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**Town of Big River
Meeting Minutes
September 17, 2024 – Regular Meeting**

The regular meeting of the Council of the Town of Big River was held in the Community Centre Board Room, 606 1st Street North, on September 17, 2024, at 8:00 a.m.

Present:

Mayor: David Krawetz
Councilors: Rick Croshaw
Sandra Gilbert
Lana Meyers
Administrator: Noreen Olsen
Absent: Chad Dunn

CALL TO ORDER

A quorum being present, Mayor David Krawetz called the meeting to order at 8:00 a.m.

AGENDA

RES#251/24

Krawetz: THAT the September 17, 2024, Agenda be adopted with the power to add.
Carried.

ADMINISTRATOR’S REPORT

RES#252/24

Croshaw: THAT the Administrator’s Report be accepted as presented.
Carried.

MAINTENANCE AND SEWER & WATER REPORTS

Maintenance Foreman, Terry Olsen, attended the meeting from 10:50 a.m. to 11:22 a.m.

RES#253/24

Croshaw: THAT the regular written Sewer and Water and Maintenance reports to August 31, 2024, be accepted.
Carried.

RES#254/24

Croshaw: In lieu of paying for hotel accommodations during the week that Kim McLellan is in Saskatoon taking his Class 1 Wastewater Treatment & Wastewater Collection training, THAT the Council of the Town of Big River has no objection to paying \$500.00 to a family member for alternate accommodations.
Carried.

DELEGATIONS

Jack Hills attended the meeting from 10:00 a.m. to 10:05 a.m.

APPROVAL OF MINUTES

RES#255/24

Gilbert: THAT the minutes of the August 20, 2024, Regular Meeting be adopted as presented.
Carried.

no



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BUSINESS ARISING FROM THE MINUTES

STATEMENT OF FINANCIAL ACTIVITIES AND BANK RECONCILIATION

RES#256/24

Croshaw: THAT the Statement of Financial Activities for the month of August 2024 be acknowledged.
Carried.

RES#257/24

Gilbert: THAT the Bank Reconciliation for the month of August 2024 be acknowledged.
Carried.

RES#258/24

Gilbert: THAT the Journal Entries for the month of August 2024 be acknowledged.
Carried.

ACCOUNTS FOR APPROVAL

RES#259/24

Gilbert: THAT accounts for approval to include cheque nos. 21276 through 21354 for a total of \$192,470.00 be approved for payment.
Carried.

CORRESPONDENCE

RES#260/24

Gilbert: THAT Correspondence be filed as presented.
Carried.

2024 PATSA PAG FALL TOUR – SAKAW ASKIY MANAGEMENT INC.

RES#261/24

Krawetz: THAT Council attends the 2024 PATSA PAG Fall Tour of NorSask sawmill and MLTC Bioenergy Plant in Meadow Lake on either October 29th or 30th, 2024.
Carried.

BOARDS/COMMITTEE REPORTS

Malinda Krawetz, Recreation Board Coordinator attended the meeting from 9:22 a.m. to 9:30 a.m.

**BIG RIVER AND DISTRICT RECREATION AND CULTURAL BOARD
ARENA MANAGER – OFFER OF EMPLOYMENT**

RES#262/24

Gilbert: THAT the Council of the Town of Big River has no objection to the recommendation from the Big River and District Recreation and Cultural Board to hire Rick Croshaw as the Permanent Seasonal Full Time Arena Manager at an hourly rate of \$25.00/hr with at start date to be September 23, 2024, such agreement to be attached hereto and forming a part of these minutes.
Carried.



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In accordance with the *Municipalities Act Section 112*, that it be acknowledged that due to Councillor Rick Croshaw becoming an employee of a municipal committee he is no longer eligible to continue to be a member of Town Council as of his start of employment date of September 23, 2024.

Sandra Gilbert declared a Conflict of Interest being related to Alexandra Pond and left the meeting at 9:40 a.m.

**BIG RIVER HEALTH IMPROVEMENT COMMITTEE
AGREEMENT WITH PERMANENT FULL TIME NURSE PRACTITIONERS
RES#263/24**

Croshaw: In conjunction with the R.M. of Big River No. 555, THAT the Council of the Town of Big River has no objection to the recommendation from the Big River Health Improvement Committee, to enter into an agreement with Alexandra Pond for an incentive to fulfill the Full-Time Permanent Nurse Practitioner positions at the Big River Medical Clinic. The total amount allocated for this incentive is \$12,000.00 and will be distributed evenly over a period of three years. The cost for the incentive is to be used by the Health Care Fund; such agreement to be attached hereto and forming a part of these minutes.
Carried.

Sandra Gilbert returned to the meeting at 9:46 a.m.

**BEAUTIFICATION – “WELCOME TO BIG RIVER” SIGNS
RES#264/24**

Krawetz: THAT the invoice for \$21,800.00 (plus taxes) from Sunbeam Valley Log and Timber Inc. to refurbish the “Welcome to Big River” signs and create a new log-look frame, be approved for payment.
Carried.

**AERODROME
RES#265/24**

Croshaw: THAT the Town of Big River meet with the R.M. of Big River to discuss the location of the Big River Airport.
Carried.

Councillor Sandra Gilbert declared a Conflict of Interest being related to Josh Pond and excused herself from the meeting at 10:11 a.m.

**PERSONNEL COMMITTEE
RES#266/24**

Croshaw: THAT the Council of the Town of Big River has no objection to offering Joshua Pond a Permanent Full Time Seasonal position from May 1 to September 30 annually; such agreement to be attached hereto and forming a part of these minutes
Carried.

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CONTRACT AGREEMENT FOR WEEKEND/HOLIDAY CHECKS AT THE WATER TREATMENT PLANT, AND SEWER LIFT STATION

RES#267/24

Croshaw: THAT the Council of the Town of Big River provide the contract opportunity to Joshua Pond for weekend/holiday checks at the water treatment plant, and sewer lift station, at a rate of \$70.00 (includes GST) per day; such agreement to be attached hereto and forming a part of these minutes.
Carried.

Sandra Gilbert returned to the meeting at 10:20 a.m.

RES#268/24

Meyers: THAT the Board/Committee Reports be filed as presented.
Carried.

OLD BUSINESS

ORDER TO COMPLY – LOT 5, BLOCK 1, PLAN 83B08394 – 227 1ST AVENUE NORTH

RES#269/24

Croshaw: The Town has made every effort to resolve the compliance issues with the property at 227 1st Avenue North, therefore THAT, the Town forward the matter to NOVUS Law Group for assistance with enforcement.
Carried.

ORDER TO COMPLY – LOT 13 BLOCK 33, PLAN BR1935 – 110 6TH AVENUE NORTH

RES#270/24

Croshaw: The Town has made every effort to resolve the compliance issues with the property at 110 6th Avenue North, therefore if the property is not remedied by the final completion date of September 30, 2024, THAT the Town forward the matter to NOVUS Law Group for assistance with enforcement.
Carried.

NEW BUSINESS

LOCATION OF POLL – 2024 MUNICIPAL ELECTION

RES#271/24

Gilbert: If a poll is necessary, it be acknowledged that the polling place will be Big River Community Centre for November 13, 2024, from 9:00 a.m. to 8:00 p.m., and Big River Health Centre for advanced poll November 2, 2024, from 12:00 p.m. to 2:00 p.m.
Carried.

**CANADA COMMUNITY-BUILDING FUND (CCBF) (GAS TAX FUND)
MUNICIPAL FUNDING AGREEMENT 2024-25 TO 2028-28**

RES#272/24

Gilbert: THAT the Council of the Town of Big River has no objection to entering into agreement with the Ministry of Government Relations Saskatchewan, such 10-year agreement follows the Municipal Gas Tax Fund Agreement that is effective from April 1, 2024, until March 31, 2034; such agreement to be attached hereto and forming a part of these minutes.
Carried.

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**DIAMOND NORTH CREDIT UNION – EVERY CHILD MATTERS BENCH
RES#273/24**

Croshaw: THAT the Council of the Town of Big River has no objection to the request from Diamond North Credit Union to install an orange bench displaying the message “Every Child Matters” at the side of the building along Main Street.
Carried.

**EQUIPMENT RATES
RES#274/24**

Croshaw: The Town of Big River does not typically perform custom work. However, if work on private property becomes necessary, THAT the following rates will apply.

Excavator/Loader/Grader with operator	\$150.00/hr
Bobcat with operator	\$150.00/hr
Tractor/Mower/Sweeper with operator	\$120.00/hr
Hotsy & Truck with operator	\$120.00/hr
Push Mower with operator	\$75.00/hr
Odd Jobs by maintenance	\$60.00/hr
<u>Internal</u> (use this rate to allocate equipment hours at yearend)	
Loader/Grader/Bobcat	\$90.00/hr
Tractor Mower	\$70.00/hr
Carried.	

**SPONSORSHIPS
RES#275/24**

Gilbert: THAT a policy be drafted that specifies out of Town sponsorships that may be approved including, Saskatchewan Crime Stoppers, Saskatchewan Command Military Recognition Book, and STARS.
Carried.

**LETTER OF APPROVAL FOR SPECIAL OCCASION PERMIT
VOYAGEUR DAYS CULTURAL EVENT
RES#276/24**

Gilbert: THAT the Council of the Town of Big River has no objection to the issuance of a Special Occasion Permit from SLGA to be issued to Big River Metis Local No. 59 for the “Voyageur Days Cultural Event” to take place at the Big River Regional Park at Cowan Lake within a 60’ x 40’ tent with a 40’ x 40’ fenced off area outside of the tent north of the washrooms, on Saturday, September 21st, 2024, from 12:00 p.m. to 6:00 p.m.
Carried.

Councillor, Lana Meyers declared a Conflict of Interest being the owner of a septic hauling company and excused herself from the meeting at 11:38 a.m. for the discussion of the request from B.R. Septic and Vac Services to enter into an agreement with the Town for sewage disposal into the Town lagoon.

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**SEWAGE HAULING AGREEMENT
B.R. SEPTIC AND VAC SERVICES
RES#277/24**

Gilbert: THAT the Council of the Town of Big River enter into agreement with B.R. Septic and Vac Services, for sewage hauling to the Town of Big River lagoon to December 31, 2024, which is to be reviewed annually in January of each year; such agreement to be attached hereto and forming a part of these minutes.
Carried.

Councillor, Lana Meyers returned to the meeting at 11:48 a.m.

**HOUSING AUTHORITY NOMINATION FORM
RES#278/24**

Krawetz: THAT it be acknowledged that Shirley Arcand has been appointed to the Big River Housing Authority for a three- year term with an expiry date of August 1, 2024.
Carried.

**COUNCIL LAPTOPS
RES#279/24**

Croshaw: THAT the quote from PA Software Inc. for five laptops including Microsoft Office and Anti-Virus be approved.
Carried.

**BIG RIVER GOLF CLUB LEASE AGREEMENT – SCHEDULE “B”
RES#280/24**

Croshaw: THAT the ownership of the items listed in Schedule “B” of the lease agreement between the Town of Big River and the Big River Golf Club be gifted to the Big River Golf Club.
Carried.

Council recessed from 12:20 p.m. to 1:00 p.m.

REQUEST FROM THE BIG RIVER GOLF CLUB TO BUILD A 32’ X 80’ STORAGE BUILDING AT THE BIG RIVER GOLF COURSE

RES#281/24

Croshaw: Prior to granting approval to the Big River Golf Club to build a 32’ x 80’ storage building at the Big River Golf Course THAT the Big River Golf Club be asked to meet with Town Council regarding the lease agreement and insurance costs.
Carried.

LETTER TO REAL ESTATE COMPANIES REGARDING ADVERTISING

RES#282/24

Croshaw: THAT a letter be sent to real estate companies, requesting that they inform their agents that the Town of Big River does not have a hospital as incorrectly stated in some advertisements.
Carried.



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PUBLIC HEARING

1:00 p.m. to receive comments and submissions relating to amendment to Zoning Bylaw.

Public Hearing on adopting a bylaw pursuant to Section 207 of *The Planning and Development Act, 2007* to amend Bylaw No. 2015-02, known as the Zoning Bylaw, to add shipping containers to be permitted in the C2-Arterial Commercial District.

There were no representations or submissions surrounding the adopting of the amended bylaws.

BYLAWS

BYLAW #2024-09 A BYLAW TO PROVIDE FOR ENTERING INTO AN AGREEMENT WITH THE RM OF BIG RIVER #555 FOR THE OPERATION OF THE BIG RIVER AND DISTRICT RECREATION FACILITIES AND THE BIG RIVER AND DISTRICT RECREATION AND CULTURAL BOARD.

RES#283/24

Meyers: THAT Bylaw 2024-09 be read a first time.
Carried.

RES#284/24

Gilbert: THAT Bylaw 2024-09 now be read a second time.
Carried.

RES#285/24

Croshaw: THAT Bylaw 2024-09 be given three readings at this meeting.
Carried Unanimously.

RES#286/24

Krawetz: THAT Bylaw 2024-09 be read a third time and adopted.
Carried.

PUBLIC NOTICE TO AMEND ZONING BYLAW NO. 2015-02

RES#287/24

Meyers: THAT RES#239/24 be repealed.
Carried.

RES#288/24

Meyers: In accordance with the *Planning and Development Act Section 207*, the Council of the Town of Big River hereby directs THAT public notice be advertised, that Council will consider written submissions on October 22, 2024, at 1:00 p.m. for the proposed amendment to:

- Bylaw No. 2015-02 Zoning Bylaw to allow shipping containers in the C2-Arterial Commercial District, R1-Low Density Residential District, R2_Medium Density Residential District, and R3- High Density Residential District.

by posting in the Shellbrook Chronicle on October 10th and October 17th, 2024, on the web site and by posting in the Town Office.

Carried.

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NEXT MEETING DATE


Tuesday October 22, 2024 @ 8:00 a.m.

ADJOURNMENT

Mayor David Krawetz adjourned the meeting at 2:00 p.m.



Mayor



Administrator