



**Town of Big River  
Meeting Minutes  
August 20, 2024 – Regular Meeting**

The regular meeting of the Council of the Town of Big River was held in the Community Centre Board Room, 606 1<sup>st</sup> Street North, on August 20, 2024, at 8:00 a.m.

**Present:**

Mayor: David Krawetz  
Councillors: Rick Croshaw  
Chad Dunn  
Sandra Gilbert  
Lana Meyers  
Administrator: Noreen Olsen

**CALL TO ORDER**

A quorum being present, Mayor David Krawetz called the meeting to order at 8:08 a.m.

**AGENDA**

RES#220/24

Gilbert: THAT the August 20, 2024, Agenda be adopted with the power to add.  
Carried.

**ADMINISTRATOR’S REPORT**

RES#221/24

Meyers: THAT the Administrator’s Report be accepted as presented.  
Carried.

**MAINTENANCE AND SEWER & WATER REPORTS**

RES#222/24

Meyers: THAT the regular written Sewer and Water and Maintenance reports to July 31, 2024, be accepted.  
Carried.

**LAGOON COMPLIANCE INSPECTION**

RES#223/24

Dunn: THAT the Lagoon Compliance Inspection dated August 13, 2024, from the Government of Saskatchewan, Water Security Agency Environmental Project Officer, Evan McLeod, be acknowledged.  
Carried.

**WATERWORKS COMPLIANCE INSPECTION - HUMAN CONSUMPTIVE USE (PART I)**

RES#224/24

Gilbert: THAT the Waterworks Compliance Inspection Report dated August 13, 2024, from the Government of Saskatchewan, Water Security Agency, Environmental Project Officer, Evan McLeod, be acknowledged.  
Carried.

Rick Croshaw entered the meeting at 8:32 a.m.

DPK  
nc



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**CLASS 1 WATER DISTRIBUTION & WATER DISTRIBUTION COURSE**

RES#225/24

Dunn: THAT Kim McLellan attend the Class 1 Water Treatment & Water Distribution Course and the Class 1 Wastewater Treatment & Wastewater Collection being offered by ATAP Infrastructure Management Ltd., in Saskatoon, with associated expenses being paid, each classes has a CEU value of 3.0 CEU's.  
Carried.

Council recessed from 9:52 a.m. to 10:00 a.m.

**DELEGATIONS**

Shannon Richards and Amber Richards attended the meeting from 10:00 a.m. to 10:32 a.m.

**APPROVAL OF MINUTES**

RES#226/24

Gilbert: THAT the minutes of the July 16, 2024, Regular Meeting be adopted as presented.  
Carried.

**BUSINESS ARISING FROM THE MINUTES**

**STATEMENT OF FINANCIAL ACTIVITIES AND BANK RECONCILIATION**

RES#227/24

Gilbert: THAT the Statement of Financial Activities for the month of July 2024 be acknowledged.  
Carried.

RES#228/24

Croshaw: THAT the Bank Reconciliation for the month of July 2024 be acknowledged.  
Carried.

RES#229/24

Croshaw: THAT the Journal Entries for the month of July 2024 be acknowledged.  
Carried.

RES#230/24

Meyers: THAT the visa limit be increased from \$5,000.00 to \$10,000.00 effective immediately.  
Carried.

**ACCOUNTS FOR APPROVAL**

RES#231/24

Dunn: THAT accounts for approval to include cheque nos. 21209 through 21275 for a total of \$413,028.47 be approved for payment.  
Carried.

**CORRESPONDENCE**

RES#232/24

Meyers: THAT Correspondence be filed as presented.  
Carried.

DPK  
nc



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**BOARDS/COMMITTEE REPORTS**

**BIG RIVER AND DISTRICT RECREATION AND CULTURAL BOARD**

RES#233/24

Meyers: As requested by the Big River and District Recreation Board, THAT the Council of the Town of Big River has no objection to Malinda Krawetz attending the regular Council Meeting to present a monthly report.

Malinda Krawetz, Recreation Board Coordinator attended the meeting from 9:20 a.m. to 9:30 a.m.

**GRAVEL FOR BIG RIVER COMMUNITY CENTRE PARKING LOT**

RES#234/24

Dunn: THAT the Council of the Town of Big River approve to cost share 50/50 with the R.M. of Big River No. 555 to gravel the Big River Community Centre parking lot, total cost of the project is \$3150.00 (\$1,575.00 each).  
Carried.

**LANDFILL/TRANSFER STATION COMMITTEE**

RES#235/24

Dunn: THAT the Council of the Town of Big River has no objection to the recommendation from the Landfill/Transfer Station committee to change the quarterly meetings to one annual meeting in February of each year.  
Carried.

Sandra Gilbert declared a conflict of interest and left the meeting at 11:20 a.m.

**PERSONNEL COMMITTEE**

RES#236/24

Dunn: THAT Josh Pond's employment be extended to October 19, 2024.  
Carried.

Sandra Gilbert returned to the meeting at 11:59 a.m.

Council recessed from 12:00 p.m. to 1:00 p.m.

RES#237/24

Croshaw: THAT the Board/Committee Reports be filed as presented.  
Carried.

**OLD BUSINESS**

**ORDER TO REMEDY – 110 6<sup>th</sup> AVENUE NORTH – LOT 13, BLOCK 33, PLAN BR1935**

RES#238/24

Dunn: Whereas, the house located at 110 6<sup>th</sup> Avenue North - Lot 13, Block 33, Plan BR1935 suffered significant damage due to a fire on October 31, 2023, and remains in a state that poses a safety and health hazard; Whereas, the property owner has been previously notified of the need to remediate to property as provided by Town of Big River Bylaw 2012-10; therefore, THAT the property owner be given a final completion date of no later than September 30, 2024 to fully remedy the property, and further THAT if the property owner fails to meet the final completion date, the town will take necessary actions to remediate the property.  
Carried.

*DPK*  
*nc*



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**NEW BUSINESS**

**PUBLIC NOTICE TO AMEND ZONING BYLAW NO. 2015-02** Repealed by Res# 287/24  
RES#239/24

**Meyers:** In accordance with the *Planning and Development Act Section 207*, the Council of the Town of Big River hereby directs THAT public notice be advertised, that Council will consider written submissions on September 17, 2024, at 1:00 p.m. for the proposed amendment to:

- Bylaw No. 2015-02 Zoning Bylaw to allow shipping containers in the C2-Arterial Commercial District

by posting in the Shellbrook Chronicle on September 5<sup>th</sup> and September 12<sup>th</sup>, 2024, on the web site and by posting in the Town Office.

Carried.

**TAX ENFORCEMENT–CONSENT OF THE PROVINCIAL MEDIATION BOARD FOR PERMISSION PROCEED TO TAKE TITLE - FORM G (30 DAY FINAL NOTICE)**

**ROLL NO.226 - 607 MAIN STREET**

**RES#240/24**

**Dunn:** THAT it be acknowledged that the Provincial Mediation Board (PMB) has given consent to proceed to take title (Form G) to Lot 3, Block 18, Plan BD1388, Parcel No. 150510068 and in accordance with *The Tax Enforcement Act Section 24*, THAT the Town proceed to register the PMB's consent against the title.

Carried.

**TAX ENFORCEMENT–CONSENT OF THE PROVINCIAL MEDIATION BOARD FOR PERMISSION PROCEED TO TAKE TITLE - FORM G (30 DAY FINAL NOTICE)**

**ROLL NO. 104 – 108 5<sup>TH</sup> AVENUE NORTH**

**RES#241/24**

**Gilbert:** THAT it be acknowledged that the Provincial Mediation Board (PMB) has given consent to proceed to take title (Form G) to Lot 7, Block 8, Plan BD1388, Parcel No. 131119949 and in accordance with *The Tax Enforcement Act Section 24*, THAT the Town proceed to register the PMB's consent against the title.

Carried.

**TAX ENFORCEMENT–CONSENT OF THE PROVINCIAL MEDIATION BOARD FOR PERMISSION PROCEED TO TAKE TITLE - FORM G (30 DAY FINAL NOTICE)**

**ROLL NO. 106 – 104 5<sup>TH</sup> AVENUE NORTH**

**RES#242/24**

**Croshaw:** THAT it be acknowledged that the Provincial Mediation Board (PMB) has given consent to proceed to take title (Form G) to Lot 9, Block 8, Plan 64B05407, Parcel No. 152717441 and in accordance with *The Tax Enforcement Act Section 24*, THAT the Town proceed to register the PMB's consent against the title.

Carried.



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**REQUEST FOR SPONSORSHIP – SASKATCHAWAN HEALTH AUTHORITY (SHA)  
COMMUNITY WELLNESS EVENT**

**RES#243/24**

**Gilbert:** THAT the Town of Big River cost share 50/50 with the R.M. of Big River No.555 for the cost of the rental of the hall for the Big River Community Wellness Event, being hosted by the Saskatchewan Health Authority (SHA).  
Carried.

**BYLAWS**

**BYLAW NO. 2024-07, A BYLAW OF THE TOWN OF BIG RIVER TO ESTABLISH PARKLAND EMERGENCY MEASURES ORGANIZATION**

**RES#244/24**

**Meyers:** THAT Bylaw 2024-07 A Bylaw to Establish Parkland Emergency Measures Organization be read a second time.  
Carried.

**RES#245/24**

**Dunn:** THAT Bylaw 2024-07 A Bylaw to Establish Parkland Emergency Measures Organization be read a third time and adopted.  
Carried.

**BYLAW NO. 2028-08, A BYLAW OF THE TOWN OF BIG RIVER TO PROVIDE FOR THE ENTERING INTO AN AGREEMENT WITH THE RURAL MUNICIPALITY OF BIG RIVER NO. 555 FOR THE FORMATION AND ONGOING OPERATION OF A BIG RIVER AND DISTRICT FIRE DEPARTMENT AND TO RECOVER PROTECTIVE SERVICES COSTS OUTSIDE OF THE TOWN OF BIG RIVER AND RURAL MUNICIPALITY OF BIG RIVER NO. 555**

**RES#246/24**

**Croshaw:** THAT Bylaw 2024-08, A Bylaw of the Town of Big River to Provide for the Entering into an Agreement with the Rural Municipality of Big River No. 555 for the Formation and Ongoing Operation of a Big River and District Fire Department and to Recover Protective Services Costs Outside of the Town of Big River and Rural Municipality of Big River No. 555, be introduced and read a first time.  
Carried.

**RES#247/24**

**Dunn:** THAT Bylaw 2024-08, A Bylaw of the Town of Big River to provide for the entering into an agreement with the Rural Municipality of Big River No. 555 for the formation and ongoing operation of a Big River and District Fire Department and to recover protective services costs outside of the Town of Big River and Rural Municipality of Big River No. 555, be read a second time.  
Carried.

**RES#248/24**

**Gilbert:** THAT Bylaw 2024-08, A Bylaw of the Town of Big River to provide for the entering into an agreement with the Rural Municipality of Big River No. 555 for the formation and ongoing operation of a Big River and District Fire Department and to recover protective services costs outside of the Town of Big River and Rural Municipality of Big River No. 555, be given three readings at this meeting.  
Carried Unanimously.

*APK*  
*ng*



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RES#249/24

Meyers:

THAT Bylaw 2024-08, A Bylaw of the Town of Big River to provide for the entering into an agreement with the Rural Municipality of Big River No. 555 for the formation and ongoing operation of a Big River and District Fire Department and to recover protective services costs outside of the Town of Big River and Rural Municipality of Big River No. 555, be read a third time and adopted.

Carried.

BYLAW 2024-09 A BYLAW OF THE TOWN OF BIG RIVER TO AMEND BYLAW 2015-02 THE ZONING BYLAW – SHIPPING CONTAINERS IN C2-ARTERIAL COMMERCIAL DISTRICT

RES#250/24

Dunn:

THAT Bylaw 2024-09 A Bylaw of The Town of Big River to Amend Bylaw 2015-02 The Zoning Bylaw be read a first time.

Carried. *Repealed by Res# 287/24*


**NEXT MEETING DATE**

Tuesday September 17, 2024 @ 8:00 a.m.

**ADJOURNMENT**

Mayor David Krawetz adjourned the meeting at 2:17 p.m.

  
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Mayor

  
\_\_\_\_\_  
Administrator