

THE MINUTES OF A REGULAR MEETING OF THE COUNCIL OF THE RURAL MUNICIPALITY OF BIG RIVER NO. 555 HELD ON OCTOBER 11TH, 2022 AT THE BIG RIVER COMMUNITY CENTRE, LOCATED AT 606 FIRST STREET NORTH IN BIG RIVER, SASKATCHEWAN.

CALL TO ORDER

The meeting was called to order by Reeve Clint Panter at 9:06 a.m.

DELEGATIONS

11:00 a.m. – Coby Wilson

PRESENT

ATTENDEES		Attendance				
Name	Position	I	T	E	Arrival	Absent
Clint Panter	Reeve	✓				
Doug Panter	Division 1	✓				
*Ron Miller	Division 2	✓				
Jeff Wiebe	Division 3	✓				
Maurice Denis	Division 4	✓				
Michael Yuzik	Chief Administrative Officer (CAO)	✓				

*Deputy Reeve

Attendance: I – In person, T – Telephone, E – Electronic

Arrival time only entered if Member was not present when the meeting called to order.

22-10-001 ADDITIONS TO AGENDA

MILLER: That we add Sask Power, vibrating plow use and Wapiti Local Library location to the agenda.

CARRIED

22-10-002 ADDITIONS TO AGENDA

WIEBE: That we add Lakeshore RV Concept plan and Amendment to Official Community Plan to the agenda.

CARRIED

22-10-003 APPROVAL OF AGENDA

WIEBE: That the September 12th, 2022 agenda be accepted with the additions, for reference purposes.

CARRIED

22-10-004 AMEND 22-09-008

DENIS: That we amend resolution 22-09-008 by changing \$27,183.00 to \$17854.35.

CARRIED



22-10-005 AMEND 22-09-022

WIEBE: That we amend resolution 22-09-022 by removing, "The land is currently zoned A – Agriculture District and a bylaw to rezone proposed Parcel "A" to CR2 – Medium Density Country Residential District will be drafted to accommodate the proposed subdivision" as the property is not required to be rezoned.
CARRIED

22-10-006 MINUTES

DENIS: That the minutes of the Regular Meeting held on September 12th, 2022 be approved as amended.
CARRIED

22-10-007 RESCIND – AMEND ZONING BYLAW

D PANTER: That we rescind resolution 22-09-023 as the property is not required to be rezoned.
CARRIED

22-10-008 STATEMENT OF FINANCIAL ACTIVITIES

C PANTER: That the Statement of Financial Activities for the month of September 2022 be accepted as presented.
CARRIED

22-10-009 LIST OF ACCOUNTS

D PANTER: That the list of accounts as per attached be approved as presented.
CARRIED

22-10-010 COUNCIL INDEMNITY & OTHER INVOICES

DENIS: That the following accounts be approved for payment and added to the next list of accounts presented to Council:

Clint Panter	Council Indemnity/Mileage	\$ 821.75
Doug Panter	Council Indemnity/Mileage	\$ 703.85
Ron Miller	Council Indemnity/Mileage	\$ 484.50
Jeff Wiebe	Council Indemnity/Mileage	\$ 684.45
Maurice Denis	Council Indemnity/Mileage	\$ 445.18
Jason Klassen	Beaver Trapping	\$ 1,488.65

CARRIED

Reeve C Panter declared a conflict of interest, as he is an employee of Len's Trucking Ltd. and left the Council Chambers at 9:45 a.m.

Deputy Reeve Miller assumed the chair.

22-10-011 LEN'S TRUCKING

WIEBE: That the invoices from Len's Trucking Ltd. totalling \$3995.25 be approved as presented.

CARRIED

Reeve C Panter returned to the Council Chambers at 9:50 a.m. and resumed the chair.

Councillor D Panter left the Council Chambers at 10:17 a.m. and returned at 10:19 a.m.

Reeve C Panter left the Council Chambers at 10:17 a.m. and returned at 10:18 a.m.

22-10-012 PAYLOADER PURCHASE

D PANTER : That the Reeve and CAO be authorized to purchase a 2023 L70H Volvo Wheel Loader, Stock # 042279, from Redhead Equipment for the sum of 257,000, less \$60,000 for the trade-in value of our 2013 Case 580N Loader Backhoe plus fees and applicable taxes and a 2022 AMI 500 series 4 in 1 snow blade, stock # 045528, for the sum of 28,000 plus applicable taxes with expected delivery in for February of 2023 delivery.

CARRIED

22-10-013 AERODROME LAND PURCHASE

D PANTER: That the RM advise the Town of Big River we agree to solely purchase a portion of the NE 08-56-07 W3 from Raymond Dube and that the Reeve be authorized to negotiate a purchase price and present it back to Council for ratification.

CARRIED

Councillor Wiebe declared a conflict of interest, as he is the President of Delaronde Lake Marina Inc, and left the Council Chambers at 10:55 a.m.

22-10-014 CANCEL MUNICIPAL TAXES – DELARONDE LAKE MARINA INC.

C PANTER: That in accordance with Section 274 of *The Municipalities Act*, the Council of the RM of Big River No. 555 abate/cancel taxes as follows:

Roll #	Legal Description	Municipal	SK Rivers 119	Total	Reason
3138 000	Blk #, Plan #02B06394	\$587.54		\$587.54	Best interest of the community

CARRIED

Councillor Wiebe returned to the Council Chambers at 11:00 a.m.

Foreman Wilson appeared before Council to provide an update on public works operations. 11:00 a.m. to 11:54 a.m.



22-10-015 BACKUP GENERATOR TRANSFER SWITCH ESTIMATE – NORTH COWAN ELECTRIC

D PANTER: That the RM share with the Town of Big River the estimate for a backup generator transfer switch for the Community Centre, prepared by North Cowan Electric in the sum of \$11,101.75.

CARRIED

22-10-016 TRANSFER TO RESERVES

WIEBE: That Council acknowledge the Administrator will transfer excess revenue to reserves for future expenditures as determined during yearend processing and preparation of the financial statements.

CARRIED

22-10-017 DEVELOPMENT OFFICER APPOINTMENTS

D PANTER: That Council approve the CAO's delegation of duties as Development Officer to Dana Kennedy (upon return from Maternity Leave) and Malinda Krawetz.

CARRIED

22-10-018 LOCAL GOVERNMENT ADMINISTRATION COURSE

C PANTER: That the RM of Big River No. 555 agrees to pay the cost of tuition and books associated with Malinda Krawetz's enrollment into the University of Regina's Certificate in Local Government Administration program conditional in that she passes the course and further agrees to enter into a Return for Service agreement for a period of 3 years following completion of her final course and in the event she does not successfully pass a course she agrees to repay the RM for the costs related to that course.

CARRIED

22-10-019 RM ADMINISTRATOR INTERNSHIP PROGRAM

DENIS: That the CAO apply to the Rural Municipal Administrator Internship Program for consideration in receiving a grant in the sum of \$17,000 to cost share in Malinda Krawetz's salary.

CARRIED

22-10-020 RECESS FOR LUNCH – 12:00 P.M.

WIEBE: That Council recess for lunch for one hour.

CARRIED

Reeve C Panter reconvened the meeting at 1:01 p.m.

22-10-021 GO IN CAMERA – 1:01 P.M.

C PANTER: That the time being 1:01 p.m., Council closes a portion of this meeting to the public to go in camera under the authority of Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*, to discuss legal matters, the public gallery be vacated and those present for this closed session be CAO Michael Yuzik, Reeve Clint Panter, Councillors Doug Panter, Ron Miller, Jeff Wiebe and Maurice Denis.

CARRIED

Reeve C Panter reconvened the meeting at 1:35 p.m.

22-10-022 WENDY HARTNETT

D PANTER: That we instruct Legal Counsel, Courtney Riviere to draft the letter that the RM will send Wendy Hartnett, as per her email dated October 4, 2022 and that if Wendy Hartnett would like to continue to maintain her benefits she would be responsible for paying the premiums.

CARRIED

22-10-023 TAX ENFORCEMENT

WIEBE: That in accordance with Section 22(1) of the *Tax Enforcement Act*, the CAO be given authorization to proceed to request title on the following parcel.

Roll # 1462 Lot 3, Block 2 Plan 86B15331 – Chroné's Beach

CARRIED

22-09-024 BYLAW 22-10-09 – ZONING AMENDMENT – 1ST READING – LAKESHORE RV

C PANTER: That Bylaw No. 22-10-09 being a bylaw to amend Zoning Bylaw 1/19, be read a first time.

CARRIED

22-10-025 BYLAW 22-10-09 – ZONING AMENDMENT – 2ND READING – LAKESHORE RV

WIEBE: That Bylaw No. 22-10-09 being a bylaw to amend Zoning Bylaw 1/19, be read a second time.

CARRIED

22-10-026 BYLAW 22-10-09 – ZONING AMENDMENT – 3 READINGS – LAKESHORE RV

D PANTER: That Bylaw No. 22-10-09 being a bylaw to amend Zoning Bylaw 1/19, be given three readings at this meeting.

CARRIED UNANIMOUSLY

22-10-027 BYLAW 22-10-09– ZONING AMENDMENT – 3RD READING – LAKESHORE RV

MILLER: That Bylaw No. 22-10-09 being a bylaw to amend Zoning Bylaw 1/19, as attached hereto and forming part of these minutes now be read a third time, adopted, sealed and signed by the Reeve and CAO.

CARRIED

22-10-028 LAKESHORE RV AMENDED CONCEPT PLAN

DENIS: That we accept the amended concept plan from Lakeshore RV whereby Parcel E is being subdivided into 4 parcels to be used for recreational vehicle lots.

CARRIED

22-10-029 AMEND OFFICIAL COMMUNITY PLAN

C PANTER: That Administration draft a bylaw and public notice to amend the Official Community Plan by removing Section 8, Concept Plans.

CARRIED

Councillor Denis left the Council Chambers at 2:08 p.m. and returned at 2:10 p.m.

22-10-030 BODMIN BRIDGE AND ROAD

DENIS: That we instruct Foreman Wilson to dig 3 test holes on the north and south side of the road west of the Bodmin Bridge to the top of the hill to determine the level of ground moisture that exists below the road surface.

CARRIED

22-10-031 APPROACH REQUEST – BEN & CARLI FLATH

C PANTER: That Council acknowledges the CAO granted approval to Ben and Carli Flath on September 25th, 2022 to build an approach on Pt SW 02-55-07 W3 to be located approximately 15 feet from the west property line, according to the provisions of Policy 400-29A, Approach Development/Culvert Installation.

CARRIED

22-10-032 CLAYTON NELSON ROAD

D PANTER: That we postpone the drainage work on the Clayton Nelson road to divert water from the east side of the farm access road to the west side, to spring of 2023.

CARRIED

22-10-033 DAVE PENNER – LOT 9 BLK 6 PLAN 82B12420 – TREE REMOVAL

C PANTER: That Councillor Wiebe attend Dave Penner's property to assess his concerns regarding the black poplar trees leaning towards his lot.

CARRIED

22-10-034 LAKESHORE RV – TAMARACK DRIVE FINAL INSPECTION

D PANTER: That final inspection on Tamarack Drive having been completed on October 7th, 2022 by Reeve C Panter and Foreman Wilson and no deficiencies identified, the CAO is authorized to refund Olson's Ventures Reforestation Inc., the remaining surety held in accordance with Section 10.5 of the Service Agreement dated May 20th, 2021.

CARRIED

22-10-035 LAKESHORE RV – TAMARACK LANE AND PINE LINK ROAD INSPECTION

WIEBE: That we acknowledge Clifton Engineering found no deficiencies on Tamarack Lane and Pine Link and as such the CAO be authorized to reduce Northwood Shores Development Ltd letter of credit by 80% in accordance with Section 10.4 of the Service Agreement dated September 12th, 2022.

CARRIED

22-10-036 EGG LAKE CULVERT MAINTENANCE

DENIS: That we instruct our Foreman to inform the appropriate ratepayers that may be affected downstream that the RM will be removing a beaver dam located on the Egg Lake crossing within 10 days.

CARRIED

22-10-037 PICKEREL POINT COMMUNITY ASSOCIATION HALL RENTAL

C PANTER: That we advise Pickerel Point Community Association Council is prepared to allow hall rentals for personal gatherings for people within Pickerel Point and that Administration provide an amendment to the existing Lease agreement for Council's consideration at the next regular council meeting and that the amendment include a provision allowing Council to revoke this provision should it start receiving complaints related to the rentals.

CARRIED

Councillor Denis left the Council Chambers at 2:54 p.m.



22-10-038 CHITEK LAKE BUSH BUDDIES SNOW TRAIL AGREEMENT

C PANTER: That the RM Council has no objection to entering into an agreement between the RM of Big River No. 555, Chitek Lake Bush Buddies and The Saskatchewan Snowmobile Association Inc. whereby approving the development of a signed and maintained snowmobile trail as identified on a map attached to the Land Use Permission Form, and that permission is given to legally enter and use the identified trail in a lawful manner for the purpose of snowmobiling only, and that, entry and use is permitted only on the recreational trail right-of-way at the risk of the user, and the agreement be valid from November 1, 2021 to April 30, 2022.

CARRIED

22-10-039 TIMBER TRAILS SNO RIDERS SNOW TRAIL AGREEMENT

WIEBE: That the RM Council has no objection to entering into an agreement between the RM of Big River No. 555, Timber Trails Sno Riders Co-operative Ltd. and The Saskatchewan Snowmobile Association Inc. whereby approving the development of a signed and maintained snowmobile trail as identified on a map attached to the Land Use Permission Form, and that permission is given to legally enter and use the identified trail in a lawful manner for the purpose of snowmobiling only, and that, entry and use is permitted only on the recreational trail right-of-way at the risk of the user, and the agreement be valid from November 1, 2022 to April 30, 2023.

CARRIED

Councillor Denis returned to the Council Chambers at 2:58 p.m.

Councillor Miller left the Council Chambers at 2:58 p.m.

22-10-040 SARM VOTING DELEGATES

C PANTER: That Doug Panter attend the SARM Midterm Convention to be held in Saskatoon on November 16th and 17th as a voting delegates.

CARRIED

Councillor Miller returned to the Council Chambers at 3:02 p.m.

22-10-041 NOVUS LAW OFFICE – TAX ENFORCEMENT

WIEBE: That we engage the services of Novus Law Office for all tax enforcement proceedings commencing with properties that had 2022 tax liens applied.

CARRIED

22-10-042 CHRISTMAS DINNER

WIEBE: That the propose to the Town of Big River and the Big River and District Fire Department that we combine our Christmas parties to be catered by Third and Main and held at 6:30 pm, December 9th, 2022 in the small hall of the Big River Community Centre.

CARRIED

22-10-043 STAFF CHRISTMAS APPRECIATION GIFT

C PANTER: That staff be given December 23rd off with pay as a Christmas appreciation gift.

CARRIED

22-10-044 CHRISTMAS & NEW YEARS OFFICE HOURS

D PANTER: That the RM of Big River No. 555 office be closed on December 23rd, 26th, 2022 and Jan 2nd, 2023.

CARRIED

22-10-045 DON COLBY ANNUAL BONUS

WIEBE: That Don Colby be paid a \$100 bonus as per resolution 371/15, for his service looking after the RM transfer station.

CARRIED

22-10-046 CANCEL NOVEMBER MEETING

C PANTER: That the November regular Council meeting be canceled as it is to be called by the CAO as per Section 121 of *The Municipalities Act*.

CARRIED

22-10-047 SASK POWER VIBRATING PLOW USAGE

C PANTER: That Tyler Dumais of Sask Power be invited to attend Council's next regular meeting to discuss the usage of a vibrating plow across municipal roads.

CARRIED

22-10-048 REPORTS

DENIS: That the maintenance, committee, and financial reports be acknowledged and filed.

CARRIED

22-10-049 CORRESPONDENCE

D PANTER: That the list of correspondence attached hereto and forming part of the minutes be received as information.

CARRIED

22-10-050 ADJOURNMENT – 3:45 p.m.

DENIS: That this meeting be adjourned.

CARRIED



Reeve – Clint Panter



CAO – Michael Yuzik

**RURAL MUNICIPALITY OF BIG RIVER NO. 555
BYLAW NO. 22-10-09**

**A BYLAW TO AMEND BYLAW 1/19 KNOWN AS THE ZONING BYLAW.
(Lakeshore RV)**

The Council of the Rural Municipality of Big River No. 555, in the Province of Saskatchewan, enacts as follows:

1. The Zoning District Map, referred to in Section 5.2 of Bylaw 1/19 is to be amended to rezone the following:
 - a) In NE 36-57-07 W3, all of the proposed Lots 1 to 21, Block 12 and Lots 1 to 5, Block 13 and Public Laneways, as shown within the bold dashed line on the attached Plan of Survey dated, July 7th, 2022, prepared by Calvin W. A. Bourassa, S.L.S., GeoVerra Inc., and referenced as Exhibit "A" from RPM (H) – Park Model Residential District - H to RPM – Park Model Residential District; and
 - b) In NE 36-57-07 W3, all of Parcel H, as shown within the bold dashed line on the attached Plan of Survey dated, July 7th, 2022, prepared by Calvin W. A. Bourassa, S.L.S., GeoVerra Inc., and referenced as Exhibit "A" and to rezone C1 (H) – Resort Commercial District - H to C1 – Resort Commercial District.
2. Bylaw 22-08-06 is hereby repealed.
3. This bylaw shall come into force and take effect upon final passing.

Read a third time the 11th day of October 2022.



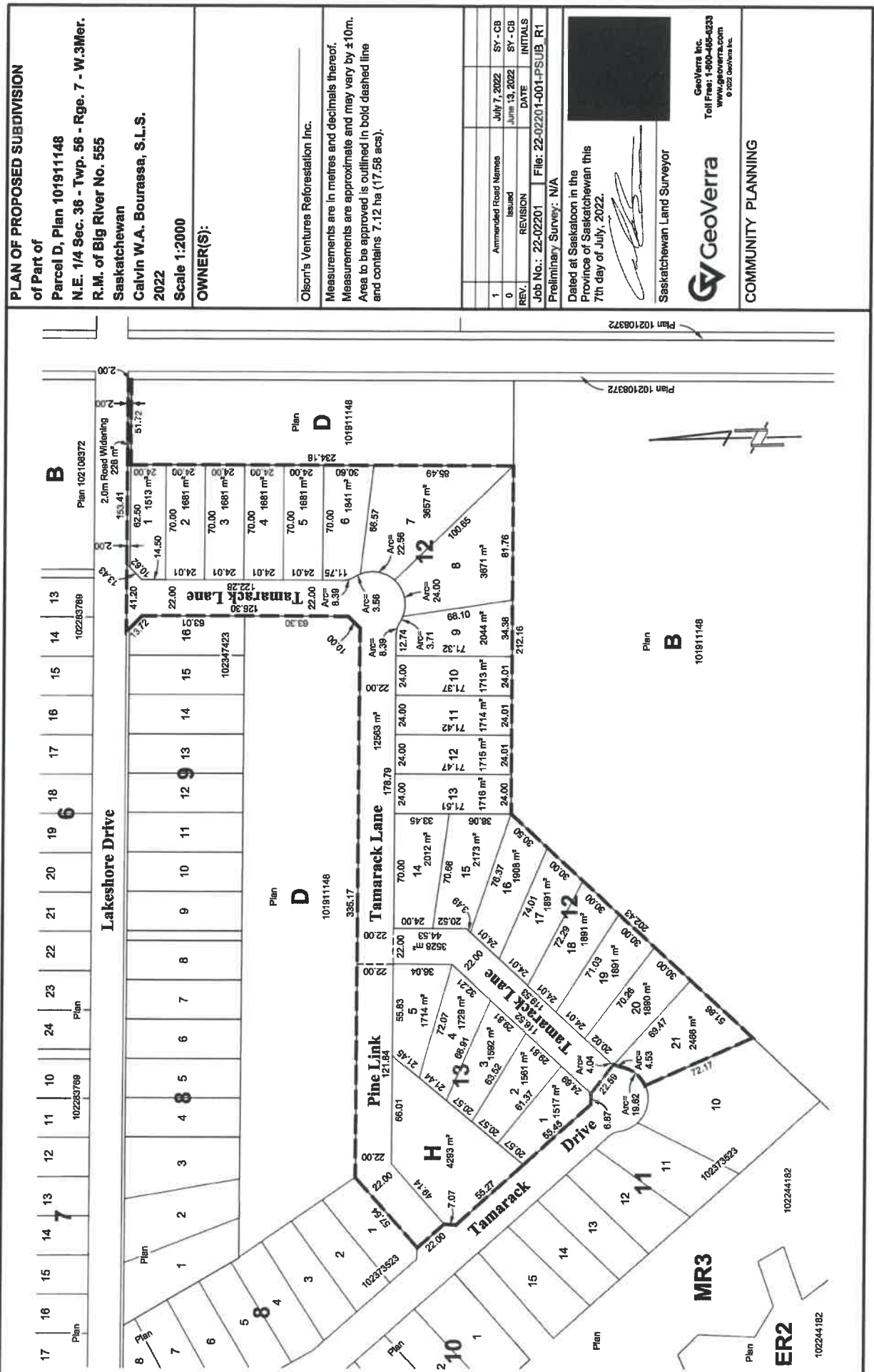


Reeve



Administrator

Exhibit "A"



PLAN OF PROPOSED SUBDIVISION

of Part of
Parcel D, Plan 10191148
N.E. 1/4 Sec. 36 - Twp. 56 - Rge. 7 - W.3Mer.
R.M. of Big River No. 555
Saskatchewan
Calvin W.A. Bourassa, S.L.S.
2022
Scale 1:2000

OWNER(S):

Olson's Ventures Reforestation Inc.
 Measurements are in metres and decimals thereof.
 Measurements are approximate and may vary by ±10m.
 Area to be approved is outlined in bold dashed line
 and contains 7.12 ha (17.58 acs).

REV.	AMENDED ROAD NAMES ISSUED	REVISION	DATE	INITIALS
1			July 7, 2022	SY - CB
0			June 13, 2022	SY - CB

Job No.: 22-02201 | File: 22-02201-001-PSUB R1
 Preliminary Survey: N/A
 Dated at Saskatoon in the Province of Saskatchewan this 7th day of July, 2022.

Saskatchewan Land Surveyor



COMMUNITY PLANNING

GeoVerra Inc.
 Toll Free: 1-800-465-8233
 www.geoverra.com
 © 2022 GeoVerra Inc.

Handwritten signature

**RM of Big River
List of Accounts for Approval**
Batch: 2022-00155 to 2022-00171

Bank Code: AP - AP-GENERAL OPER

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Payment Amount
12637	10/4/2022	MEPP	6,237.90
12638	10/4/2022	Receiver General	10,785.99
12639	10/11/2022	Minister of Finance	55,097.91
12640	10/11/2022	Len's Trucking Ltd	3,995.25
12641	10/11/2022	BOUCHER, TOM & VICTORIA	50.00
12642	10/11/2022	Big River Truck & Trailer Ltd.	825.45
12643	10/11/2022	Brandt Tractor Ltd.	749.22
12644	10/11/2022	BuildTECH Consulting &	3,675.00
12645	10/11/2022	Greg Christianson	100.00
12646	10/11/2022	CIBC Visa	675.13
12647	10/11/2022	Clifton Engineering Group Inc	647.85
12648	10/11/2022	Crosby Hanna & Associates	3,043.06
12649	10/11/2022	Garry & Luaine Emde	360.00
12650	10/11/2022	BIG RIVER ESSO	170.71
12651	10/11/2022	Michael Gutek	1,026.75
12652	10/11/2022	Eunice Hamm	360.00
12653	10/11/2022	KYLA HICKS	154.50
12654	10/11/2022	Konica Minolta Premier Finance	462.87
12656	10/11/2022	Lana Meyers	252.00
12657	10/11/2022	Midtown Holdings Ltd.	43.89
12658	10/11/2022	TANNER PASLAWSKI	1,698.38
12659	10/11/2022	SARM	49.95
12660	10/11/2022	Sask Energy	57.70
12661	10/11/2022	VERITAS LAW LLP	61.95
Total Computer Cheque:			90,581.46

EFT

Payment #	Date	Vendor Name	Payment Amount
40	10/11/2022	Lake Country Co-op	11,301.20
41	10/11/2022	Highway 55 Waste Management	5,581.00
42	10/11/2022	Shellbrook Chronicle	117.74
43	10/11/2022	Sask Power	954.00
44	10/11/2022	SaskTel	365.63
45	10/11/2022	Michael Yuzik	1,800.00
Total EFT:			20,119.57

OTHER

Payment #	Date	Vendor Name	Payment Amount
1	9/15/2022	Coby Wilson	1,964.76
1	9/15/2022	George Hildebrand	1,951.35
1	9/15/2022	Malinda Krawetz	1,326.92
1	9/15/2022	Michael Yuzik	2,806.21
1	9/15/2022	Panter, Clint	737.15
1	9/15/2022	Panter, Doug	801.60
1	9/15/2022	RM of Big River No.55	529.20
1	9/15/2022	Riley Kennedy	1,681.67
1	9/15/2022	Ron Miller	423.00
1	9/15/2022	Wendy Hartnett	61.76
2	9/15/2022	Wendy Hartnett	1,054.61
3	9/15/2022	Denis, Maurice	330.40
PAYMATE	9/30/2022	Coby Wilson	1,964.76

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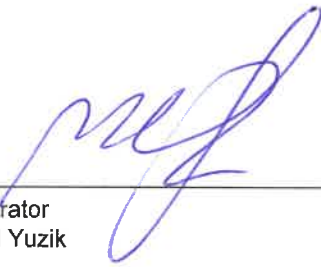
RM of Big River
List of Accounts for Approval
Batch: 2022-00155 to 2022-00171

Payment #	Date	Vendor Name	OTHER	Payment Amount
PAYMATE	9/30/2022	George Hildebrand		2,028.65
PAYMATE	9/30/2022	Malinda Krawetz		1,248.42
PAYMATE	9/30/2022	Michael Yuzik		2,686.21
PAYMATE	9/30/2022	Riley Kennedy		1,861.75
			Total Other:	23,458.42
			Total AP:	134,159.45

Certified Correct this ^{11 PM 20} 12th day of October 2022
_{ML}



Reeve
Clint Panter



Administrator
Michael Yuzik

CORRESPONDENCE

1. Community Planning – Neletrab Holding Subdivison – New Survey Required
2. Multicultural Council of Saskatchewan – Sask Multicultural Week
3. Statistics Canada – 2021 Census Indigenous peoples & Housing
4. Statistics Canada – 2021 Census Linguistic Portrait of Sask
5. 2022 OH Nesslin Lake AGM Minutes
6. 2022 OH Phillips Grove AGM Minutes
7. Hudson Bay Route Assoc – 79th Annual General Meeting & Convention
8. Pickerel Point Community Association – Sasktel Letter

CP
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