

THE MINUTES OF A REGULAR MEETING OF THE COUNCIL OF THE RURAL MUNICIPALITY OF BIG RIVER NO. 555 HELD ON DECEMBER 14<sup>th</sup>, 2020, AT THE BIG RIVER COMMUNITY CENTRE, LOCATED AT 606 FIRST STREET NORTH, IN BIG RIVER, SASKATCHEWAN.

CALL TO ORDER

The meeting was called to order by Reeve Dana Pettigrew at 9:00 a.m.

PRESENT

Division 1 – Doug Panter  
Division 2 – Ron Miller  
Reeve – Dana Pettigrew  
Administrator - Donna Tymiak

Division 3 – Jeff Wiebe  
Division 4 – Richard Crashley (Electronically)

APPROVAL OF AGENDA

540/20

PANTER: That, the December 14<sup>th</sup>, 2020, agenda be approved as presented.

Carried.

MINUTES

541/20

CRASHLEY: That, the minutes of the Council Meeting held on November 17<sup>th</sup>, 2020, be approved as presented.

Carried.

STATEMENT OF FINANCIAL ACTIVITIES

542/20

WIEBE: That, the Statement of Financial Activities for the month of November, be accepted as presented.

Carried.

GAS TAX TRANSFER

543/20

MILLER: That, Council acknowledge the Reeve and Administrator will transfer the balance in the gas tax account to the RM's general account, as the Gas Tax Fund – Infrastructure Investment Plans; IIP 1920-004961 to Resurface 3.22 km on South Stoney and Bible Camp Road and IIP-1920-004962 to Resurface 6.44 km of South Stoney Road have been approved by the Ministry of Government Relations and the projects as applied for completed.

Carried.

COUNCIL INDEMNITY AND OTHER BILLS

544/20

PANTER: That, the following accounts be approved for payment at this meeting and added to the next list of accounts presented to Council:

Richard Crashley	Council Indemnity	\$ 260.47
Ron Miller	Council Indemnity/Mileage	\$ 262.76
Doug Panter	Council Indemnity/Mileage	\$ 649.15
Dana Pettigrew	Council Indemnity/Mileage	\$ 1,386.20
Jeff Wiebe	Council Indemnity/Mileage	\$ 394.50
Lake Country Co-op	Oil	\$ 416.59
Crusher's Consulting	Report South Stoney Road/Range Rd 3073	\$ 568.31
Redhead Equipment	Oil	\$ 890.51
		Carried.

LIST OF ACCOUNTS

545/20

CRASHLEY: That, the List of Accounts as listed on the attached schedule, totaling \$ 122,686.89 reflecting cheques 11485 to 11531, be passed for payment.

Carried.

MUNICIPAL REVENUE SHARING ELEGIBILITY REQUIREMENTS

546/20

WIEBE: That, Council of the Rural Municipality of Big River, No. 555 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- the 2019 audited financial statement has been submitted to the Ministry of Government Relations; and
- the education property tax is and has been reported and submitted as required by the municipality and is in good standing; and
- Council adopted a new version of Council Procedure Bylaw, October 13<sup>th</sup>, 2020, being Bylaw 9/20;
- Council adopted an employee Code of Conduct, December 14<sup>th</sup>, 2015; and
- all members of Council have filed and annually update their Pubic Disclosure Statements as required; and

that, Council authorize the Administrator to sign the Declaration of Eligibility and submit to the Ministry of Government Relations.

Carried.

SARM EXCESS LIABILITY INSURANCES

547/20

MILLER: That, the RM of Big River carry the Excess Liability Insurance offered through SARM by Lloyd's of London Syndicate (Tokio Marine Kiln) with coverage in the amount of two million dollars and Excess Administrative Errors and Omissions Liability coverage in the amount of two million dollars.

Carried.

CYBER LIABILITY

548/20

CRASHLEY: That, the RM of Big River accept the quote form Beasley Breach Response, dated December 2, 2020, opting for Option #1 in their quote, with a premium of \$636.00.

Carried.

CYBER AWARENESS TRAINING

549/20

MILLER: That the administrator and assistant administrator be authorized to take the Cyber Awareness Training, during office hours , available through SARM at a cost of \$25.00 per person.

Carried.

LOG TRUCKS ON MUNICIPAL ROADS

550/20

PANTER: That, Council has no objection to empty logging trucks utilizing the South Stoney Road when necessary, using due caution and care, and further; Council recognizes periodically loaded log trucks utilize the South Stoney Road and other municipal roads to move logs within the RM and that if Council determines volumes warrant it, a road maintenance agreement with the hauler and/or landowner may be required.

Carried.

GO IN CAMERA – 10:40 a.m.

551/20

CRASHLEY: That, the time being 10:40 a.m., Council close a portion of this meeting to the public to go in camera under the authority of Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*, to discuss legal matters, with those present for this closed session being Administrator Donna Tymiak, Reeve Dana Pettigrew, Councillors Ron Miller, Doug Panter, Jeff Wiebe and Richard Crashley (via phone).

Carried.

GO OUT OF CAMERA – 11:08 a.m.

552/20

WIEBE: That, the time being 11:08 a.m., Council go out of camera and invite the public back into the Council Meeting.

Carried.



ONGOING NUISANCE CORRESPONDENCE

553/20

MILLER: That, a letter be sent to the RM Solicitor, Mike Morris, Director of SARM Legal Services, and request he provide appropriate, effective action regarding ongoing nuisance notices, fee schedules and correspondence being addressed to Donna Tymiak, Administrator, R.M. of Big River #555, from Garry Frizzell/Garden of Eden Trust.

Carried.

2021 REGULAR COUNCIL MEETING DATES

554/20

PANTER: That, the Council of the RM of Big River No. 555 hold the 2021 Regular Council Meetings January 2021 to December 2021 on the second Monday of every month, beginning at 9:00 a.m., in the Big River Community Centre, located at 606 First Street North, Big River, Saskatchewan, with the following date exceptions:

October – Tuesday, October 12<sup>th</sup>, 2021

Carried.

AUDITOR

555/20

CRASHLEY: That, PricewaterhouseCoopers LLP be appointed as the auditors for the RM of Big River, No. 555 for the year 2020.

Carried.

DEPUTY REEVE

556/20

CRASHLEY: That, Councillor Ron Miller be appointed Deputy Reeve of the RM of Big River, No. 555 for 2021.

Carried.

TABLE - DEVELOPMENT APPEALS BOARD

557/20

WIEBE: That, Council table appointments to the Development Appeals Board to allow the Administrator to request a fee schedule from Krismer and Associates Ltd. for their professional services to act as the Development Appeals Board and Secretary to the Development Appeals Board for the RM of Big River, No. 555.

Carried.

COMMITTEE APPOINTMENTS

558/20

MILLER: That, the List of Committee Members as attached hereto and forming part of these minutes be approved.

Carried.

2021 BOARD OF REVISION AND SECRETARY APPOINTMENT

559/20

PANTER: That, the RM of Big River, No. 555 appoint Gord Krismer & Associates Ltd. for the services of a 2021 Board of Revision with the following board appointments: Clinton Krismer (Chair), Gordon Krismer (Vice-Chair), Cameron Duncan (Vice Chair), Christina Krismer, Jeff Hutton, Dave Lang, Kirby Bodnard, Brenda Lauf and Pam Malach; and further, as Secretarial Services will be required, Aileen Swenson be appointed as the Secretary of the Board of Revision and accept the fee schedule as provided on their Website December 3, 2020.

Carried.

TABLE - SARM MEMBERS ONLY

560/20

CRASHLEY: That, Council table discussion regarding sharing the RM's password for the member's only portion of the SARM website, to the January 2021 meeting.

Carried.

RECESS FOR LUNCH – 12:13 PM

561/20

WIEBE: That, council recess for lunch for forty five minutes.

Carried.

RECONVENE DELIBERATIONS – 1:00 PM

562/20

MILLER: That, council reconvene its deliberations.

Carried.

ADDITIONAL INVOICE

563/20

PANTER: That, the following invoice be paid and added to the next list of accounts presented to Council:

Third & Main	Council Meeting Meals	\$ 90.15
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Carried.

ORDER

564/20

CRASHLEY: That, the RM Solicitor, Mike Morris, Director of SARM Legal Services, be requested to provide direction in regard to an order issued October 15<sup>th</sup>, 2020, under Section 65 of Bylaw 6/16 on Lot 3, Block 2, Plan 86B15331, so the property can be cleaned up as soon as possible.

Carried.

TABLE - MEMBRANE COVERED STRUCTURES

565/20

WIEBE: That, discussion surrounding membrane covered structures be tabled to allow the Administrator to seek out information for council.

Carried.

Delegation George Hildebrand joined the council meeting to discuss outside operations 2:01 p.m. - 2:34 p.m.

REAR MOUNT VOLVO PACKERS

566/20

MILLER: That, Councillor Doug Panter be authorized to bid, on behalf of the RM of Big River, No. 555, up to \$4,000.00 (\$2000.00 each), on 2, used, rear mount packer assemblies that fit Volvo G940 or G960 Graders, at a McDougal's Online Auction being held Tuesday, December 15<sup>th</sup>, 2020.

Carried.

Delegation Terry Olsen joined the council meeting to discuss LED lighting for the rink 2:35 p.m. - 2:46 p.m.

SASKPOWER File 20317976 – Northwood Shores

567/20

PANTER: That, Council offer the following comments to SaskPower's Information request on File Number 20317976 dated December 7<sup>th</sup>, 2020:

1. The road allowance adjacent to the construction location is approximately 22 meters;
2. The RM is not planning to widen the existing road allowance adjacent to the construction; and
3. To Council's knowledge the developer constructed the road in accordance with a drainage plan they had prepared by Catterall & Wright and Survey Plan prepared by Altus Geomatics; and
4. The RM has no knowledge of any water lines in the area of the planned construction; and
5. The services shall not be trenched, but rather bored through the developed roadway and any disturbance within the right of way be restored to the roads original standard.

Carried.

PARKLAND ASSOCIATION OF RURAL MUNICIPALITIES ANNUAL MEETING

568/20

CRASHLEY: That, the RM of Big River support the Parkland Association of Rural Municipalities Annual Meeting being cancelled for 2021 and support the municipality's statistical survey being compiled and distributed to the membership by the host municipality.

Carried.

SKI TIMBER RIDGE BOARD AUDITOR'S REPORT AND FINANCIAL STATEMENTS

569/20

WIEBE: That, the Ski Timber Ridge Board Auditor's Report and Financial Statements to April 30<sup>th</sup>, 2020, as prepared by PricewaterhouseCoopers LLP, Chartered Accountants, be accepted as presented.

Carried.

REPORT FROM CRUSHER'S CONSULTING

570/20

MILLER: That, Council acknowledge a report prepared by Ron S. Crush AScT, Mediator (Applied Science Technologist) dated December 13<sup>th</sup>, 2020, regarding water management South Stoney Road/Range Road 3073 NW-22 / SW-27-56-07-W3M.

Carried.

REPORT FROM CRUSHER'S CONSULTING

571/20

PANTER: That, the Crusher Consulting report regarding water management South Stoney Road / Range Road 3073, NW-22 / SW-27-56-07-W3M be sent to landowners Brenda Bradley and Neil and Dianne Martin and indicate the RM encourages all landowners to keep the natural flow of water unrestricted by removing beaver dams, beaver houses and beavers on their property, as collectively they are the root cause of the restriction of water flows in the RM.

Carried.

BEAVER CONTROL PROGRAM

572/20

CRASHELY: That, the RM of Big River, No. 555 participate in the 2020-2021 Canadian Agricultural Partnership Beaver Control Program (CAP-BCP), and understand claims shall be submitted to SARM by February 15<sup>th</sup>, 2021 along with:

1. Trapper Verification form for each trapper providing service; and
2. Copy of a valid trapper license for each trapper named on Trapper Verification Form valid for the dates indicated on each form and
3. Copy of invoices if any for each pond leveler and/or beaver deceiver installed in the program year.

Carried.

BEAVER CONTROL PROGRAM - GUIDELINES

573/20

WIEBE: That, Council set the following guidelines for the Canadian Agricultural Partnership Beaver Control Program (CAP-BCP) for the 2020-2021 program year:

1. When beaver activity is affecting a municipal road, each councilor may direct a licensed trapper, as appointed by Council, to land locations in their division to hunt and/or trap the beavers; and
2. The appointed licensed trapper is responsible to get permission from landowners prior to entering upon private land; and
3. Harvested beaver tails must be delivered by the appointed licensed trapper on or before January 30<sup>th</sup>, 2021, to the Division Councillor, in which they were trapped and/or hunted, to allow for administration to prepare and submit the claim to SARM (the trapper shall make arrangements with the Division Councillor to meet at the RM Shop); and
4. Legal descriptions of where beavers were removed must be provided by the authorized licensed trapper when delivering beaver tails; and
5. Council members upon delivery and location verification shall mark tails with paint or notch them, so they are not re-used for the CAP-BCP or other rebate program; and
6. A bounty will be paid to licensed trappers, appointed annually by the RM Council, in the amount of \$30.00 for each problem beaver removed from the RM of Big River, No. 555, in the southern trapping zone outside the provincial forest, between December 15<sup>th</sup>, 2020, and January 30<sup>th</sup>, 2021;

Carried.

BEAVER CONTROL APPOINT LICENCED TRAPPER

574/20

MILLER: That, the Council of the RM of Big River appoint the following licensed trapper to hunt/trap beavers in the RM of Big River for the purposes of utilizing the 2020-2021 Canadian Agricultural Partnership Beaver Control Program (CAP-BCP): Jason Klassen.

Carried.

SARM BENEFITS

575/20

PANTER: That, Council acknowledge the RM Employees were provided with the updated SARM Benefits for New Employees Bulletin and SARM Blue Cross Benefit Booklet, December 1, 2020.

Carried.

OUTSIDE SUPERVISOR

576/20

WIEBE: That, Council budget in 2021 to hire a supervisor for outside employees.

Carried.



REPORTS

577/20

MILLER: That, the development, maintenance and committee reports/financial statements be acknowledged and filed.

Carried.

CORRESPONDENCE

578/20

PANTER: That, the correspondence having been read now be filed and that a list of the correspondence having been read be added to and form part of these minutes.

Carried.

ADJOURNMENT – 6:01 PM

579/20

CRASHLEY: That this meeting be adjourned.

Carried.



Reeve – Dana Pettigrew



Administrator – Donna Tymiak