTER: That, the November regular Council meeting be canceled as it is to be called by the CAO as per Section 121 of *The Municipalities Act*.

CARRIED

**24-10-030 REC. DIRECTOR SALARY REVIEW**

C PANTER: That, the RM Council accepts the Recreation Boards suggested Salary of \$26 per hour for 2,080 annual hours and a recommendation from the RM Council of \$40 a month for work use of personal cell phone.

CARRIED

**24-10-031 AIRPORT INSPECTION**

C PANTER: That, the RM and Town of Big River request an Airport Inspection from the Ministry of Highways and Infrastructure due to flooding.

CARRIED

**24-10-032 GRADER BLADES**

C PANTER: That, the Municipality purchase 20 blades with the understanding that the blades are compatible with our graders at \$350 per blade.

CARRIED

**24-10-033 INVASIVE PLANTS GUIDE**

C PANTER: That, the RM order 15 of the Invasive Species of Saskatchewan Pocket Guide.

CARRIED

**24-10-034 REPORTS**

DENIS: That, the maintenance and committee reports be acknowledged and filed.

CARRIED

**24-10-035 CORRESPONDENCE**

SULLIVAN: That, the following correspondence be received and filed.

1. Oct 2024 Sk Invasive Species Pocket Guide
2. 2024 09 16 Board Highlights Sask Rivers
3. 2024 PATSA PAG Fall Tour
4. CONSULTATION on Separation Distances for Explosives, Sept 25, 2024
5. Minutes for 20 June 2024 Reg Executive Meeting
6. PHN Newsletter - Fall 2024
7. Sasktel Response to Broad Band Letter
8. SAW September Newsletter

CARRIED

**24-10-036 ADJOURNMENT – 2:32p.m.**

D PANTER: That, this meeting be adjourned.

CARRIED



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Reeve – Clint Panter



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CAO – Dana Kennedy