

THE MINUTES OF A REGULAR MEETING OF THE COUNCIL OF THE RURAL MUNICIPALITY OF BIG RIVER NO. 555 HELD ON JUNE 14TH, 2021, AT THE BIG RIVER COMMUNITY CENTRE, LOCATED AT 606 FIRST STREET NORTH, IN BIG RIVER, SASKATCHEWAN.

CALL TO ORDER

The meeting was called to order by Deputy Reeve Ron Miller at 9:02 AM.

PRESENT

Division 1 – Doug Panter
Division 2, Deputy Reeve – Ron Miller
Acting Administrator – Wendy Hartnett

Division 3 – Jeff Wiebe
Division 4 – Richard Crashley (Electronically)

ITEM ADDED TO AGENDA

310/21

PANTER: That, Tolko Road Agreement be added to the agenda.

Carried.

ITEM ADDED TO AGENDA

311/21

WIEBE: That, Crone's Beach Road be added to the agenda.

Carried.

ITEM ADDED TO AGENDA

312/21

MILLER: That, water problems be added to the agenda.

Carried.

ITEM ADDED TO AGENDA

313/21

MILLER: That, employees be added to the agenda.

Carried.

ITEM ADDED TO AGENDA

314/21

CRASHLEY: That, letter for Special Occasion Permit be added to the agenda.

Carried.

ITEM ADDED TO AGENDA

315/21

PANTER: That, the Joint Special Council Meeting be added to the agenda.

Carried.

APPROVAL OF AGENDA

316/21

WIEBE: That, the June 14th, 2021, agenda be approved as amended.

Carried.

MINUTES

317/21

CRASHLEY: That, the minutes of the Regular Meeting of Council held on May 10th, 2021, be approved as presented.

Carried.

MINUTES – SPECIAL MEETING

318/21

PANTER: That, the minutes of the Special Meeting of Council held on May 17th, 2021, be approved as presented.

Carried.

STATEMENT OF FINANCIAL ACTIVITIES

319/21

WIEBE: That, the Statement of Financial Activities for the month of May, be accepted as presented.

Carried.

LIST OF ACCOUNTS

320/21

CRASHLEY: That, the List of Accounts as listed on the attached schedule, totaling \$147,163.51, reflecting cheques 11782 to 11849, be passed for payment.

Carried.



COUNCIL INDEMNITY AND MILEAGE

321/21

PANTER: That, the following accounts be approved for payment at this meeting and added to the next list of accounts presented to Council:

Richard Crashley	Council Indemnity/Mileage	\$691.00
Ron Miller	Council Indemnity/Mileage	\$669.75
Doug Panter	Council Indemnity/Mileage	\$549.45
Jeff Wiebe	Council Indemnity/Mileage	\$564.00

Carried.

GO IN CAMERA – 9:30 AM

322/21

WIEBE: That, the time being 9:30 AM, Council close a portion of this meeting to the public to go in camera under the authority of Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*, to discuss legal matters, the public gallery be vacated and those present for this closed session be Acting Administrator Wendy Hartnett, Deputy Reeve Ron Miller, Councillors Doug Panter, Jeff Wiebe and Richard Crashley (electronically).

Carried.

GO OUT OF CAMERA – 9:37 AM

323/21

CRASHLEY: That, the time being 9:37 AM, Council go out of camera and invite the public back into the Council Meeting.

Carried.

ACKNOWLEDGE DRAFT STATEMENT OF DEFENCE

324/21

PANTER: That, Council acknowledge the acceptance by Council, on May 31st, 2021, of the draft Statement of Defence as prepared by Michael Morris, Q.C., Director of Legal Services, SARM, Legal Counsel for the RM of Big River, No. 555, regarding Statement of Claim, QBG 65 of 2021, Court of Queen's Bench for Saskatchewan, Brenda Bradley, Ryan Pister and Gaytan Christiansen.

Carried.

ACKNOWLEDGE RECOMMENDATION FROM MICHAEL MORRIS & CRAIG WILLIAMS

325/21

WIEBE: That, Council acknowledge Michael Morris' & Craig Williams' recommendation that Ron Crush Consulting do an onsite inspection of the beaver dam and surrounding area on W½-2756-07-W3, with the conditions that one of the landowners be permitted to accompany the visit and receive a copy of both the instructions and the report.

Carried.

EXTENSION OF TIME FOR PAYMENT – PT-NW-07-58-07-W3, ROLL 941 000
326/21

CRASHLEY: That, in response to an email request dated June 8, 2021, Council has no objection to waiting to make application to the Registrar for registration of the transfer of title of PT-NW-07-58-07-W3, until July 9, 2021, to give the landowner a final opportunity to pay the arrears and penalty in full, and further, that the payment must be made by bank draft or online banking payment as no further cheques will be accepted.

Carried.

ASSISTANCE, GUIDANCE, SUPERVISION, MENTORSHIP FOR ADMINISTRATION
327/21

PANTER: That, a request be made to Hugh Otterson to find out if he would be willing to offer assistant, guidance, supervision and mentorship to our administration until a suitable candidate is in place for the administrator position in this municipality.

Carried.

SUSPEND MEETING FOR PUBLIC HEARING – 10:00 AM – Zoning Bylaw Amendment
328/21

WIEBE: That, Council suspend meeting for public hearing.

Carried.

RECONVENE DELIBERATIONS – 10:02 AM
329/21

CRASHLEY: That, Council reconvene its deliberations.

Carried.

BYLAW 3/21 SECOND READING
330/21

PANTER: That, Bylaw 3/21, being a bylaw to amend Zoning Bylaw 1/19, be read a second time.

Carried.

BYLAW 3/21 THIRD READING
331/21

WIEBE: That, Bylaw 3/21, being a bylaw to amend Zoning Bylaw 1/19, be read a third time.

Carried.



SERVICE AGREEMENT

332/21

CRASHLEY: That, upon receipt of payment for costs associated with an application to subdivide proposed Parcel B in NW-03-55-07-W3 Ext 3, the Reeve or designate and the Administrator or designate be authorized to sign the service agreement for the same.

Carried.

REQUEST FOR SHARED APPROACH

333/21

PANTER: That, the Council of the RM of Big River has no objection to the current landowners putting in a shared approach, as per subdivision plan, on Blocks E & F, Plan 102221772, as indicated on the provided drawing.

Carried.

REQUEST FOR APPROACH

334/21

WIEBE: That, the Council of the RM of Big River has no objection to the current landowner putting in an approach with proper drainage on Lot 21, Block 4, Plan 84B11865, Michel's Beach, as indicated on the provided drawing.

Carried.

REQUEST FOR CONSOLIDATION

335/21

CRASHLEY: That, the Council of the RM of Big River has no objection to the current landowner making application to Information Services Corporation, within 90 days of this permission, to consolidate residential Lots 21 and 22, Block 4, Plan 84B11865, Michel's Beach, and the new lot number created be 22A.

Carried.

REQUEST FOR CONSOLIDATION

336/21

PANTER: That, the Council of the RM of Big River has no objection to the current landowner making application to Information Services Corporation, within 90 days of this permission, to consolidate residential Lots 9 and 10, Block 3, Plan 102004603, Sunset Cove, and the new lot number created be 10A.

Carried.



REQUEST FOR PARCEL UNTIE & RE-TIE

337/21

WIEBE: That, the Council of the RM of Big River has no objection to the current landowner making application to Community Planning for a proposed parcel untie and re-tie in NW-27-55-07-W3, whereby Surface Parcel #161580630 be untied from Surface Parcels #161580618 and #161580629 for sale of Surface Parcel #161580630, and further that, Surface Parcels #161580618 and #161580629 be tied to Surface Parcels #153031878 and #153031889, which are currently tied.

Carried.

REQUEST ZONING BYLAW AMENDMENT

338/21

CRASHLEY: That, a request for a zoning bylaw amendment to allow two campers on a residential property be tabled until the July 12th, 2021, Council meeting.

Carried.

TWO CAMPERS ON RESIDENTIAL PROPERTY

339/21

PANTER: That, Doug Olson and Michele Good of Olson Ventures Reforestation Inc. be invited to attend the July 12th, 2021, Council Meeting at 10:15 AM to discuss having two campers on a residential lot.

Carried.

PROPOSED PARK, PUBLIC BEACH/PLAYGROUND & PICNIC AREA ON R1, Plan 81B04919 EXT 2, MICHEL'S BEACH

340/21

CRASHLEY: That, Council has no objection to the Delaronde Lake Marina Board Inc. developing a park, public beach/playground and picnic area on R1 Plan 81B04919 Ext 2, Michel's Beach, providing all required approvals and permits are secured from federal, provincial and municipal levels of government, the Rural Municipality of Big River, No. 555 is not financially responsible for any aspect of the project or legally liable for any legal actions relating to this project now or in the future, the Delaronde Lake Marina Board Inc. is responsible for the maintenance of this property and will adhere to all required federal, provincial and municipal laws and policies which directly or indirectly impact this project, and further, that a lease agreement is not required.

Carried.

TOLKO LOG HAUL ROAD

341/21

WIEBE: That, the Tolko Log Haul Road be tabled until after the delegation has spoken to Council.

Carried.



CRONE'S BEACH ROAD

342/21

PANTER: That, a registered letter be sent to Glen and Victoria Asselin requiring them to submit a plan to the RM of Big River, No. 555 to have the Crone's Beach Road, which was dug up by a contractor hired by Glen and Victoria Asselin, repaired to its original state at the landowner's expense, including but not limited to removing the fill and compacting the road; that, the plan must be approved by the RM before any further work is done on the road; that, the RM foreman will supervise all work completed at the landowner's expense; and further, that all work be completed by July 9, 2021.

Carried

BYLAW ENFORCEMENT – Lot 7, Block 2, Plan 84B15324, Buckingham Place

343/21

WIEBE: That, a permit package and zoning information as it pertains to land zoned CR2 – Medium Density Country Residential District in Bylaw 1/19 be sent to the landowners of Lot 7, Block 2, Plan 84B15324, Buckingham Place, as building and development permits are required in the RM of Big River prior to starting construction and the keeping of animals is limited to domestic pets of the residents in accordance with the said bylaws; and further, that the permits must be in place for all construction completed and the animals removed by June 30, 2021, or further action will be taken by the municipality at the owner's expense.

Carried.

2021 SARM MIDTERM CONVENTION FORMAT

344/21

CRASHLEY: That, Council's response to SARM regarding the format preference for 2021 SARM Midterm Convention would be an "in person" convention, and further that, if that option is not possible a virtual convention would be the second choice.

Carried.

BYLAW NO. 6/21 FIRST READING

345/21

PANTER: That, Bylaw No. 6/21, being a bylaw for an Agreement with the Town Forming & Operating the BR and District Fire Department, be read a first time.

Carried.

APPOINTMENT OF FIRE CHIEF, BIG RIVER & DISTRICT FIRE DEPARTMENT

346/21

WIEBE: That, Council appoint Chad Dunn as Fire Chief of the Big River & District Fire Department as recommended by the Big River & District Fire Committee.

Carried.



RECESS FOR LUNCH – 12:00 PM

347/21

CRASHLEY: That, Council recess for lunch for one hour.

Carried.

RECONVENE DELIBERATIONS – 1:06 PM

348/21

PANTER: That, Council reconvene deliberations.

Carried.

ADDITIONAL INVOICES

349/21

WIEBE: That, the following invoices be paid and added to the next list of accounts presented to Council:

Ron Miller	Council Meeting Meals	\$56.78
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Carried.

INVITATION TO JOIN TOWN OF BIG RIVER OH & S COMMITTEE

350/21

CRASHLEY: That, Council decline the invitation to join the Town of Big River OH & S Committee.

Carried.

REQUEST JOINT MEETING WITH TOWN OF BIG RIVER COUNCIL

351/21

PANTER: That, Council request a joint meeting with the Town of Big River Council on a date mutually agreed upon after June 21, 2021, to discuss joint initiatives including, but not limited to the Town Bridge, lagoon, transfer station, Rec Board and water tank fill.

Carried.

NCTPC ANNUAL GENERAL MEETING

352/21

WIEBE: That, Councillor Doug Panter attend the North Central Transportation Planning Committee Annual General Meeting to be held in the Shellbrook Community Hall on Wednesday, June 30th, 2021, at 3:00 PM and that associated expenses be paid.

Carried.

BEAVER & WATER PROBLEMS

353/21

CRASHLEY: That, a letter be sent to Kent Buckingham to inform him that we have a beaver control person in the RM that can be dispatched to his property to make an assessment if he wishes; that, if the area is not accessible at this time, it may have to wait until the winter months; and further that, we do not offer the service of blowing dams as there are contractors in the area that do this work.

Carried.

EMAIL OF CONCERN

354/21

PANTER: That, a letter be sent to Betty McKnight informing her that the graders of concern were not RM graders and there are other graders in the area that do contract work for the Ministry of Highways, and further, that there will be additional MG30 and calcium put on the South Stoney Road for stabilization in 2021.

Carried.

JOINT SPECIAL COUNCIL MEETING

355/21

WIEBE: That, Council acknowledge the decision made at the joint Town and RM Special Council Meeting held on Thursday, June 10, 2021, to send a letter to SAKÂW Askiy Management Inc. regarding SAKÂW forest harvesting near recreational and residential areas around Big River to signed by both the mayor and the reeve.

Carried.

Kerry McIntyre and Gregg Buckingham joined the Council Meeting to discuss building up of an undeveloped road allowance and a portion of RM road for wood to be hauled from SW-09-55-08-W3. 2:30 PM – 3:00 PM.

TOLKO ROAD AGREEMENT

356/21

CRASHLEY: That, the RM enter into an agreement with Tolko Industries Ltd. to build a road to forestry standards on an undeveloped road allowance and upgrade a portion of the RM road to haul wood from SW-09-55-08-W3 to the McRobb IBR, and further, the road be left in the state that it was built to and be signed with "Trail Not Maintained" upon completion of the haul.

Carried.

PAYMENT INCREASE FOR BEAVER CONTROL

357/21

PANTER: That, payment for beaver control to Jason Klassen be increased to include a fee of \$250.00 per assessment and \$0.65 per kilometer mileage along with the \$30.00 per beaver that he is presently paid.

Carried.



SARM RESPECT IN THE WORKPLACE TRAINING

358/21

WIEBE: That, Office Assistant Dana Kennedy complete the Respect in the Workplace online course being offered through SARM to become Respect Certified and registration fee be paid.

Carried.

PAYMENT OF REGISTRATION & TEXTBOOK EXPENSES FOR COMPLETION OF LGA COURSES

359/21

CRASHLEY: That, Office Assistant Dana Kennedy be reimbursed for the registration and textbooks for the two remaining LGA courses required for her to complete the educational component of the LGA program, and further, that she sign a two year retention agreement with the RM or repayment would be required for the registration and textbook amounts.

Carried.

ACTING ADMINISTRATOR WAGES

360/21

PANTER: That, the Acting Administrator wage be set at \$29.95 per hour and overtime be paid at a rate of 1.5 times the regular wage for hours worked to complete the work as required over regular hours of 35 hours per week, retroactive to May 14, 2021.

Carried.

SPECIAL OCCASION PERMIT

361/21

WIEBE: That, a letter be sent approving the issuance of a Special Occasion Permit to the Country at the Creek Music Festival Committee for a music festival which will follow all COVID-19 recommendations and policies, to be held outdoors at the Ladder Valley Hall in a fenced beer garden on SE-25-55-07-W3 on August 27, 2021, from 6:00 PM to 2:00 AM and August 28, 2021, from 2:00 PM to 2:00 AM.

Carried.

REPORTS

362/21

CRASHLEY: That, the following reports be acknowledged and filed:

Maintenance

Committee Reports and Financial Statements

Carried.



CORRESPONDENCE

363/21

PANTER: That, the correspondence having been read now be filed and that a list of the correspondence having been read be added to and form part of these minutes.

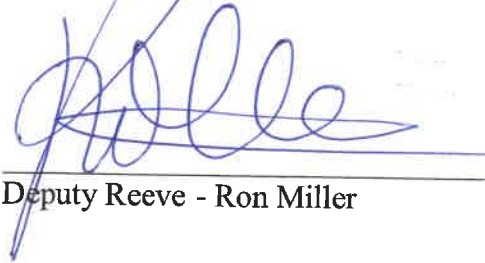
Carried.

ADJOURNMENT – 4:16 PM

364/21

WIEBE: That this meeting be adjourned.

Carried.



Deputy Reeve - Ron Miller



Acting Administrator – Wendy Hartnett

RURAL MUNICIPALITY OF BIG RIVER NO. 555


BYLAW NO. 3/21

A BYLAW OF THE RURAL MUNICIPALITY OF BIG RIVER NO.555 TO AMEND ZONING BYLAW NO. 1/19 KNOWN AS THE ZONING BYLAW OF THE RURAL MUNICIPALITY OF BIG RIVER NO.555.


The Council of the Rural Municipality of Big River No.555 in the Province of Saskatchewan hereby amends Bylaw No. 1/19 as follows:

1. The Zoning District Map, referred to in Section 5.2 of Bylaw 1/19 is amended to rezone from A – Agriculture to CR1 – Low Density Country Residential District the following land:
 - a. In NW-03-55-07-W3 all of the proposed Parcel “B” as shown within the bold dashed line on the attached Plan of Survey dated, March 4th, 2021, prepared by Matthew J. Rustad, S.L.S., Meridian Surveys Ltd., and referenced as Map “A”.
2. This bylaw shall come into force and take effect when approved by the Minister of Government Relations.





Reeve



Administrator (Acting)

Read a first time the 10th, day of May, 2021.

Read a second time the 14th day of June, 2021.

Read a third time and adopted this 14th day of June, 2021.



Map "A"

PLAN OF PROPOSED SUBDIVISION

OF PART OF
N.W. ¼ SEC. 3-TWP. 55-RGE. 7-W. 3Mer.
R.M. OF BIG RIVER No. 555
MARCH 2021
 SCALE 1:2000

NOTES
 PORTION TO BE SURVEYED IS OUTLINED IN A HEAVY DASHED LINE, AND CONTAINS
 1.589ha (4.79acres)
 MEASUREMENTS ARE IN METRES AND DECIMALS THEREOF.
 DISTANCES ARE APPROXIMATE AND MAY VARY BY ± 10 METRES.
 PRELIMINARY SURVEY PERFORMED ON MARCH 1, 2021.

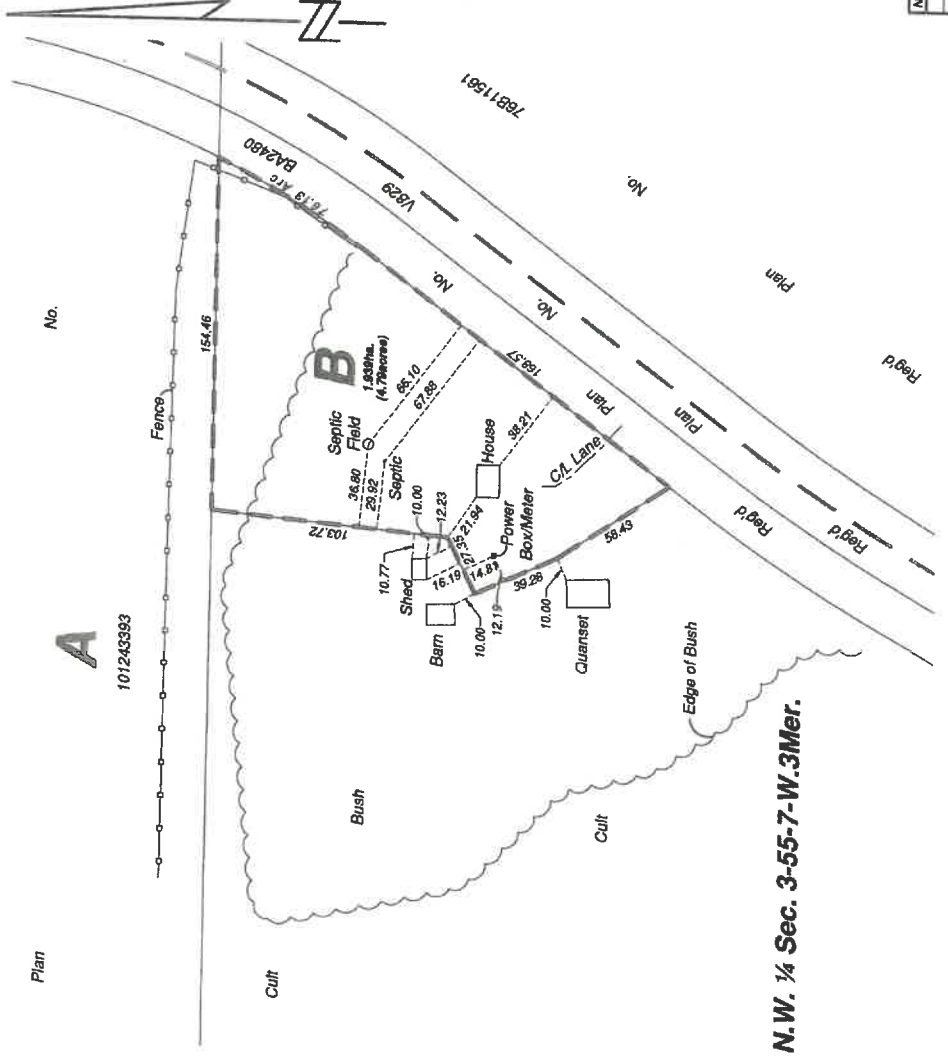
Ministry of Government Relations
 Community Planning Branch
 Approval

Gerald Allen Horner
 Approval: Owner N.W. ¼ SEC. 3-TWP. 55-RGE. 7-W. 3Mer.

Matthew J. Flusted
 Saskatchewan Land Surveyor



No.	REVISIONS	DATE	DR.	CH.
0	Preliminary Survey	3/4/2021	jp	mtf
FILE: PA211287		DWG.: PA211287PS		



(Handwritten signature and scribbles)