

THE MINUTES OF A REGULAR MEETING OF THE COUNCIL OF THE RURAL MUNICIPALITY OF BIG RIVER NO. 555 HELD ON FEBRUARY 8<sup>th</sup>, 2021, AT THE BIG RIVER COMMUNITY CENTRE, LOCATED AT 606 FIRST STREET NORTH, IN BIG RIVER, SASKATCHEWAN.

CALL TO ORDER

The meeting was called to order by Reeve Dana Pettigrew at 9:08 a.m.

PRESENT

Division 1 – Doug Panter

Division 3 – Jeff Wiebe

Division 2 – Ron Miller

Division 4 – Richard Crashley (Electronically)

Reeve – Dana Pettigrew

Administrator - Donna Tymiak

ADD ITEM TO AGENDA – Audio/Video Recordings of Meetings

60/21

WIEBE: That, amending Bylaw 9/20 to allow for audio/video recordings of Council Meetings be added to the agenda.

Lost.

ADD ITEM TO AGENDA – Recorded Votes

61/21

PETTIGREW: That, reviewing Bylaw 9/20 to consider amendments that would require recorded votes on all resolutions, be added to the agenda.

Carried.

ADD ITEM TO AGENDA – LAFOIP – Contact Information

62/21

WIEBE: That, LAFOIP, regarding contact information as it pertains to administrative duties be added to the agenda.

Carried.

APPROVAL OF AGENDA

63/21

PANTER: That, the February 8<sup>th</sup>, 2021, agenda be approved as amended.

Carried.

Councillor Jeff Wiebe asked for a recorded vote on the next motion.



RESCIND MOTION 17/21

64/21

WIEBE: That, motion 17/21 from the January 11<sup>th</sup>, 2021, Council Meeting be rescinded.

Reeve Dana Pettigrew	For
Councillor Doug Panter	Against
Councillor Ron Miller	Against
Councillor Jeff Wiebe	For
Councillor Richard Crashley	Against
	Lost.

MINUTES

65/21

PANTER: That, the minutes of the Regular Meeting of Council held on January 11<sup>th</sup>, 2021, be approved as presented.

Carried.

STATEMENT OF FINANCIAL ACTIVITIES

66/21

WIEBE: That, the Statement of Financial Activities for the month of December, 2020, be accepted as presented.

Carried.

STATEMENT OF FINANCIAL ACTIVITIES

67/21

MILLER: That, the Statement of Financial Activities for the month of January, 2021, be accepted as presented.

Carried.

LIST OF ACCOUNTS

68/21

PANTER: That, the List of Accounts as listed on the attached schedule, totaling \$ 248,411.17 reflecting cheques 11583 to 11636 be passed for payment.

Carried.

ADD WRITTEN COMPLAINT TO THE AGENDA

69/21

WIEBE: That, a written complaint from Joe and Muriel Runge be added to the agenda.

Carried.

COUNCIL INDEMNITY AND OTHER BILLS

70/21

MILLER: That, the following accounts be approved for payment at this meeting and added to the next list of accounts presented to Council:

Richard Crashley	Council Indemnity	\$ 300.00
Ron Miller	Council Indemnity/Mileage	\$ 319.50
Doug Panter	Council Indemnity/Mileage	\$ 440.65
Dana Pettigrew	Council Indemnity/Mileage	\$ 416.60
Jeff Wiebe	Council Indemnity/Mileage	\$ 319.50

Carried.

LIST OF LANDS IN ARREARS

71/21

PANTER: That, in accordance with Section 3 of the *Tax Enforcement Act*, it be acknowledged the Administrator has presented to the head of council a second list of lands in arrears labelled "Schedule A", and that "Schedule A" be annexed to and form part of these minutes, and unless sooner paid will be advertised in the Shellbrook Chronicle.

Carried.

STARS HELICOPTER AIR AMBULANCE DONATION

72/21

CRASHLEY: That, Council make a contribution of \$1,778.00 to the STARS helicopter air ambulance program, based on \$2.00/capita and submit payment to SARM so one cheque on behalf of all rural municipalities in the province may be made to STARS at a SARM Convention.

Carried.

GO IN CAMERA - 10:58 A.M.

73/21

WIEBE: That, the time being 10:58 a.m., Council close a portion of this meeting to the public to go in camera under the authority of Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*, to discuss legal matters, the public gallery be vacated and those present for this closed session be Administrator Donna Tymiak, Reeve Dana Pettigrew and Councillors Doug Panter, Ron Miller, Jeff Wiebe and by electronic means, Richard Crashley

Carried.

GO OUT OF CAMERA - 11:21A.M.

74/21

MILLER: That, the time being 11:21a.m., Council go out of camera and invite the public back into the Council Meeting.

Carried.

FINAL NOTICE TO REMOVE MEMBRANE COVERED STRUCTURES

75/21

CRASHLEY: That, council having reviewed a final notice drafted by Legal Council at SARM, Council request prior to mailing, the date for landowners to comply be changed to June 30<sup>th</sup>, 2021, and ask if landowners could also be provided with an estimation of the costs the RM would be seeking from individuals should landowners choose not to comply with the said order requiring the RM to make application to the Court of Queen's Bench to resolve the matter.

Carried.

EMO BUDGET

76/21

PANTER: That, the 2021 Big River & District Emergency Measures Organization (EMO) Budget be accepted as presented.

Carried.

PRINCE ALBERT NATIONAL PARK MEETING

77/21

CRASHLEY: That, the Administrator, Reeve Dana Pettigrew and Councillors Doug Panter and Richard Crashley be authorized to represent the municipality at an annual meeting being hosted by the Prince Albert National Park, being held by teleconference Thursday March 11<sup>th</sup>, 2021, and associated expenses be paid.

Carried.

SEND PERMIT PACKAGE TO LANDOWNER

78/21

WIEBE: That, a permit package as it pertains to land zoned agriculture in Bylaw 1/19 and Bylaw 17/19, the RM Building Bylaw, which defines a farm operation, be sent to the landowner of NW-30-55-06-W3, as building and development permits are required in the RM of Big River prior to starting construction in accordance with the said bylaws.

Carried.

RECESS FOR LUNCH – 12:00 PM

79/21

MILLER: That, council recess for lunch for one hour.

Carried.

RECONVENE DELIBERATIONS – 1:00 PM

80/21

CRASHLEY: That, council reconvene its deliberations.

Carried.



ADDITIONAL INVOICE

81/21

WIEBE: That, the following invoice be paid and added to the next list of accounts presented to Council:

Konica Minolta Business Solutions                      Copies                      \$ 770.89

Carried.

REQUEST FOR ACCESS VIA MUNICIPAL RESERVE

82/21

MILLER: That, in response to a request by the landowner of Lot 23, Block 102, Plan 101926728, to apply for a rear lane/backyard access across MR4, Plan 102085264, Council pass their request onto Community Planning to see if the Minister can make an exception that may be considered.

Carried.

Foreman George Hildebrand joined the Council Meeting to discuss the outside operations 2:00 p.m. – 2:37 p.m.

RCMP ANNUAL PERFORMANCE PLAN

83/21

PANTER: That, in response to an email from Sergeant Heath Robinson, Big River RCMP Detachment, dated February 2<sup>nd</sup>, 2021, that the priority issues of Council be relayed to the RCMP so they may be addressed in the RCMP 2021-2022 performance plan:

1. Continued presence of the RCMP in the RM with available members;
2. Timely responses to calls and complaints;
3. Crime Reduction;
4. Substance Abuse;
5. Traffic Safety (motor vehicle, road);
6. Presence at the Big River Community Centre during functions;
7. Speed on Highway 55 through Town of Big River and on the South Stoney Road; and
8. The Ladder Valley Road turn-off of Highway 55 and illegal passing.

Carried.

Delegation David and Julie O'Reilly joined the Council Meeting to discuss their request for a rear lane/backyard access across MR4, Plan 102085264. 2:46 p.m. – 2:56 p.m.

Delegation Seargent Heath Robinson joined the Council Meeting to discuss the occurrence statistics for the RM of Big River and surrounding area, answer council's questions and seek out any areas of concern. 3:00 p.m. – 3:19 p.m.

Delegation Darin Stene, Triple S Transport joined the Council meeting to discuss MG30 and offered his opinion on maintaining the portion of the South Stoney Road that had MG30 incorporated in 2020. 3:24 p.m. – 3:58 p.m.

QUOTES ON CALCIUM/DUST CONTROL

84/21

PANTER: That, the Administrator request quotes from Tiger Calcium and Triple S Transport for Calcium Chloride and/or other dust control products.

Carried.

Delegation Dennis Nicholson attended the Council meeting to discuss water released from SE-05-57-07-W3, when a beaver dam was opened in late December 2020, which caused overland flooding and potential damage to his hay/alfalfa crop. 4:03 p.m. – 4:46 p.m.

PRICE ON SHARQ BLADES

85/21

CRASHLEY: That, the Administrator get a price from Brant Tractor Ltd. for the mounting board and 2 sets of Sharq Blades.

Carried.

RECOMMENDATIONS FROM AECOM – Monitoring Frequency Big River Landfill

86/21

MILLER: That, Council acknowledge the letter dated January 14<sup>th</sup>, 2021, from Mark Hadfield, Natural Resource Lead, Environment, AECOM Canada Ltd., whereby he recommends going to a biennial (once every two years) sampling frequency if the RM/Town of Big River implement the recommendations made in their 2020 landfill assessment summary report executive summary:

- Resurvey monitoring wells;
- Investigate the BH06-01 in the summer and repair it if it is blocked; and
- Collect groundwater samples for additional analysis of pesticides and dissolved metals at the next sampling event to confirm these parameters are also stable or decreasing.

Carried.

2020 ANNUAL OPERATING REPORT

87/21

PANTER: That, Council accept as presented the Annual Operating Report for Approval to Operate Transfer Station, #P018-237, which also includes the 2020 Landfill Assessment Summary Report, prepared by AECOM and signed and sealed by Michael Zhao, B. Eng. Environmental Engineer and the report be submitted to the Ministry of Environment as required.

Carried.

REQUEST FOR SERVICES AECOM FULL SAMPLING PROGRAM

88/21

CRASHLEY: That, AECOM be requested to provide their services to fulfill the 2021 landfill assessment summary report for the Ministry of Environment, as their recommendation in the 2020 Landfill Assessment Summary report to reduce the sampling frequency, is subject to recommendations contained within.

Carried.

LAPTOP

89/21

WIEBE: That, the administrator purchase a laptop suitable for her role as RM administrator so her personal computer is not used for municipal purposes.

Carried,

RM MAP ON WEBSITE

90/21

MILLER: That, after consideration of an email from the Office of The Saskatchewan Information and Privacy Commissioner, dated February 3<sup>rd</sup>, 2021, the digital version of the RM Map remain on the RM's link on the bigriver.ca website.

Carried.

i-HUNTER APP

91/21

PANTER: That, in response to an email from Chad McElhinney, ihunterapp.com, the RM is not prepared to integrate the RM landowner map with iHunter.

Carried.

2021 APPOINTMENTS OF PLANT HEALTH OFFICERS AS PEST CONTROL OFFICERS

92/21

CRASHLEY: That, the Council of the RM of Big River, No. 555 appoints Plant Health Officers (PHO's) Katey Makohoniuk, Lynne Roszell, Joanne Kwasnicki, Chelsea Neuberger, Betty Johnson, Colleen Fennig as Pest Control Officers for the purpose of the 2021 Club Root Survey.

Carried.

REQUEST FOR SECOND APPROACH

93/21

WIEBE: That, a request by the landowner at Lot 1, Block 2, Plan 102040186, Lakeside Acreages, whereby they install a second approach onto Range Road 3072, be denied.

Carried.

REC BOARD COMMITTEE APPOINTMENT

94/21

MILLER: That, as recommended by the Big River and District Recreation and Cultural Board, Michelle Swanson be appointed to the said board, with the term ending December 31, 2022, and the committee members list be updated to reflect the same.

Carried.



FIRST AID/CPR/AED LEVEL C TRAINING

95/21

PANTER: That, Donna Tymiak, Wendy Hartnett, John Johnson, Riley Kennedy, George Hildebrand and the new office employee, if hired prior to the course, be registered for the “Blended First Aid”, ‘CPR/AED Level C’ training and the \$110/per person registration and associated expenses be paid.

Carried.

RM OFFICE CLOSED

96/21

CRASHLEY: That, the RM Office be closed to accommodate staff taking the First Aid/CPR/AED Training.

Carried.

TRANSPORTATION AND DANGEROUS GOODS TRAINING

97/21

WIEBE: That, Operators George Hildebrand, John Johnson and Riley Kennedy renew their Transportation and Dangerous Goods Certification by taking the online training and the costs of \$34.95 per employee, \$8.95 per handbook and associated expenses be paid.

Carried.

SARM ANNUAL CONVENTION

98/21

MILLER: That, the Administrator and Reeve Dana Pettigrew, Councillors Doug Panter, Ron Miller Jeff Wiebe and Richard Crashley be registered to attend the SARM 116<sup>th</sup> Annual Convention and Trade Show being held virtually March 9<sup>th</sup> and 10<sup>th</sup>, 2021, and that Council acknowledge the Curling Lounge has been prepared to accommodate the participants to view on the projector screen and Councillor Crashley has requested he participate from his own home, and Reeve Dana Pettigrew and Councillor Doug Panter being appointed as voting delegates who will be able to vote on resolutions using their own electronic devices.

Carried.

SNOW CLEARING LADDER VALLEY COMMUNITY CENTRE

99/21

CRASHLEY: That, Council authorize RM employees to clear snow from in front of private bins at the Ladder Valley Community Centre.

Carried.

CHANGE OFFICE DOOR LOCKS

100/21

WIEBE: That, Accra Lock & Safe Co. Ltd. be requested to change locks in the municipal office under direction of the Administrator.

Carried.



LIFESTYLE BREAK – 5:55 p.m.

101/21

MILLER: That, Council recess for a 5 minute lifestyle break.

Carried.

RECONVENE DELIBERATIONS – 6:02 p.m.

102/21

PANTER: That, Council reconvene their deliberations.

Carried.

SPRING WEIGHT RESTRICTIONS

103/21

CRASHLEY: That, the RM of Big River, No. 555 follow the Ministry of Highways Spring Weight Restrictions when implemented and in accordance with RM Policy 400-9.1:

- 1) That the road ban committee, as appointed annually, may issue a verbal overweight permit which will be only valid to 11:00 am on the day of issuance.
- 2) That permits will only be issued when the temperature is minus 5 degrees Celsius or lower.
- 3) That the RM Office is called each morning by a member of the said committee advising of permits issued.

Carried.

SASKPOWER REMOVING TREES

104/21

WIEBE: That, Council has no objection to Davey Resource Group, on behalf of SaskPower, clearing trees in the undeveloped road allowances located West of NW-34-56-07-W3 and North of NW-33-56-07-W3.

Carried.

PARK VALLEY ROAD

105/21

MILLER: That, the Council of the RM of Big River, No. 555 will not entertain changing the name of The Park Valley Road, and the RM of Canwood, No. 494, be notified of the same.

Carried.

TABLED - PROVIDING COUNCILLORS WITH INFORMATION

106/21

PETTIGREW: That, discussion surrounding providing councillors with any information on hand be tabled to the March 8<sup>th</sup>, 2021, meeting of Council.

Carried.

LEGAL ADVICE

107/21

PANTER: That, the administrator seek legal advice regarding providing councillors with the phone numbers and addresses of all ratepayers of the municipality and any information on hand.

Carried.

OFFICIAL COMPLAINT

108/21

CRASHLEY: That, Council acknowledge a written complaint from Joseph and Muriel Runge, dated February 8<sup>th</sup>, 2021, regarding comments on 'Facebook Page: Dana Pettigrew-Reeve for RM555 Big River', posted on February 6 at 10:59 AM, by Dana Pettigrew, and reply to inform, their concern was addressed with Reeve Pettigrew, who told Council his posting was personal and not made on behalf of the Council or the RM of Big River, No. 555.

Carried.

REPORTS

109/21

WIEBE: That, the following reports be acknowledged and filed:  
Maintenance  
Committee Reports and Financial Statements

Carried.

CORRESPONDENCE

110/21

MILLER: That, the correspondence having been read now be filed and that a list of the correspondence having been read be added to and form part of these minutes.

Carried.


ADJOURNMENT – 7:25 PM

111/21

PANTER: That this meeting be adjourned.

Carried.

  
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Reeve – Dana Pettigrew

  
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Administrator – Donna Tymiak