

THE MINUTES OF A REGULAR MEETING OF THE COUNCIL OF THE RURAL MUNICIPALITY OF BIG RIVER NO. 555 HELD ON OCTOBER 12<sup>TH</sup>, 2021, AT THE BIG RIVER COMMUNITY CENTRE, LOCATED AT 606 FIRST STREET NORTH, IN BIG RIVER, SASKATCHEWAN.

**CALL TO ORDER**

The meeting was called to order by Deputy Reeve Ron Miller at 9:00 a.m.

**DELEGATIONS**            11:30 p.m. – George Hildebrand

**PRESENT**

Name	Position	Attendance			Arrival	Absent
		I	T	E		
Vacant	Reeve					
Doug Panter	Division 1	✓				
*Ron Miller	Division 2	✓				
Jeff Wiebe	Division 3		✓			
Richard Crashley	Division 4		✓			
Michael Yuzik	Administrator	✓				

\*Deputy Reeve

Attendance: I – In person, T – Telephone, E – Electronic

Arrival only entered if Member wasn't present when the meeting was called to order.

**21-10-001 APPROVAL OF AGENDA**

PANTER: That the October 12<sup>th</sup>, 2021, agenda be approved as presented.

CARRIED

**21-10-002 RESCIND MOTION – 21-09-017**

CRASHLEY: That motion 21-09-017 be rescinded.

CARRIED

**21-10-003 AMEND RESOLUTION – 21-09-008**

WIEBE: That resolution 21-09-008 be amended by changing 7 weeks to 6 weeks to now read, "That the Administrator advertise for 6 weeks in the RM office...".

CARRIED

**21-10-004 MINUTES**

PANTER: That the minutes of the Regular Meeting of Council held on September 13<sup>th</sup>, 2021, be approved as amended.

CARRIED

**21-10-005 STATEMENT OF FINANCIAL ACTIVITIES**

CRASHLEY: That the Statement of Financial Activities for the month of September 2021, be accepted as presented.

CARRIED

**21-10-006 LIST OF ACCOUNTS**

PANTER: That cheques 11987 to 12047 as listed on the attached schedule, totaling \$156,688.37 be approved as presented.

CARRIED

**21-10-007 COUNCIL INDEMNITY & OTHER BILLS**

WIEBE: That the following accounts be approved for payment and added to the next list of accounts presented to Council:

Richard Crashley	Council Indemnity/Mileage	\$ 300.00
Ron Miller	Council Indemnity/Mileage	\$ 459.50
Doug Panter	Council Indemnity/Mileage	\$ 623.80
Jeff Wiebe	Council Indemnity/Mileage	\$ 300.00

CARRIED

**21-10-008 GO IN CAMERA – 9:40 A.M.**

PANTER: That the time being 9:40 a.m., Council closes a portion of this meeting to the public to go in camera under the authority of Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*, to discuss legal matters, the public gallery be vacated and those present for this closed session be Administrator Michael Yuzik, Deputy Reeve Ron Miller, Councillors Doug Panter, Jeff Wiebe and Richard Crashley.

CARRIED

**21-10-009 GO OUT OF CAMERA – 9:50 A.M.**

CRASHLEY: That the time being 9:50 a.m., Council goes out of camera and invites the public back into the Council Meeting.

CARRIED

**21-10-010 CASH MANAGEMENT ONLINE**

PANTER: That the Administrator and Deputy Reeve be authorized to enter into an agreement with CIBC for their Cash Management Online service which supports Electronic Fund Transfers, Direct Deposits and e-Transfer with an estimated cost of \$1200/ year.

CARRIED

**21-10-011 MUNISOFT ELECTRONIC TRANSFER SOFTWARE**

WIEBE: That the Administrator be authorized to purchase the Electronic Funds Transfer software from MuniSoft at a cost of \$999.00.

CARRIED

**21-10-012 ISLAND VIEW SHORES DEVELOPMENT – SERVICE AGREEMENT**

CRASHLEY: That upon receipt of payment for costs associated with an application to subdivide proposed lots 11, 12 and 16 in Block 3, in NW 35-56-07 W3 as prepared by Meridian Surveys Ltd, in their plan of proposed subdivision dated June 21<sup>st</sup>, 2021, the Deputy Reeve and Administrator be authorized to sign the service agreement for the same.

CARRIED

**21-10-013 ISLAND VIEW SHORES DEVELOPMENT – GARBAGE/RECYCLING BINS**

WIEBE: That we advise Island View Shores, Council is not prepared to place a garbage bin near the government docks however would consider placing it on Municipal Reserve within Island Views Shores Development.

CARRIED

**21-10-014 ATV BYLAW**

PANTER: That the ATV bylaw be tabled until our November meeting to give Council additional time to review the proposed draft.

CARRIED

**21-10-015 AQUATIC HABITAT PROTECTION PERMIT – Lot 21, Block 1, Plan # 101929596**

CRASHLEY: That Council has no objections to the owner's aquatic habitat protection permit application related to Lot 21, Block 1, Plan # 101929596.

CARRIED

**21-10-016 DEPT OF HIGHWAYS – POTENTIAL CLOSURE/ REALIGNMENT FEEDBACK**

PANTER: That we advise Department of Highways we have no objections to the potential closure from the south-west leg of this 5 leg intersection and the realignment of Highway No. 922.

CARRIED

**21-10-017 BLOOD PRESSURE MACHINE PURCHASE REQUEST**

CRASHLEY: That Council has no objection to the purchase of a second blood pressure machine for approximately \$3162.76 with funds from the Big River Health Improvement Committee Fund.

CARRIED

**21-10-018 CALCIUM REQUEST**

PANTER: That the owner's request for calcium on the NW 25-55-07 W3, be deferred to our 2022 budget discussions.

CARRIED

**21-10-019 SASK ENERGY – RM APPROVAL**

CRASHLEY: That we acknowledge the approval provided by the Administrator allowing Sask Energy to install a new natural gas service from an existing gas main in an easement inside of Lot 3, Block 2 Lakeside Acreages to Lot 5, Block 1 Lakeside Acreages crossing the RM's grid road by means of directional drilling under the road at a 90 degree right angle.

CARRIED

**21-10-020 PAPERLESS MEETINGS**

CRASHLEY: That the Administrator be authorized to purchase laptops for Council along with any additional accessories necessary to support paperless meetings.

CARRIED

**21-10-021 CANTEEN LEASE**

PANTER: That the Deputy Reeve and Administrator be authorized to sign the canteen lease with Big River Minor Sports for the Oct 1<sup>st</sup>, 2021 to March 31<sup>st</sup>, 2022 season for the sum of \$3,060 plus GST.

CARRIED

  
CP

**21-10-022 CURLING CLUB LEASE**

PANTER: That the Deputy Reeve and Administrator be authorized to sign the canteen lease with Big River Curling Club for the Nov 1<sup>st</sup>, 2021 to March 31<sup>st</sup>, 2022 for the sum of \$3,060 plus GST per month.

CARRIED

**21-10-023 TRANSFER TO RESERVES**

WIEBE: That Council acknowledge the Administrator will transfer excess revenue to reserves for future expenditures as determined during year end processing and preparation of the financial statements.

CARRIED

**21-10-024 CHRISTMAS DINNER**

PANTER: That the 2021 Council and Staff Christmas dinner be catered by Third and Main and held at 6:30 pm, December 17th, 2021 in the small hall of the Big River Community Centre.

CARRIED

**21-10-025 STAFF CHRISTMAS APPRECIATION GIFT**

WIEBE: That staff be given \$125.00 each on their December pay check as a Christmas Gift from the RM of Big River No. 555.

CARRIED

**21-10-026 DON COLBY ANNUAL BONUS**

PANTER: That Don Colby be paid a \$100 bonus as per resolution 371/15, for his service looking after the RM transfer station.

CARRIED

**21-10-027 CHRISTMAS OFFICE HOURS**

WIEBE: That the RM of Big River No. 555 office be closed on December 24<sup>th</sup>, 2021.

CARRIED



**21-10-028 TIMBER TRAILS SNO RIDERS CO-OP AGREEMENT**

CRASHLEY: That the RM Council has no objection to entering into an agreement between the RM of Big River, No. 555, Timber Trails Sno Riders Co-operative Ltd. and The Saskatchewan Snowmobile Association Inc. whereby approving the development of a signed and maintained snowmobile trail as identified on a map attached to the Land Use Permission Form, and that permission is given to legally enter and use the identified trail in a lawful manner for the purpose of snowmobiling only, and that, entry and use is permitted only on the recreational trail right-of-way at the risk of the user, and the agreement be valid from November 1, 2021 to April 30, 2022.

CARRIED

**21-10-029 CHITEK LAKE BUSH BUDDIES AGREEMENT**

PANTER: That the RM Council has no objection to entering into an agreement between the RM of Big River, No. 555, Chitek Lake Bush Buddies and The Saskatchewan Snowmobile Association Inc. whereby approving the development of a signed and maintained snowmobile trail as identified on a map attached to the Land Use Permission Form, and that permission is given to legally enter and use the identified trail in a lawful manner for the purpose of snowmobiling only, and that, entry and use is permitted only on the recreational trail right-of-way at the risk of the user, and the agreement be valid from November 1, 2021 to April 30, 2022.

CARRIED

*10 M4 d*  
**21-08-030 SARM GROUP COVERAGE ADDITIONS**

CRASHLEY: That Ethan Panter and Will Hewett be added as Volunteer Firefighters and enrolled in the SARM Benefits Plan Group Coverage for Volunteer Firefighters.

CARRIED

*10 M4 d*  
**21-08-031 PICKEREL POINT GARBAGE BINS**

WIEBE: That we look at the possibility of adding some garbage bins at RV Lakeshore developments to alleviate excessive use at Pickerel Point.

CARRIED

**21-10-032 ADDITIONAL INVOICES**

CRASHLEY: That the following invoice be paid and added to the next list of accounts presented to Council.

Sask Power	Power	\$85.02
SARM	Office Supplies	\$59.92
Lana Meyers	Septic Service	\$170.00
Queen's Printers	Updated Legislation	\$105.00

CARRIED

George Hildebrand joined Council to discuss outside operations. 11:30 a.m. to 11:37 a.m.

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**21-08-033 REPORTS**

CRASHLEY: That the maintenance, committee and financial reports be acknowledged and filed. CARRIED

**21-10-034 CORRESPONDENCE**

PANTER: That the list of correspondence attached hereto and forming part of the minutes be received as information. CARRIED

**21-10-035 ADJOURNMENT – 12:00 pm**

PANTER: That this meeting be adjourned. CARRIED

  
\_\_\_\_\_  
Reeve – Clint Panter

  
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Administrator – Michael Yuzik