



**Town of Big River
Meeting Minutes
October 22, 2024 – Regular Meeting**

The regular meeting of the Council of the Town of Big River was held in the Community Centre Board Room, 606 1st Street North, on October 22, 2024, at 8:00 a.m.

Present:

Mayor: David Krawetz
Councillors: Chad Dunn
Sandra Gilbert
Lana Meyers
Administrator: Noreen Olsen

CALL TO ORDER

A quorum being present, Mayor David Krawetz called the meeting to order at 8:07 a.m.

AGENDA

RES#289/24

Gilbert: THAT the October 22, 2024, Agenda be adopted with the power to add.
Carried.

ADMINISTRATOR'S REPORT

RES#290/24

Dunn: THAT the Administrator's Report be accepted as presented.
Carried.

MAINTENANCE AND SEWER & WATER REPORTS

Maintenance Foreman, Terry Olsen, attended the meeting from 10:37 a.m. to 12:00 p.m. and 1:00 to 1:43 p.m.

RES#291/24

Dunn: THAT the regular written Sewer and Water and Maintenance reports to September 30, 2024, be accepted.
Carried.

DRAINAGE PROJECT - HIGHWAY 55 & 3RD AVENUE SOUTH

RES#292/24

Dunn: THAT the Town move forward with improving the drainage at the intersection of Highway 55 and 3rd Avenue South. This will involve re-establishing the gutter across 3rd Avenue South and creating a ditch that runs from the power pole in front of Lot 1, Block 44, Plan 63B09652 to the culvert at Lot 3, Block 44, Plan 63B09652.
Carried.

SASKATCHEWAN WATER AND WASTEWATER ASSOCIATION (SWWA)

RES#293/24

Gilbert: THAT Terry Olsen attends the SWWA Annual Conference from November 6 to 8, 2024 to earn 1.2 CEU's to maintain his Operator's License with the Saskatchewan Operator Certification Board with associated expenses paid.
Carried.

Handwritten initials/signature



**Town of Big River
Meeting Minutes
October 22, 2024 – Regular Meeting**

CUMMINS GENERATOR MAINTENANCE AGREEMENT

RES#294/24

Dunn: THAT the Town accept the quote from Cummins Sales and Service for an annual planned maintenance agreement, such agreement to be attached hereto and forming a part of these minutes.
Carried.

FIRE HYDRANTS

RES#295/24

Meyers: THAT Maintenance Foreman, Terry Olsen, be authorized obtain quotes from two contractors or suppliers for the purchase three fire hydrants and select the most competitive quote.
Carried.

DELEGATIONS

Big River Golf Club - Adrian Schwab and Robert Buckingham Members, attended the meeting from 10:00 a.m. to 10:30 a.m.

BIG RIVER GOLF COURSE PROPERTY INSURANCE

RES#296/24

Dunn: THAT the Town of Big River will maintain payment for the property insurance on the buildings at the Big River Golf Course, and THAT the Big River Golf Club will continue to cover the liability and content insurance.
Carried.

BIG RIVER GOLF CLUB INC. REQUEST TO CONSTRUCT A STORAGE SHED

RES#297/24

Gilbert: THAT the Town of Big River has no objection to the request from the Big River Golf Club to construct a 32' x 80' storage shed at the Big River Golf Course with the understanding that there will be no expense to the Town.
Carried.

BIG RIVER GOLF CLUB INC. INFRASTRUCTURE FUNDING REQUEST

RES#298/24

Dunn: THAT the Town of Big River suggests meeting with the Big River Golf Club and the Rural Municipality No. 555 to discuss the Golf Club's infrastructure funding request.
Carried.

APPROVAL OF MINUTES

RES#299/24

Meyers: THAT the minutes of the September 17, 2024, Regular Meeting be adopted as presented.
Carried.

RES#300/24

Gilbert: THAT the minutes of the September 17, 2024, Public Hearing be adopted as presented.
Carried.

BRK
nce



**Town of Big River
Meeting Minutes
October 22, 2024 – Regular Meeting**

BUSINESS ARISING FROM THE MINUTES

STATEMENT OF FINANCIAL ACTIVITIES AND BANK RECONCILIATION

RES#301/24

Gilbert: THAT the Statement of Financial Activities for the month of September 2024 be acknowledged.
Carried.

RES#302/24

Meyers: THAT the Bank Reconciliation for the month of September 2024 be acknowledged.
Carried.

RES#303/24

Dunn: THAT the Journal Entries for the month of September 2024 be acknowledged.
Carried.

**NOTICE OF CERTIFICATE MATURITY – TERM HEALTH CARE FUND
DIAMOND NORTH CREDIT UNION**

RES#304/24

Meyers: THAT the Town of Big River renew the Health Care Fund term deposit at Diamond North Credit Union into a 1-Year non-redeemable GIC with an interest rate of 3.65%. Additionally, \$4,000.00 be transferred from the term deposit to repay the General Account for the Nurse Practitioner Incentive.
Carried.

ACCOUNTS FOR APPROVAL

RES#305/24

Meyers: THAT accounts for approval to include cheque nos. 21355 through 21424 for a total of \$193,853.17, plus payment to H & J Plumbing & Heating Ltd. in the amount of \$3,885.00, \$682.07, and \$550.95; Lana Meyers in the amount of \$50.00, Sandra Gilbert in the amount of \$50.00, Dave Krawetz in the amount of \$50.00, and SHA in the amount of \$482.75 be approved for payment.
Carried.

CORRESPONDENCE

RES#306/24

Gilbert: THAT Correspondence be filed as presented.
Carried.

BOARDS/COMMITTEE REPORTS

Malinda Krawetz, Recreation Board Coordinator attended the meeting from 9:09 a.m. to 9:20 a.m.

**BIG RIVER AND DISTRICT RECREATION AND CULTURAL BOARD
CURLING CLUB LEASE AGREEMENT**

RES#307/24

Dunn: THAT the Council of the Town of Big River has no objection to signing the lease agreement with Big River Curling Club for 2024/25 winter season, such agreement to be attached hereto and forming a part of these minutes.
Carried.



**Town of Big River
Meeting Minutes
October 22, 2024 – Regular Meeting**

BIG RIVER ARENA CANTEEN AGREEMENT

RES#308/24

Meyers: THAT the Council of the Town of Big River has no objection to entering into an agreement with Minor Sports to operate the Big River Arena Canteen for the 2024-2025 winter season, such agreement to be attached hereto and forming a part of these minutes.
Carried.

**BIG RIVER AND DISTRICT FIRE COMMITTEE
TENDER SUBMISSIONS FOR 1990 FORD AMBULANCE**

RES#309/24

Krawetz: Referencing tender opportunity for the purchase of the 1990 Ford Ambulance, after review of two bids received that, THAT Jarrett Morin, the higher bid, be awarded the tender for \$1250.00, such agreement to be attached hereto and forming a part of these minutes.
Carried.

**TENDER SUBMISSION FOR PUMPER TRAILER
ROSENBAUER BMW ENGINE**

RES#310/24

Krawetz: Referencing tender opportunity for the purchase of the Pumper Trailer with a Rosenbauer BMW Engine, with one bid received, THAT Ron Miller be awarded the tender for \$355.55, such agreement to be attached hereto and forming a part of these minutes.

RES#311/24

Dunn: THAT the money received from the sale of the 1990 Ford Ambulance and the Pumper Trailer be forwarded to the Big River and District Fire Department.
Carried.

AERODROME

RES#312/24

Gilbert: In conjunction with the R.M. of Big River No. 555, THAT the Town of Big River request an Airport Inspection from the Ministry of Highways and Infrastructure to provide their recommendation for improvements.
Carried.

Council recessed from 12:00 p.m. to 1:00 p.m.

PUBLIC HEARING

1:00 p.m. to receive comments and submissions relating to amendment to Zoning Bylaw.

Public Hearing on adopting a bylaw pursuant to Section 207 of *The Planning and Development Act, 2007* to amend Bylaw No. 2015-02, known as the Zoning Bylaw, to regulate Shipping Containers in all districts.

There were no representations or submissions surrounding the adopting of the amended bylaws.

Handwritten initials and a mark



**Town of Big River
Meeting Minutes
October 22, 2024 – Regular Meeting**

PERSONNEL

RES#313/24

Gilbert: As recommended by the Personnel Committee, THAT the wages of all Town employees will be increased by \$1.00 per hour. effective January 1, 2025.
Carried.

MAINTENANCE PERSONNEL

RES#314/24

Gilbert: THAT the wage of maintenance personnel employee, Kim McLellan be increased by \$.50 per hour retroactive to the date he became capable of performing water testing independently at the water treatment plant. Additionally, he will receive an increase of \$1.00 per hour upon obtaining each of the Class 1 Wastewater Treatment and Collection certification, and the Class 1 Water Treatment and Water Distribution certification.
Carried.

Gilbert: THAT the Board/Committee Reports be filed as presented.
Carried.

OLD BUSINESS

ORDER TO REMEDY – LOT 13 BLOCK 33, PLAN BR1935 – 110 6TH AVENUE NORTH

RES#315/24

Meyers: The property owner of 110 6th Avenue North has demolished the main floor of the residential structure that was damaged by fire; however, debris remains on the site and must be cleaned up. If the owner intends to use the basement for future construction, the Town requests that they obtain and provide confirmation from the building inspector regarding the basement's suitability for use. Otherwise, the basement must be removed in accordance with Demolition Permit No. 2024-012. A deadline of November 15, 2024, is set to avoid a fine of \$1000.00 per week up to \$10,000.00.
Carried.

NEW BUSINESS

CUMMINS GENERATOR MAINTENANCE AGREEMENT

RES#316/24

Dunn: THAT the Town accept the quote from Cummins Sales and Service for an annual planned maintenance agreement, such agreement to be attached hereto and forming a part of these minutes.
Carried.

COMMUNITY RINK AFFORDABILITY GRANT (CRAG)

2024-2025 SEASON

RES#317/24

Dunn: THAT application be made for the Community Rink Affordability Grant (CRAG) for the skating and curling rinks with proceeds received be allocated to offset the operating costs.
Carried.

OPK
1/10



**Town of Big River
Meeting Minutes
October 22, 2024 – Regular Meeting**

APPOINTMENT OF AUDITOR FOR 2024 YEAR

Res#318/24

Krawetz: THAT the Council of the Town of Big River appoint BDO Canada LLP to perform the 2024 audit for the Town of Big River for the quoted amount of \$15,280.00, plus taxes.
Carried.

AUDITOR ENGAGEMENT LETTER

RES#319/24

Gilbert: THAT the Council of the Town of Big River acknowledges the engagement letter provided by Landon Grubb, CPA, BDO Canada LLP, such letter be attached hereto and forming a part of these minutes.
Carried.

FALL PROTECTION SYSTEM REQUEST FOR PROPOSALS

RES#320/24

Dunn: In partnership with the R.M. of Big River No. 555, THAT the Town of Big River will contribute 50% of the cost of the fall protection system at the Big River Community Centre, covering the expenses not included in the Arena/Community Centre Upgrade grant.
Carried.

REQUEST FOR EXTENSION OF DEADLINE

RINK AND COMMUNITY CENTRE REVITALIZATION (PROJECT NUMBER 40210037)

RES#321/24

Dunn: THAT, due to unexpected delays, the Town of Big River request an extension to the deadline for the Rink and Community Centre Revitalization (Project Number 40210037) from March 31, 2025, to June 30, 2025.
Carried

CHRISTMAS MUNICIPAL HOURS

RES#322/24

Meyers: THAT the Town of Big River hours for the Christmas season will be:
December 24, 2024: 8:30 a.m. – 12:00 p.m.
December 25 to 27, 2024: Closed
December 30 & 31, 2024: 8:30 a.m. – 4:30 p.m.
January 1, 2025: Closed
with the understanding that the Water Treatment Plant still needs to be covered.
Carried.

CHRISTMAS SUPPER

RES#323/24

Meyers: THAT in conjunction with the R.M. of Big River No. 555 and the Big River Fire Department, THAT the Council and Staff Christmas supper will take place, Friday, December 6, 2024, at the Big River Curling Lounge catered by Third & Main Dining. Additionally, a 50/50 contribution will be made for the Christmas party prizes.
Carried.



**Town of Big River
Meeting Minutes
October 22, 2024 – Regular Meeting**

CHRISTMAS STAFF GRATUITY

RES#324/24

Meyers: Instead of a staff Christmas gratuity, THAT staff will receive paid time of on December 26 and 27, 2024.
Carried.

REGISTRATION OF TRANSFER OF TITLE – TAX ENFORCEMENT

RES#325/24

Gilbert: THAT it be acknowledged that the following properties have been acquired through tax enforcement proceedings, and further, directs that a tender be issued for demolition of these properties:
o Roll 104: 108 5th Avenue North – Lot 7, Block 8, Plan BD1388
o Roll 106: 104 5th Avenue North – Lot 9, Block 8, Plan 64B05407, and
o Roll 226: 607 Main Street – Lot 3, Block 18, Plan BD1388
Carried.

CANADIAN HERITAGE - CELEBRATE CANADA

RES#326/24

Krawetz: THAT the Town of Big River make application to the Canadian Heritage, Celebrate Canada, for financial support for Canada Day 2025 festivities, to celebrate Canadian Heritage.
Carried.

UMAAS FALL WORKSHOP – PROJECT MANAGEMENT

RES#327/24

Gilbert: THAT Noreen Olsen attend the UMAAS Fall Workshop on Project Management in Shellbrook on October 23, 2024, with associated expenses paid.
Carried.

BYLAWS

NEXT MEETING DATE


Tuesday November 19, 2024 @ 8:00 a.m.

ADJOURNMENT

Mayor David Krawetz adjourned the meeting at 3:58 p.m.



Mayor



Administrator

