

THE MINUTES THE REGULAR COUNCIL MEETING OF THE RURAL MUNICIPALITY OF BIG RIVER NO. 555 HELD ON JULY 8TH 2024 AT THE BIG RIVER COMMUNITY CENTRE, LOCATED AT 606 FIRST STREET NORTH, IN BIG RIVER, SASKATCHEWAN.

CALL TO ORDER

The meeting was called to order by Reeve Clint Panter at 9:04 a.m.

DELEGATIONS 11:00 a.m. Coby Wilson

PRESENT

| ATTENDEES | | Attendance | | | | |
|-----------------|------------------------------------|------------|---|---|---------|--------|
| Name | Position | I | T | E | Arrival | Absent |
| Clint Panter | Reeve | ✓ | | | | |
| Doug Panter | Division 1 | ✓ | | | | |
| Justin Sullivan | Division 2 | ✓ | | | | |
| Vacant | Division 3 | | | | | |
| *Maurice Denis | Division 4 | ✓ | | | | |
| Michael Yuzik | Chief Administrative Officer (CAO) | ✓ | | | | |
| Dana Kennedy | Deputy CAO (DCAO) | | | | | ✓ |

*Deputy Reeve

Attendance: I – In person, T – Telephone, E – Electronic

Arrival time only entered if Member was not present when the meeting called to order.

24-07-001 APPROVAL OF AGENDA

SULLIVAN: That the July 8th, 2024, agenda be accepted for reference purposes.

CARRIED

24-07-002 MINUTES

DENIS: That the minutes of the regular meeting of Council held June 10th, 2024, be approved as presented.

CARRIED

24-07-003 AMEND RESOLUTION 24-05-025

D PANTER: That resolution 24-05-025 be amended by changing September 1st to August 31st for the date of the BackwardsNess Fall Faire.

CARRIED

24-07-004 STATEMENT OF FINANCIAL ACTIVITIES

C PANTER: That the Statement of Financial Activities and the Bank Reconciliations for the month of June 2024 be accepted as presented.

CARRIED



24-07-005 LIST OF ACCOUNTS

D PANTER: That the list of accounts totaling \$107,599.30 as per attached be approved as presented.

CARRIED

24-07-006 COUNCIL INDEMNITY & OTHER INVOICES

DENIS: That the following accounts be approved for payment and added to the next list of accounts presented to Council:

| | | |
|-----------------|---------------------------|-----------|
| Clint Panter | Council Indemnity/Mileage | 531.85 |
| Doug Panter | Council Indemnity/Mileage | 711.70 |
| Justin Sullivan | Council Indemnity/Mileage | 314.40 |
| Maurice Denis | Council Indemnity/Mileage | 559.70 |
| Hwy 55 Waste | Tipping Fees | 10,230.00 |
| Jason Klassen | Beaver Bounty | 3,242.35 |
| Armtec | GeoTec Woven & Silt Fence | 2,033.96 |

CARRIED

24-07-007 ABATEMENT – HAIL CANCELLATION

C PANTER: That in accordance with Section 274 of *The Municipalities Act*, the Council of the RM of Big River No. 555 abate/cancel taxes on the tax title property owned by the RM as follows:

| <u>Roll #</u> | <u>Legal Description</u> | <u>Hail</u> | <u>Reason</u> |
|---------------|--------------------------|-------------|------------------------|
| 75 000 | NW 15 55 06 W3 | \$672.00 | Hail Levy Cancellation |
| 110 000 | SE 15 55 06 W3 | \$374.40 | Hail Levy Cancellation |
| 111 000 | SW 15 55 06 W3 | \$ 96.00 | Hail Levy Cancellation |
| 162 000 | SE 35 55 06 W3 | \$576.00 | Hail Levy Cancellation |

CARRIED

24-07-008 ABATEMENT – NO BUILDING

SULLIVAN: That in accordance with Section 274 of *The Municipalities Act*, the Council of the RM of Big River No. 555 abate/cancel taxes on the tax title property owned by the RM as follows:

| <u>Roll #</u> | <u>Legal Description</u> | <u>Municipal</u> | <u>SK Rivers 119</u> | <u>Total</u> | <u>Reason</u> |
|---------------|--------------------------|------------------|----------------------|--------------|---------------------|
| 306 000 | NW 31-55-07 W3 | \$62.70 | \$59.93 | \$122.63 | No Building on Site |

CARRIED

24-07-009 TEMPORARY EMPLOYMENT

C PANTER: That Cameron Compagna be hired as a temporary employee base on duties as presented in the letter of offer, commencing on July 15th, 2024 for a period not to exceed four months at a rate of \$20.00/hour and that the Reeve and CAO be authorized to sign a letter of offer.

CARRIED



24-07-010 FIRE DEPARTMENT BYLAW

SULLIVAN: That the Fire Department bylaw be tabled to the September 9th, 2024 regular Council meeting.
CARRIED

24-07-011 LOT CONSOLIDATION – LOT 7-8 BLK 2 PLAN 102244182 – LAKESHORE RV

DENIS: That the Council of the RM of Big River has no objection to the current landowner making application to Information Services Corporation, within 90 days of this permission, to consolidate residential Lots 7 and 8, Block 2, Plan 102244182, Michel’s Beach, and the new lot number created be 8A.
CARRIED

24-07-012 APPROACH REQUEST – LOT 24 BLK 3 PLAN 102412617 – ISLAND VIEW SHORES

DENIS: That we acknowledge the CAO, has approved an approach on Lot 24, Blk 03, Plan 102412617 and the approach is to be built according to municipal standards according to Policy 400-29A, Approach Development/Culvert Installation.
CARRIED

24-07-013 APPROACH REQUEST – LOT 22 BLK 3 PLAN 82B12420 – PICKEREL POINT

C PANTER: That we acknowledge the CAO, has approved an approach on Lot 22, Blk 03, Plan 82B12420 and the approach is to be built according to municipal standards according to Policy 400-29A, Approach Development/Culvert Installation.
CARRIED

24-07-014 APPROACH REQUEST – LOT 1-3 BLK 03 PLAN 82B12420 – PICKEREL POINT

SULLIVAN: That we acknowledge the CAO, has approved an approach on Lots 1-3, Blk 03, Plan 82B12420 and the approach is to be built according to municipal standards according to Policy 400-29A, Approach Development/Culvert Installation.
CARRIED

24-07-015 VERN HYLLESTAD – LAND PURCHASE – NW 20-57-08 W3

DENIS: That we acknowledge Vern Hyllestad has informed the CAO he’d prefer to know how much land is required to connect Sunset Cove with Shores on Cowan before providing an estimate of the amount money he would be seeking for land acquisition.
CARRIED

CS
DK

24-07-016 HISTORICAL WATER LEVELS & DIRECTIONAL FLOW STUDY

D PANTER: That we engage the services of Ron Crush Consulting to provide a report on the historical water levels and directional flow of water as it relates to water moving from Ladder Valley to Brownfield Meadows Lake and how it drained into Little Ladder and then how water moved from Little Ladder to Black Duck and how water moved from Little Ladder to Ladder Lake and vice versa and if Ladder Lake drained into Lake Four, with an estimated cost of \$1,750 to \$2,000.

CARRIED

24-07-017 HAMLET BUDGET SUBMISSION POLICY

DENIS: That Policy 24-07-010 being a policy regarding the submission of Hamlet Budgets be approved as presented.

CARRIED

24-07-018 HAMLET FIRST MEETING POLICY

D PANTER: That Policy 24-07-011 being a policy to define the steps required to schedule the first meeting of a newly established organized hamlet be approved as presented.

CARRIED

24-07-019 HAMLET JOINT MEETING POLICY

SULLIVAN: That Policy 24-07-012 being a policy to define the format and timing of a joint meeting of the municipality and hamlet board be approved as presented.

CARRIED

24-07-020 LIFESTYLE BREAK 10:02 A.M.

C PANTER: That we take a 5-minute Lifestyle break.

CARRIED

Reeve C Panter reconvened the meeting at 10:06 a.m.

24-07-021 WAPITI LOCAL LIBRARY

C PANTER: That the Town of Big River and the RM of Big River No. 555 send a joint letter to Wapiti Regional Library, Saskatchewan Rivers Public School Division and the Local Big River Wapiti Board, requesting the relocation of the Wapiti Local Library to the Big River High School and that the Reeve be authorized to sign the letter on behalf of the RM of Big River No. 555.

CARRIED

CA
DL

24-07-022 ORDER TO COMPLY – ENFORCEMENT

D PANTER: That we instruct the Saskatchewan Association of Rural Municipalities legal department to proceed with the necessary court action to enforce the Order to Comply that was served on the 25th day of March, 2024, to the owner of Lot 01 Block 04 Plan 101962212 at John Dunn Estates.

CARRIED

24-07-023 PICKEREL POINT STREET SIGNS

SULLIVAN: That replacement of the street signs at Pickerel Point be deferred until our 2025 budget deliberations.

CARRIED

24-07-024 PICKEREL POINT STOP SIGNS

C PANTER: That Administration makes the necessary changes to Bylaw 11/18 - Schedule A-16, Concerning the Erection of Stop and Yield Signs; by eliminating the south Stop Sign on Delaronde Road and replacing the west Stop Sign on Delaronde Road with a Yield sign and that the Bylaw be presented to Council at the August 12th, 2024 regular meeting and the we inform the Pickerel Point Community Association of the upcoming changes.

CARRIED

24-07-025 PICKEREL POINT MARINA DRAINAGE

DENIS: That we instruct Public Works to raise the grade at the entrance of the Pickerel Point marina with gravel or pit run and propose to the to John and Sandra Surkan that we will place a culvert at the entrance of the marina to drain onto their property as opposed to the north side of the marina.

CARRIED

24-07-026 BIG RIVER REC BOARD – PHOTO CONTEST

SULLIVAN: That Council approves of the Big River and District Recreation and Cultural Board having a photo contest but the costs associated with developing photos and photo framing be deferred to the Recreation Board's 2025 budget.

CARRIED

24-07-027 BIG RIVER REC BOARD – COMMUNITY CENTRE GRAVEL

DENIS: That we table discussion of graveling the Community Centre parking lot to our August 12th, 2024 regular Council meeting to allow time for Administration to provide an estimate as to how much gravel will be required.

CARRIED

CAO Yuzik left at 11:05 a.m. and returned at 11:07 a.m.

CS
DL

Foreman C Wilson met with Council to discuss operations for the previous month at 11:05 a.m. and left at 11:45 a.m.

24-07-028 REPORTS

DENIS: That the maintenance and committee reports be acknowledged and filed.

CARRIED

24-07-029 CORRESPONDENCE

SULLIVAN: That the following correspondence be received and filed.

1. Sask Information and Privacy Commissioner Annual Report
2. Sask Rivers School Division Board Highlights
3. North Central Transportation Planning Committee – May Minutes

CARRIED

24-07-030 RECESS FOR LUNCH – 12:04 p.m.

C PANTER: That we recess for lunch for one hour at 12:04 p.m.

CARRIED

Reeve C Panter reconvened the meeting at 1:00 p.m.

24-07-031 WATER SECURITY AGENCY – POLE SHED FLOODING

C PANTER: That the CAO contact Water Security Agency requesting guidance in managing the flooding of a pole shed on the NW 20 - 56-07 W3 as a result of the RM being prevented from removing beaver dams that would allow water from Little Ladder Lake to drain into Ladder Lake.

CARRIED

24-07-032 BEAVER REMOVAL QUAD USE

DENIS: That we pay Jason Klassen \$50 a day for the use of his quad and trailer when required to assist with beaver dam removal, effective July 8th, 2024 and that we pay him an additional \$500 for its prior usage.

CARRIED

24-07-033 PORTABLE 2 WAY RADIO

C PANTER: That Administration obtains a quote for a portable VHF radio to be presented at our August 12th, 2024 regular Council meeting.

CARRIED

CO
DK

24-07-034 ADJOURNMENT – 1:18 p.m.

SULLIVAN: That this meeting be adjourned at 1:18 p.m.

CARRIED



Reeve – Clint Panter



CAO – Michael Yuzik Acting CAO – Dana Kennedy
DK