

THE MINUTES THE REGULAR COUNCIL MEETING OF THE RURAL MUNICIPALITY OF BIG RIVER NO. 555 HELD ON SEPTEMBER 9TH 2024 AT THE BIG RIVER COMMUNITY CENTRE, LOCATED AT 606 FIRST STREET NORTH, BIG RIVER, SASKATCHEWAN.

CALL TO ORDER

The meeting was called to order by Reeve Clint Panter at 9:00 a.m.

DELEGATIONS 10:00 a.m. Malinda Krawetz – Rec Board Report
 10:15 a.m. Doug Racine
 11:00 a.m. Coby Wilson

PRESENT

ATTENDEES		Attendance				
Name	Position	I	T	E	Arrival	Absent
Clint Panter	Reeve	✓				
Doug Panter	Division 1	✓				
Justin Sullivan	Division 2	✓				
Vacant	Division 3					
*Maurice Denis	Division 4	✓				
Dana Kennedy	CAO	✓				

*Deputy Reeve

Attendance: I – In person, T – Telephone, E – Electronic

Arrival time only entered if Member was not present when the meeting called to order.

24-09-001 APPROVAL OF AGENDA

DENIS: That the September 9th, 2024, agenda be accepted for reference purposes.

CARRIED

24-09-002 MINUTES

D PANTER: That the minutes of the regular meeting of Council held August 12th, 2024, be approved as amended.

CARRIED

24-09-003 STATEMENT OF FINANCIAL ACTIVITIES

SULLIVAN: That the Statement of Financial Activities and the Bank Reconciliations for the month of August 2024 be accepted as presented.

CARRIED

CA
DK

24-09-004 LIST OF ACCOUNTS

C PANTER: That the list of accounts totaling \$733,445.73 as per attached be approved as presented.

CARRIED

24-09-005 COUNCIL INDEMNITY & OTHER INVOICES

D PANTER: That the following accounts be approved for payment and added to the next list of accounts presented to Council:

Clint Panter	Council Indemnity/Mileage	991.40
Doug Panter	Council Indemnity/Mileage	765.70
Justin Sullivan	Council Indemnity/Mileage	758.30
Maurice Denis	Council Indemnity/Mileage	518.33
Town of Big River	50% Website	773.50
Town of Big River	50% Rescue Truck Expenses	41,511.24
Tammy Leach	OH Nesslin Catering for Fire Smart Clean-up	641.03
Signe Ferris	OH Nesslin Pump Out	180.00
Garry Edme	OH Nesslin 2 Pump Out	360.00

CARRIED

24-09-006 10 YEAR CANADA COMMUNITY BUILDING FUND GRANT AGREEMENT

DENIS: That the Reeve and CAO sign the 10-year Canada Community Building Fund Grant Agreement.

CARRIED

24-09-007 EXCEED CULVERT BUDGET

DENIS: That Council approves to exceed the Culvert Budget due to a 30% rise in cost.

CARRIED

24-09-008 LEND MONEY ORGANIZED HAMLET OF PHILLIPS GROVE FOR MARINA

C PANTER: That Council tables the discussion till the October 15th, 2024 regular Council Meeting.

CARRIED

Doug Recine – NDP

Doug Recine appeared before Council to discuss his running for the NDP and to ask of any concerns for the Rural Municipality of Big River. (10:22 a.m. to 10:46 a.m.)

24-09-009 LIFESTYLE BREAK 10:46 A.M.

C PANTER: That we take a 5-minute Lifestyle break.

CARRIED

Reeve Clint Panter reconvened the meeting at 10:50 a.m.



Malinda Krawetz – Rec Board Report

Malinda Krawetz appeared before Council to present the Rec Board Report from the September meeting. (10:50 a.m. to 11:00 a.m.)

Coby Wilson – Municipal Operations Report

Foreman Coby Wilson met with Council to discuss operations for the previous month. (11:00 a.m. to 11:57 a.m.)

24-09-010 RECESS FOR LUNCH – 11:57 a.m.

C PANTER: That we recess for lunch for one hour at 11:57 a.m.

CARRIED

Reeve Clint Panter reconvened the meeting at 12:54 p.m.

24-09-011 CAO OFFER OF EMPLOYMENT

DENIS: That Dana Kennedy be offered the CAO position as outlined in the Offer of Employment agreed upon between Council and Dana Kennedy.

CARRIED

24-09-012 ASSISTANT ADMINISTRATOR HOURS

D PANTER: That the Assistant Administrator Shirley Arcand work 40 hours a week beginning August 16th, 2024.

CARRIED

24-09-013 PART TIME OFFICE ASSISTANT

DENIS: That we acknowledge Dana and Shirley's recommendation of presenting a letter of offer to Mabel Leong-Mechielse for 3 days a week starting at \$22.50 per hour with a start date of September 16th, 2024 with a 3-month probation period.

CARRIED

24-09-014 BYLAW 24-09-01 TO AMEND BYLAW NO. 11/18 ERECTION OF STOP AND YIELD SIGNS – 1ST READING

DENIS: That Bylaw No. 24-09-01, being a bylaw to amend bylaw no. 11/18 erection of stop and yield signs be read a first time.

CARRIED

CD
DK

**24-09-015 BYLAW 24-09-01 TO AMEND BYLAW NO. 11/18 ERECTION OF STOP AND YEILD SIGNS
– 2ND READING**

SULLIVAN: That Bylaw No. 24-09-01, being a bylaw to amend bylaw no. 11/18 erection of stop and yield signs be read a second time.

CARRIED

**24-09-016 BYLAW 24-09-01 TO AMEND BYLAW NO. 11/18 ERECTION OF STOP AND YEILD SIGNS
– THREE READING**

D PANTER: That Bylaw No. 24-09-01, being a bylaw to amend bylaw no. 11/18 erection of stop and yield signs be given three readings at this meeting.

CARRIED UNANIMOUSLY

**24-09-017 BYLAW 24-09-01 TO AMEND BYLAW NO. 11/18 ERECTION OF STOP AND YEILD SIGNS
–3RD READING**

C PANTER: That Bylaw No. 24-09-01, being a bylaw to amend bylaw no. 11/18 erection of stop and yield signs as attached hereto and forming part of these minutes now be read a third time, adopted, sealed and signed by the Reeve and CAO.

CARRIED

24-09-018 BYLAW 2024-09-02 FIRE DEPARTMENT AGREEMENT – 1ST READING

D PANTER: That Bylaw No. 2024-09-02, being a bylaw fire department agreement be read a first time.

CARRIED

24-09-019 BYLAW 2024-09-02 FIRE DEPARTMENT AGREEMENT – 2ND READING

SULLIVAN: That Bylaw No. 2024-09-02, being a bylaw fire department agreement be read a second time.

CARRIED

24-09-020 BYLAW 2024-09-02 FIRE DEPARTMENT AGREEMENT – THREE READING

DENIS: That Bylaw No. 2024-09-02, being a bylaw fire department be given three readings at this meeting.

CARRIED UNANIMOUSLY

24-09-021 BYLAW 2024-09-02 FIRE DEPARTMENT AGREEMENT –3RD READING

C PANTER: That Bylaw No. No. 2024-09-02, being a bylaw fire department as attached hereto and forming part of these minutes now be read a third time, adopted, sealed and signed by the Reeve and CAO.

CARRIED

CO
D/C

24-09-022 BYLAW 2024-09-03 REC BOARD AGREEMENT– 1ST READING

SULLIVAN: That Bylaw No. 2024-09-03, being a bylaw to establish Rec Board agreement be read a first time.

CARRIED

24-09-023 BYLAW 2024-09-03 REC BOARD AGREEMENT – 2ND READING

DENIS: That Bylaw No. 2024-09-03, being a bylaw to establish Rec Board agreement be read a second time.

CARRIED

24-09-024 BYLAW 2024-09-03 REC BOARD AGREEMENT – THREE READING

D PANTER: That Bylaw No. 2024-09-03, being a bylaw to establish Rec Board agreement be given three readings at this meeting.

CARRIED UNANIMOUSLY

24-09-025 BYLAW 2024-09-03 REC BOARD AGREEMENT –3RD READING

DENIS: That Bylaw No. 2024-09-03, being a bylaw to establish Rec Board agreement as attached hereto and forming part of these minutes now be read a third time, adopted, sealed and signed by the Reeve and CAO.

CARRIED

Maurice Denis left Council Chambers at 1:53 p.m.
Maurice Denis returned to Council Chamber at 1:55 p.m.

24-09-026 OPERATOR POSITION

DENIS: That Council offers the Operator Position to Grant Sjogren as a salaried employee as per the Letter of Offer with a 3-month probation period and that the Reeve and CAO be authorized to sign the Letter of Offer for employment with the RM of Big River No. 555.

CARRIED

24-09-027 LOT CONSOLIDATION – LOT 21 & LOT 10 BLK 03 PLAN 84B11865 – MICHEL’S BEACH

SULLIVAN: That the Council of the RM of Big River table the current landowner’s application to consolidate residential Lots 21 and 10 Block 3 Plan 84B11865, Michel’s Beach.

CARRIED

GD
DK

24-09-028 LOT CONSOLIDATION – LOT 22 & LOT 23 BLK 03 PLAN 84B11865 – MICHEL’S BEACH

DENIS: That the Council of the RM of Big River has no objection to the current landowner making application to Information Services Corporation, within 90 days of this permission, to consolidate residential Lots 22 and 23 Block 3 Plan 84B11865, Michel’s Beach, and the new lot number created be 23A.

CARRIED

24-09-029 APPROACH REQUEST – LOT 15 BLK 01 PLAN 10209587– STONE RIDGE

DENIS: That Council has approved an approach on Lot 15 Blk 01 Plan 10209587 and the approach is to be built according to municipal standards according to Policy 400-29A, Approach Development/Culvert Installation and that in the winter for snow clearing the RM may not have the ability to clear the full width of driveway.

CARRIED

24-09-030 STURGEON RIVER RANCH - DISCRETIONARY USE

D PANTER: Table discussion till the October 15th, 2024 regular Council meeting.

CARRIED

24-09-031 PARCEL TIE REMOVAL – NE 03-55-07 W3

SULLIVAN: That Council has no objection to Jeff Watier, Jayson Watier and Paul Watier making application to Community Planning to subdivide the parcel ties connecting surface Parcel 130954350 to Parcel 131054082, and offers the following comments to Community Planning regarding parcel tie removal:

1. The RM is not aware of any site conditions that would make the land unsuitable for the intended use: and
2. The RM does not have any facilities that could be affected by the proposed yard site; and
3. The proposed site complies with the municipality’s Official Community Plan, Policy 3.5.2.2(b)(ii); and
4. A service agreement will be required which will include among other things an offsite fee of \$2,000.00.

CARRIED

24-09-032 WATIER SERVICE AGREEMENT

DENIS: That the service agreement for proposed parcel tie removal on the NE 03 55 07 W3 application submitted by Jeff, Paul & Jayson Watier to Community Planning, dated August 9th, 2024, be approved and the Reeve and CAO be authorized to sign said agreement.

CARRIED

Doug Panter left Council Chambers at 2:28 p.m.



Doug Panter returned to Council Chamber at 3:00 p.m.

24-09-033 PARCEL TIE & TIE REMOVAL – SW 01 55 07 W3

D PANTER: That Council has no objection to Carla Braidek making application to Community Planning to subdivide the parcel ties connecting Parcel 147246385, 203935440, 147246341 as well as parcels 147246329, 147246307 to each other. Parcels 203935440 and 147246329 will then be tied, and parcels 147246385, 147246307, 147246341 will also be tied. and offers the following comments to Community Planning regarding parcel tie removal:

1. The RM is not aware of any site conditions that would make the land unsuitable for the intended use: and
2. The RM does not have any facilities that could be affected by the proposed yard site; and
3. The proposed site complies with the municipality's Official Community Plan, Policy 3.5.2.2(b)(ii); and
4. A service agreement will be required which will include among other things an offsite fee of \$2,000.00.

CARRIED

24-09-034 BRAIDEK SERVICE AGREEMENT

C PANTER: That the service agreement for proposed parcel tie and tie removal in the SW 01 55 07 W3 application prepared by Cody Gieni, dated August 8th, 2024, be approved and the Reeve and CAO be authorized to sign said agreement.

CARRIED

24-09-035 RIP RAP

DENIS: That the Foreman contact the owner of NW 01 55 06 W3 in regards to his offer for the RM to utilize the Rip Rap located on NW 01 55 06 W3 to be used on the Bodmin Bridge at no cost to the RM.

CARRIED

24-09-036 STURGEON RIVER BRIDGE REPAIR

D PANTER: That the CAO contact Parks Canada in regards to the status of the Park Bridge.

CARRIED

24-09-037 SANDRY BRIDGE 2025 BUDGET

C PANTER: That the CAO price out culverts to replace the bridge located on RGE 3082 27 55 08 W3.

CARRIED

CA
DK

24-09-038 AGREEMENT WITH NURSE PRACTITIONER FOR INCENTIVE

DENIS: That the CAO and Reeve be authorized to sign the Nurse Practitioner Incentive between the Town, Rural Municipality and Nurse Practitioner Alex Pond.

CARRIED

24-09-039 2024 RETURNING OFFICER

C PANTER: That Dana Kennedy be appointed as the Returning Officer for the 2024 Municipal Election.

CARRIED

24-09-040 2024 ADVANCED POLL

DENIS: That the Advanced Poll for the 2024 Municipal Election be held at the Big River Health Center 220 – 1st Avenue North from noon till 2:00 p.m. November 2nd,2024.

CARRIED

24-09-041 SASK HOUSING AUTHORITY TRANSFER STATION USE

D PANTER: That the CAO make recommendation to Sask Housing Authority to get their own bin from one of the regional waste disposal companies.

CARRIED

24-09-042 REPORTS

SULLIVAN: That the maintenance and committee reports be acknowledged and filed.

CARRIED

24-09-043 CORRESPONDENCE

DENIS: That the following correspondence be received and filed.

1. 2024 08 26 Board Highlights
2. Airport Management Series
3. Fall 2024 Tender Plan – External
4. Ministry of Parks Culture and Sport Heritage Workshops
5. Northern Wood & amp Water Highway Association
6. Speed Bumps Island View Shores
7. Update on Community Share for PA Victoria Hospital Expansion

CARRIED

GP
DX

24-09-044 ADJOURNMENT – 3:41 p.m.

C PANTER: That this meeting be adjourned.

CARRIED



Reeve – Clint Panter



CAO – Dana Kennedy