

THE MINUTES OF A REGULAR MEETING OF THE COUNCIL OF THE RURAL MUNICIPALITY OF BIG RIVER NO. 555 HELD ON AUGUST 17th, 2021, AT THE BIG RIVER COMMUNITY CENTRE, LOCATED AT 606 FIRST STREET NORTH, IN BIG RIVER, SASKATCHEWAN.

CALL TO ORDER

The meeting was called to order by Deputy Reeve Ron Miller at 9:00 a.m.

DELEGATIONS 2:00 p.m. – George Hildebrand
 2:30 p.m. – Peter Halayka

PRESENT

Name	Position	Attendance			Arrival	Absent
		I	T	E		
Vacant	Reeve					
Doug Panter	Division 1	✓				
*Ron Miller	Division 2	✓				
Jeff Wiebe	Division 3	✓				
Richard Crashley	Division 4	✓				
Michael Yuzik	Administrator	✓				

*Deputy Reeve

Attendance: I – In person, T – Telephone, E – Electronic

Arrival only entered if Member wasn't present when the meeting was called to order.

21-08-001 APPROVAL OF AGENDA

CRASHLEY: That the Aug 17th, 2021, agenda be approved as presented.

CARRIED

21-08-002 AMEND RESOLUTION 380/21, JULY 2021 REGULAR MEETING MINUTES

WIEBE: That resolution 380/21 be amended by replacing Wendy Hartnett with Michael Yuzik, to now read: That Michael Yuzik be appointed as Returning Officer for the 2021 Reeve By-Election to be held on October 13th, 2021.

CARRIED

21-08-003 MINUTES

CRASHLEY: That the minutes of the Regular Meeting of Council held on July 12th, 2021, be approved as amended.

CARRIED

21-08-004 ADMINISTRATOR TERMS OF EMPLOYMENT

PANTER: That we acknowledge Michael Yuzik, the new Administrator has accepted Council’s terms of employment.

CARRIED

21-08-005 STATEMENT OF FINANCIAL ACTIVITIES

PANTER: That the Statement of Financial Activities for the month of July 2021, be accepted as presented.

CARRIED

21-08-006 LIST OF ACCOUNTS

PANTER: That the List of Accounts as listed on the attached schedule, totaling \$207,327.35 reflecting cheques 11893 to 11947, be passed for payment.

CARRIED

21-08-007 COUNCIL INDEMNITY AND MILEAGE

WIEBE: That the following accounts be approved for payment at this meeting and added to the next list of accounts presented to Council:

Richard Crashley	Council Indemnity/Mileage	\$ 772.05
Ron Miller	Council Indemnity/Mileage	\$1,088.25
Doug Panter	Council Indemnity/Mileage	\$1,392.45
Jeff Wiebe	Council Indemnity/Mileage	\$ 508.50

CARRIED

21-08-008 GO IN CAMERA – 9:37 A.M.

WIEBE: That the time being 9:37 a.m., Council closes a portion of this meeting to the public to go in camera under the authority of Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*, to discuss legal matters, the public gallery be vacated and those present for this closed session be Administrator Michael Yuzik, Deputy Reeve Ron Miller, Councillors Doug Panter, Jeff Wiebe and Richard Crashley.

CARRIED

21-08-009 GO OUT OF CAMERA – 10:50 A.M.

CRASHLEY: That the time being 10:45 a.m., Council goes out of camera and invites the public back into the Council Meeting.

CARRIED



21-08-010 TAX ENFORCEMENT – MAKE APPLICATION FOR TITLE

CRASHLEY: That in accordance with Section 26.1 of *The Tax Enforcement Act*, the Rural Municipality of Big River, No. 555 request Zatlyn Law Office to prepare the required documents to make application to the Registrar, for registration of the transfer of titles of Block A, Plan 101448457, Ext 33, title number 144484825 and SE-06-55-06-W3, Ext 134, title number 144484836, both parcels located in the SE-06-55-06-W3, into the name of the said municipality.

CARRIED

21-08-011 LAFOIP – REVIEW REPORT 233-2020

WIEBE: That the RM of Big River No. 555 release the information as recommended in the Review Report 233-2020 from the Saskatchewan Information and Privacy Commissioner.

CARRIED

21-08-012 ADVERTISEMENT 16TH ANNUAL MILITARY SERVICE RECOGNITION BOOK

WIEBE: That we purchase a business card ad in the Saskatchewan Command Legion's Annual Military Service Recognition Book for the cost of \$205.

CARRIED

21-08-013 LIFESTYLE BREAK – 10:55 A.M.

PANTER: That Council recess for 5-minute lifestyle break.

CARRIED

Deputy Reeve Miller reconvened the meeting at 11:00 a.m.

21-08-014 SALE OF MUNICIPAL RESERVE

WIEBE: That the Administrator contact Community Planning to determine if we can sell municipal reserve property to a land owner for access to their property.

CARRIED



21-08-015 APPROACH ACROSS MUNICIPAL RESERVE

CRASHLEY: That the Administrator advise the owner of Lot 23, Block 102, Plan 101926728, Tranquility Developments that the RM of Big River No. 555 is not permitted or authorized to grant permission to build or use municipal reserve as a roadway because it's not defined as a permitted use under Section 192(1) of the Planning and Development Act, 2007.

CARRIED

21-08-016 DRAFT SERVICE AGREEMENT SW 01-55-07 W3

PANTER: That the Administrator draft a service agreement for proposed Parcel "A" in SW 01-55-07 W3.

CARRIED

21-08-017 ADVERTISE FOR PUBLIC HEARING – Zoning

CRASHLEY: That the Administrator advertise Council's intention to amend Zoning Bylaw 1/19, to accommodate proposed Parcel "A" in SW 01-55-07 W3 in the August 26th and September 2nd, 2021, issues of the Shellbrook Chronicle.

CARRIED

21-08-018 BYLAW NO 7/21 FIRST READING

PANTER: That Bylaw 7/21 being a bylaw to amend Zoning Bylaw 1/19, be read a first time.

CARRIED

21-08-019 ADVERTISE FOR PUBLIC HEARING – Zoning

WIEBE: That the Administrator advertise Council's intention to amend Zoning Bylaw 1/19, to accommodate proposed Parcel "B" in NW 03-55-07 W3 in the August 26th and September 2nd, 2021, issues of the Shellbrook Chronicle.

CARRIED

21-08-020 BYLAW NO 8/21 FIRST READING

CRASHLEY: That Bylaw 8/21 being a bylaw to amend Zoning Bylaw 1/19, be read a first time.

CARRIED



21-08-021 DISCRETIONARY USE PERMIT – RV & Boat Storage

CRASHLEY: That notice having been provided in accordance with Section 3.7 of Zoning Bylaw 1/19 and no concerns having been raised, Council approves the discretionary use development permit to allow for RV and Boat storage on NE 18-56-07 W3 Ext 41 subject to Section 6.1, Zoning Bylaw 1/19 Agricultural District and Subsection 4.16.1 of Bylaw 1/19 Outside Storage and Waste Material Storage.

CARRIED

21-08-022 DISCRETIONARY USE PERMIT – Recreational Vehicle Parking & Storage

CRASHLEY: That notice having been provided in accordance with Section 3.7 of Zoning Bylaw 1/19 and no concerns having been raised, Council approves the discretionary use development permit to allow for Recreational Vehicle Parking and Storage on SE 20-57-08 W3 subject to Section 6.1, Zoning Bylaw 1/19 Agricultural District and Subsection 4.16.1 of Bylaw 1/19 Outside Storage and Waste Material Storage.

CARRIED

21-08-023 SUBDIVISION NW 35-56-07 W3 – Proposed Lots 11, 12 and 16, Block 3

WIEBE: That Council offers the following comments to Community Planning regarding proposed lots 11, 12 and 16 in Block 3, in NW 35-56-07 W3 as prepared by Meridian Surveys Ltd, dated June 21st, 2021:

1. Council is not aware of any land uses in the vicinity that would be incompatible with the intended use of the proposed sites;
2. Council is not aware of any site conditions that make the land unsuitable for the intended use;
3. The RM has no facilities that could be affected by the proposed development;
4. Section 14 of *The Public Health Act, 1994* outlines the responsibilities of municipalities as it pertains to a system for sewage disposal which the Town of Big River and the RM of Big River, No. 555 have addressed collectively by virtue of an agreement dated November 10th, 2008, which also provides that the agreement will be readdressed if capacity becomes an issue;
5. Council has no information about the ground water supply in the area;
6. Potable water is available, at a cost, at the Town of Big River fill station; and
7. The RM of Big River has a transfer station to accommodate garbage disposal.

CARRIED

21-08-024 FIRE DEPARTMENT WATER TRUCK

CRASHLEY: That the RM of Big River No. 555 agrees to cost share 50/50 with the Town of Big River for the shortfall that exists after the Big River and District Fire Department Committee uses the \$18,770.70 from their capital reserves for the purchase of a 2007 MACK water truck with a 3500-gallon tank at a cost of \$40,000 plus taxes.

CARRIED

21-08-025 REQUEST FOR APPROACH - Lot 2, Block 4, Plan 102054147

WIEBE: That the Council of the RM of Big River No. 555 has no objection to the current land owner placing a second approach on of Lot 2, Block 4, Plan 102054147, South Stoney Developments, as indicated on the provided drawing, according to Policy 400-29A, Approach Development/Culvert Installation.

CARRIED

21-08-026 REQUEST FOR APPROACH - Lot 7, Block 2, Plan 84B11865

CRASHLEY: That the Council of the RM of Big River No. 555 has no objection to the new pending land owners placing an approach on of Lot 7, Block 2, Plan 84B11865, Michel's Beach, as indicated on the provided drawing conditional on the pending sale being finalized, according to Policy 400-29A, Approach Development/Culvert Installation.

CARRIED

21-08-027 MULCHING ON BACK SLOPES

PANTER: That approval be given to the Kitsaki contractors to mulch on the back slope where they are clearing bushes and trees near the power lines in Division 1.

CARRIED

21-08-028 RECESS FOR LUNCH – 12:00 P.M.

MILLER: That Council recess for lunch for one hour.

CARRIED

Deputy Reeve Miller reconvened the meeting at 1:03 p.m.

21-08-029 ADDITIONAL INVOICES

CRASHLEY: That the following invoices be paid and added to the next list of accounts presented to Council.

Ron Miller	Council Meeting Meals	\$96.32
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CARRIED

21-08-030 PITNEY BOWES POSTAGE METER LEASE

PANTER: That the Reeve and Administrator be authorized to sign a 5-year lease for the DM125 postage meter at \$61.96/month plus applicable taxes and the lease and maintenance costs if any be split 50/50 with the Town of Big River which be billed quarterly along with their postage costs.

CARRIED

21-08-031 BOAT LAUNCH

CRASHLEY: That we submit a claim to SGI for damages to the Government Dock boat launch caused by the retrieval of a half-ton truck using our boat launch, based on estimates provided by Smooth Rock Construction Ltd.

CARRIED

21-08-032 NW 20-56-07 W3 - FENCING

CRASHLEY: That the owner of part of NW 20-56-07 W3 be allowed to put a temporary fence on the portion of the most southerly edge of their property to the edge of the ditch on the south and west side.

CARRIED

21-08-033 SASKTEL CELL TOWER

PANTER: That the RM of Big River No. 555 and the Town of Big River send a letter to Don Morgan, Minister Responsible for SaskTel with a cc to: Scott Moe, Premier of Saskatchewan, Nadine Wilson, MLA for Saskatchewan Rivers and Gary Vidal, MP for Desnethè—Missinippi—Churchill River, requesting they provide consistent cell coverage in the Big River area as our current service is putting people at risk because they can't call emergency services, understanding we get as many as 5,000 to 6,000 people come to their cabins on the weekend from May to September.

CARRIED

21-08-034 SOUTH STONEY MUNICIPAL RESERVE

WIEBE: That Administration send a letter to the residents who live on the north side of South Stoney, next to the Municipal Reserve, advising them of an incident where an individual's personal property was discarded in the bush and that they should be careful with their personal property.

CARRIED

21-08-035 CULVERT UPGRADE – E of SE 13-55-07 W3

PANTER: That we replace one of the existing 300 mm culverts with a 400 mm culvert where the stream crosses the municipal road between the SE 13-55-07 W3 and the SW 18-55-06 W3.

CARRIED

21-08-036 RM WEBSITE AND LOGO

WIEBE: That Administration be allowed to proceed with the development of an RM website from Smart Ideas Creative Communication of Lumsden at a cost of \$3500 and that will be cost shared 50/50 with the Town of Big River as they'd receive the same design as the RM and that we also approach someone local to develop a RM logo using "555" as the main element.

CARRIED

21-08-037 SEPA 2021 ANNUAL CONFERENCE

CRASHLEY: That Doug Panter and Chad Dunn be registered for the 2021 SEPA Conference to be held October 4th – Oct 7th, 2021 in Saskatoon at the Saskatoon Inn & Conference Centre and that the \$395.00 per person registration fee and associated expenses be paid and that we bill the Town of Big River for Chad Dunn's expenses.

CARRIED

21-08-038 SARM MIDTERM CONVENTION - ADMINISTRATOR

WIEBE: That the Administrator be authorized to attend the SARM Midterm Convention in Regina from November 9th – 10th, 2021, and that associated expenses be paid.

CARRIED

21-08-039 RMAA FALL MEETING

PANTER: That the Administrator be allowed to attend the RMAA fall meeting in Hague on September 21st, 2021, and that associated expenses be paid.

CARRIED

21-08-040 ASSET MANAGEMENT TRAINING

CRASHLEY: That the Administrator be authorized to attend the Asset Management Training session in Saskatoon on October 5th – 7th, 2021, at a cost of \$495 plus GST and that associated expenses be paid.

CARRIED

Foreman George Hildebrand joined Council to discuss outside operations. 2:03 pm – 2:24pm

Richard Crashley left the council chambers. 2:04 p.m. - 2:08 p.m.

Doug Panter left the council chambers at 2:16 p.m. - 2:19 p.m.

Peter Halayka and Caress Hovde joined Council to discuss having Council pass a bylaw permitting ATVs on municipal roads in Lakeshore RV Properties. 2:24 p.m. - 2:52 p.m.

21-08-041 OFFICE CAMERAS

CRASHLEY: That Administration proceeds with the installation of a camera system in the municipal office as per Prince Albert Alarm Systems quote.

CARRIED



21-08-042 NURSE PRACTITIONER'S AGREEMENTS

WIEBE: That the Administrator and Deputy Reeve be authorized to sign the Incentive Agreements with Nurse Practitioners, Richelle Foaie and Lisa Vatamaniuck which provides incentives for full time permanent nurse practitioner positions in Big River.

CARRIED

21-08-043 GREEN AND INCLUSIVE COMMUNITY BUILDING FUNDING

PANTER: That we advise the Town we will cost share, 50/50 for the unfunded costs for upgrades submitted under the Green and Inclusive Community Building Funding Program if their application is approved.

CARRIED

21-08-044 RECREATION BOARD APPOINTMENT

CRASHLEY: That Doug Panter be appointed to the Big River Recreation Board until a Reeve is elected.

CARRIED

21-08-045 COUNTRY AT THE CREEK MUSIC FEST

CRASHLEY: That Country at the Creek Music Fest's request for sponsorship be denied.

CARRIED

21-08-046 COUNTRY AT THE CREEK MUSIC FEST – ROAD SIGN PERMISSION

WIEBE: That Country at the Creek Music Fest's request for permission to erect temporary signage advising drivers that a festival is taking place ahead be approved along the South ½ of Section 25-55-07 W3 and S ½ 30-55-06-W3 and that the signs must be removed no later than noon on Aug 30th.

CARRIED

21-08-047 CORRESPONDENCE

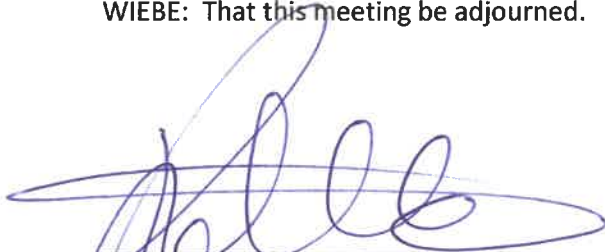
PANTER: That the correspondence having been read now be filed and that a list of the correspondence having been read be added to and form part of these minutes.

CARRIED

21-08-048 ADJOURNMENT – 3:15 pm

WIEBE: That this meeting be adjourned.

CARRIED



Deputy Reeve – Ron Miller



Administrator – Michael Yuzik