

THE MINUTES OF A REGULAR MEETING OF THE COUNCIL OF THE RURAL MUNICIPALITY OF BIG RIVER NO. 555 HELD ON AUG 8TH, 2022 AT THE BIG RIVER COMMUNITY CENTRE, LOCATED AT 606 FIRST STREET NORTH IN BIG RIVER, SASKATCHEWAN.

CALL TO ORDER

The meeting was called to order by Reeve Clint Panter at 9:05 a.m.

DELEGATIONS

10:30 a.m. – Public Hearing

11:00 a.m. – Coby Wilson

PRESENT

Name	Position	Attendance			Arrival	Absent
		I	T	E		
Clint Panter	Reeve	✓				
Doug Panter	Division 1	✓				
*Ron Miller	Division 2	✓				
Jeff Wiebe	Division 3	✓				
Maurice Denis	Division 4					✓
Michael Yuzik	Administrator	✓				

*Deputy Reeve

Attendance: I – In person, T – Telephone, E – Electronic

Arrival time only entered if Member was not present when the meeting called to order.

22-08-001 APPROVAL OF AGENDA

MILLER: That the August 8th, 2022 agenda be accepted for reference purposes.

CARRIED

22-08-002 MINUTES

C PANTER: That the minutes of the Regular Meeting held on July 11th, 2022 be approved as presented.

CARRIED

Councillor Wiebe left the Board Room at 9:08 a.m.

22-08-003 RESCIND - PDAP APPLICATION

D PANTER: That we rescind resolution 22-07-031 as nobody has come forward claiming damages from the rain storm of June 23rd and 24th, 2022.

CARRIED



22-08-004 RESCIND - TEMPORARY CONTRACT POSITION

MILLER: That we rescind resolution 22-07-036, being a resolution to hire a temporary contract position due to the proposed work no longer required.

CARRIED

Councillor Wiebe returned to the Board Room at 9:12 a.m.

22-08-005 RESCIND – OFFICE HOURS

C PANTER: That we rescind resolution 22-03-038, being a resolution to change our office hours as the Town decided they would not change their office hours to match ours.

CARRIED

22-08-006 STATEMENT OF FINANCIAL ACTIVITIES

D PANTER: That the Statement of Financial Activities for the month of July 2022 be accepted as presented.

CARRIED

22-08-007 LIST OF ACCOUNTS

C PANTER: That cheque 12507 to 12578 as listed on the attached schedule totaling \$293,984.72 be approved as presented.

CARRIED

22-08-008 COUNCIL INDEMNITY & OTHER INVOICES

C PANTER: That the following accounts be approved for payment and added to the next list of accounts presented to Council:

Clint Panter	Council Indemnity/Mileage	\$ 1,197.30
Ron Miller	Council Indemnity/Mileage	\$ 648.00
Doug Panter	Council Indemnity/Mileage	\$ 765.40
Jeff Wiebe	Council Indemnity/Mileage	\$ 1,165.40

CARRIED

Reeve C Panter declared a conflict of interest as he is an employee of Len's Trucking and left the Council Chambers at 9:24 a.m.

Deputy Reeve Miller assumed the chair.

22-08-09 LEN'S TRUCKING

WIEBE: That the invoices from Len's Trucking in the sums of \$25,218.19 and \$5,515.12 be approved as presented.

CARRIED

Reeve C Panter returned to the Council Chambers at 9:25 a.m. and resumed the chair.

22-08-010 BODMIN BRIDGE PURCHASE

WIEBE: That resolution 22-07-027 be repealed and the Reeve and Administrator be authorized to purchase a 60 x 14 foot portable bridge at a cost of \$135,000 plus taxes and \$8,500 for delivery plus taxes from Northern Mat & Bridge of Yorkton SK.

CARRIED

Councillor D Panter left the Board Room at 10:02 a.m. and returned at 10:04 a.m.

22-08-011 BODMIN BRIDGE PILE REMOVAL

C PANTER: That we request quotes from Coop-a-Deez, Ritchie Construction, and Len's Trucking for removal of Bodmin Bridge and the piles under the bridge deck, the placement of the 60 x 14 portable bridge and the build up of the road to the bridge deck and the quotes to be received in the RM office by 3:00 p.m. August 31, 2022 and the work is to be completed by October 31, 2022.

CARRIED

22-08-012 ASSISTANT ADMINISTRATOR

WIEBE: That we acknowledge the Administrator has promoted Malinda Krawetz to the temporary position of Assistant Administrator effective August 8th, 2022 until Dana Kennedy returns from maternity leave.

CARRIED

22-08-013 TAX ENFORCEMENT

WIEBE: That resolution 22-07-012 be repealed and that in accordance with Section 22(1) of the *Tax Enforcement Act*, the Administrator be given authorization to proceed to request title on the following parcels.

Roll # 587 000 & 587 100
Roll # 1462

Pt SE 21-56-07 W3
Lot 3, Block 2 Plan 86B15331 – Michel's Beach

CARRIED

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22-08-014 BYLAW NO. 22-08-06 ZONING AMENDMENT – 1ST READING – LAKESHORE RV

08-06 my CP
C PANTER: That Bylaw No. 22-07-05, being a bylaw to amend Zoning Bylaw 1/19, be read a first time.

CARRIED

22-08-015 ADVERTISE PUBLIC HEARING – ZONING AMENDMENT – LAKESHORE RV

WIEBE: That the Administrator advertise Council's intention to amend Zoning Bylaw 1/19 to remove the "H" Symbol for the following proposed subdivision plans, proposed Parcel H, Lots 1 to 21, Block 12 and Lots 1 to 5, Block 13 and Tamarack Lane and Pine Link roads prepared by Calvin W. A. Bourassa, S.L.S., GeoVerra Inc., for Northwood Shores Development Ltd. in the August 18th, 2022 and August 25th, 2022 issues of the Shellbrook Chronicle.

CARRIED

22-08-016 DRAFT SERVICE AGREEMENT – ZONING AMENDMENT – LAKESHORE RV

WIEBE: That the Administrator prepare a service agreement for proposed Parcel H, Lots 1 to 21, Block 12 and Lots 1 to 5, Block 13 and Tamarack Lane and Pine Link roads prepared by Calvin W. A. Bourassa, S.L.S., GeoVerra Inc., for Northwood Shores Development Ltd., dated July 7th, 2022.

CARRIED

22-08-017 BYLAW 22-08-07 – ADMINISTRATION BYLAW – 1ST READING

C PANTER: That Bylaw No. 22-08-07 being a bylaw to establish the duties and powers of the Administrator and Designated Officers, be read a first time.

CARRIED

22-08-018 BYLAW 22-08-07– ADMINISTRATION BYLAW – 2ND READING

WIEBE: That Bylaw No. 22-08-07 being a bylaw to establish the duties and powers of the Administrator and Designated Officers, be read a second time.

CARRIED

22-08-019 BYLAW 22-08-07– ADMINISTRATION BYLAW – 3 READINGS AT MEETING

MILLER: That Bylaw No. 22-08-07 being a bylaw to establish the duties and powers of the Administrator and Designated Officers be given three readings at this meeting.

CARRIED UNANIMOUSLY

22-08-020 BYLAW 22-08-07– ADMINISTRATION BYLAW – 3RD READING

D PANTER: That Bylaw No. 22-08-07 being a bylaw to establish the duties and powers of the Administrator and Designated Officers as attached hereto and forming part of these minutes now be read a third time, adopted, sealed and signed by the Reeve and Administrator.

CARRIED

22-08-021 PARKS CANADA AGENCY – SERVICE AGREEMENT

C PANTER: That the Reeve and Administrator be authorized to enter into a Contractual Agreement with Parks Canada Agency for grading and snow removal from July 19, 2022 to March 31, 2027.

CARRIED

22-08-022 PUBLIC HEARING

MILLER: That we recess for the public hearing. 10:28 a.m.

CARRIED

Reeve C Panter reconvened the meeting 10:35 a.m.

22-08-023 BYLAW NO. 22-07-05 ZONING AMENDMENT – 2ND READING – LAKESHORE RV

C PANTER: That Bylaw No. 22-07-05, being a bylaw to amend Zoning Bylaw 1/19, be read a second time.

CARRIED

22-08-024 BYLAW NO. 22-07-05 ZONING AMENDMENT – 3RD READING – LAKESHORE RV

WIEBE: That Bylaw 22-07-05 being a bylaw to amend Zoning Bylaw 1/19 as attached hereto and forming part of these minutes now be read a third time, adopted, sealed and signed by the Reeve and Administrator.

CARRIED

22-08-025 LEASE ROAD ALLOWANCE – DANIKA POTIE

C PANTER: That the Reeve and Administrator be authorized to enter into a 5 year lease agreement with Danika Potie, for the portion of road allowance south of Surface Parcel Number 131708864 to the edge of the ditch's back slope east of Range Road 3075 and north of Township Road 564 at a rate of \$1 per year with payment due each year on the last day of the month in which the lease was signed and both parties will be able to terminate the agreement by providing 30 days written notice.

CARRIED

22-08-026 BODMIN BRIDGE ENGINEERING COSTS

D PANTER: That we advise Clifton Engineering we won't require their services for the installation of the portable bridge at Bodmin.

CARRIED

Foreman Wilson appeared before Council to provide an update on public works operations. 10:51 a.m. to 11:45 a.m.

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22-08-027 ROAD INSPECTION – COWAN LAKE RV PARK ENTRANCE

D PANTER: That Reeve Clint Panter, Councillor Maurice Denis, and Foreman Coby Wilson, having inspected the roadwork completed by Clint Dunn from Highway 55 to the SE 36-57-08 W3 (approx. 210 meters), and being satisfied the work has been completed to the satisfaction of Council, instruct the Administrator to issue a Certificate of Completion to Clint Dunn and Stephen Lamothe so the Surety agreed to in the Servicing Agreement dated October 25th, 2018 can be reduced by 80% in compliance with section 8.4 of said agreement.

CARRIED

22-01-028 RECESS FOR LUNCH – 12:00 P.M.

C PANTER: That we recess for lunch for one hour.

CARRIED

Reeve C Panter reconvened the meeting at 1:21 p.m.

22-08-029 ROAD ALLOWANCE CLEARING

WIEBE: That we proceed to rent a trackhoe from Ritchie Construction to continue removing trees from the road allowances located at the following:

- East side of East ½ of Section 08-57-07 W3
- West side of SW 09 & NW 04-57-07 W3
- North and South side of SW 04-57-07 W3
- North, South, East and West side of NE 19, East and West side of SE 19, NE 18-55-06 W3.

CARRIED

22-08-030 MERIDIAN SURVEYS

WIEBE: That we request Meridian Surveys Ltd of North Battleford survey the road allowance between the NW and SW 04-57-07 W3, the road allowance on the east side of Delaronde Road on Lot 24A, Block 06, Plan 102313268 and elevation shots on all roads within Pickerel Point.

CARRIED

22-08-031 CLIFTON GROUND WATER MONITORING REPORT

D PANTER: That we accept the draft 2022 Annual Groundwater Monitoring Program Evaluation related to the SE 36-56-08 W3 as submitted by Clifton Engineering dated July 27, 2022.

CARRIED

22-08-032 LIBRARY – OFFICE EXPANSION

C PANTER: That Clint and Ron meet with the Town of Big River's Mayor and Library Committee member to discuss the feasibility of moving the library to the senior's site.

CARRIED

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22-08-033 GARBAGE BIN REQUEST – JOHN DUNN ESTATES

WIEBE: That we purchase a bear-proof bin for John Dunn Estates, and the Administrator work with the subdivision to find a suitable location and advise them at this time no recycling bin will be provided as that service is available at our Transfer Station.

CARRIED

22-08-034 ZONING INFRACTION – DOUG BACON & JADE PIKOWICZ

D PANTER: That Doug Bacon and Jade Pikowicz's request to be allowed to keep their accessory buildings and structures that were build without a development or building permit and prior to a dwelling being constructed be denied as it contravenes the RM of Big River No. 555's Zoning Bylaw 1/19, and Council does not have the authority to allow the exception.

CARRIED

D Panter left the Board Room at 2:45 p.m. and returned at 2:46 p.m.

22-08-035 MUNICIPAL RESERVE PURCHASE

WIEBE: That the Administrator confirm the RM can sell the Municipal Reserve and if so, investigate selling a portion of MR4 to Dennis and Deborah Manson based on fair market value with the purchaser responsible for survey costs and land transfer costs.

CARRIED

22-08-036 COMMISSIONAIRES

WIEBE: That we request the Commissionaires provide acknowledgement they will not be providing Bylaw Enforcement services for 2022 as stated to the Administrator on July 27th, 2022.

CARRIED

22-08-037 REPORTS

C PANTER: That the maintenance, committee, and financial reports be acknowledged and filed.

CARRIED

22-08-038 CORRESPONDENCE

C PANTER: That the list of correspondence attached hereto and forming part of the minutes be received as information.

CARRIED

WIEBE
UP


22-08-039 ADJOURNMENT – 3:31 p.m.

WIEBE: That this meeting be adjourned.

CARRIED



Reeve – Clint Panter



Administrator – Michael Yuzik

**RURAL MUNICIPALITY OF BIG RIVER NO. 555
BYLAW NO. 22-08-06**

**A BYLAW TO AMEND BYLAW 1/19 KNOWN AS THE ZONING BYLAW.
(Lakeshore RV)**

The Council of the Rural Municipality of Big River No. 555, in the Province of Saskatchewan, enacts as follows:

1. The Zoning District Map, referred to in Section 5.2 of Bylaw 1/19 is to be amended to rezone from RPM (H) – Park Model Residential District - H to RPM – Park Model Residential District the following lands shown on the attached drawings:
 - a) In NE 36-57-07 W3, all of the proposed Lots 1 to 21, Block 12 and Lots 1 to 5, Block 13 and Parcel H and Public Laneways, as shown within the bold dashed line on the attached Plan of Survey dated, July 7th, 2022, prepared by Calvin W. A. Bourassa, S.L.S., GeoVerra Inc., and referenced as Exhibit “A”
2. This bylaw shall come into force and take effect upon final passing.

Read a first time the 8th, day of August 2022.

Read a second time the _____, day of _____ 2022.

Read a third time the _____, day of _____ 2022.

Seal

Reeve

Administrator

Handwritten signature
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Exhibit "A"

PLAN OF PROPOSED SUBDIVISION
of Part of
Parcel D, Plan 101911148
N.E. 1/4 Sec. 36 - Twp. 56 - Rge. 7 - W.3Mer.
R.M. of Big River No. 555
Saskatchewan
Calvin W.A. Bourassa, S.L.S.
2022
Scale 1:2000
OWNER(S):
Olson's Ventures Reforestation Inc.

Measurements are in metres and decimals thereof.
Measurements are approximate and may vary by ±10m.
Area to be approved is outlined in bold dashed line
and contains 7.12 ha (17.58 acs).

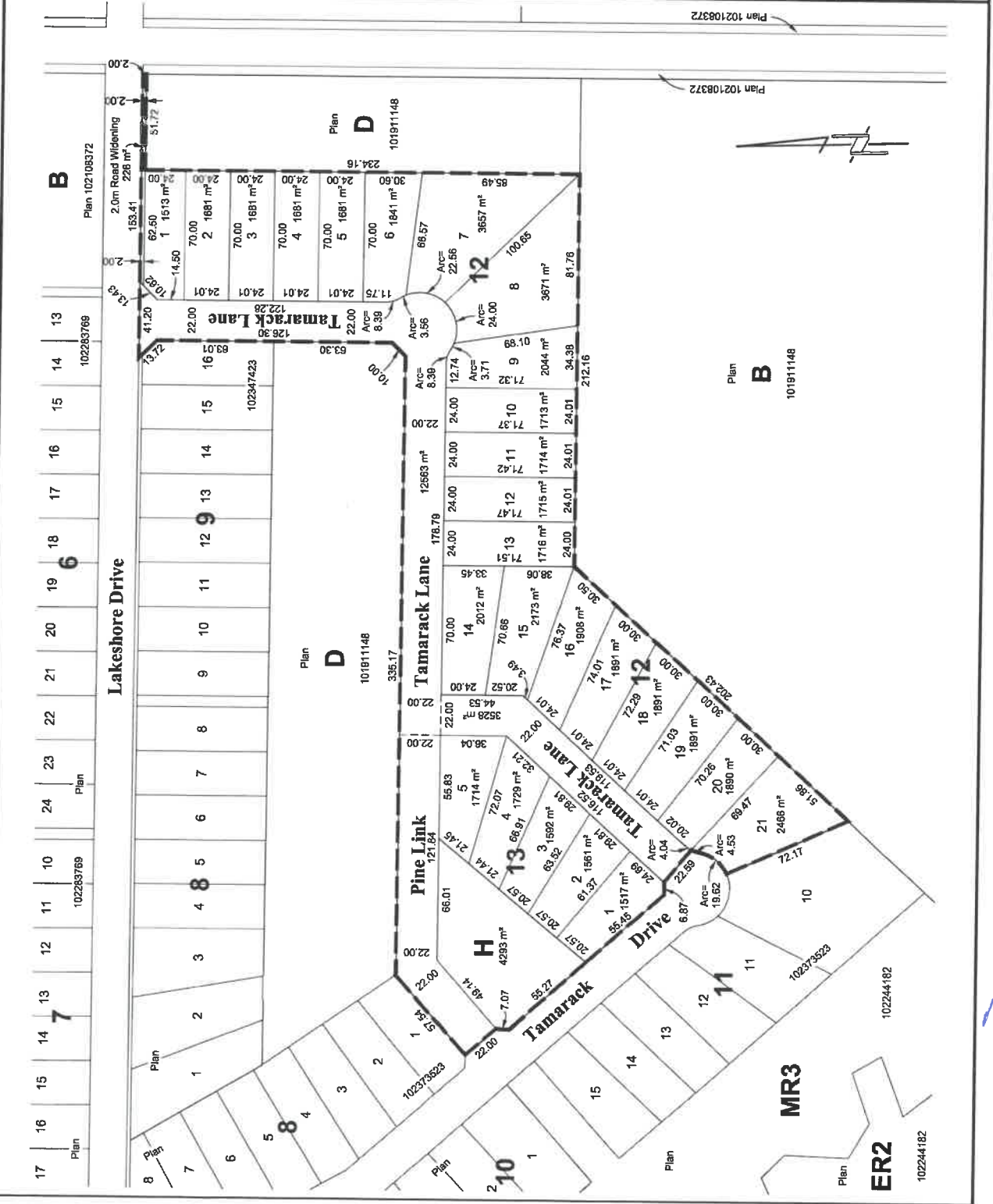
1	Amended Road Names	July 7, 2022	SY - CB
0	Issued	June 13, 2022	SY - CB
REV.	REVISION	DATE	INITIALS
Job No.: 22-02201		File: 22-02201-001-PSUB R1	
Preliminary Survey: N/A			

Dated at Saskatoon in the
Province of Saskatchewan this
7th day of July, 2022.

Saskatchewan Land Surveyor

GeoVerra
GeoVerra Inc.
Toll Free: 1-800-465-9233
www.geoverra.com
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COMMUNITY PLANNING



Handwritten signature/initials in blue ink.

**RURAL MUNICIPALITY OF BIG RIVER NO. 555
BYLAW NO. 22-08-07**

**A BYLAW TO PROVIDE FOR THE ESTABLISHMENT OF THE DUTIES AND POWERS OF THE ADMINISTRATOR
AND DESIGNATED OFFICERS**

The Council of the Rural Municipality of Big River No. 555 in the Province of Saskatchewan enacts as follows:

Short Title

1. This Bylaw may be cited as the "Administration Bylaw".

**PART I
PURPOSE AND DEFINITIONS**

Purpose and Scope

2. The purpose of this Bylaw is to establish the powers, duties and functions of municipal officials and employees of the municipality; and

To establish who may sign specified municipal documents on behalf of the municipality; and

To establish the position of Administrator, Assistant Administrator, and any other municipal position that council considers necessary.

Definitions

3. "**Act or MA**" means *The Municipalities Act*;
"**Administrator**" means the Administrator of the Rural Municipality of Big River No. 555 appointed pursuant to section 110 of *The Municipalities Act*.
"**Assistant Administrator**" means the person appointed as Assistant Administrator.
"**Junior Assistant Administrator**" means the person appointed as Junior Assistant Administrator.
"**Designate**" means a person to whom power and authority is or may be delegated from time to time by the Administrator, subject to the restrictions within this Bylaw or the Act;
"**Municipality**" means the Rural Municipality of Big River No. 555;
"**Office Assistant**" means the person appointed as Office Assistant.

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RURAL MUNICIPALITY OF BIG RIVER NO. 555
BYLAW NO. 22-08-07

PART II
ADMINISTRATOR

Establishment of Position

4. The position of Administrator is established pursuant to section 110 of the Act.
- (a) Council shall by resolution appoint an individual to the position of Administrator.
 - (b) Council shall establish the terms and conditions of employment of the Administrator.
 - (c) The Administrator shall be the Chief Administrative Officer of the municipality.
 - (d) Any person appointed to the position of Administrator must be qualified as required by *The Rural Municipal Administrators Act*.

Assignment of Responsibility

5. The Administrator shall perform the duties and exercise the powers and functions that are assigned by *The Municipalities Act*, any other acts, this bylaw, or any other bylaw or resolution of council.

Duties of the Administrator – The Municipalities Act

6. Without limiting the generality of section 5 of this bylaw, the Administrator shall:
- (a) Take charge of and safely keep all books, documents and records of the municipality that are committed to his or her charge; *(MA 111)*
 - (b) Produce, when called for by the council, auditor, minister or other competent authority, all books, vouchers, papers and moneys belonging to the municipality; *(MA 111)*
 - (c) On ceasing to hold office, deliver all books, vouchers, papers and moneys belonging to the municipality to their successor in office or to any other person that the council may designate; *(MA 111)*
 - (d) Ensure all minutes of council meetings are recorded; *(MA 111)*
 - (e) Record the names of all council members present at council meetings; *(MA 111)*
 - (f) Ensure the minutes of each council meeting are given to the council for approval at the next regular council meeting; *(MA 111)*
 - (g) Ensure the safe keeping of the corporate seal, bylaws, minutes, funds, securities and any other records or documents of the municipality; *(MA 111)*
 - (h) Advise the council of its legislative responsibilities pursuant to *The Municipalities Act* or any other act; *(MA 111)*
 - (i) Provide the minister with any statements, reports or other information that may be required by *The Municipalities Act* or any other act; *(MA 111)*
 - (j) Ensure that the official correspondence of council is carried out in accordance with council's directions; *(MA 111)*
 - (k) Maintain an indexed register containing certified copies of all bylaws of the municipality; *(MA 111)*
 - (l) Deposit cash collections that have accumulated to \$20,000 or lesser amount as may be determined by the administrator, at least once a month, but not more than once a day, in the bank or credit union designated by council; *(MA 111)*
 - (m) Disburse the funds of the municipality in the manner and to those directed by law or by the bylaws or resolutions of council; *(MA 111)*
 - (n) Maintain an accurate account of assets and liabilities and all transactions affecting the financial position of the municipality in accordance with generally accepted accounting principles; *(MA 111)*

RURAL MUNICIPALITY OF BIG RIVER NO. 555
BYLAW NO. 22-08-07

- (o) Ensure that the financial statements and information requested by resolution are submitted to council; (MA 111)
- (p) Complete a financial statement for the preceding financial year in accordance with the generally accepted accounting principles for municipal governments recommended from time to time by the Chartered Professional Accountants of Canada by June 15 of each year; (MA 111, 185)
- (q) Be responsible for the hiring, suspension and dismissal of office employees of the municipality; (MA 111)
- (r) Witness any oaths or affirmations required pursuant to *The Municipalities Act*; (MA 111)
- (s) Send copies of bylaws for closing roads and closing and leasing roads to the Minister of Highways; (MA 13)
- (t) Bring to council's attention any resignation(s) of elected officials; (MA 96)
- (u) Record each abstention in the meeting minutes that may occur at the time of voting; (MA 99)
- (v) At the first meeting in January of each year, provide all bond or equivalent insurance of employees to council; (MA 113)
- (w) Sign minutes of council and committee meetings; (MA 115)
- (x) Sign bylaws; (MA 115)
- (y) Sign cheques and other negotiable instruments; (MA 115)
- (z) Provide copies of public documents upon request or payment of fee; (MA 117)
- (aa) Provide notice of first meeting of council; (MA 121)
- (bb) Call a special meeting when lawfully requested to do so; (MA 123)
- (cc) Determine the sufficiency of a petition for a public meeting of voters; (MA 129)
- (dd) Determine the sufficiency of a petition for a referendum; (MA 135)
- (ee) Note any change reported on a council member's annual declaration to the member's public disclosure statement, including the date that change was noted; (MA 142)
- (ff) Make each public disclosure statement and declaration available for public inspection during regular business hours; (MA 142)
- (gg) Provide copies of public disclosure statements to any designated officials when directed to do so by council; (MA 142)
- (hh) Record in the minutes every declaration of conflict of interest, including the general nature and material details of the disclosure and any abstention or withdrawal; (MA 144)
- (ii) Provide information to the auditor; (MA 190)
- (jj) Send amended tax notices when required and make necessary adjustments to the tax roll; (MA 264)
- (kk) Provide for payment of writ of execution against the municipality; and (MA 353)
- (ll) Produce certain records upon request of inspector appointed by the minister. (MA 396)

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RURAL MUNICIPALITY OF BIG RIVER NO. 555
BYLAW NO. 22-08-07

Additional Duties of the Administrator

7. The Administrator shall:

- (a) Act as the returning officer for all elections under *The Local Government Election Act, 2015; (Local Government Election Act, 2015 section 47)*
- (b) Ensure that public notice is given as required in the Act, any other act, and/or as required by council in this bylaw, any other bylaw or resolution;
- (c) Ensure the policies and programs of the municipality are implemented, maintained and enforced.
- (d) Advise, inform and make recommendations to council on the;
 - i. Operations and affairs of the municipality;
 - ii. Policies and programs of the municipality; and
 - iii. The financial position of the municipality.
- (e) Supervise all operations of the municipality, ensuring appropriate internal controls are in place and followed;
- (f) Be responsible for the preparation and submission of the annual budget;
- (g) Monitor and control spending within the budget established by council;
- (h) Make routine expenditures until the annual budget is adopted by council;
- (i) Call for tenders; *(MA 184 –purchasing policy)*
- (j) Purchase goods, services or work; *(MA 184 –purchasing policy)*
- (k) Award contracts; *(MA 184 – purchasing policy)*
- (l) Conduct negotiations for land purchases, annexations, etc;
- (m) Attend meetings of council and other meetings as council directs;
- (n) Perform such other duties that Council may delegate the authority for excepting those duties listed in section 127 of the Act;
- (o) Approve any employee’s training sessions/courses as it relates to their position within the limitations of the budget;
- (p) Attend any training sessions they deem necessary within the limitations of their budget;
- (q) At the first meeting in January or each year provide bond(s) to Council;
- (r) Sign minutes of Council and Committee meetings;
- (s) Sign Bylaws;
- (t) Provide copies of public documents upon request or payment of fee;
- (u) Provide notice of first meeting of Council;
- (v) Call a special meeting when lawfully requested to do so;
- (w) Determine the sufficiency of a petition requesting a public meeting of votes ;(*MA 129*)
- (x) Determine the validity of a petition for referendum (30 days to report to Council) ;(*MA135*)
- (y) Administer public disclosure statements if the Municipality adopts this requirement ;(*MA142*)
- (z) Record any abstentions or pecuniary interest declarations in the minutes; (*MA 144*)
- (aa) Provide information to the Auditor; (*MA 190*)
- (bb) Send amended tax notices when required and make necessary adjustments to the tax roll; (*MA 264*)
- (cc) Provide for payment of writ of execution against the Municipality; (*MA 353*)
- (dd) Produce certain records upon request of inspector appointed by Minister;(*MA 396*)

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RURAL MUNICIPALITY OF BIG RIVER NO. 555
BYLAW NO. 22-08-07

PART III
PUBLIC WORKS (PW) FOREMAN

Establishment of Position

8. Council shall by resolution appoint an individual to the position of PW Foreman and establish the terms and conditions of such employment.

Assignment of Responsibility

9. The PW Foreman shall perform the duties and exercise the powers and functions that are assigned by the Administrator, this Bylaw, or any other Bylaw or resolution of Council. The PW Foreman's primary role involves the planning and implementation of activities pertaining to the construction, repair and maintenance of the RM's road network.

Duties of the PW Foreman

10. Without limiting the generality of section 10 of this bylaw, the PW Foreman shall:
- (a) Be responsible for planning, organizing and directing of all Public Works maintenance programs and construction projects relating to roads, culverts, bridges and maintenance projects and regular maintenance of municipal equipment;
 - (b) Assist in the development of the Public Works annual budgets and five year capital projects and capital assets;
 - (c) Provide current year Public Works budget monitoring and fiscal control;
 - (d) Manage inventory control of road signs and culverts.
 - (e) Ensure scheduled maintenance of all RM equipment to warranty standard and ensure all equipment is in safe operating condition;
 - (f) Supervise public works employees, provide leadership and direction as well as complete staff evaluations;
 - (g) Provide reports and presentations to Council and or Committees with respect to Public Works planning and activities;
 - (h) Liaise with suppliers, vendors, contractors, government agents and engineers;
 - (i) Ensure operational compliance with relevant regulations, such as Occupational Health and Safety, Environment, etc;
 - (j) Ensure risk management documentation is completed, such as building, equipment, signage, maintenance and inspections, to reduce the municipality's liability risk;
 - (k) Ensure policies and directives of Council and the Administrator are implemented.

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RURAL MUNICIPALITY OF BIG RIVER NO. 555
BYLAW NO. 22-08-07

PART IV
OTHER POSITIONS

ADMINISTRATION

11. Establishment of Positions

The Council hereby authorizes the Administrator to hire, dismiss and discipline all Administration employees necessary to support office operations of the municipality subject to the approved municipal budget.

Council shall by resolution, acknowledge each Administration employee hired or dismissed by the Administrator.

12. Duties

The Administrator will determine the job description and list of duties for each position established. Council and/or council committees may provide suggestions regarding municipal operations and duties to the Administrator.

Acting Administrator

13. Establishment of Position

If the Administrator is unable to act for any reason, and the Assistant Administrator does not possess a Rural Class "C" Certificate, council will appoint a person within 30 days to fill the position of Administrator in an acting capacity. This appointment will be for a period of no longer than three months. Should council require to extend the appointment of the acting Administrator beyond three months, they will obtain permission from the Board of Examiners. (MA 110.1)

14. Duties

The Acting Administrator shall have all the powers and duties of the Administrator while acting in the capacity of the Administrator.

Assistant Administrator

15. Duties

The Assistant Administrator shall perform the duties and exercise the powers and functions that are assigned by the Administrator, this Bylaw, or any other Bylaw or resolution of Council.

Junior Assistant Administrator

16. Duties

The Junior Assistant Administrator shall perform the duties and exercise the powers and functions that are assigned by the Administrator, this Bylaw, or any other Bylaw or resolution of Council.



**RURAL MUNICIPALITY OF BIG RIVER NO. 555
BYLAW NO. 22-08-07**

Office Assistant

17. Duties

The Office Assistant shall perform the duties and exercise the powers and functions that are assigned by the Administrator, Assistant Administrator, this Bylaw, or any other Bylaw or resolution of Council.

PUBLIC WORKS

18. Establishment of Positions

Council shall by resolution appoint an individual to the positions within the Public Works department after hearing recommendations from the PW Foreman and establish the terms and conditions of such employment. The PW Foreman shall participate in all interviews for positions within the Public Works department.

Grader Operator

19. Duties

The Grader Operators shall perform the duties and exercise the powers and functions that are assigned by the PW Foreman, Administrator, this Bylaw, or any other Bylaw or resolution of Council.

Mower Operator

20. Duties

The Mower Operator shall perform the duties and exercise the powers and functions that are assigned by the PW Foreman, Administrator, this Bylaw, or any other Bylaw or resolution of Council.

Labourer

21. Duties

The Labourer shall perform the duties and exercise the powers and functions that are assigned by the PW Foreman, Administrator, this Bylaw, or any other Bylaw or resolution of Council.

**PART V
DELEGATION OF AUTHORITY**

22. Council hereby authorizes the Administrator to delegate any of its powers, duties or functions to another employee. (MA 110)



RURAL MUNICIPALITY OF BIG RIVER NO. 555
BYLAW NO. 22-08-07

PART VI
MUNICIPAL DOCUMENTS

Signing Agreements/Authorizations

23. The Reeve and Administrator or in their absence of the Reeve, the Deputy Reeve and/or in the absence of the Administrator, the Assistant Administrator shall sign all agreements/authorizations unless otherwise stated. All agreements must be approved by resolution of Council prior to their execution unless otherwise stated.

The Administrator and Assistant Administrator are authorized to sign the following agreements/authorizations:

- (a) Lease agreements that don't exceed a 5 year term or a value greater than \$10,000.
- (b) Agreements with ratepayers related to municipal services (e.g. snow removal, snow ridging, channel clearing, beaver dam blasting). These agreements do not require approval of Council.
- (c) Transfer of RM monies from one CIBC municipal account to another. No approval is required by Council.
- (d) Letters of Direction for the CIBC. No approval is required by Council.

Cheques and Negotiable Instruments

24. The Reeve and Administrator or in their absence of the Reeve, the Deputy Reeve and/or in the absence of the Administrator, the Assistant Administrator shall sign all cheques and negotiable instruments and authorize electronic transfers for the payment of expenses unless otherwise stated.

The Administrator and Assistant Administrator are authorized to sign all cheques and negotiable instruments and authorize electronic transfers for payment of expenses after they have been approved by Council, unless the expenses are related to payroll, payroll remittances and/or school remittances then prior approval from Council is not required.

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**RURAL MUNICIPALITY OF BIG RIVER NO. 555
BYLAW NO. 22-08-07**

**PART VII
DESIGNATED OFFICERS**

Temporary Road Closures

- 25.** The Administrator, PW Foreman, Council Members and Grader Operators shall be the designated officer(s) and have authorization for temporary road closures. All road closures must be immediately reported to the RM office.
- 26.** The Administrator shall be the designated officer to inspect, remedy or enforce any bylaw or *The Municipalities Act*, depending on Council's desired process to be applied to the enforcement of municipal law. The Administrator may delegate any bylaw enforcement powers to another employee, company, individual or organization hired for such a purpose as per the Municipal budget. A Designated Officer:
- (a) May be responsible for service for Seizure of Goods.
 - (b) Shall present identification upon request if undertaking an inspection of property.
 - (c) May enter or cross public or private property in the pursuit of or search for dangerous or at large animals or undertaking an inspection of a property under a Municipal bylaw or policy.


**PART VII
COMING INTO FORCE**

- 27.** This bylaw shall come into effect on the day of its final passing.





Reeve – Clint Panter



Administrator – Michael Yuzik

**RURAL MUNICIPALITY OF BIG RIVER NO. 555
BYLAW NO. 22-07-05**

**A BYLAW TO AMEND BYLAW 1/19 KNOWN AS THE ZONING BYLAW.
(Lakeshore RV – Block E)**

The Council of the Rural Municipality of Big River No. 555, in the Province of Saskatchewan, enacts as follows:


1. The Zoning District Map, referred to in Section 5.2 of Bylaw 1/19 is amended by rezoning from C1 – Resort Commercial to RPM Residential Park Model the following land:
 - a. In the SE 01-57-07 W3 all of Block E, Plan 102244182 Ext 0, as shown within the bold line on the attached referenced as Exhibit “A”.
2. This bylaw shall come into force and take effect when approved by the Minister of Government Relations.

Read a first time the 11th, day of July 2022.


Read a second time the 8th, day of August 2022.

Read a third time and adopted this 8th, day of August 2022.





Reeve



Administrator

Bylaw 22-07-05 Exhibit A



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Payment #	Date	Vendor Name	GL Account	GL Transaction Description	Detail Amount	Payment Amount
12507	7/11/2022	Jonasson, Ashley	420-710-100 - F&C - Permits	Permit fee refund	250.00	250.00
12508	7/11/2022	Ayotte, James	110-340-110 - GST Receivable - 10% GST Tax Code		6.19	
5651 Meyers			540-200-121 - EH&W - Waste Colle OH Nesslin Septic Service		163.81	
5651 Meyers			900-110-130 - GST Paid - Eligible fc GST Tax Code		6.19	NL 170.00
6153 Meyers			540-200-121 - EH&W - Waste Colle OH Nesslin Septic Service		171.33	
6153 Meyers			110-340-110 - GST Receivable - 10% GST Tax Code		8.67	
6153 Meyers			900-110-130 - GST Paid - Eligible fc GST Tax Code		8.67	NL 180.00
				Payment Total:		350.00
12509	7/11/2022	Beckett Hamilton	530-210-142 - TS - Maint - Contract Grass cutting		150.00	150.00
12510	7/11/2022	Big River Custom Signs/Apparel	900-110-130 - GST Paid - Eligible fc Both Tax Code		4.50	NL
289142			570-900-110 - R&C - Other 6x2 Banner		95.40	
289142			110-340-110 - GST Receivable - 10% Both Tax Code		4.50	99.90
12511	7/11/2022	Big River Truck & Trailer Ltd.	530-420-100 - TS - Vehicle/Equip. R recharge grader a/c, blow out re		485.75	
37788			110-340-110 - GST Receivable - 10% Both Tax Code		22.91	
37788			900-110-130 - GST Paid - Eligible fc Both Tax Code		22.91	NL 508.66
37862			110-340-110 - GST Receivable - 10% Both Tax Code		12.60	
37862			900-110-130 - GST Paid - Eligible fc Both Tax Code		12.60	NL
37862			530-420-100 - TS - Vehicle/Equip. R R&R control tilt cyl		267.12	279.72
37887			530-425-110 - TS - Maint. - Oil & Gas H2 Blue		127.52	
37887			530-420-100 - TS - Vehicle/Equip. R LED microbar, light, lamp		614.99	
37887			110-340-110 - GST Receivable - 10% Both Tax Code		35.04	
37887			900-110-130 - GST Paid - Eligible fc Both Tax Code		35.04	NL 777.55
				Payment Total:		1,565.93
12512	7/11/2022	Brian Anderson	540-200-116 - EH&W - Cont - Landf 2022 Waste Electronic Event		280.00	280.00
12513	7/11/2022	BuildTECH Consulting &	560-200-110 - P&D - Cont. - Other E Thompson Dwelling		935.00	
BTK1928			110-340-110 - GST Receivable - 10% GST Tax Code		46.75	
BTK1928			900-110-130 - GST Paid - Eligible fc GST Tax Code		46.75	NL 981.75
BTK2009			560-200-110 - P&D - Cont. - Other E Domashovitz Deck Permit		135.00	
BTK2009			110-340-110 - GST Receivable - 10% GST Tax Code		6.75	
BTK2009			900-110-130 - GST Paid - Eligible fc GST Tax Code		6.75	NL 141.75
BTK2011			900-110-130 - GST Paid - Eligible fc GST Tax Code		51.50	NL
BTK2011			560-200-110 - P&D - Cont. - Other E Hames Dwelling Permit		1,030.00	
BTK2011			110-340-110 - GST Receivable - 10% GST Tax Code		51.50	1,081.50
BTK2025			900-110-130 - GST Paid - Eligible fc GST Tax Code		10.00	NL
BTK2025			110-340-110 - GST Receivable - 10% GST Tax Code		10.00	
BTK2025			560-200-110 - P&D - Cont. - Other E P Dean Solar Panel Permit		200.00	210.00
BTK2052			560-200-110 - P&D - Cont. - Other E Rechenmacher Deck Permit		135.00	
BTK2052			900-110-130 - GST Paid - Eligible fc GST Tax Code		6.75	NL
BTK2052			110-340-110 - GST Receivable - 10% GST Tax Code		6.75	141.75
BTK2053			560-200-110 - P&D - Cont. - Other E G Evans Deck Permit		135.00	
BTK2053			110-340-110 - GST Receivable - 10% GST Tax Code		6.75	

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Payment #	Date	Vendor Name	GL Account	GL Transaction Description	Detail Amount	Payment Amount
BTK2053			900-110-130 - GST Paid - Eligible fc GST Tax Code		6.75 NL	141.75
BTK2090			900-110-130 - GST Paid - Eligible fc GST Tax Code		36.00 NL	
BTK2090			560-200-110 - P&D - Cont. - Other E Nice Dwelling		720.00	
BTK2090			110-340-110 - GST Receivable - 10% GST Tax Code		36.00	756.00
BTK2150			900-110-130 - GST Paid - Eligible fc GST Tax Code		38.75 NL	
BTK2150			110-340-110 - GST Receivable - 10% GST Tax Code		38.75	
BTK2150			560-200-110 - P&D - Cont. - Other E Jones Dwelling		775.00	813.75
BTK2151			900-110-130 - GST Paid - Eligible fc GST Tax Code		42.50 NL	
BTK2151			110-340-110 - GST Receivable - 10% GST Tax Code		42.50	
BTK2151			560-200-110 - P&D - Cont. - Other E Jones Dwelling		850.00	892.50
BTK2156			900-110-130 - GST Paid - Eligible fc GST Tax Code		6.75 NL	
BTK2156			560-200-110 - P&D - Cont. - Other E Amy Roof		135.00	
BTK2156			110-340-110 - GST Receivable - 10% GST Tax Code		6.75	141.75
BTK2159			560-200-110 - P&D - Cont. - Other E Fiss modular		750.00	
BTK2159			110-340-110 - GST Receivable - 10% GST Tax Code		37.50	
BTK2159			900-110-130 - GST Paid - Eligible fc GST Tax Code		37.50 NL	787.50
BTK2163			110-340-110 - GST Receivable - 10% GST Tax Code		6.75	
BTK2163			900-110-130 - GST Paid - Eligible fc GST Tax Code		6.75 NL	
BTK2163			560-200-110 - P&D - Cont. - Other E Searle deck permit		135.00	141.75
BTK2164			900-110-130 - GST Paid - Eligible fc GST Tax Code		10.00 NL	
BTK2164			110-340-110 - GST Receivable - 10% GST Tax Code		10.00	
BTK2164			560-200-110 - P&D - Cont. - Other E Bahm Garage		200.00	210.00
					Payment Total:	<u>6,441.75</u>
12514	7/11/2022	CIBC Visa				
05042022			510-210-160 - GG - Admin Travel E: Road tour meal (lost receipt aff:		76.05	76.05
05062022Interes			510-290-100 - GG - Cont. - Bank Ch Interest		27.74	27.74
06012022SGI			510-210-160 - GG - Admin Travel E: Drivers Abstracts		105.00	105.00
06082022Interes			510-290-100 - GG - Cont. - Bank Ch Interest		50.72	50.72
06132022ThirdMa			510-210-150 - GG - Council - Conve Council Meeting Meals		117.63	
06132022ThirdMa			900-110-140 - GST Paid - Eligible fc MEALS Tax Code		4.96 NL	
06132022ThirdMa			110-350-100 - GST Receivable - 50% MEALS Tax Code		2.48	120.11
06162022ThirdMa			900-110-140 - GST Paid - Eligible fc MEALS Tax Code		1.60 NL	
06162022ThirdMa			110-350-100 - GST Receivable - 50% MEALS Tax Code		0.80	
06162022ThirdMa			530-410-100 - TS - Maint. - Shop St Operator Lunch		40.05	40.85
07042022			510-260-101 - GG - Cont. - Tax Enfr ISC Deposit		200.00	200.00
100307601			120-110-100 - Prepaid Expense - IS ISC tax liens		800.00	800.00
12461Correction			510-210-160 - GG - Admin Travel E: Jun correction to base amount I		12.88	12.88
CA2-25809			900-110-130 - GST Paid - Eligible fc Both Tax Code		1.30 NL	
CA2-25809			510-410-140 - GG - Maint. - Office S file sorter, mag holder, files, fol		27.55	
CA2-25809			110-340-110 - GST Receivable - 10% Both Tax Code		1.30	28.85
CA22HWWMHEI			900-110-130 - GST Paid - Eligible fc Both Tax Code		1.30 NL	
CA22HWWMHEI			110-340-110 - GST Receivable - 10% Both Tax Code		1.30	
CA22HWWMHEI			510-410-160 - GG - Maint. - Other E Presentation remote		27.43	28.73
					Payment Total:	<u>1,490.93</u>
12515	7/11/2022	Clifton Engineering Group Inc				
310282			540-200-117 - EH&W - Cont - Landf Landfill Services- Evaluation rei		3,366.13	
310282			900-110-130 - GST Paid - Eligible fc GST Tax Code		168.31 NL	
310282			110-340-110 - GST Receivable - 10% GST Tax Code		168.31	3,534.44
12516	7/11/2022	Heavy Construction Safety Association				
2022-12788			530-420-130 - TS - Maint. - Other Powered Mobile Equipment Eva		175.00	
2022-12788			110-340-110 - GST Receivable - 10% GST Tax Code		8.75	
2022-12788			900-110-130 - GST Paid - Eligible fc GST Tax Code		8.75 NL	183.75

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Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
12517	7/11/2022	International Road Dynamics			
000388		530-410-100 - TS - Maint. - Shop St	Traffic ACE, dual road tube kit	1,245.50	
000388		110-340-110 - GST Receivable - 10%	Both Tax Code	58.75	
000388		900-110-130 - GST Paid - Eligible fc	Both Tax Code	58.75	NL 1,304.25
12518	7/11/2022	Jason Klassen			
June2022		530-490-110 - TS - Maint. - Beaver I	Beaver Bounty x35 beaver	3,584.15	3,584.15
12519	7/11/2022	Lana Meyers			
6080		110-340-110 - GST Receivable - 10%	GST Tax Code	3.81	
6080		530-210-120 - TS - Maint. - Contract	Shop Septic Service	76.19	
6080		900-110-130 - GST Paid - Eligible fc	GST Tax Code	3.81	NL 80.00
12520	7/11/2022	Midtown Holdings Ltd.			
69707		900-110-130 - GST Paid - Eligible fc	Both Tax Code	2.85	NL
69707		530-420-100 - TS - Vehicle/Equip. R	100ft 14GA PVC	60.42	
69707		110-340-110 - GST Receivable - 10%	Both Tax Code	2.85	63.27
69709		530-400-110 - TS- Maint-Materials/€	Terminals, shrink tubes	9.79	
69709		110-340-110 - GST Receivable - 10%	Both Tax Code	0.46	
69709		900-110-130 - GST Paid - Eligible fc	Both Tax Code	0.46	NL 10.25
			Payment Total:		73.52
12521	7/11/2022	Minister of Finance			
RP-2022-062		520-210-110 - PS - Police - Contrac	2022 Municipal Policing	52,090.30	52,090.30
12522	7/11/2022	Minister of Finance			
06/22SKRivers		210-210-190 - Due to Sk Rivers - P€	Education Tax Collected	4,992.32	
06/22SKRivers		210-200-300 - Accounts Payable	Harvey Pegg	651.68	
06/22SKRivers		210-210-110 - Due to Sk Rivers - C€	Harvey Pegg	523.49	6,167.49
12523	7/11/2022	TANNER PASLAWSKI			
112999		540-210-100 - EH&W - Cont. - Pest	PCO Inspection Report	1,982.50	
112999		900-110-130 - GST Paid - Eligible fc	GST Tax Code	99.13	NL
112999		110-340-110 - GST Receivable - 10%	GST Tax Code	99.13	2,081.63
12524	7/11/2022	Prairie Mapping Industries Ltd			
20162105		510-200-200 - GG - Cont. - RM Map	Maps	143.10	
20162105		110-340-110 - GST Receivable - 10%	GST Tax Code	27.49	
20162105		900-110-130 - GST Paid - Eligible fc	GST Tax Code	27.49	NL
20162105		120-200-100 - RM Maps - Inv	Maps	414.78	585.37
12525	7/11/2022	SARM			
1231-50009128		120-200-700 - Road Signs - Inv	no through road signs	112.22	112.22
20834		900-110-130 - GST Paid - Eligible fc	Both Tax Code	45.15	NL
20834		110-340-110 - GST Receivable - 10%	Both Tax Code	45.15	
20834		510-200-110 - GG - Cont. - Legal	M Morris Legal/General Inquire	957.18	1,002.33
59734782		510-410-140 - GG - Maint. - Office	€ envelopes, paper	98.16	
59734782		900-110-130 - GST Paid - Eligible fc	Both Tax Code	4.63	NL
59734782		110-340-110 - GST Receivable - 10%	Both Tax Code	4.63	102.79
59759450		900-110-130 - GST Paid - Eligible fc	Both Tax Code	2.21	NL
59759450		110-340-110 - GST Receivable - 10%	Both Tax Code	2.21	
59759450		510-410-140 - GG - Maint. - Office	€ envelopes	46.83	49.04
			Payment Total:		1,266.38
12526	7/11/2022	Rhonda Schulte			
2022-004-01		110-340-110 - GST Receivable - 10%	Both Tax Code	14.13	
2022-004-01		530-420-102 - TS - Maint. - Repair/F	OHPG pull mower parts, mower	299.57	
2022-004-01		900-110-130 - GST Paid - Eligible fc	Both Tax Code	14.13	NL 313.70

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Payment #	Date	Vendor Name	GL Account	GL Transaction Description	Detail Amount	Payment Amount
Invoice #						
2022-004-02			900-110-130 - GST Paid - Eligible fc GST Tax Code		3.12 NL	
2022-004-02			110-340-110 - GST Receivable - 10% GST Tax Code		3.12	
2022-004-02			530-425-112 - TS - Maint. - Oil & Gas OHPG gas		62.31	65.43
2022-004-03			530-210-142 - TS - Maint - Contract OHPG grass cutting		250.00	250.00
				Payment Total:		629.13
12527	7/11/2022	Sask Energy				
062022			900-110-130 - GST Paid - Eligible fc GST Tax Code		3.64 NL	
062022			110-340-110 - GST Receivable - 10% GST Tax Code		3.64	
062022			530-300-110 - TS - Maint. - Utility - May Shop Power - Actual		48.20	51.84
12528	7/11/2022	SMS Equipment Inc.				
PSI/71240768			900-110-130 - GST Paid - Eligible fc Both Tax Code		11.12 NL	
PSI/71240768			110-340-110 - GST Receivable - 10% Both Tax Code		11.12	
PSI/71240768			530-240-100 - TS - Vehicle/Equip. R Industrial lev-o-qaqe		235.64	246.76
12529	7/11/2022	Staples Professional				
59734782			110-340-110 - GST Receivable - 10% GST Tax Code		4.63	
59734782			510-410-140 - GG - Maint. - Office \$ Envelopes, paper, tape		92.60	
59734782			900-110-130 - GST Paid - Eligible fc GST Tax Code		4.63 NL	97.23
59759450			900-110-130 - GST Paid - Eligible fc GST Tax Code		2.21 NL	
59759450			110-340-110 - GST Receivable - 10% GST Tax Code		2.21	
59759450			510-410-140 - GG - Maint. - Office \$ Envelopes		44.18	46.39
				Payment Total:		143.62
12530	7/11/2022	Supreme Office Products Ltd.				
S781414			900-110-130 - GST Paid - Eligible fc Both Tax Code		8.70 NL	
S781414			110-340-110 - GST Receivable - 10% Both Tax Code		8.70	
S781414			510-410-140 - GG - Maint. - Office \$ Office Supplies - paper		184.41	193.11
12531	7/11/2022	THOMPSON REUTERS				
614876649			900-110-130 - GST Paid - Eligible fc Both Tax Code		5.10 NL	
614876649			510-240-100 - GG - Cont. - Member OHS legislation guide		102.00	
614876649			110-340-110 - GST Receivable - 10% Both Tax Code		5.10	107.10
12532	7/11/2022	TJ Disposals Ltd				
INV-15075			540-200-129 - EH&W - RM 40 Yard 40 Yard Bin Tip		750.00	
INV-15075			110-340-110 - GST Receivable - 10% GST Tax Code		37.50	
INV-15075			900-110-130 - GST Paid - Eligible fc GST Tax Code		37.50 NL	787.50
INV-15935			110-340-110 - GST Receivable - 10% GST Tax Code		4.55	
INV-15935			900-110-130 - GST Paid - Eligible fc GST Tax Code		4.55 NL	
INV-15935			540-200-129 - EH&W - RM 40 Yard .91 tonne bin tip		91.00	95.55
				Payment Total:		883.05
12533	7/11/2022	TNN Parcel Express				
938			570-900-110 - R&C - Other	Canada Day bouncy castle deliv	274.42	274.42
12534	7/11/2022	Triple S Transport Inc.				
44212			530-210-100 - TS - Maint. - Contract	19160 litres calcium	9,951.70	
44212			900-110-130 - GST Paid - Eligible fc Both Tax Code		469.42 NL	
44212			110-340-110 - GST Receivable - 10% Both Tax Code		469.42	10,421.12
44213			530-210-100 - TS - Maint. - Contract	19191 litres MG30	9,967.81	
44213			110-340-110 - GST Receivable - 10% Both Tax Code		470.18	
44213			900-110-130 - GST Paid - Eligible fc Both Tax Code		470.18 NL	10,437.99
44214			530-210-100 - TS - Maint. - Contract	19313 litres MG30	10,031.17	
44214			110-340-110 - GST Receivable - 10% Both Tax Code		473.17	
44214			900-110-130 - GST Paid - Eligible fc Both Tax Code		473.17 NL	10,504.34
44215			530-210-100 - TS - Maint. - Contract	19298 litres MG30	10,023.38	

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Invoice #						
44215			110-340-110 - GST Receivable - 10% Both Tax Code		472.80	
44215			900-110-130 - GST Paid - Eligible for Both Tax Code		472.80	NL 10,496.18
44216			110-340-110 - GST Receivable - 10% Both Tax Code		685.07	
44216			530-210-100 - TS - Maint. - Contract 27962 litres MG30		14,523.46	
44216			900-110-130 - GST Paid - Eligible for Both Tax Code		685.07	NL 15,208.53
44217			530-210-100 - TS - Maint. - Contract 29824 litres MG30		15,490.59	
44217			110-340-110 - GST Receivable - 10% Both Tax Code		730.69	
44217			900-110-130 - GST Paid - Eligible for Both Tax Code		730.69	NL 16,221.28
44218			900-110-130 - GST Paid - Eligible for Both Tax Code		399.35	NL
44218			110-340-110 - GST Receivable - 10% Both Tax Code		399.35	
44218			530-210-100 - TS - Maint. - Contract 16300 litres MG30		8,466.22	
						<u>8,865.57</u>
					Payment Total:	82,155.01
12535	7/13/2022	Lake Country Co-op				
0397			530-400-110 - TS- Maint-Materials/£ toilet clnr, air freshener, paper t		24.66	
0397			110-340-110 - GST Receivable - 10% Both Tax Code		1.16	
0397			900-110-130 - GST Paid - Eligible for Both Tax Code		1.16	NL 25.82
06033000P			900-110-130 - GST Paid - Eligible for Both Tax Code		0.50	NL
06033000P			110-340-110 - GST Receivable - 10% Both Tax Code		0.50	
06033000P			530-400-110 - TS- Maint-Materials/£ bowl brush		10.59	11.09
06035283Q			110-340-110 - GST Receivable - 10% Both Tax Code		0.29	
06035283Q			530-410-100 - TS - Maint. - Shop St. snap & tap grommets		6.14	
06035283Q			900-110-130 - GST Paid - Eligible for Both Tax Code		0.29	NL 6.43
06082022			110-340-110 - GST Receivable - 10% Both Tax Code		0.21	
06082022			900-110-130 - GST Paid - Eligible for Both Tax Code		0.21	NL
06082022			530-410-100 - TS - Maint. - Shop St. fence staples		4.37	4.58
3336			510-900-110 - GG - Other Roxy last day cake		23.99	23.99
71979275			530-425-110 - TS - Maint. - Oil & Gas Fuel		266.24	
71979275			110-340-110 - GST Receivable - 10% GST Tax Code		13.31	
71979275			900-110-130 - GST Paid - Eligible for GST Tax Code		13.31	NL 279.55
72036410			900-110-130 - GST Paid - Eligible for Both Tax Code		27.42	NL
72036410			110-340-110 - GST Receivable - 10% Both Tax Code		27.42	
72036410			530-425-110 - TS - Maint. - Oil & Gas Oil		599.30	<u>626.72</u>
					Payment Total:	978.18
12536	7/13/2022	Highway 55 Waste Management				
2022-00847			540-200-124 - EH&W - Pickerel Poir HW Pick Point		780.00	
2022-00847			540-200-110 - EH&W - Cont - Waste HW Community Rec		195.00	
2022-00847			540-200-127 - EH&W - Michel's Bee HW Delaronde Resort (Michel's		390.00	
2022-00847			540-200-122 - EH&W - Recycle Tipx PC Landfill		792.00	
2022-00847			540-200-128 - EH&W - South Stone HW South Stoney		390.00	
2022-00847			540-200-115 - EH&W - Cont - Cardt PC Community Centre		44.00	
2022-00847			540-200-131 - EH&W - Cont. - Lake HW Lakeshore RV		130.00	
2022-00847			540-200-110 - EH&W - Cont - Waste HW Regional Park		325.00	
2022-00847			540-200-123 - EH&W - Household C HW Landfill		2,470.00	5,516.00
12537	7/13/2022	Munisoft				
22-02534			900-110-130 - GST Paid - Eligible for Both Tax Code		0.63	NL
22-02534			110-340-110 - GST Receivable - 10% Both Tax Code		0.63	
22-02534			510-410-160 - GG - Maint. - Other E EMA Prorated - Printer Desktop		13.25	13.88
12538	7/13/2022	Sask Tel				
7775695-2June			510-300-140 - GG - Utility - Telepho Office (1 mo)		50.77	
7775695-2June			900-110-130 - GST Paid - Eligible for Both Tax Code		2.40	NL
7775695-2June			110-340-110 - GST Receivable - 10% Both Tax Code		2.40	53.17

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Payment #	Date	Vendor Name	GL Account	GL Transaction Description	Detail Amount	Payment Amount
Invoice #						
7775755-7June			530-300-140 - TS - Maint. - Utility - Shop (1 mo)		122.38	
7775755-7June			110-340-110 - GST Receivable - 10(Both Tax Code		5.77	
7775755-7June			900-110-130 - GST Paid - Eligible fc Both Tax Code		5.77 NL	128.15
9571801-1June			900-110-130 - GST Paid - Eligible fc Both Tax Code		11.28 NL	
9571801-1June			110-340-110 - GST Receivable - 10(Both Tax Code		11.28	
9571801-1June			110-320-102 - Accts Rec - Town of I Town SecurTek		13.53	
9571801-1June			510-300-140 - GG - Utility - Telepho IBC Office (1 mo)		225.60	<u>250.41</u>
					Payment Total:	431.73
12539	7/13/2022	Sask Power				
106200748364Jun			530-310-100 - TS - Maint. - Utility - Sunset Cove street lights		154.00	
106200748364Jun			110-340-110 - GST Receivable - 10(GST Tax Code		7.56	
106200748364Jun			900-110-130 - GST Paid - Eligible fc GST Tax Code		7.56 NL	161.56
215100669375Jun			110-340-110 - GST Receivable - 10(GST Tax Code		10.99	
215100669375Jun			530-310-100 - TS - Maint. - Utility - Cowan lk st lites		224.00	
215100669375Jun			900-110-130 - GST Paid - Eligible fc GST Tax Code		10.99 NL	234.99
234900646618			110-340-110 - GST Receivable - 10(GST Tax Code		4.03	
234900646618			580-300-121 - UT - Water - Power - OHness Pump House		82.48	
234900646618			900-110-130 - GST Paid - Eligible fc GST Tax Code		4.03 NL	86.51
238200641091Jun			110-340-110 - GST Receivable - 10(Both Tax Code		2.98	
238200641091Jun			900-110-130 - GST Paid - Eligible fc Both Tax Code		2.98 NL	
238200641091Jun			530-300-122 - TS - Maint - Utility Po Shop at marina OHPG		64.71	67.69
297600563564			530-310-100 - TS - Maint. - Utility - Pickerel Point street lights		671.98	
297600563564			900-110-130 - GST Paid - Eligible fc GST Tax Code		32.98 NL	
297600563564			110-340-110 - GST Receivable - 10(GST Tax Code		32.98	704.96
307500554370			900-110-130 - GST Paid - Eligible fc GST Tax Code		23.97 NL	
307500554370			110-340-110 - GST Receivable - 10(GST Tax Code		23.97	
307500554370			530-310-100 - TS - Maint. - Utility - South Stony street lights		488.46	<u>512.43</u>
					Payment Total:	1,768.14
12540	7/13/2022	Dana Kennedy				
06302022			570-900-110 - R&C - Other	Canada Day bouncy castle	180.00	180.00
12541	7/13/2022	Len's Trucking Ltd				
20220630			900-110-130 - GST Paid - Eligible fc GST Tax Code		1,262.38 NL	
20220630			110-340-110 - GST Receivable - 10(GST Tax Code		1,262.38	
20220630			530-440-100 - TS - Maint. - Gravel/5 2021 Gravel Haul		25,247.53	26,509.91
724628			530-440-100 - TS - Maint. - Gravel/5 5hr tnd, 15yds 3/4" 93 yds 2"		550.00	
724628			900-110-130 - GST Paid - Eligible fc GST Tax Code		27.50 NL	
724628			110-340-110 - GST Receivable - 10(GST Tax Code		27.50	<u>577.50</u>
					Payment Total:	27,087.41
12545	7/15/2022	Donald Colby				
20220715			540-200-130 - EH&W - Contract Tra RM Transfer Station Contract		1,389.03	1,389.03
12546	7/21/2022	Canada Revenue Agency				
130518541RP0002			420-200-900 - F&C - Other Fees & CPP deficiency Crashley		265.06	265.06
12547	8/8/2022	Action Printing Company Ltd.				
51820			900-110-130 - GST Paid - Eligible fc Both Tax Code		9.95 NL	
51820			110-340-110 - GST Receivable - 10(Both Tax Code		9.95	
51820			510-410-160 - GG - Maint. - Other E transfer station forms		210.94	220.89
12548	8/8/2022	ARMTEC				
6-281001			900-110-130 - GST Paid - Eligible fc Both Tax Code		445.50 NL	
6-281001			110-340-110 - GST Receivable - 10(Both Tax Code		445.50	
6-281001			120-200-300 - Culverts - Inv	Culverts	9,390.58	9,836.08

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Payment #	Date	Vendor Name	GL Account	GL Transaction Description	Detail Amount	Payment Amount
12549	8/8/2022	BuildTECH Consulting &				
BTK1784			110-340-110 - GST Receivable - 10(GST Tax Code		10.00	
BTK1784			900-110-130 - GST Paid - Eligible fc GST Tax Code		10.00	NL
BTK1784			560-200-110 - P&D - Cont. - Other E Giesbrecht garage		200.00	210.00
BTK2181			110-340-110 - GST Receivable - 10(GST Tax Code		6.75	
BTK2181			900-110-130 - GST Paid - Eligible fc GST Tax Code		6.75	NL
BTK2181			560-200-110 - P&D - Cont. - Other E Perry deck		135.00	141.75
BTK2182			560-200-110 - P&D - Cont. - Other E Carleton dwelling		835.00	
BTK2182			110-340-110 - GST Receivable - 10(GST Tax Code		41.75	
BTK2182			900-110-130 - GST Paid - Eligible fc GST Tax Code		41.75	NL
BTK2217			560-200-110 - P&D - Cont. - Other E Ouellette deck		135.00	876.75
BTK2217			110-340-110 - GST Receivable - 10(GST Tax Code		6.75	
BTK2217			900-110-130 - GST Paid - Eligible fc GST Tax Code		6.75	NL
						<u>141.75</u>
					Payment Total:	1,370.25
12550	8/8/2022	CIBC Visa				
07112022ThirdMa			900-110-140 - GST Paid - Eligible fc MEALS Tax Code		4.57	NL
07112022ThirdMa			110-350-100 - GST Receivable - 50(MEALS Tax Code		2.29	
07112022ThirdMa			510-210-150 - GG - Council - Conve Council Meeting Meal		114.31	116.60
07162022HomeDep			900-110-130 - GST Paid - Eligible fc Both Tax Code		1.00	NL
07162022HomeDep			110-340-110 - GST Receivable - 10(Both Tax Code		1.00	
07162022HomeDep			510-410-160 - GG - Maint. - Other E 9in multi-tool		21.18	22.18
08042022			900-110-130 - GST Paid - Eligible fc Both Tax Code		6.23	NL
08042022			510-210-160 - GG - Admin Travel E: Meeting Meals		152.56	
08042022			110-340-110 - GST Receivable - 10(Both Tax Code		6.23	158.79
577875			900-110-130 - GST Paid - Eligible fc Both Tax Code		11.25	NL
577875			110-340-110 - GST Receivable - 10(Both Tax Code		11.25	
577875			510-410-140 - GG - Maint. - Office E White board		238.50	249.75
702663156159122			900-110-130 - GST Paid - Eligible fc Both Tax Code		0.25	NL
702663156159122			110-340-110 - GST Receivable - 10(Both Tax Code		0.25	
702663156159122			510-410-140 - GG - Maint. - Office E Ethernet cable		5.38	5.63
702663621843922			110-340-110 - GST Receivable - 10(Both Tax Code		1.26	
702663621843922			510-410-160 - GG - Maint. - Other E Wireless keyboard		26.69	
702663621843922			900-110-130 - GST Paid - Eligible fc Both Tax Code		1.26	NL
						<u>27.95</u>
					Payment Total:	580.90
12551	8/8/2022	Crosby Hanna & Associates				
#27(393-23)			900-110-130 - GST Paid - Eligible fc GST Tax Code		93.25	NL
#27(393-23)			560-200-110 - P&D - Cont. - Other E Advisory Services		1,865.00	
#27(393-23)			110-340-110 - GST Receivable - 10(GST Tax Code		93.25	1,958.25
12552	8/8/2022	GWP Rodent Products				
11747			540-210-100 - EH&W - Cont. - Pest Ramex 50x200gm		1,380.12	1,380.12
12553	8/8/2022	Jason Klassen				
JULY2022			530-490-110 - TS - Maint. - Beaver I Beaver Bounty x15 beaver		1,729.35	1,729.35
12554	8/8/2022	Len's Trucking Ltd				
20220731			110-340-110 - GST Receivable - 10(GST Tax Code		1,200.87	
20220731			900-110-130 - GST Paid - Eligible fc GST Tax Code		1,200.87	NL
20220731			530-440-100 - TS - Maint. - Gravel/S 2021 Gravel Haul		24,017.32	25,218.19
12555	8/8/2022	Lana Meyers				
6047			530-210-120 - TS - Maint. - Contract Shop Septic Service		1,500.00	
6047			110-340-110 - GST Receivable - 10(GST Tax Code		75.00	
6047			900-110-130 - GST Paid - Eligible fc GST Tax Code		75.00	NL
						1,575.00

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6254			110-340-110 - GST Receivable - 10% GST Tax Code		3.81	
6254			900-110-130 - GST Paid - Eligible for GST Tax Code		3.81	NL
6254			530-210-120 - TS - Maint. - Contract Shop Septic Service		76.19	80.00
6332			110-340-110 - GST Receivable - 10% GST Tax Code		6.00	
6332			530-210-120 - TS - Maint. - Contract Septic services		120.00	
6332			900-110-130 - GST Paid - Eligible for GST Tax Code		6.00	NL
						<u>126.00</u>
					Payment Total:	1,781.00
12556	8/8/2022	Ruff Cut's Tree Removal				
2022003			530-210-121 - TS-Maint - Contract OHNESS brush pile disposal		2,173.50	2,173.50
12557	8/8/2022	Lawrence Schulte				
IN434888			510-900-112 - GG - Other OH Phillip Fireworks		632.06	
IN434888			110-340-110 - GST Receivable - 10% Both Tax Code		29.81	
IN434888			900-110-130 - GST Paid - Eligible for Both Tax Code		29.81	NL
						661.87
12558	8/8/2022	Supreme Office Products Ltd.				
S786719			110-340-110 - GST Receivable - 10% Both Tax Code		0.30	
S786719			900-110-130 - GST Paid - Eligible for Both Tax Code		0.30	NL
S786719			510-410-140 - GG - Maint. - Office staple remover		6.35	6.65
12559	8/8/2022	ZEE MEDICAL SERVICE CO.				
191416			900-110-130 - GST Paid - Eligible for Both Tax Code		9.15	NL
191416			510-900-112 - GG - Other OH Phillip AED Batteries		193.37	
191416			110-340-110 - GST Receivable - 10% Both Tax Code		9.15	202.52
191527			900-110-130 - GST Paid - Eligible for Both Tax Code		4.30	NL
191527			110-340-110 - GST Receivable - 10% Both Tax Code		4.30	
191527			510-900-112 - GG - Other OH Phillip AED Pads		91.15	95.45
					Payment Total:	<u>297.97</u>
12563	8/8/2022	Donald Colby				
20220731			540-200-130 - EH&W - Contract Tra RM Transfer Station Contract		1,389.03	1,389.03
12564	8/8/2022	Highway 55 Waste Management				
2022-01023			540-200-124 - EH&W - Pickerele Point HW Pick Point		1,365.00	
2022-01023			540-200-115 - EH&W - Cont - Cardk PC Community Centre		44.00	
2022-01023			540-200-131 - EH&W - Cont. - Lake HW Lakeshore RV		715.00	
2022-01023			540-200-123 - EH&W - Household C HW Landfill		2,210.00	
2022-01023			540-200-127 - EH&W - Michel's Bez HW Delaronde Resort (Michel's		845.00	
2022-01023			540-200-110 - EH&W - Cont - Waste HW Community Rec		130.00	
2022-01023			540-200-128 - EH&W - South Stone HW South Stoney		390.00	
2022-01023			540-200-110 - EH&W - Cont - Waste HW Regional Park		260.00	
2022-01023			540-200-122 - EH&W - Recycle Tipp PC Landfill		968.00	6,927.00
12565	8/8/2022	Konica Minolta Bus Solutions				
9008744212			510-280-100 - GG - Cont. - Postage Copies		150.08	
9008744212			110-340-110 - GST Receivable - 10% Both Tax Code		7.08	
9008744212			900-110-130 - GST Paid - Eligible for Both Tax Code		7.08	NL
						157.16
12566	8/8/2022	MEPP				
MEPP July 2022			530-120-123 - TS - Maint. - Benefits Oper.		2,733.92	
MEPP July 2022			510-130-233 - GG - Benefits - Super Asst.		2,991.18	5,725.10
12567	8/8/2022	SARM				
20936			510-200-110 - GG - Cont. - Legal nuisance order, zoning bylaw		286.20	
20936			110-340-110 - GST Receivable - 10% Both Tax Code		13.50	
20936			900-110-130 - GST Paid - Eligible for Both Tax Code		13.50	NL
20937			510-200-110 - GG - Cont. - Legal bylaw enforcement		381.60	299.70

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Invoice #						
20937			110-340-110 - GST Receivable - 10(Both Tax Code		18.00	
20937			900-110-130 - GST Paid - Eligible fc Both Tax Code		18.00	NL 399.60
					Payment Total:	699.30
12568	8/8/2022	Sask Energy				
2964000005			530-300-110 - TS - Maint. - Utility - I RM Shop Energy		95.55	
2964000005			110-340-110 - GST Receivable - 10(GST Tax Code		4.78	
2964000005			900-110-130 - GST Paid - Eligible fc GST Tax Code		4.78	NL 100.33
12569	8/8/2022	SMS Equipment Inc.				
PSI/71245026			530-420-100 - TS - Vehicle/Equip. R Cartridge assembly		180.72	
PSI/71245026			900-110-130 - GST Paid - Eligible fc Both Tax Code		17.42	NL
PSI/71245026			110-340-110 - GST Receivable - 10(Both Tax Code		17.42	
PSI/71245026			530-425-110 - TS - Maint. - Oil & G ₂ Fuel cartridge		188.47	386.61
12570	8/8/2022	Pitney Bowes Leasing				
3202033508			900-110-130 - GST Paid - Eligible fc Both Tax Code		9.30	NL
3202033508			110-340-110 - GST Receivable - 10(Both Tax Code		9.30	
3202033508			510-280-100 - GG - Cont. - Postage Postage Lease		197.03	206.33
12571	8/8/2022	Len's Trucking Ltd				
724633			110-340-110 - GST Receivable - 10(Both Tax Code		251.37	
724633			530-440-100 - TS - Maint. - Gravel/£ Gravel haul 10 tnd 31.5 load		5,263.75	
724633			900-110-130 - GST Paid - Eligible fc Both Tax Code		251.37	NL 5,515.12
12574	8/12/2022	Shellbrook Chronicle				
38795			510-200-170 - GG - Cont. - Advertis Advertisement - zoning amendm		181.13	
38795			110-340-110 - GST Receivable - 10(GST Tax Code		9.06	
38795			900-110-130 - GST Paid - Eligible fc GST Tax Code		9.06	NL 190.19
12575	8/12/2022	Munisoft				
2021/22-0326.2			110-340-110 - GST Receivable - 10(Both Tax Code		15.21	
2021/22-0326.2			510-410-160 - GG - Maint. - Other E 2022 Equipment Maintenanc		322.41	
2021/22-0326.2			900-110-130 - GST Paid - Eligible fc Both Tax Code		15.21	NL 337.62
12576	8/12/2022	Lake Country Co-op				
07092022			530-400-110 - TS- Maint-Materials/£ woodscrew		3.32	3.32
07172022			900-110-130 - GST Paid - Eligible fc Both Tax Code		1.20	NL
07172022			530-400-110 - TS- Maint-Materials/£ 3m cord		25.43	
07172022			110-340-110 - GST Receivable - 10(Both Tax Code		1.20	26.63
07212022			510-900-110 - GG - Other Proulx gift card		360.00	360.00
07282022			900-110-130 - GST Paid - Eligible fc Both Tax Code		0.16	NL
07282022			530-400-110 - TS- Maint-Materials/£ drop cloth		3.49	
07282022			110-340-110 - GST Receivable - 10(Both Tax Code		0.16	3.65
509624			530-425-110 - TS - Maint. - Oil & G ₂ Diesel		9,855.82	
509624			900-110-130 - GST Paid - Eligible fc GST Tax Code		506.29	NL
509624			110-340-110 - GST Receivable - 10(GST Tax Code		506.29	10,362.11
514694			900-110-130 - GST Paid - Eligible fc GST Tax Code		440.16	NL
514694			530-425-110 - TS - Maint. - Oil & G ₂ Diesel		8,803.04	
514694			110-340-110 - GST Receivable - 10(GST Tax Code		440.16	9,243.20
					Payment Total:	19,998.91
12577	8/12/2022	Sask Power				
0666-0079-0216			900-110-130 - GST Paid - Eligible fc GST Tax Code		7.56	NL
0666-0079-0216			110-340-110 - GST Receivable - 10(GST Tax Code		7.56	
0666-0079-0216			530-310-100 - TS - Maint. - Utility - £ Sunset Cove street lights		154.00	161.56
2811-0060-6081			530-300-120 - TS - Maint. - Utility - I RM shop		359.54	359.54

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Invoice #						
2877-0059-4676			900-110-130 - GST Paid - Eligible fc GST Tax Code		3.80 NL	
2877-0059-4676			110-340-110 - GST Receivable - 10% GST Tax Code		3.80	
2877-0059-4676			580-300-121 - UT - Water - Power - OHNess Pump House		77.66	81.46
2943-0058-4018			530-310-100 - TS - Maint. - Utility - Cowan lk st lites		224.00	
2943-0058-4018			900-110-130 - GST Paid - Eligible fc GST Tax Code		10.99 NL	
2943-0058-4018			110-340-110 - GST Receivable - 10% GST Tax Code		10.99	234.99
3306-0048-0118			900-110-130 - GST Paid - Eligible fc Both Tax Code		2.90 NL	
3306-0048-0118			110-340-110 - GST Receivable - 10% Both Tax Code		2.90	
3306-0048-0118			530-300-122 - TS - Maint - Utility Po Shop at marina OHPG		60.15	63.05
					Payment Total:	900.60
12578	8/12/2022	Sask Tel				
08012022IBC			110-340-110 - GST Receivable - 10% Both Tax Code		11.28	
08012022IBC			110-320-102 - Accts Rec - Town of I Town SecurTek		13.53	
08012022IBC			900-110-130 - GST Paid - Eligible fc Both Tax Code		11.28 NL	
08012022IBC			510-300-140 - GG - Utility - Telepho IBC Office (1 mo)		225.60	250.41
08012022Office			510-300-140 - GG - Utility - Telepho Office (1 mo)		50.77	
08012022Office			110-340-110 - GST Receivable - 10% Both Tax Code		2.40	
08012022Office			900-110-130 - GST Paid - Eligible fc Both Tax Code		2.40 NL	53.17
08042022			900-110-130 - GST Paid - Eligible fc Both Tax Code		1.78 NL	
08042022			110-340-110 - GST Receivable - 10% Both Tax Code		1.78	
08042022			530-300-140 - TS - Maint. - Utility - Shop (1 mo)		37.78	39.56
					Payment Total:	343.14
					Total Computer Cheque:	293,984.72
					Total AP:	293,984.72

Certified Correct This 11th day of July 2022



Reeve
Clint Panter

Administrator
Michael Yuzik