



**Town of Big River  
Meeting Minutes  
December 17, 2024 – Regular Meeting**

The regular meeting of the Council of the Town of Big River was held in the Community Centre Board Room, 606 1<sup>st</sup> Street North, on December 17, 2024, at 8:00 a.m.

**Present:**

Mayor: David Krawetz  
Councillors: Cooper Davis  
Lana Meyers  
Shirley Schwab  
Administrator: Noreen Olsen  
Absent:  
Councillor: Chad Dunn

**CALL TO ORDER**

A quorum being present, Mayor David Krawetz called the meeting to order at 8:05 a.m.

**AGENDA**

RES#362/24

Davis: THAT the December 17, 2024, Agenda be adopted with the power to add.  
Carried.

**ADMINISTRATOR’S REPORT**

RES#363/24

Meyers: THAT the Administrator’s Report be accepted as presented.  
Carried.

**MAINTENANCE AND SEWER & WATER REPORTS**

RES#364/24

Meyers: THAT the regular written Sewer and Water and Maintenance reports to November 30, 2024, be accepted.  
Carried.

**ATAP INFRASTRUCTURE MANAGEMENT SITE VISIT REPORT  
WATER TREATMENT PLANT RESERVOIR CLEANING**

RES#365/24

Schwab: THAT the Report from ATAP Infrastructure Management regarding their site visit for cleaning of the water treatment plant reservoirs be acknowledged.  
Carried.

**DELEGATIONS**

Dave Krawetz declared a conflict of interest and left the meeting at 10:00 a.m.

Malinda Krawetz attended the meeting from 10:01 a.m. to 10:19 a.m. to discuss Recreation and Culture in Big River.

Dave Krawetz re-entered the meeting @ 10:20 a.m.

*no OPK*



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Robert Gerow attended the meeting from 10:20 a.m. to 10:40 a.m. to discuss his properties along Johnson Avenue.

Sgt. Heath Robinson, RCMP Detachment attended the meeting from 10:41 a.m. to 11:00 a.m.

**COMMUNITY POLICING REPORT**

RES#366/24

Davis: THAT we acknowledge the Community Policing Report provided for the months of January 2024 to December 2024.  
Carried.

**APPROVAL OF MINUTES**

RES#367/24

Meyers: THAT the minutes of the November 25, 2024, Regular Meeting be adopted as presented.  
Carried.

**BUSINESS ARISING FROM THE MINUTES**

**STATEMENT OF FINANCIAL ACTIVITIES AND BANK RECONCILIATION**

RES#368/24

Meyers: THAT the Statement of Financial Activities for the month of November 2024 be acknowledged.  
Carried.

RES#369/24

Schwab: THAT the Bank Reconciliation for the month of November 2024 be acknowledged.  
Carried.

RES#370/24

Davis: THAT the Journal Entries for the month of November 2024 be acknowledged.  
Carried.

**ACCOUNTS FOR APPROVAL**

RES#371/24

Meyers: THAT accounts for approval to include cheque nos. 21503 through 21572 for a total of \$122,951.74 be approved for payment.  
Carried.

RES#372/24

Schwab: THAT the Mayor and Administrator be authorized to pay any expenses by December 31, 2024, which will be presented to Council for ratification at the January regular Council meeting.  
Carried.

**CORRESPONDENCE**

RES#373/24

Davis: THAT Correspondence be filed as presented.  
Carried.

*BAK*  
*nc*



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Council recessed from 9:09 a.m. to 9:20 a.m.

**BOARDS/COMMITTEE REPORTS**

**BIG RIVER AND DISTRICT RECREATION AND CULTURAL BOARD  
LETTER OF RESIGNATION – RECREATION BOARD COORDINATOR  
RES#374/24**

Davis: THAT the Council of the Town of Big River acknowledges the written resignation from Malinda Krawetz, Recreation Board Coordinator, dated November 27, 2024. Her last working day will be April 30, 2025, allowing sufficient time for the hiring and training of a replacement.  
Carried.

Malinda Krawetz, Recreation Board Coordinator, attended the meeting from 9:45 a.m. to 10:01 to present the Big River and District Recreation and Cultural Board report.

**ARENA EMPLOYEES CHRISTMAS GRATUITY  
RES#375/24**

Meyers: THAT a \$100.00 gift card be provided to the arena employees as a Christmas gratuity, recognizing that while other Town employees received a day off in lieu of a gift card, the arena employees are required to work on those days due to the arena's scheduled events.  
Carried.

**WAGE RECOMMENDATION – ARENA MANAGER  
RES#376/24**

Krawetz: THAT the Council of the Town of Big River approves the recommendation from the Big River and District Recreation and Cultural Board to pay Rick Croshaw, Arena Manager a monthly salary of \$4,400.00 per month effective January 1, 2025.  
Carried.

**BIG RIVER PUBLIC LIBRARY  
RES#377/24**

Davis: THAT Carla Braidek be appointed to sit on the Big River Public Library Board as a Member At Large.  
Carried.

Noreen Olsen left the Council Chambers at 1:44 p.m. and returned at 1:51 p.m.

**IN-CAMERA  
RES#378/24**

Krawetz: THAT the Town of Big River recess the public meeting to move into an in-camera session as authorized by *Part III of The Local Authority Freedom of Information and Protection of Privacy Act*, at 2:07 p.m.  
Carried.

**RECONVENE  
RES#379/24**

Krawetz: THAT the Town of Big River reconvene the regular meeting at 2:26 p.m.  
Carried.

DPK  
-NQ



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RES#380/24

Meyers: THAT the Board/Committee Reports be filed as presented.  
Carried.

Council recessed from 2:28 p.m. to 2:34 p.m.

**OLD BUSINESS**

**TENDER FOR SALE OF THE WATER SOFTENER SYSTEM AT THE BIG RIVER COMMUNITY CENTRE**

RES#381/24

Schwab: THAT a tender opportunity be posted for the sale of the HET-090 Culligan High Efficiency Twin Water Softener System which was installed at the Big River Community Centre in 2020, such tender to be advertised on the Town of Big River Website, Town of Big River Facebook page, SUMA website and at the Town Office and that the tender close Friday, January 17, at 12:00 p.m.  
Carried.

**NEW BUSINESS**

**EXTENSION REQUEST APPROVAL – RINK AND COMMUNITY CENTRE REVITALIZATION PROJECT NO. 40210037**

RES#382/24

Schwab: THAT Council acknowledges the approval granted by the Ministry of Government Relations for the extension of the Rink and Community Centre Revitalization Project No. 40210037, with the new project completion date now set for March 31, 2026.  
Carried.

**TAX ENFORCEMENT/PROCEEDING TO LAWYER**

RES#383/24

Davis: With reference to the *Tax Enforcement Act Section 22(1)* THAT authorization is given to start proceedings for title on the List of Lands for Proceedings for Title, such list be attached to these minutes.  
Carried.

**2025 COUNCIL MEETING DATES**

RES#384/24

Schwab: THAT 2025 regular Council meeting dates for 2025 be scheduled as follows, to be held at 8:00 a.m. in the Big River Community Centre Meeting Room:  
January 21, February 19, March 18, April 22, May 21, June 17, July 15, August 19, September 16, October 21, November 18, and December 16.  
Carried.

**COUNCIL REMUNERATION**

RES#385/24

Schwab: THAT Council Remuneration remain status quo as:

- Mayor Indemnity: \$5,500.00 annually.
- Council Indemnity: \$300.00 per Council Meeting.
- Both Mayor and Council: \$300.00 per full day committee meeting.

*DRK*  
*no*



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- \$50.00 per committee meeting; and
  - Mileage: \$0.65 per kilometer.
- Carried.

**CENTENNIAL BUILDING LEASE AGREEMENT -BIG RIVER CHILDREN'S FUND**

RES#386/24

Krawetz: THAT the Council of the Town of Big River has no objection to the Administrator signing under seal the lease agreement with the Big River Children's Fund for the operation of a Thrift Store in the basement of the Centennial Building for the year 2025. The agreement attached hereto shall form a part of these minutes.  
Carried.

**2025 SUMA CONVENTION**

RES#387/24

Meyers: THAT we register all available members of Council to attend the 2025 SUMA Convention taking place from Sunday, April 13<sup>th</sup> to Wednesday, April 16<sup>th</sup>, 2025, in Saskatoon with associated expenses covered.  
Carried.

**TARGETED SECTOR SUPPORT (TSS) FUNDING**

**REGIONAL CO-OPERATION FOR COMMUNITY SAFETY OFFICER (CSO)**

RES#388/24

Krawetz: THAT the Council of the Town of Big River supports the grant application to the Targeted Sector Support (TSS) Initiative for regional co-operation for the services of a Community Safety Officer.  
Carried.

**REQUEST TO ADJUST NOVEMBER UTILITY BILL**

RES#389/24

Davis: THAT the Town approves a one-time adjustment to Subway's November 2024 utility bill, to reflect the amount of the August 2024 bill, which was \$677.20, due to the circumstances surrounding the malfunction of an incomplete toilet repair that led to increased water consumption; and THAT Subway is encouraged to implement periodic maintenance checks on their plumbing and water system to help prevent issues in the future and ensure the efficiency of their utility usage.  
Carried.

**BYLAWS**

**BYLAW NO. 2024-10 A BYLAW OF THE TOWN OF BIG RIVER TO ESTABLISH PROPERTY TAX INCENTIVES AND PENALTIES**

RES#390/24

Meyers: THAT Bylaw 2024-10 A Bylaw of the Town of Big River to Establish Property Tax Incentives and Penalties be introduced and read a first time.  
Carried.

DPK  
no



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RES#391/24

Schwab: THAT Bylaw 2024-10 be read a second time.  
Carried.

RES#392/24

Davis: THAT Bylaw 2024-10 be given three readings at this meeting.  
Carried Unanimously.

RES#393/24

Krawetz: THAT Bylaw 2024-10 be read a third time and adopted.  
Carried.


**NEXT MEETING DATE**

Tuesday January 21, 2025 @ 8:00 a.m.

**ADJOURNMENT**

Mayor David Krawetz adjourned the meeting at 4:15 p.m.

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Administrator