

THE MINUTES OF A REGULAR MEETING OF THE COUNCIL OF THE RURAL MUNICIPALITY OF BIG RIVER NO. 555 HELD ON SEPTEMBER 13TH, 2021, AT THE BIG RIVER COMMUNITY CENTRE, LOCATED AT 606 FIRST STREET NORTH, IN BIG RIVER, SASKATCHEWAN.

CALL TO ORDER

The meeting was called to order by Deputy Reeve Ron Miller at 9:00 a.m.

- DELEGATIONS**
- 2:00 p.m. – George Hildebrand
 - 2:30 p.m. – Dana Pettigrew – SBE
 - 3:00 p.m. – Public Hearing – Zoning – Braidek-Marshall
 - 3:15 p.m. – Public Hearing – Zoning – Horner
 - 3:30 p.m. – SAKAW Conference Call

PRESENT

Name	Position	Attendance			Arrival	Absent
		I	T	E		
Vacant	Reeve					
Doug Panter	Division 1	✓				
*Ron Miller	Division 2	✓				
Jeff Wiebe	Division 3	✓				
Richard Crashley	Division 4	✓				
Michael Yuzik	Administrator	✓				

*Deputy Reeve

Attendance: I – In person, T – Telephone, E – Electronic

Arrival only entered if Member wasn't present when the meeting was called to order.

21-09-001 APPROVAL OF AGENDA

WIEBE: That the September 13th, 2021, agenda be approved as presented.

CARRIED

21-09-002 MINUTES

PANTER: That the minutes of the Regular Meeting of Council held on August 17th, 2021, be approved as presented.

CARRIED

21-09-003 STATEMENT OF FINANCIAL ACTIVITIES

WIEBE: That the Statement of Financial Activities for the month of August 2021, be accepted as presented.

CARRIED

21-09-004 LIST OF ACCOUNTS

PANTER: That cheques 11948 to 11986 as listed on the attached schedule, totaling \$488,226.57 be approved as presented.

CARRIED

21-09-005 COUNCIL INDEMNITY & OTHER BILLS

CRASHLEY: That the following accounts be approved for payment and added to the next list of accounts presented to Council:

Richard Crashley	Council Indemnity/Mileage	\$ 319.50
Ron Miller	Council Indemnity/Mileage	\$ 545.75
Doug Panter	Council Indemnity/Mileage	\$ 409.65
Jeff Wiebe	Council Indemnity/Mileage	\$ 414.00
Seth Sollid	Grass Cutting	\$ 791.35
Margie Sollid	Toys & Books	\$ 137.55
George Hildebrand	Pressure Washer Nozzle	\$ 66.59

CARRIED

21-09-006 GO IN CAMERA – 9:20 A.M.

CRASHLEY: That the time being 9:20 a.m., Council closes a portion of this meeting to the public to go in camera under the authority of Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*, to discuss legal matters, the public gallery be vacated and those present for this closed session be Administrator Michael Yuzik, Deputy Reeve Ron Miller, Councillors Doug Panter, Jeff Wiebe and Richard Crashley.

CARRIED

21-09-007 GO OUT OF CAMERA – 9:50 A.M.

WIEBE: That the time being 9:50 a.m., Council goes out of camera and invites the public back into the Council Meeting.

CARRIED

21-09-008 SALE OF TAX ENFORCEMENT PROPERTY

CRASHLEY: That the Administrator advertise for 7 weeks in the RM office, RM Facebook page, Shellbrook Chronicle, Saskatchewan Small Farmers Buy and Sell and Big River Classifieds, Block A, Plan 101448457, Ext 33 and SE 06-55-06 W3, Ext 134 and Parcel A, Plan 1015521138 Ext 321 in the NE 24-55-07 W3 for tender with closing date of Nov 5th, 2021 with submissions to be sent to our auditor with results presented to Council at their November 8th, 2021 regular council meeting.

CARRIED

21-09-009 TAX ENFORCEMENT PROCEEDINGS

PANTER: That we acknowledge the Administrator contacted the Provincial Mediation Board to stop further tax enforcement proceedings on Lot 22, Block 1, Plan 101929596 due to a significant payment made on August 17, 2021 in the sum of \$2,650 leaving a balance owing of \$931.64, with a 2021 tax levy of \$729.07.

CARRIED

21-09-010 GRAVEL CRUSHING COMPLETION DATE

PANTER: That motion 235/21 passed at the May 5th, 2021, Special meeting be amended to change the Expected Completion date from September 30th, 2021 to November 30th, 2021 as advertised in our tender.

CARRIED

21-09-011 COVID PRECAUTIONS

PANTER: That the Administrator be authorized to implement COVID precautions at the RM office as necessary.

CARRIED

21-09-012 ELECTRONIC MEETINGS

PANTER: That council members in the interim be permitted to participate in electronic meetings due to COVID concerns.

CARRIED

21-09-013 LIFESTYLE BREAK – 10:09 A.M.

WIEBE: That Council recess for a 5-minute lifestyle break.

CARRIED

Deputy Reeve Miller reconvened the meeting at 10:14 a.m.



21-09-014 SBE EXEMPTION ON ACCESSORY BUILDINGS

CRASHLEY: That we acknowledge receipt of an email from Shawn Dukart, Planning Consultant for Community Planning where he indicated the Government's position on exempting accessory buildings as per 6.7 of The Statements of Provincial Interest Regulations that states in so far as practical:

- Prohibit the development of new buildings and additions to buildings in the floodway of the 1:500 year flood elevation of any watercourse or water body;
- Require flood-proofing of new buildings and additions to buildings to an elevation 0.5 meters above the 1:500 year flood elevation of any watercourse or water body in the flood fringe.

CARRIED

21-09-015 SALE OF MUNICIPAL RESERVE – O'REILLY

WIEBE: That Council agrees to sell a portion yet to be determined, of Municipal Reserve at fair market value to the owners of Lot 23 Block 102 Plan 101926728 conditional in that the owners assume all costs related to the subdivision including costs for a drainage study and a soil stabilization report and that the reports must be favorable for the development of a road and all costs related to the construction of the road to municipal standards and that the Government approves the bylaw authorizing the sale of the Municipal Reserve.

CARRIED

21-09-016 SUBDIVISION NW 35-56-07 W3 – Proposed Lots 11, 12 and 16, Block 3

PANTER: That Council offers these additional comments to Community Planning regarding proposed lots 11, 12 and 16 in Block 3, in NW 35-56-07 W3 as prepared by Meridian Surveys Ltd, dated June 21st, 2021:

1. The proposed sites comply with the municipality's Official Community Plan, Policy 3.6.2.4;
2. Cash in Lieu of Municipal Reserve will be required in the amount of \$3,113.42 (0.126 ha = 0.3113417 acres x \$10,000 per acre = \$3,113.42); and
3. A Service Agreement will be required which will include, among other things, a \$2,000.00/site offsite fee.

CARRIED

21-09-017 SUBDIVISION NW 35-56-07 W3 – ISLAND VIEW SUBDIVISION – Draft Bylaw

PANTER: That Administration draft a bylaw to accommodate proposed lots 11, 12 and 16 in Block 3, in NW 35-56-07 W3 as prepared by Meridian Surveys Ltd, in their plan of proposed subdivision dated June 21st, 2021.

CARRIED



21-09-018 BYLAW 7/21 – ZONING BYLAW AMENDMENT – 2ND READING

CRASHLEY: That Bylaw 7/21 being a bylaw to amend Zoning Bylaw 1/19, be read a second time.

CARRIED

21-09-019 BYLAW 7/21 – ZONING BYLAW AMENDMENT – 3RD READING

WIEBE: That Bylaw 7/21 being a bylaw to amend Zoning Bylaw 1/19 as attached hereto and forming part of these minutes now be read a third time, adopted, sealed and signed by the Reeve and Administrator.

CARRIED

21-09-020 SERVICE AGREEMENT – SW 01-55-07 W3

WIEBE: That upon receipt of payment for costs associated with an application to subdivide proposed Parcel 'A' in SW 01-55-07 W3, the Reeve and Administrator be authorized to sign the service agreement for the same.

CARRIED

21-09-021 BYLAW 8/21 – ZONING BYLAW AMENDMENT – 2ND READING

CRASHLEY: That Bylaw 8/21 being a bylaw to amend Zoning Bylaw 1/19, be read a second time.

CARRIED

21-09-022 BYLAW 8/21 – ZONING BYLAW AMENDMENT – 3RD READING

CRASHLEY: That Bylaw 8/21 being a bylaw to amend Zoning Bylaw 1/19 as attached hereto and forming part of these minutes now be read a third time, adopted, sealed and signed by the Reeve and Administrator.

CARRIED

21-09-023 DISCRETIONARY USE PERMIT – OUTSIDE SELF-STORAGE

WIEBE: That notice having been provided in accordance with Section 3.7 of Zoning Bylaw 1/19 and no concerns having been raised, Council approves the discretionary use development permit to allow for outside self-storage on Pt SE 23-56-07 W3 subject to Section 6.1, Zoning Bylaw 1/19 Agricultural District and Subsection 4.16.1 of Bylaw 1/19 Outside Storage and Waste Material Storage.

CARRIED



21-09-024 CONSOLIDATION REQUEST – LOT 7, 8 BLOCK 2 PLAN 84B11865 - MICHELS

CRASHLEY: That Council has no objection to the current landowner making application to Information Services Corporation, within 90 days of this permission, to consolidate residential Lots 7 and 8, Block 2, Plan 84B11865, Michel's Beach, and the new lot number created be 8A.

CARRIED

21-09-025 ATV BYLAW

WIEBE: That Administration prepare a draft bylaw pursuant to Section 9 (1) of the All Terrain Vehicles Act permitting the operation of any all terrain vehicle on the travelled portion of the highway other than a provincial highway in the municipality.

CARRIED

21-09-026 GARDEN SUITES

WIEBE: That Administration draft an amendment to our zoning bylaw to allow for garden suites in all zoning districts.

CARRIED

21-09-027 MINIMUM DWELLING SIZE

CRASHLEY: That Administration draft an amendment to our zoning bylaw to reduce the minimum size of the building floor area in all zoning districts.

CARRIED

21-09-028 WENDY HARTNETT HOURLY SALARY – FULL TIME

PANTER: That Wendy Harnett's salary be reverted back to her \$27.95 effective September 16th, 2021 as she is no longer the Acting Administrator and any future overtime required be authorized by the Administrator.

CARRIED

21-09-029 DANA KENNEDY – FULL TIME

WIEBE: That Dana Kennedy's Permanent Seasonal Office Assistant position be changed to full time.

CARRIED



21-09-030 KEN ESLER – ALGAE REMOVAL

CRASHLEY: That Council supports the Aquatic Habitat Protection Permit issued by Water Security Agency to Ken Esler allowing for aquatic vegetation and algae removal in front of the Shores on Cowan and Sunset Cove subdivisions on Cowan Lake as stated in correspondence dated September 10, 2021, file number 2020-NOEA-107-PA2 with an expiry date of September 30, 2022.

CARRIED

21-09-031 RECESS FOR LUNCH – 12:00 P.M.

WIEBE: That Council recess for lunch for one hour.

CARRIED

Deputy Reeve Miller reconvened the meeting at 1:03 p.m.

21-09-032 ADDITIONAL INVOICES

CRASHLEY: That the following invoice be paid and added to the next list of accounts presented to Council.

Michael Yuzik	Council Meeting Meals	\$108.20
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CARRIED

21-09-033 DEPARTMENT OF HIGHWAYS REQUEST

PANTER: That the RM of Big River No. 555 request Department of Highways install passing lanes on the north side of Park Valley Road as there have been many close calls where people making a left turn were almost in a collision from vehicles passing and that additional signage be provide at this location and at the Ladder Valley Road indicating passing lane ahead.

CARRIED



21-09-034 APPROACH POLICY UPDATE

CRASHLEY: That the following provisions be added to Policy 400-29A, Approach Development/ Culvert Installation:

- Clarification that culvert is required only if necessary as determined by Council.
- The Administrator at their discretion may approve the request for an approach, providing there are no extenuating circumstances and shall advise Council of these approvals at the next Council meeting, otherwise the request for an approach will be presented to Council for approval;
- A request for an approach that was denied shall be tracked in an Approach Denied Log;
- Culvert extensions are permitted but must be of the same dimension and material utilizing the correct corresponding coupler;
- The contractor shall supply the RM with photos of the excavation and the installation of the coupler(s), or the culvert will need to be dug by the contractor to obtain those photos and if they refuse the culvert will be dug up by the RM at the owner's expense;
- Culvert installation must be at the level with the corresponding ditch or the culvert will need to be reinstalled by the contractor and if they refuse the culvert will be dug up by the RM at the owner's expense;
- The owner shall be responsible for any deficiencies until the RM has provided them with a written release, indicating the approach meets the RM standards;
- Approval only valid for 60 days from date of approval.

CARRIED

21-09-035 APPROACH REQUEST

PANTER: That Council approve a temporary approach on Lot D, Block 1, Plan 82B12420, Pickerel Point, as indicated on the provided drawing and a new request be made in spring for a permanent approach once we'd have time to assess drainage in the area.

CARRIED

21-09-036 ROAD MAINTENANCE POLICY

PANTER: That Administration, with input from Council and our grader operators prepare a draft of new policies specific to road maintenance in relation to mowing, snow removal, drainage/ flooding, blading, ditch debris, obstructed road signs, bridges, culverts and known trouble spots.

CARRIED

21-09-037 GRADER AND TRACTOR GPS SYSTEM

CRASHLEY: That the Administrator proceed with purchasing CONX wireless systems for our 3 graders and our tractor in addition to the hazard identifier and map overlay.

CARRIED



21-09-038 GREEN AERO TECH

PANTER: That we advise Green Aero Tech that we will revisit water management planning in the spring of 2022.

CARRIED

21-09-039 4-H DONATION

CRASHLEY: That we decline Saskatchewan 4-H Foundation's request for a donation.

CARRIED

21-09-040 ASSESSMENT REVIEW – Lot 16 Block 02 Plan 82B12420

CRASHLEY: That the owner's request to review his 2021 Assessment on Lot 16 Block 02 Plan 82B12420 be denied.

CARRIED

21-09-041 NATIONAL RESOURCES CANADA – AUTHORIZED CONTACT

PANTER: That Michael Yuzik replace George Hildebrand as the authorized contact for the RM of Big River No. 555 with National Resources Canada and the RM's magazine license.

CARRIED

George met with Council to discuss outside operations – 1:55 p.m. – 2:11 p.m.

Richard Crashley left 2:04 p.m. – 2:06 p.m.

Dana Pettigrew approached council to discuss why he believes he should be issued a building permit for his garage. 2:15 p.m. – 2:24 p.m.

21-09-042 REPORTS

WIEBE: That the maintenance, committee and financial reports be acknowledged and filed.

CARRIED

21-09-043 CORRESPONDENCE

CRASHLEY: That the list of correspondence attached hereto and forming part of the minutes be received as information.

CARRIED



21-09-044 SUSPEND MEETING FOR PUBLIC HEARING – BRAIDEK-MARSHALL – 3:00 P.M.

WIEBE: That Council suspend their regular meeting for a public hearing related to a zoning bylaw amendment.

CARRIED

21-09-045 RECONVENE DELIBERATIONS – 3:05 P.M.

CRASHLEY: That Council reconvene its deliberations.

CARRIED

21-09-046 SUSPEND MEETING FOR PUBLIC HEARING – HORNER – 3:15 P.M.

CRASHLEY: That Council suspend their regular meeting for a public hearing related to a zoning bylaw amendment.

CARRIED

21-09-047 RECONVENE DELIBERATIONS – 3:23 P.M.

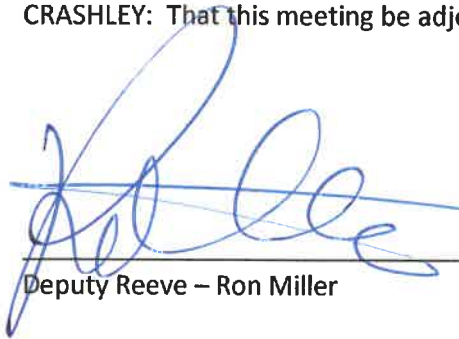
WIEBE: That Council reconvene its deliberations.

CARRIED

21-09-048 ADJOURNMENT – 3:20 pm

CRASHLEY: That this meeting be adjourned.

CARRIED



Deputy Reeve – Ron Miller



Administrator – Michael Yuzik

RURAL MUNICIPALITY OF BIG RIVER NO. 555

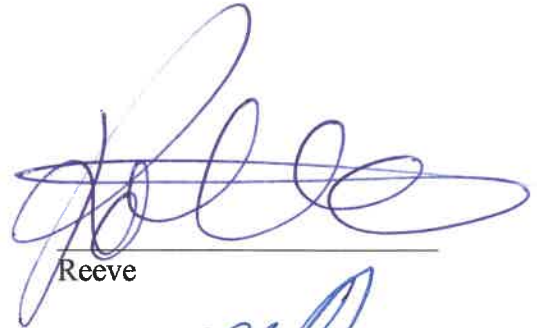
BYLAW NO. 7/21

A BYLAW OF THE RURAL MUNICIPALITY OF BIG RIVER NO.555 TO AMEND ZONING BYLAW NO. 1/19 KNOWN AS THE ZONING BYLAW OF THE RURAL MUNICIPALITY OF BIG RIVER NO.555.

The Council of the Rural Municipality of Big River No.555 in the Province of Saskatchewan hereby amends Bylaw No. 1/19 as follows:

1. The Zoning District Map, referred to in Section 5.2 of Bylaw 1/19 is amended to rezone from A – Agriculture to CR2 – Medium Density Country Residential District the following land:
 - a. In SW-01-55-07-W3 all of the proposed Parcel “A” as shown within the bold dashed line on the attached Plot Plan dated, April 7th, 2017, revised March 18, 2021, and June 25, 2021, prepared by Regan W. Rayner, S.L.S., Meridian Surveys Ltd., and referenced as Map “A”.
2. This bylaw shall come into force and take effect when approved by the Minister of Government Relations.




Reeve

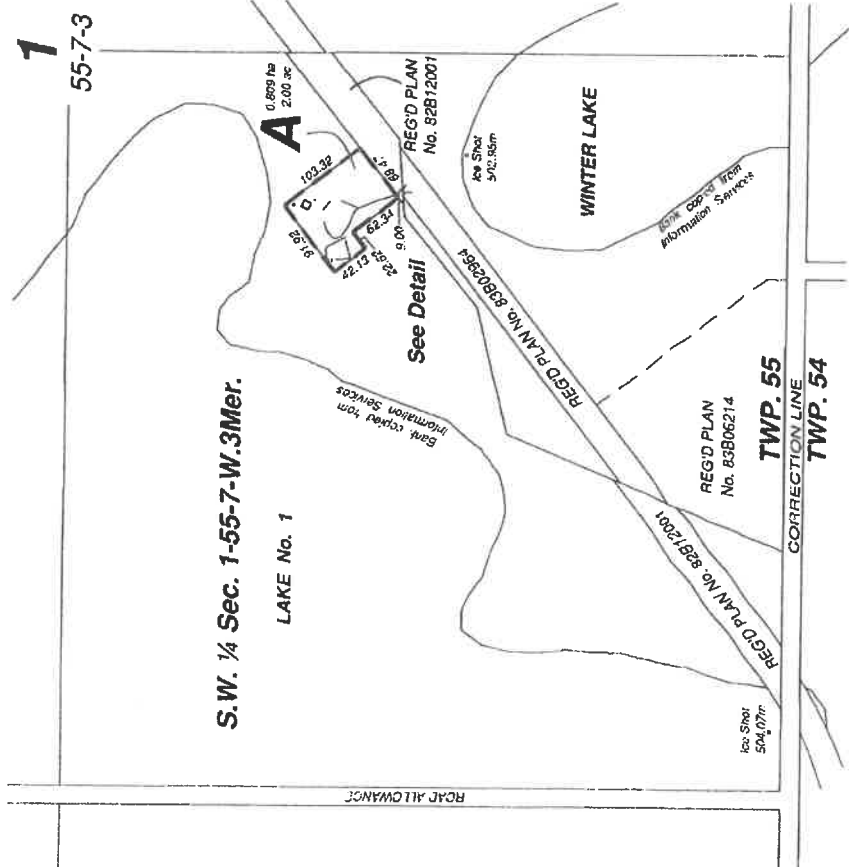

Administrator

Read a first time the 17th, day of August, 2021.
Read a second time the 13th day of Sep, 2021.
Read a third time and adopted this 13th day of Sep, 2021.

Detail
Scale: 1:2000

Distances from Our House to:
 North Property Line: 8.6m
 East Property Line: 5.3m
 House: 7.6m
 Well: 22.5m

Distances from House to:
 North Property Line: 15.3m
 East Property Line: 8.3m



S.W. ¼ Sec. 1-55-7-W.3Mer.

LAKE No. 1

WINTER LAKE

TWP. 55
CORRECTION LINE
TWP. 54

NOTES

- Measurements are in metres and decimas thereof
- Shaded road boundaries shown on the plan are 20.17m in width.
- Portion to be surveyed is outlined by a heavy broken line and contains 1.01 Hectares more or less.
- Distances are approximate and may vary by 10.0m
- Spot Elevations are derived from NRCAN's Precision Point Processing (PPP) service

PLAN OF PROPOSED SUBDIVISION

showing subdivision of part of
S.W. ¼ Sec. 1 - Twp. 55 - Rge. 7 - W3Mer.
R.M. of Big River No. 555, SASK.
 Scale 1:5000

No.	Date	Revision	Rev. By	Chg. By
1	03/18/21	Adjusted to 2.00 ac	WH	RR

Drawn By: IC	Checked By: grr	Date: April 7, 2017	File No. W16102	Drawing Name: W16102(P/S)	Rev: 1
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Carla Bradet
 Carla Jean Bradet
 (personal representative for the estate of Gary Stewart McLean)

Robert Neil Marshall
 Robert Neil Marshall

Carla Jean Bradet
 Carla Jean Bradet



by: *[Signature]*
 SASKATCHEWAN LAND SURVEYOR

[Handwritten initials]

RURAL MUNICIPALITY OF BIG RIVER NO. 555

BYLAW NO. 8/21

A BYLAW OF THE RURAL MUNICIPALITY OF BIG RIVER NO.555 TO AMEND ZONING BYLAW NO. 1/19 KNOWN AS THE ZONING BYLAW OF THE RURAL MUNICIPALITY OF BIG RIVER NO.555.

The Council of the Rural Municipality of Big River No.555 in the Province of Saskatchewan hereby amends Bylaw No. 1/19 as follows:

1. The Zoning District Map, referred to in Section 5.2 of Bylaw 1/19 is amended to rezone from A – Agriculture to CR2 – Medium Density Country Residential District the following land:
 - a. In NW-03-55-07-W3 all of the proposed Parcel “B” as shown within the bold dashed line on the attached Plan of Survey dated, March 4th, 2021, prepared by Matthew J. Rustad, S.L.S., Meridian Surveys Ltd., and referenced as Map “A”.
2. This bylaw shall come into force and take effect when approved by the Minister of Government Relations.
3. Bylaw 3/21 is hereby repealed.




Reeve


Administrator

Read a first time the 17th, day of August, 2021.
Read a second time the 13th day of Sep, 2021.
Read a third time and adopted this 13th day of Sep, 2021.

PLAN OF PROPOSED SUBDIVISION
 OF PART OF
N.W. ¼ SEC. 3-TWP. 55-RGE. 7-W. 3Mer.
R.M. OF BIG RIVER No. 555
MARCH 2021
 SCALE 1:2000

NOTES
 PORTION TO BE SURVEYED IS OUTLINED IN A HEAVY DASHED LINE AND CONTAINS
 2.1 hectares (5.23 acres)
 MEASUREMENTS ARE IN METRES AND DECIMALS THEREOF.
 DISTANCES ARE APPROXIMATE AND MAY VARY BY ± 10 METRES.
 PRELIMINARY SURVEY PERFORMED ON MARCH 1, 2021.

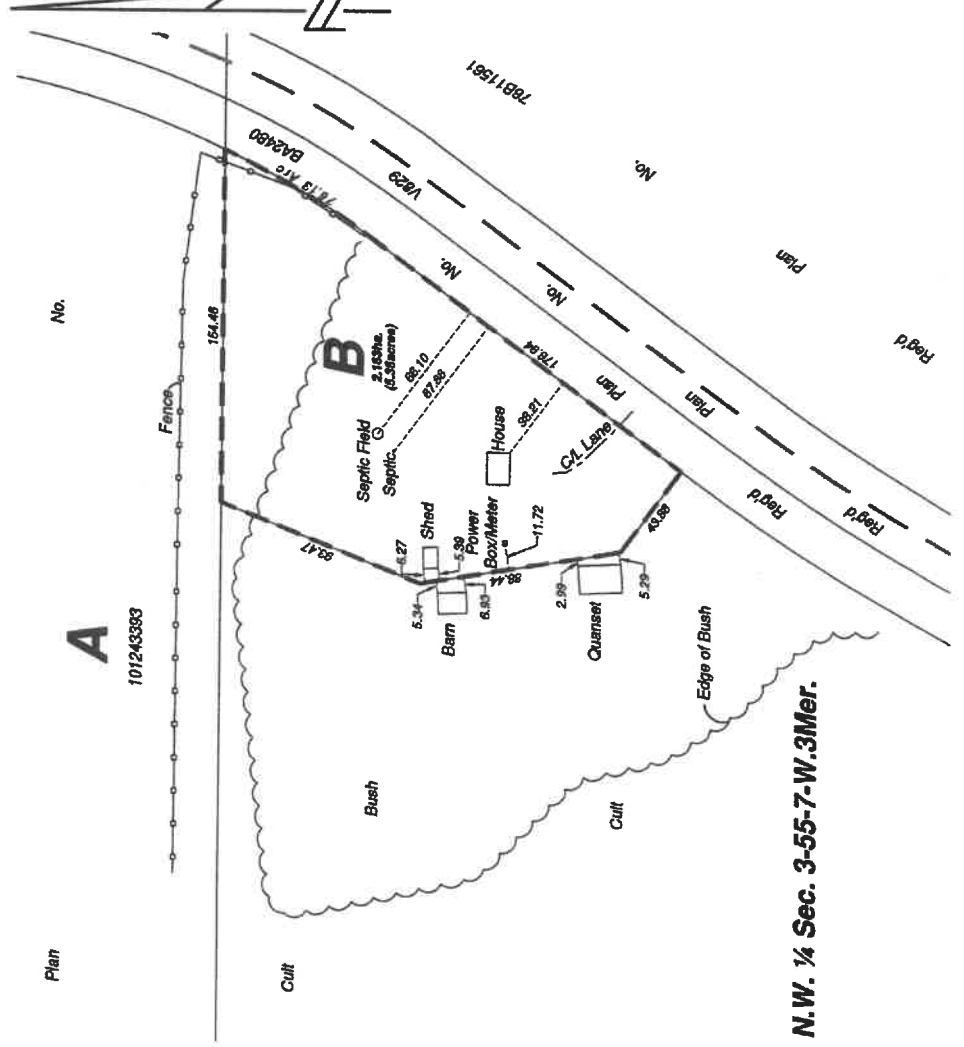
Ministry of Government Relations
 Community Planning Branch
 Approval

Gerald Alliah Hornel
 Approval: Owner N.W. ¼ SEC. 3-TWP. 55-RGE. 7-W. 3Mer.

Matthew J. Rustad
 Matthew J. Rustad
 Saskatchewan Land Surveyor



No.	REVISIONS	DATE	DR	CH
0	Preliminary Survey	3/4/2021	JRP	MP
FILE: PA211287 DIV: PA211287PS				



N.W. ¼ Sec. 3-55-7-W. 3Mer.

Matthew J. Rustad
MP