

THE MINUTES THE REGULAR COUNCIL MEETING OF THE RURAL MUNICIPALITY OF BIG RIVER NO. 555 HELD ON AUGUST 12<sup>TH</sup> 2024 AT THE BIG RIVER COMMUNITY CENTRE, LOCATED AT 606 FIRST STREET NORTH, IN BIG RIVER, SASKATCHEWAN.

**CALL TO ORDER**

The meeting was called to order by Reeve Clint Panter at 8:56 a.m.

**DELEGATIONS**            10:30 a.m.        Ian Fleming

**PRESENT**

ATTENDEES		Attendance				
Name	Position	I	T	E	Arrival	Absent
Clint Panter	Reeve	✓				
Doug Panter	Division 1	✓				
Justin Sullivan	Division 2	✓				
Vacant						
*Maurice Denis	Division 4	✓				
Michael Yuzik	CAO	✓				
Dana Kennedy	Deputy CAO	✓				

\*Deputy Reeve

Attendance: I – In person, T – Telephone, E – Electronic

Arrival time only entered if Member was not present when the meeting called to order.

**24-08-001 APPROVAL OF AGENDA**

DENIS: That the August 12<sup>th</sup>, 2024, agenda be accepted for reference purposes.

CARRIED

**24-08-002 GO IN CAMERA – 8:57 A.M.**

SULLIVAN: That the time being 9:23 a.m., Council closes a portion of this meeting to the public to go in camera under the authority of Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*, to discuss legal matters, the public gallery be vacated and those present for this closed session be Reeve Clint Panter, Councilors; Doug Panter, Justin Sullivan, and Maurice Denis.

CARRIED

Reeve Clint Panter reconvened the meeting at 9:22 am

**24-08-003 TERMINATION**

SULLIVAN: That Council terminate employment of Chief Administrative Officer, Michael Yuzik. Council will honor the contract with payment in lieu of notice, payment of current and accrued vacation pay.

CARRIED

CP  
DK

**24-08-004 ACTING CHIEF ADMINISTRATIVE OFFICER**

D PANTER: That Council appoints Dana Kennedy as Acting Chief Administrative Officer effective August 12<sup>th</sup>, 2024.

CARRIED

Recess 9:32  
Reconceive 10:15

**24-08-005 MINUTES**

DENIS: That the minutes of the regular meeting of Council held July 8<sup>th</sup>, 2024, be approved as presented.

CARRIED

**24-08-006 STATEMENT OF FINANCIAL ACTIVITIES**

D PANTER: That the Statement of Financial Activities and the Bank Reconciliations for the month of July 2024 be accepted as presented.

CARRIED

**24-08-007 LIST OF ACCOUNTS**

DENIS: That the list of accounts totaling \$527,690.76 as per attached be approved as presented.

CARRIED

**24-08-008 COUNCIL INDEMNITY & OTHER INVOICES**

SULLIVAN: That the following accounts be approved for payment and added to the next list of accounts presented to Council:

Clint Panter	Council Indemnity/Mileage	438.10
Doug Panter	Council Indemnity/Mileage	340.80
Justin Sullivan	Council Indemnity/Mileage	504.05
Maurice Denis	Council Indemnity/Mileage	559.70
Jason Klassen	Beaver Bounty	2337.20
Porters Printing	Business Cards	79.50
Michael Yuzik	Paper	156.48
William Stalwick	Discretionary Refund	200.00

CARRIED

Reeve Clint Panter declared a conflict of interest as he is an employee of Len's Trucking Ltd. and left the Council Chambers at 10:22 a.m.

Deputy Reeve Maurice Denis assumed the chair.

GA  
DK

**24-08-009 LEN'S TRUCKING**

D PANTER: That the invoices from Len's Trucking Ltd. totaling \$67,571.39 be approved as presented. CARRIED

Reeve Clint Panter returned to Council Chambers at 10:27 a.m. and resumed the chair.

Ian Fleming appeared before Council to inform Council on the condition of the Phillips Grove Marina and how they would like to proceed to fix the deterioration. 10:28 to 10:51

**24-08-010 ABATEMENT – SAMA ERROR**

C PANTER: That in accordance with Section 274 of *The Municipalities Act*, the Council of the RM of Big River No. 555 abate/cancel taxes on the tax title property owned by the RM as follows:

<u>Roll #</u>	<u>Legal Description</u>	<u>Municipal</u>	<u>SK Rivers 119</u>	<u>Total</u>	<u>Reason</u>
322 000	PT NE 35 55 07 W3	\$147.46	\$140.94	\$288.40	SAMA Error

CARRIED

**24-08-011 RESIGNATION - COMPANGA**

D PANTER: That we accept Cameron Companga's resignation effective August 1<sup>st</sup>, 2024. CARRIED

**24-08-012 NOTICE OF RETIREMENT - HILDEBRAND**

DENIS: That we accept George Hidebrand's notice of retirement with his last day being December 31<sup>st</sup>, 2024. CARRIED

**24-08-013 FILL IN POSITION - HILDEBRAND**

D PANTER: That George Hidebrand be asked to fill in during holidays. CARRIED

**24-08-014 FULL TIME OPERATOR ADVERTISEMENT**

SULLIVAN: That Administration advertises for a full-time operator on Facebook, Big River Classifieds, RM website and in the Shellbrook Chronicle with salary to be determined based on experience. CARRIED

D Panter left Council Chambers at 11:03 am

GA  
DK

**24-08-015 PART TIME OFFICE ASSISTANT ADVERTISEMENT**

C PANTER: That Administration advertises for a part time office assistant on Facebook, Big River Classifieds, RM website and in the Shellbrook Chronicle with salary to be determined based on experience.

CARRIED

D PANTER returned to Council Chambers at 11:05 AM

**24-08-016 BYLAW 24-08-03 PARKLAND EMERGENCY MEASURES ORGANIZATION – 1<sup>ST</sup> READING**

D PANTER: That Bylaw No. 24-08-03, being a bylaw to establish Parkland Emergency Measures Organization be read a first time.

CARRIED

**24-08-017 BYLAW 24-08-03 PARKLAND EMERGENCY MEASURES ORGANIZATION – 2<sup>ND</sup> READING**

SULLIVAN: That Bylaw No. 24-08-03, being a bylaw to establish Parkland Emergency Measures Organization be read a second time.

CARRIED

**24-08-018 BYLAW 24-08-03 PARKLAND EMERGENCY MEASURES ORGANIZATION – THREE READING**

C PANTER: That Bylaw No. 24-08-03, being a bylaw to establish Parkland Emergency Measures Organization be given three readings at this meeting.

CARRIED UNANIMOUSLY

**24-08-019 BYLAW 24-08-03 PARKLAND EMERGENCY MEASURES ORGANIZATION – 3<sup>RD</sup> READING**

DENIS: That Bylaw No. 24-08-03, being a bylaw Parkland Emergency Measures Organization as attached hereto and forming part of these minutes now be read a third time, adopted, sealed and signed by the Reeve and CAO.

CARRIED

**24-08-020 SUBDIVISION – NE 36-55-07 W3 – WILLIAM STALWICK**

SULLIVAN: That Council offers the following comments to Community Planning regarding proposed Parcel "A" in the SW 02-56-06 W3 prepared by Regan Rayner, S.L.S., Meridian Surveys Ltd., dated May 7<sup>th</sup>, 2024, and for the purpose of subdividing a yard site from an agriculture site:

1. The RM is not aware of any site conditions that would make the land unsuitable for the intended use; and
2. The RM does not have any facilities that could be affected by the proposed yard site; and
3. The proposed site complies with the municipality's Official Community Plan, Policy

CA  
DL

- 3.6.2.3(a)(ii); and  
4. A service agreement will be required which will include among other things an offsite fee of \$2,000.00.

CARRIED

**24-08-021 STALWICK SERVICE AGREEMENT**

D PANTER: That the service agreement for proposed Parcel "A" in the SW 02-56-06 W3 prepared by Regan Rayner, S.L.S., Meridian Surveys Ltd., dated May 7<sup>th</sup>, 2024, be approved and the Reeve and Acting CAO be authorized to sign said agreement.

CARRIED

**24-08-022 DISCRETIONARY USE - STURGEON RIVER RANCH**

SULLIVAN: That Council tables the decision till the September 9<sup>th</sup> regular meeting.

CARRIED

**24-08-023 PARCEL TIE - NW, NE & SE 07 55 05 W3**

D PANTER: That the Council of the RM of Big River has no objection to the current landowner making application to ISC for a proposed parcel tie in NW, NE & SE 07 55 05 W3, whereby tying Surface Parcels 153829019, 153829008 & 147649955.

CARRIED

**24-08-024 ORDER TO COMPLY – LOT 01 BLK 04 PLAN 101962212**

SULLIVAN: That the Acting CAO contact Novus law to proceed with the necessary court action to enforce the Zoning Compliance Order dated March 8, 2024.

CARRIED

**24-08-025 TEMPORARY ROAD CLOSURE - BODMIN BRIDGE**

C PANTER: That a section of TWP 553 between RGE 3075 and RGE 3073.5 be temporarily closed for the replacement of the Bodmin Bridge as per Section 14(1) *The Municipalities Act*.

CARRIED

Reeve C Panter declared a conflict of interest as he is an employee of Len's Trucking Ltd. and left the Council Chambers at 11:32 p.m.

Deputy Reeve Maurice Denis assumed the chair.

CP  
DK

**24-08-026 CONTRACT EXTRA LABOURER FOR BODMIN BRIDGE PROJECT**

SULLIVAN: That the Acting CAO contact Len's Trucking to hire two contract workers for the duration of the Bodmin Bridge replacement project.

CARRIED

Reeve Clint Panter returned to Council Chambers at 11:35 a.m. and resumed the chair.

**24-08-027 CLAY PURCHASE STANDARD**

C PANTER: That the Rural Municipality of Big River has a standard rate of \$2.50 per cubic yard with intent to purchase from the land owner that benefits from the road being repaired.

CARRIED

**24-08-028 NORTHWOOD SHORES – SPEED LIMIT SIGN REMINDERS**

C PANTER: That Council tables this discussion till the September regular meeting.

CARRIED

**24-08-029 STURGEON BRIDGE – PARKS CANADA**

DENIS: That the CAO be authorized to close or open the Sturgeon bridge after consulting with Parks Canada and that Parks Canada be authorized to communicate these events to the public and that Parks Canada and the RM of Big River No. 555 co-ordinate their efforts to ensure barricades are maintained when the bridge closure exists.

CARRIED

**24-08-030 LOT CONSOLIDATION – NE 25 55 07 W3 Parcel A & B**

C PANTER: That the Council of the RM of Big River has no objection to the current landowner making application to Information Services Corporation, within 90 days of this permission, to consolidate residential parcels A 82B09855 & parcel B 101552194 Ext 16 NE 25 55 07 W3 and that the new lot created be Parcel C.

CARRIED

**24-08-031 APPROACH REQUEST – LOT 21 BLK 102 PLAN 101926728– SHORES ON COWAN**

SULLIVAN: That we acknowledge the CAO, has approved an approach on lot 21 blk 102 plan 101926728 and the approach is to be built according to municipal standards according to Policy 400-29A, Approach Development/Culvert Installation and that in the winter for snow clearing the RM may not have the ability to clear the full width of driveway.

CARRIED

CA  
DK

**24-08-032 RECESS FOR LUNCH – 12:05 p.m.**

C PANTER: That we recess for lunch for one hour.

CARRIED

Reeve Clint Panter reconvened the meeting at 12:56 p.m.

**24-08-033 APPROACH REQUEST – LOT 30 BLK 104 PLAN 101926728– SHORES ON COWAN**

C PANTER: That we acknowledge the CAO, has approved an approach on lot 21 blk 102 plan 101926728 and the approach is to be built according to municipal standards according to Policy 400-29A, Approach Development/Culvert Installation and that in the winter for snow clearing the RM may not have the ability to clear the full width of driveway.

CARRIED

**24-08-034 APPROACH REQUEST – LOT 20 BLK 3 PLAN 82B12420 – PICKEREL POINT**

DENIS: That we acknowledge the CAO, has approved an approach on Lot 20, Blk 03, Plan 82B12420 and the approach is to be built according to municipal standards according to Policy 400-29A, Approach Development/Culvert Installation.

CARRIED

**24-08-035 APPROACH REQUEST – LOT 21 BLK 3 PLAN 82B12420 – PICKEREL POINT**

SULLIVAN: That we acknowledge the CAO, has approved an approach on Lot 21, Blk 03, Plan 82B12420 and the approach is to be built according to municipal standards according to Policy 400-29A, Approach Development/Culvert Installation.

CARRIED

**24-08-036 APPROACH REQUEST – LOT 30 BLK 3 PLAN 101884192 – JOHN DUNN ESTATES**

C PANTER: That we acknowledge the CAO, has approved an approach on Lot 30, Blk 03, Plan 101884192 and the approach is to be built according to municipal standards according to Policy 400-29A, Approach Development/Culvert Installation.

CARRIED

**24-08-037 APPROACH REQUEST – LOT 14 BLK 5 PLAN 102054147 – SOUTH STONEY**

C PANTER: That we acknowledge the CAO, has approved an approach on lot 21 blk 102 plan 101926728 and the approach is to be built according to municipal standards according to Policy 400-29A, Approach Development/Culvert Installation and that in the winter for snow clearing the RM may not have the ability to clear the full width of driveway.

CARRIED

CA  
DK

**24-08-038 PICKEREL POINT DITCH DRAINAGE**

SULLIVAN: That Council has no objection to the ditches between new approaches being modified to provide better drainage between culverts upon approval of the RM. If work is not done adequately, it is up to the rate payer to bring the ditch up to RM standard.

CARRIED

**24-08-039 LAFOIP POLICY AUTHORIZATION**

DENIS: That Council asks the acting CAO to review policy.

CARRIED

**24-08-040 HAMLET JOINT MEETING POLICY AUTHORIZATION**

DENIS: That Council gives authorization to the acting CAO to recognize the changes to the ministry.

CARRIED

**24-08-041 MINISTRY OF HIGHWAYS – SHARE MAGAZINE**

C PANTER: That Council table this discussion till the September 9<sup>th</sup> regular meeting.

CARRIED

**24-08-042 COMMUNITY CENTRE GRAVEL**

DENIS: Contingent to the Town of Big River’s approval, that Council approves the graveling of the community center.

CARRIED

**24-08-043 SASKATCHEWAN BROADBAND ACTION COMMITTEE (SBAC) – LETTER OF SUPPORT**

C PANTER: That the CAO prepare and sign the SBAC letter of support on behalf of the Rural Municipality of Big River No.555 Council.

CARRIED

**24-08-044 SASKATCHEWAN HEALTH AUTHORITY – DONATION REQUEST – WELLNESS EVENT**

SULLAVIN: Contingent to the Town of Big River’s approval, that the R.M. of Big River cost share 50/50 with the Town for the cost of the rental of the hall for the Big River Community Wellness Event, being hosted by the Saskatchewan Health Authority (SHA).

CARRIED

CA  
DK



**24-08-045 VOLUNTEER FIREFIGHTER**

D PANTER: That David Smith be added to the SARM Benefits Plan Group Coverage for Volunteer Firefighters.

CARRIED

**24-08-046 SEPA CONVENTION**

C PANTER: That Doug Panter attend the SEPA Convention to be held in Saskatoon at the Saskatoon Inn & Conference Centre on October 21-24, 2024.

CARRIED

**24-08-047 NOTARY PUBLIC**

D PANTER: That Council approves Dana Kennedy getting her Notary Public and that the cost associated with be covered by the RM of Big River.

CARRIED

Sullivan left Council Chambers at 2:17 PM  
Sullivan returned to Council Chamber at 2:19 PM

**24-08-048 TRACTOR CONTRACT OPERATOR**

SULLIVAN: That we hire a contract operator at \$32 per hour.

CARRIED

**24-08-049 VHF HANDHELD**

DENIS: That we purchase 2 VHF Handheld radios.

CARRIED

**24-08-050 REPORTS**

DENIS: That the maintenance and committee reports be acknowledged and filed.

CARRIED

**24-08-051 CORRESPONDENCE**

C PANTER: That the following correspondence be received and filed.

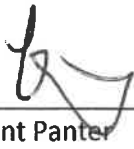
1. APAS Ag Matters - August 8, 2024
2. Crusher Consulting Review
3. Sponsorship Request
4. Universal Broadband Funds Saskatchewan Call for Expressions of Interest
5. Update on the Revised Area Transportation Planning Program
6. Weekly Highways Construction Update - Week of July 26, 2024

CARRIED

**24-08-052 ADJOURNMENT – 2:57 p.m.**

SULLIVAN: That this meeting be adjourned.

CARRIED



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Reeve – Clint Panter



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Acting CAO – Dana Kennedy