THE MINUTES OF A REGULAR MEETING OF THE COUNCIL OF THE RURAL MUNICIPALITY OF BIG RIVER NO. 555 HELD ON JULY 12<sup>th</sup>, 2021, AT THE BIG RIVER COMMUNITY CENTRE, LOCATED AT 606 FIRST STREET NORTH, IN BIG RIVER, SASKATCHEWAN.

#### CALL TO ORDER

The meeting was called to order by Deputy Reeve Ron Miller at 8:59 AM.

#### **PRESENT**

Division 1 – Doug Panter

Division 3 – Jeff Wiebe

Division 2, Deputy Reeve - Ron Miller

Division 4 – Richard Crashlev

Acting Administrator – Wendy Hartnett

#### ITEM ADDED TO AGENDA

365/21

PANTER: That, Shoreline Stabilization on ER1, Plan 102029587, in front of Lot 2A, Block 1, Plan 102317374, Stone Ridge be added to the agenda.

Carried

#### ITEM ADDED TO AGENDA

366/21

WIEBE:

That, South Stoney Beach be added to the agenda.

Carried.

#### APPROVAL OF AGENDA

367/21

CRASHLEY: That, the July 12<sup>th</sup>, 2021, agenda be approved as amended.

Carried.

### AMEND RESOLUTION 357/21, JUNE 2021 REGULAR MEETING MINUTES

368/21

PANTER: That, Resolution 357/21, June 2021 Regular Meeting Minutes, be amended by inserting the word initial before assessment, to now read: That, payment for beaver control to Jason Klassen be increased to include a fee of \$250.00 per initial assessment and \$0.65 per kilometer mileage along with the \$30.00 per beaver that he is presently paid.

Carried.

### **MINUTES**

369/21

WIEBE: That, the minutes of the Regular Meeting of Council held on June 14<sup>th</sup>, 2021, be approved as amended.

Carried.

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R.M. of Big River No. 555 Minutes July 12<sup>th</sup> 2021



#### STATEMENT OF FINANCIAL ACTIVITIES

370/21

CRASHLEY: That, the Statement of Financial Activities for the month of June be accepted as presented.

Carried.

#### LIST OF ACCOUNTS

371/21

PANTER: That, the List of Accounts, as listed on the attached schedule, totaling \$266,228.21, reflecting cheques 11850 to 11892, be passed for payment.

Carried.

### **COUNCIL INDEMNITY AND MILEAGE**

372/21

WIEBE: That, the following accounts be approved for payment at this meeting and added to the next list of accounts presented to Council:

Richard Crashley	Council Indemnity/Mileage	\$319.50
Ron Miller	Council Indemnity/Mileage	\$599.75
Doug Panter	Council Indemnity/Mileage	\$441.30
Jeff Wiebe	Council Indemnity/Mileage	\$508.50

Carried.

## <u>GO IN CAMERA – 9:27 AM</u> 373/21

CRASHLEY: That, the time being 9:27 AM, Council close a portion of this meeting to the public to go in camera under the authority of Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*, to discuss legal matters, the public gallery be vacated and those present for this closed session be Acting Administrator Wendy Hartnett, Deputy Reeve Ron Miller, Councillors Doug Panter, Jeff Wiebe and Richard Crashley.

Carried.

### GO OUT OF CAMERA – 10:36 AM

374/21

PANTER: That, the time being 10:36 AM, Council go out of camera and invite the public back into the Council Meeting.

Carried.

Doug Olson and Michele Good, Lakeshore RV Properties, joined the Council Meeting, as requested, to discuss the accommodation of two recreational vehicles on residential property at Lakeshore RV Properties. 10:37 AM – 11:07 AM.

Councillor Richard Crashley left the Council chambers. 10:55~AM - 11:00~AM.

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# SAFE BUILDING ELEVATION & FLOOD PROOFING OF ACCESSORY BUILDINGS 375/21

WIEBE: That, Crosby Hanna be requested to provide information to Council regarding safe building elevations and flood proofing of accessory buildings.

Carried.

#### LIFESTYLE BREAK - 11:15 AM

376/21

CRASHLEY: That, Council recess for a 5 minute lifestyle break.

Carried.

#### <u>RECONVENE DELIBERATIONS – 11:19 AM</u>

377/21

PANTER: That, Council reconvene their deliberations.

Carried.

### CLOSING OF NOMINATION PERIOD FOR BY-ELECTION FOR REEVE

378/21

WIEBE: That in accordance with Section 73 of *The Local Government Elections Act*, Council set September 8<sup>th</sup>, 2021, at 4:00 PM as the closing date and time of nominations to be received for the 2021 By-Election for Reeve of the Rural Municipality of Big River, No. 555.

Carried.

#### **BY-ELECTION FOR REEVE**

379/21

CRASHLEY: That, Council set the date for the 2021 Reeve By-Election for Wednesday, October 13, 2021, from 9:00 AM to 8:00 PM.

Carried.

### **RETURNING OFFICER**

380/21

PANTER: That, Wendy Hartnett be appointed as Returning Officer for the 2021 Reeve By-Election to be held on October 13<sup>th</sup>, 2021.

Carried.

### **POLLING STATION**

381/21

WIEBE: That, the polling station for the 2021 Reeve By-Election be the Big River Community Centre, 606 First Street North, Big River Saskatchewan.

Carried.

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R.M. of Big River No. 555 Minutes July 12<sup>1</sup> 2021

#### ADVANCE POLL

382/21

CRASHLEY: That, the Returning Officer establish an Advance Poll for the 2021 Reeve By-Election:

Date:

Saturday, October 9th, 2021.

Time:

Between the hours of 9:00 AM and 3:00 PM

Location:

Big River Community Centre, 606 First Street North, Big River, SK.

Carried.

### SAKÂW ASKIY MEETING WITH TOWN & RM COUNCILS

383/21

PANTER: That, all members of Council and the Acting Administrator attend the meeting with SAKÂW Askiy, if possible.

Carried.

#### SARM MIDTERM CONVENTION

384/21

WIEBE: That, Councillors Doug Panter and Jeff Wiebe be authorized to attend the SARM Midterm Convention November 9<sup>th</sup>, and 10<sup>th</sup>, 2021, and that associated expenses be paid.

Carried.

#### **BYLAW 6/21 SECOND READING**

385/21

CRASHLEY: That, Bylaw 6/21, being a bylaw for the Operation of the Big River & District Fire Department, be read a second time.

Carried.

#### **BYLAW 6/21 THIRD READING**

386/21

PANTER: That, Bylaw 6/21, being a bylaw for the Operation of the Big River & District Fire Department, be read a third time.

Carried.

# ENTER INTO AGREEMENT WITH NURSE PRACTITIONERS FOR BIG RIVER 387/21

WIEBE: That, Council acknowledge and accept the recommendation of the Health Improvement Committee to enter into an agreement with Nurse Practitioners Richelle Foaie and Lisa Vatamaniuck for an incentive for the full time permanent nurse practitioner positions in Big River with the total incentive to be \$18,200.00 each spread over two years as follows: first year \$12,200.00 each, second year \$6,000.00 each.

Carried.



#### TENDER TAX TITLE PROPERTY

388/21

CRASHLEY: That, the tender for tax title property, Block A, Plan 101552138, Ext 21 (PT-NE-24-55-07-W3) be tabled until the August meeting.

Carried.

#### MAGAZINE LICENCE RENEWAL

389/21

PANTER: That, Council acknowledge that the magazine licence renewal has been sent, and further, that, the main and site contacts need to be changed.

Carried.

#### RECESS FOR LUNCH - 12:06 PM

390/21

WIEBE:

That, Council recess for lunch for one hour.

Carried.

#### RECONVENE DELIBERATIONS - 1:07 PM

391/21

CRASHLEY: That, Council reconvene deliberations.

Carried.

#### ADDITIONAL INVOICES

392/21

PANTER:

That, the following invoices be paid and added to the next list of accounts presented to

Council:

Ron Miller

Council Meeting Meals

\$75.78.

Carried.

### <u>HYLLESTAD SUBDIVISION – NW-20-57-08-W3 – DRAINAGE PLAN</u>

393/21

WIEBE: That, a letter be sent to Kent Headrick, S.L.S., Caltech Surveys Ltd., indicating that a proper engineer stamped drainage plan is required for the proposed subdivision from NW-20-57-08-W3 of Lots 4, 5, and 6, Block 2, and Lots 7 and 8, Block 3, showing where the water will run, and further, that, drainage cannot be into or through another lot.

Carried.

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# BRAIDEK/MARSHALL SUBDIVISION – SW-01-55-7-W3 394/21

CRASHLEY: That, Council offer the following comments to Community Planning regarding proposed Parcel "A" in SW-01-55-07-W3 prepared by Regan Rayner, S.L.S., Meridian Surveys Ltd., dated April 7, 2017, and revised March 18, 2021, and June 25, 2021, for the purpose of subdividing a yard site from an agriculture site:

- 1. The land is currently zoned A Agriculture District and a bylaw to rezone proposed Parcel "A" to CR2 Medium Density Country Residential District will be drafted to accommodate the proposed subdivision; and
- 2. The RM does not have any facilities that could be affected by the proposed residential site; and
- 3. The proposed site complies with the municipality's Official Community Plan, Policy 3.6.2.3(a)(ii); and
- 4. Council is not aware of any site conditions that would make the land unsuitable for the intended use: and
- 5. A Service Agreement will be required which will include, among other things, a \$2,000.00 offsite fee.

Carried.

Michael Yuzik joined the Council Meeting to discuss the Administrator position available with the RM. 1:59 PM – 2:55 PM.

#### OFFER OF EMPLOYMENT

395/21

PANTER: That, Michael Yuzik be offered the position of Rural Municipal Administrator for the RM of Big River, No. 555, with terms of employment as follows:

- 1. Starting date to be July 13, 2021, remotely, with in-office start date to be August 3, 2021;
- 2. An annual salary of \$76,000.00, with a review, at the end of 2021;
- 3. Three weeks' holidays, effective January 1, 2022;
- 4. Five earned days off per year;
- 5. An annual training allowance;
- 6. Convention and workshop fees paid and wages paid for same;
- 7. Payment for Notary of Public designation;
- 8. Reimbursement for one-half of monthly cell phone bill;
- 9. Reimbursement for one-half of monthly internet bill;
- 10. Reimbursement for one-half of moving expenses;
- 11. One year's pay for unjust or constructive dismissal; and
- 12. Commitment to train Dana Kennedy to a Rural Level C Certificate or higher before leaving the employ of the municipality.

Carried.

Foreman George Hildebrand joined the Council Meeting to discuss the outside operations. 3:11 PM – 3:54 PM.

Councillor Richard Crashley left the Council chambers. 3:27 PM – 3:30 PM.



# REQUEST FOR CONSOLIDATION 396/21

WIEBE: That, the Council of the RM of Big River has no objection to the current landowner making application to Information Services Corporation, within 90 days of this permission, to consolidate Parcel A, Plan 102283646 back into the remaining portion of the quarter, SW-20-55-06-W3 Ext 1.

Carried.

### REQUEST FOR APPROACH

397/21

CRASHLEY: That, a letter be sent to the owners of Block C, Plan 102081978, in the NW-20-57-08-W3, indicating that the request for an approach into this property cannot be approved until an all-weather road has been built to RM standards and registered with Information Services Corporation at the expense of the owners, and further that, a road plan must be approved by Council and a service agreement signed, if necessary, prior to development of the road.

Carried.

#### REQUEST FOR APPROACH

398/21

PANTER: That, the Council of the RM of Big River has no objection to Dennis Johnson, Madtracker Landworks putting in an approach for the landowner of Lot 3, Block 3, Plan102232785, Island View Shores, as indicated on the provided drawing.

Carried.

### SPECIAL OCCASION PERMIT

399/21

WIEBE: That, a letter be sent approving the issuance of a Special Occasion Permit to the Ness Creek Cultural & Recreational Society for a Ness Creek Concert Series to be held in the downtown area of the festival site on SE-33-56-06-W3 on the following dates and times:

Thursday, July 22<sup>nd</sup>, 2021, from 5:00 PM to 10:00 PM; Thursday, August 5<sup>th</sup>, 2021, from 6:00 PM to 10:00 PM; Wednesday, August 11<sup>th</sup>, 2021, from 5:00 PM to 10:00 PM; and Wednesday, August 25<sup>th</sup>, 2021, from 6:00 PM to 10:00 PM.

Carried.

# DISCRETIONARY USE DEVELOPMENT PERMIT – NW-18-56-07-W3 Ext 41 400/21

CRASHLEY: That, the discretionary use development permit application to allow for the outside storage of recreational vehicles and boats on NW-18-56-07-W3 Ext 41 be tabled to the August 17<sup>th</sup>, 2021, Council meeting.

Carried.



#### **ACTING ADMINISTRATOR HOLIDAYS**

401/21

PANTER: That, Council has no objection to the Acting Administrator taking holidays August 9<sup>th</sup>, 10<sup>th</sup> & 11<sup>th</sup>, 2021.

Carried.

#### OFFICE ASSISTANT HOLIDAYS

402/21

WIEBE:

That, Council has no objection to the Office Assistant taking holidays August 12th, 13th &

16<sup>th</sup>, 2021.

Carried.

#### **AUGUST COUNCIL MEETING**

403/21

CRASHLEY: That, the date of the Council Meeting be moved from August 9<sup>th</sup>, 2021, to Tuesday, August 17<sup>th</sup>, 2021, commencing at 9:00 AM in the Big River Community Centre, 606 First Street North.

Carried.

#### MEMBRANE COVERED STRUCTURES

404/21

PANTER: That, SARM Legal Counsel be requested to commence the process of making application to the Court of Queen's Bench, pursuant to Subsection 242(10) of *The Planning and Development Act, 2007*, to have the remaining unpermitted membrane covered structures removed.

Carried.

#### NO THRU ROAD SIGN – TWP RD 554 EAST OF RGE RD 3062 405/21

WIEBE: That, a letter be sent to the owner of NE-23-55-06-W3 suggesting that they put up a "Private Property", "No Trespassing" sign on their driveway to avoid the public entering their property, and further that, the request for a "No Thru Road" sign be denied.

Carried.

Councillor Doug Panter left the Council chambers. 5:04 PM – 5:06 PM.



# <u>APPROACH ACROSS MUNICIPAL RESERVE – SECOND REQUEST</u> 406/21

CRASHLEY: That, a second request to place an approach for Lot 23, Block 102, Plan 101926728, Tranquility Developments, across MR4 Plan 102085264 will not be further discussed until a full, stamped engineer's report including a soil stabilization report, with reference to the original drainage plan and original stabilization report, showing that the driveway, as requested, would not impede on the original subdivision development of the municipal reserve, and further that, the report would be at the owner's expense.

Carried.

# BYLAW ENFORCEMENT – Lot 7, Block 2, Plan 84B15324, Buckingham Place 407/21

PANTER: That, as the registered letter sent to the landowners of Lot 7, Block 2, Plan 84B15324, Buckingham Place, is being returned to the municipality "unclaimed", Bylaw Enforcement be requested to attend the property and make a report to the municipality of the current contents and condition of the property.

Carried.

# REMOVAL OF ORDER TO REMEDY PARCEL G PLAN 102067635 DELARONDE RESORT 408/21

WIEBE: That, as all areas of the parcel have been cleaned up, the Order to Remedy on Parcel G, Plan 102067635, Delaronde Resort be removed.

Carried.

# ORDER TO REMEDY – LOT 3, BLOCK 2, PLAN 86B15331, CRONE'S BEACH 409/21

CRASHLEY: That, as the date has passed, after additional time was allowed to comply with the Order to Remedy on Lot 3, Block 2, Plan 86B15331, Crone's Beach, and the order has not been complied with, Council request Mike Morris, Director of Legal Services, SARM, to apply to the Court of Queen's Bench, pursuant to Section 370 of *The Municipalities Act*, S.S. 2005, directing the landowner to comply with the Order.

Carried.

# SHORELINE STABILIZATION IN FRONT OF LOT 2A, BLOCK 1, PLAN 102317374, STONE RIDGE 410/21

PANTER: That, Council give approval to the landowners of Lot 2A, Block 1, Plan 102317374, Stone Ridge, to proceed with the application to the Water Security Agency for an Aquatic Habitat Protection Permit to place riprap for stabilization on ER1, Plan 102029587, directly in front of the landowner's property.

Carried.

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# <u>REPORTS</u> 411/21

WIEBE:

That, the following reports be acknowledged and filed:

Maintenance

Committee Reports and Financial Statements

Carried.

Councillor Doug Panter left the Council chambers. 6:03 PM – 6:05 PM.

#### **CORRESPONDENCE**

412/21

CRASHLEY: That, the correspondence having been read, now be filed, and that, a list of the correspondence having been read be added to and form part of these minutes.

Carried.

#### ADJOURNMENT - 6:06 PM

413/21

PANTER:

That, this meeting be adjourned.

Carried.

Deputy Reeve - Ron Miller

Administrator - Michael Yuzik

#### **RURAL MUNICIPAITY OF BIG RIVER, NO. 555**

#### **BYLAW 6/21**

BEING A BYLAW TO ENTER INTO AN AGREEMENT WITH THE TOWN OF BIG RIVER FOR THE FORMATION AND ONGOING OPERATION OF A BIG RIVER AND DISTRICT FIRE DEPARTMENT AND TO RECOVER PROTECIVE SERVICES COSTS OUTSIDE OF THE RURAL MUNICIPALITY OF BIG RIVER, NO. 555 AND THE TOWN OF BIG RIVER.

The Council of the Rural Municipality of Big River, No. 555, in the Province of Saskatchewan enacts as follows:

- 1. The Rural Municipality of Big River, No. 555 is hereby authorized to enter into an agreement with the Town of Big River, the terms of which are attached hereto and marked as Exhibit "A" to this bylaw.
- 2. Bylaw No. 14/19 is hereby repealed.

Reeve

Administrator.

Read a first time this 14<sup>th</sup> day of June, 2021. Read a second time this 12<sup>th</sup> day of July, 2021. Read a third time and adopted this 12<sup>th</sup> day of July, 2021.

#### EXHIBIT "A" TO BYLAW NO. 2021-02

Memorandum of Agreement made this 1st day of June, 2021.

#### BETWEEN:

THE RURAL MUNICIPALITY OF BIG RIVER NO. 555, a municipal corporation of and in the Province of Saskatchewan, hereinafter referred to as the R.M.,

and

THE TOWN OF BIG RIVER, a municipal corporation of and in the Province of Saskatchewan, hereinafter referred to as the Town.

WHEREAS the parties hereto are desirous of providing in this Agreement for the following:

- (a) An association of the parties hereto for the purpose of establishing a "fire department" and to provide fire protection and Jaws of Life services to all residents within its boundaries, (hereinafter called the Fire Department).
- (b) The constitution of a representative Committee to administer the operation of the Fire Department (hereinafter called the Committee) of the District in accordance with the boundaries outlined in Section 1 (2).
- (c) The respective contribution of each party to the capital cost of furnishing the requisite equipment and storage facilities for utilization in fire and jaws of life protection in the District.
- (d) The respective contribution of each party to the operating expenses incurred in providing fire and jaws of life protection in the said District.

#### NOW THEREFORE THIS AGREEMENT WITNESSETH AS FOLLOWS:

#### 1. FIRE DEPARTMENT.

- 1. The Department shall be called the "Big River & District Fire Department".
- 2. The Department shall provide fire and jaws of life protection to the following areas:
  - (a) All property within the municipal boundaries of the Town of Big River.

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(b) The following Townships within the R.M.

55-5 W3	56-6 W3	57-6 W3	58-7 W3
55-6 W3	56-7 W3	57-7 W3	58-8 W3
55-7 W3	56-8 W3	57-8 W3	58-9 W3
55-8 W3		57-9 W3	

#### 2. FIRE COMMITTEE.

- 1. The Committee shall be called the "Big River & District Fire Committee".
- 2. The Committee shall comprise of a minimum of: two members appointed from the town, one of which shall be an elected official, two members appointed from the R.M., one of which shall be an elected official, the Fire Chief and a Secretary Treasurer.
- 3. The term of office and qualifications of each member appointed to the Committee shall be determined by the party appointing such member, but the term of office shall in no case be less than one year.
- 4. The Committee shall at its first meeting of each year elect a Chairperson and Vice-Chairperson.
- 5. The Committee shall meet at least four times a year.
- 6. The Town Administrator shall be the Secretary Treasurer of the Committee and shall not have any voting powers.
- 7. The Committee shall be responsible to oversee the operations of the Fire Department.
- 8. The Committee shall prior to February 28th of each year meet to prepare an operating budget for that year, to be submitted to the participating Councils for their approval.
- 9. The Committee shall also maintain a five-year Capital Budget which shall accompany their operating budget each year when being submitted for approval.
- 10. Any expenditure which may be required in excess of the budget must be approved by both Councils.
- 11. The Committee shall recommend fees to be charged by the Department which shall be approved by the respective Councils:
  - 1. Any cost of services provided by the Fire Department for fire prevention, suppression and emergency response services on any property within the R.M. of Big River No. 555 shall be charged directly to the owner of the property, in accordance with the rates contained within Schedule "A" of this Bylaw, which may be revised from time to time.

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- 2. As of June 1, 2021, any cost of services provided by the Fire Department for fire prevention, suppression and emergency response services on any property within the Town of Big River shall be charged directly to the owner of the property, in accordance with the rates contained within Schedule "A" of this Bylaw, which may be revised from time to time.
- 3. The cost of services provided by the Fire Department for fire prevention, suppression and emergency response services provided outside of the municipalities of the Town of Big River shall be charged directly to the person who receives the service in accordance with Schedule "A" of this Bylaw, which may be revised from time to time.
- 4. Vehicles/Automobiles: (any vehicle listed in *The Automobile Accident Insurance Act, The All-Terrain Vehicles Act, The Traffic Safety Act, The Snowmobile Act, and The Highways and Transportation Act*) Fire suppression services will be charged to the vehicle/property owner or their insurer(s) and for all vehicle accidents, Jaws of Life services, vehicle fires, and fires caused by a vehicle fire occurring within the boundaries of the Town of Big River, Rural Municipality No. 555 and all other areas which the Fire Department responds.
- 5. Any amount which remains unpaid by the person referenced in Section 11(1) and 11(3) of this bylaw at the end of the calendar year, shall be forwarded to the respective municipality in accordance with Subsection 42(3) of *The Municipalities Act*, to be added to the taxes on any property owned by the person and collected in the same manner as taxes.
- 6. Any amount which remains unpaid by the person referenced in Section 11(2) of this bylaw at the end of the calendar year, shall be applied to the taxes of the property in accordance with Subsection 369 of *The Municipalities Act*.
- 12. The Committee shall review this agreement annually and present their recommendations to their respective Councils.

#### 3. FIRE CHIEF.

- 1. The Fire Chief or his designate, for the Town shall be the Fire Chief of the Big River & District Fire Department.
- 2. The Fire Chief, or in the absence of the Fire Chief, the designate, shall have the sole authority to dispatch whatever fire protection or Jaws of Life equipment that is necessary within the Town or the R.M.
- 3. The parties hereto agree to protect, indemnify and save harmless the Fire Chief from any action by any party who feels aggrieved as a result of any decision made by the Fire Chief as provided for within this agreement.

#### 4. FIRE BRIGADE.

- 1. The Town's Fire Brigade shall provide fire fighting and Jaws of Life services within the areas as designated in Section 1 (2).
- 2. The R.M. shall provide three trained personnel from each Division in the R.M. The cost of training shall be borne by the Fire Department.

#### 5. FIRE HALL.

- 1. The Town agrees to provide the property, for which the fire hall shall be erected upon, known as Lots "A", "B", and "C", Block 15, Plan CB325, as defined in the Certificate of Title numbers 91B16001, 64B06891, in the Town of Big River.
- 2. Notwithstanding Section 5 (1), the Committee shall recommend for approval to their respective Councils, a portion of property to be allocated to the Town to be used at their discretion.
- 3. The R.M. agrees to pay 60% of the cost for the construction of a fire hall and the Town shall pay the remaining 40%.
- 4. Any capital costs incurred by the Fire Department beyond the initial cost of the building shall be cost shared on a 50-50 basis between the R.M. and the Town.
- 5. All operating costs of the Fire Hall shall be cost shared on a 50-50 basis between the RM, and Town.

#### 6. FIRE EQUIPMENT.

1. All fire fighting equipment that is owned by the Town and RM. shall not be under the direction of the Fire Committee unless otherwise stated.

#### 7. ADMINISTRATION.

- 1. All revenue and expenditures of the Department shall be processed through the Town Books.
- 2. The Secretary Treasurer shall record the minutes of all meetings of the Committee and shall have charge of and possession of the Committee records.
- 3. The Secretary Treasurer shall at the end of each year requisition from the R.M. an amount equal to 50% of the operating costs of the Department.
- 4. The Secretary Treasurer shall also prepare a Statement of Revenue and Expenditures, accounting for all the transactions of the Department which shall be submitted to each Council.

- 5. The Secretary Treasurer shall perform any other duties as directed by the Committee.
- 6. The Secretary Treasurer shall keep separate detailed records of all capital purchases made for each truck and for the fire department. These records shall include the cheque number, amount, description of purchase and to whom it was paid. The Secretary Treasurer shall also prepare an inventory of the equipment that each respective municipality is providing to the fire department.

#### 8. DISSOLUTION.

- 1. It is agreed that any party may withdraw from this agreement upon giving the other party three years written notice unless otherwise agreed by both Councils.
- 2. In the event that this agreement is terminated, all capital assets shall be disposed of in the following manner:
  - (a) Each municipality shall retrieve their respective fire trucks and their equipment as recorded in Section 7 (6).
  - (b) The capital purchases of the fire department as recorded in Section 7 (6) may be purchased by either party, however, in the event that neither party is interested in the assets or both parties are interested in purchasing the assets, the assets will be sold and the money split equally between both parties.
  - (c) The fire hall may be purchased by either party at current market value and in the event the parties cannot agree to a price, or if both parties are interested in purchasing the fire hall building and the property, known as Lots "A", and "B" as described in Certificate of Title 91B16001, would be sold and the money would be split 60 40. The R.M. receiving 60% and the Town 40%.
  - (d) Notwithstanding Section 8 (2) c, if renovations to the building exceeded 50% of the initial cost of purchasing the building, the interest in the building would be 55-45. The R.M. receiving 55% and the Town 45%.

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This agreement shall come into force retroactive to June 1, 2021.

R.M. OF BIG RIVER

TOWN OF BIG RIVER

Reeve

Administrator

Mayor

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Administrator