

THE MINUTES OF A REGULAR MEETING OF THE COUNCIL OF THE RURAL MUNICIPALITY OF BIG RIVER NO. 555 HELD ON DECEMBER 12TH 2022 AT THE BIG RIVER COMMUNITY CENTRE, LOCATED AT 606 FIRST STREET NORTH IN BIG RIVER, SASKATCHEWAN.

CALL TO ORDER

The meeting was called to order by Reeve Clint Panter at 9:01 a.m.

DELEGATIONS

- 10:30 a.m. – Public Hearing – Discretionary Use
- 11:00 a.m. – Coby Wilson
- 1:00 p.m. – Jim Walters – Zoning Bylaw

PRESENT

ATTENDEES		Attendance				
Name	Position	I	T	E	Arrival	Absent
Clint Panter	Reeve	✓				
Doug Panter	Division 1	✓				
Justin Sullivan	Division 2	✓				
Jeff Wiebe	Division 3					✓
*Maurice Denis	Division 4					✓
Michael Yuzik	Chief Administrative Officer (CAO)	✓				

*Deputy Reeve

Attendance: I – In person, T – Telephone, E – Electronic

Arrival time only entered if Member was not present when the meeting called to order.

22-12-001 APPROVAL OF AGENDA

D PANTER: That the December 12th 2022 agenda be accepted for reference purposes.

CARRIED

22-12-002 ANNUAL PUBLIC DISCLOSURE DECLARATIONS

SULLIVAN: That we acknowledge the CAO having provided each member of Council with a copy of their Public Disclosure Statement and that the Council Member from Division 4 has submitted their public disclosure statements on November 23rd 2022 to the CAO who presented the public disclosure statement to Council, pursuant to subsection 142(3) of *The Municipalities Act*.

CARRIED

22-12-003 RESCIND RESOLUTION 22-11-042

D PANTER: That we rescind resolution 22-11-042 related to Committee Appointments.

CARRIED



22-12-004 MINUTES

SULLIVAN: That the minutes of the regular meeting held on November 14th 2022 be approved as presented.

CARRIED

22-12-005 STATEMENT OF FINANCIAL ACTIVITIES

D PANTER: That the Statement of Financial Activities for the month of November 2022 be accepted as presented.

CARRIED

22-12-006 LIST OF ACCOUNTS

D PANTER: That the list of accounts as per attached be approved as presented.

CARRIED

22-12-007 COUNCIL INDEMNITY & OTHER INVOICES

C PANTER: That the following accounts be approved for payment and added to the next list of accounts presented to Council:

Clint Panter	Council Indemnity/Mileage	\$921.85
Doug Panter	Council Indemnity/Mileage	\$645.90
Justin Sullivan	Council Indemnity/Mileage	\$366.30
Michael Yuzik	Mileage	\$1,960.00
		CARRIED

Reeve C Panter declared a conflict of interest as he is an employee of Len's Trucking Ltd. and left the Council Chambers at 9:24 a.m.

D PANTER appointed SULLIVAN as Chairperson.

22-12-008 LEN'S TRUCKING

D PANTER: That the invoice from Len's Trucking Ltd. totaling \$1,564.50 be approved as presented.

CARRIED

Reeve C Panter returned to the Council Chambers at 9:29 a.m. and resumed the Chair.

22-12-009 GO IN CAMERA – 9:37 P.M.

C PANTER: That the time being 9:37 a.m., Council closes a portion of this meeting to the public to go in camera to discuss employee matters, the public gallery be vacated and those present for this closed session be CAO Michael Yuzik, Reeve Clint Panter, Councillors Doug Panter and Justin Sullivan.

CARRIED

Handwritten signature

CAO Yuzik left the Council Chambers at 9:40 a.m. at the request of Council and returned at 10:03 a.m.

Reeve C Panter reconvened the meeting at 10:03 a.m.

22-12-010 LIFESTYLE BREAK 10:03 A.M.

D Panter: That we take a lifestyle break.

CARRIED

Reeve C Panter reconvened at 10:06 a.m.

22-11-011 SALARY REVIEWS TABLED

C PANTER: That salary reviews be tabled to a special meeting to be called by the Reeve.

CARRIED

22-12-012 PROPOSED SUBDIVISION – LOT 3, BLOCK 6 & MR4 - MANSON

D PANTER: That Council offers the following comments to Community Planning regarding proposed lot 11, Block 3 in the SW 15-57-07 W3 as prepared by Meridian Surveys Ltd. and dated October 24th 2022:

1. Council is not aware of any land uses in the vicinity that would be incompatible with the intended use of the proposed sites;
2. Council is not aware of any site conditions that make the land unsuitable for the intended use;
3. The RM has no facilities that could be affected by the proposed development;
4. Section 14 of The Public Health Act, 1994 outlines the responsibilities of municipalities as it pertains to a system for sewage disposal which the Town of Big River and the RM of Big River No. 555 have addressed collectively by virtue of an agreement dated November 10th, 2008, which also provides that the agreement will be readdressed if capacity becomes an issue;
5. Council has no information about the ground water supply in the area;
6. Potable water is available, at a cost, at the Town of Big River fill station; and
7. The RM of Big River has a transfer station to accommodate garbage disposal.
8. No service agreement will be required as the required infrastructure already exists.
9. Subdivided property to be consolidated with Lot 03, Block 06, Plan 102067635.

CARRIED

22-12-013 PARCEL TIE REMOVAL – NE 32-56-06 W3

C PANTER: That the RM of Big River No. 555 has no objection to Gordon Olson making application to Community Planning to subdivide the parcel ties connecting surface parcel 134593106 and surface parcel 134547745 in the NE 32-56-06 W3 as it complies with subsection 3.5.2.2(a) and 3.5.2.2(b)(ii) of Bylaw 1/16 Official Community Plan.

CARRIED

22-12-014 MUNICIPAL RESERVE ISLAND VIEW SHORES – NW 13-56-07 W3

SULLIVAN: That we acknowledge the CAO accepted cash in lieu for municipal reserve in the sum of \$1976.84 for .197684 acres as per Council's request, on proposed lots 20 and 21 in Block 3, in NW 13-56-07 W3 as prepared by Meridian Surveys Ltd. and dated October 27th 2022.

CARRIED

22-12-015 SASK POWER EASEMENT – MR4 – MICHEL'S BEACH

C PANTER: That the Reeve and CAO be authorized to sign the Easement of Right of Way with Sask Power for the purpose of a power line, on, over, under, and/or through the MR4, Plan 102067635 Ext. 0, in the SW 15-57-07 W3, Surface Parcel 166006212 as defined on Order 14344036.

CARRIED

22-12-016 AQUATIC HABITAT PROTECTION PERMIT – LOT 36, BLOCK 101, PLAN 102085264

D PANTER: That Council has no objections to the Tim and Betty Sherwin's application for an Aquatic Habitat Protection Permit to eliminate the sharp drop at the water's edge.

CARRIED

22-12-017 COUNCIL MEMBER SERVICE RECOGNITION POLICY

C PANTER: That Policy 22-12-002, Council Member Service Recognition be adopted as presented.

CARRIED

22-12-018 COUNCIL YEAREND REMUNERATION POLICY

D PANTER: That Policy 22-12-003, Council Yearend Remuneration Policy be adopted as presented.

CARRIED

22-12-019 EMPLOYEE BEREAVEMENT LEAVE POLICY

C PANTER: That Policy 22-12-004, Bereavement Leave Policy be adopted as presented.

CARRIED

22-12-020 WINTER OPERATIONS POLICY

SULLIVAN: That Policy 22-12-005, Public Works Winter Operations be adopted as presented.

CARRIED

CA
my

22-12-021 REVENUE SHARING

D PANTER: That Council of the Rural Municipality of Big River No. 555 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant, that being:

- Submission of 2021 Audited Financial Statement to the Ministry of Government Relations;
- Is in good standing with respect to the reporting and remittance of Education Property Taxes;
- Has adopted a Council Procedures Bylaw;
- Has adopted an employee Code of Conduct; and
- All members of Council have filed their Public Disclosure Statements as required; and

that we authorize the CAO to sign the Declaration of Eligibility and submit to the Ministry of Government Relations.

CARRIED

Foreman Wilson appeared before Council to provide an update on Public Works operations at 10:47 a.m. and left at 11:10 a.m.

22-12-022 LIFESTYLE BREAK 11:11 A.M.

D Panter: That we take a 5 minute lifestyle break.

CARRIED

Reeve C Panter reconvened at 11:13 a.m.

Assistant Administrator Malinda Krawetz at the request of Council joined the meeting at 11:19 a.m. to provide an update from the landfill meeting and left at 11:24 a.m.

22-12-023 LANDFILL CHANGES

C PANTER: That we accept the following changes to the landfill as recommended by the landfill committee

- Landfill open Friday, Saturday and Sunday – October to April
- Landfill open Thursday, Friday, Saturday and Sunday – May to September
- Provide a 6% increase to contractor, before GST
- Cease metal salvaging from third parties
- Allow all materials to be dumped at the landfill provided the material fits completely in the bins, except for shingles which is prohibited
- All users must provide name, and if known, also provide land location
- Only charge for refrigerators, all other appliances are free

CARRIED

22-12-024 TRANSFER STATION CONTRACT

C PANTER: That the Reeve and CAO be authorized to enter into an agreement with Don Colby to provide supervision, operation and maintenance services of the Transfer Station located at SE 36-56-08 W3 based on 179 days (1432 hours) as defined in the agreement for the sum of \$23,169.76 plus GST payments made on the 15th and on the last day of each month as per the agreement.

CARRIED

22-12-025 NUISANCE ORDER – LOT 3 BLOCK 2 PLAN 86B15331

SULLIVAN: That the CAO advise the property owners, Council will allow them until July 15th 2023 to have the property cleaned up at which time they will remove the nuisance order.

CARRIED

22-12-026 TAX RELIEF REQUEST – JACK MILLIKIN CENTRE

D PANTER: That we table this matter to the January meeting when all of Council is present.

CARRIED

22-12-027 MISSED MEETING

C PANTER: That Council authorizes Maurice Denis to be absent from the December meeting as a result of being away on holidays.

CARRIED

22-12-028 CODE OF ETHICS BYLAW REVIEW

C PANTER: That we engage the services of Marcy Johnson of MJ Consulting, formerly an Advisor with Saskatchewan Municipal Advisory Services, to review Bylaw 8/16, Code of Ethics Bylaw and make recommendations as necessary and that she also be appointed as our Code of Ethics Investigator, who will be utilized when complaints are filed against Council.

CARRIED

22-12-029 BOARD OF REVISION

C PANTER: That we appoint Nor Sask Board Services to act as our Board of Revision and that we accept their Fee Schedule as attached hereto and forming part of the minutes.

CARRIED

22-12-030 LOCAL DEVELOPMENT APPEALS BOARD COMPENSATION

D PANTER: That compensation for the Local Development Appeals Board be set at \$37.50 per hour for preparation of hearings, the hearing of appeals and rendering decisions plus mileage at .80/km.

CARRIED

22-12-031 PEST CONTROL OFFICER

SULLIVAN: That Tanner Paslawski be appointed as the 2023 Pest Control Officer for the RM of Big River No. 555.

CARRIED

22-11-032 RECESS FOR LUNCH – 12:00 P.M.

D PANTER: That we recess for lunch for one hour.

CARRIED

Reeve C Panter reconvened the meeting at 12:37 p.m.

22-12-033 2023 COUNCIL REMUNERATION

D PANTER: That Council's remuneration for 2023 remain the same as 2022, with regular meetings being \$300/day and other meetings at \$37.50/hour.

CARRIED

22-12-034 2023 MILEAGE RATE

SULLIVAN: That the rate for mileage charged by Council, Committee members and municipal employees remain the same as 2022 at \$0.80/km.

CARRIED

22-12-035 JANUARY MEETING

C PANTER: That the next regular Council meeting be scheduled for January 9th 2023, starting at 9:00 a.m. to be held at the Big River and District Community Center.

CARRIED

22-12-036 DESTROY RECORDS

D PANTER: That in keeping with the provisions of Bylaw 9/21, the CAO be authorized to destroy the following records:

- 2020 – Tax and General Receipts
- 2020 – Change of Ownership Notifications
- 2020 – Tax Lien Withdrawals
- 2020 – Undelivered Assessment and Tax Notices
- 2015 – Vouchers

CARRIED

22-12-037 SURVEY - LOT 24 BLOCK 6 PLAN NO 102313268 – Brad Louis

C PANTER: That we revisit the survey results of Lot 24, Block 06, Plan 1023132685 in spring of 2023.

CARRIED

*ca
my*

22-12-038 PME QUALIFICATION

D PANTER: That the CAO check with the RM of Canwood No. 494 to see if their Foreman, Dwight Diehl is available to certify Coby as trained and competent on the operation of a Payloader and if he is also able to certify Coby as being able to assess people as being trained and competent on municipal equipment and if not then we check with the RM of Fish Creek No. 402 to see if their Foreman, Garth Burkart is available for the same services and if so then we send Coby to the RM of Fish Creek for his certifications.

CARRIED

Councillor Wiebe joined Council at 1:00 p.m. via telephone.

22-08-039 ZONING BYLAW

D PANTER: That Jim Walters make the following changes to the draft zoning bylaw;

- Implement height restrictions for dwellings and accessory buildings in Lakeshore districts.
- Remove the requirement that temporary storage containers need to be sided, sandblasted or repainted to a neutral color or meet the requirements of *The National Building Code of Canada* as applicable.

CARRIED

22-08-040 PUBLIC HEARING

SULLIVAN: That we recess for the public hearing. 2:09 p.m.

CARRIED

Reeve C Panter reconvened the meeting at 2:15 p.m.

Reeve C Panter declared a conflict of interest at 2:15 p.m. in the next two matters as his son is considering purchasing the subdivided property from Frank Tirpak and he is also the nephew of Pat Panter who is the RM's insurance broker.

Councillor D Panter declared a conflict of interest at 2:15 p.m. in the next two matters as his grandson is considering purchasing the subdivided property from Frank Tirpak and he is also the brother of Pat Panter who is the RM's insurance broker.

Councillor Wiebe appointed Councillor Sullivan as Chairperson.

22-12-041 PROPOSED SUBDIVISION – DISCRETIONARY USE - FRANK TIRPAK – SW 35-55-07 W3

WIEBE: That notice having been provided in accordance with Section 3.7 of Zoning Bylaw 1/19 and no concerns having been raised, Council approves the discretionary use development permit to allow for the subdivision of 10 acres from the SW 35-55-07 W3 as per subsection 3.6.2.3(a) (allows 2 single country residential subdivisions) and subsection 3.6.2.3(c)(i) (all weather public road access) of Bylaw 1/16 Official Community Plan and Table 6.1, Residential Uses(3) with site between 2.5 and 25 acres of Bylaw 1/19 Zoning Bylaw.

CARRIED

22-12-042 GENERAL PROPERTY INSURANCE

WIEBE: That the property insurance from Panter Agencies as provided by SGI Canada be renewed and the invoice totaling \$7,097.76 be paid and that we discuss SARM's property insurance at our July regular Council meeting.

CARRIED

Councillor Wiebe left the meeting at 2:20 p.m.

Reeve C Panter returned to the Council Chambers at 2:20 p.m. and resumed the chair.
Councillor D Panter returned to the Council Chambers at 2:20 p.m.

22-12-043 REPORTS

C PANTER: That the maintenance, committee, and financial reports be acknowledged and filed.

CARRIED

22-12-044 CORRESPONDENCE

SULLIVAN: That the list of correspondence attached hereto and forming part of the minutes be received as information.

CARRIED

22-12-045 ADJOURNMENT – 2:43 p.m.

C PANTER: That this meeting be adjourned.

CARRIED



Reeve – Clint Panter



CAO – Michael Yuzik

CORRESPONDENCE

1. SARM Bill C-21 - Firearms
2. 2023 Subsidized Shelterbelt Tree Program
3. Certificate of Approval – Doug Olson – 26 Lots
4. Ministry of Highways – Winter Weight Bulletin
5. Ag Producers Assoc. of Sask General Meeting – Dec 8th – 9th
6. Sask River School Division – Nov 28th Meeting Highlights

GA
prep.