

THE MINUTES OF A REGULAR MEETING OF THE COUNCIL OF THE RURAL MUNICIPALITY OF BIG RIVER NO. 555 HELD ON MAY 11<sup>th</sup>, 2020, AT THE BIG RIVER COMMUNITY CENTRE, LOCATED AT 606 FIRST STREET NORTH, IN BIG RIVER, SASKATCHEWAN.

CALL TO ORDER

The meeting was called to order by Reeve John Teer at 9:02 a.m.

PRESENT

Division 1 – Doug Panter

Division 2 – Ron Miller

Reeve – John Teer

Administrator - Donna Tymiak

Division 3 – Wayne Cowan

Division 4 – Richard Crashley - Electronically

MEETING HELD BY ELECTRONIC MEANS

184/20

PANTER: That, notice having been posted in accordance with Section 125 of *The Municipalities Act*, and in light of the COVID-19 Coronavirus being declared a pandemic by the World Health Organization Wednesday, March 11, 2020, Council authorize this meeting be held utilizing electronic means.

Carried.

ADD ITEM TO AGENDA – Verbal Request to Address Council

185/20

COWAN: That, a request by Dana Pettigrew made verbally May 6<sup>th</sup>, 2020, to address Council, be denied as his request and information provided were made after Council & Council's Committee Procedures Bylaw 8/15 agenda deadline and, under advisement of the RM's Solicitor, it is not appropriate to entertain such requests where a requesting party has unresolved matters before the court.

Carried.

APPROVAL OF AGENDA

186/20

CRASHLEY: That, the May 11<sup>th</sup>, 2020, agenda be approved with an amendment whereby agenda item 4 'Council Procedure Bylaw Matters before the Court' be moved to the next item on the agenda.

Carried.

MATTERS BEFORE THE COURT

187/20

MILLER: That, Council adopt Policy 200-64 "Matters Before the Court Policy" whereby when the municipality has unresolved matters before the courts, Council may choose not to entertain any delegation(s) or correspondence regarding any matter(s) they consider unsuitable, until such time a judge has made a decision.

Carried.

DRAFT AMENDMENTS TO COUNCIL PROCEDURE BYLAW

188/20

PANTER: That, the administrator draft amendments to the Council Procedure Bylaw to address situations where matters are before the courts.

Carried.

MINUTES

189/20

COWAN: That, the minutes of the Regular Meeting of Council held on April 14<sup>th</sup>, 2020, be approved as presented.

Carried.

STATEMENT OF FINANCIAL ACTIVITIES

190/20

CRASHLEY: That, the Statement of Financial Activities for the month of April 2020, be accepted as presented.

Carried.

LIST OF ACCOUNTS

191/20

MILLER: That, the List of Accounts as listed on the attached schedule, totaling \$ 77,919.79 reflecting cheques 11126 to 11167 be passed for payment.

Carried.

COUNCIL INDEMNITY FOR REMOTE MEETINGS AND TRAINING

192/20

PANTER: That, Councillors be authorized to include on their Statement of Indemnity, the time they dedicated to attending the electronic on-line meetings hosted by the Sask Health Authority or SARM to date, and that, going forward, committee members as appointed by Council, be authorized to participate in electronic online meetings relative to the committee they represent; and further, upon completion of the Respect in the Workplace Online Certificate Program Councillors be also authorized to include the time dedicated to taking the Online Certificate Program on their Statement of Indemnity to be put before Council for approval.

Carried.



COUNCIL INDEMNITY AND OTHER BILLS

193/20

COWAN: That, the following accounts be approved for payment at this meeting and added to the next list of accounts presented to Council:

Wayne Cowan	Council Indemnity/Mileage	\$ 463.00
Richard Crashley	Council Indemnity	\$ 506.25
Ron Miller	Council Indemnity/Mileage	\$ 516.50
Doug Panter	Council Indemnity/Mileage	\$1,412.30
John Teer	Council Indemnity/Mileage	\$1,274.00
		Carried.

WATER TANK FILL CONTRIBUTION

194/20

CRASHLEY: That, in response to the April 24<sup>th</sup>, 2020, request from the Town of Big River, the RM contribute \$41,800.00, to the Town of Big River Water Tank Fill Station previously committed by resolution at the November 19<sup>th</sup>, 2019, Council Meeting.

Carried.

SUSPEND MEETING FOR PUBLIC HEARING – 10:00 A.M. Zoning Bylaw Amendment

195/20

MILLER: That, Council suspend meeting for public hearing.

Carried.

RECONVENE DELIBERATIONS – 10:02 A.M.

196/20

PANTER: That, Council reconvene its deliberations.

Carried.

BYLAW 2/20 SECOND READING

197/20

COWAN: That, Bylaw 2/20, being a bylaw to amend Bylaw 1/19, be read a second time.

Carried.

SERVICE AGREEMENT

198/20

CRASHLEY: That, upon receipt of payment for costs associated with an application to subdivide proposed Parcel D in NW-16-55-07-W3 Ext 63, the Reeve and Administrator be authorized to sign the service agreement for the same.

Carried.

BIG RIVER CEMETERY DONATION

199/20

MILLER: That, the RM make a donation to the Big River Cemetery in the amount of \$3,000.00 and further, as requested by the cemetery chairperson, the RM agrees to also supply and spread an application of traffic gravel on the internal roads of the Big River Cemetery during the RM's 2020 Gravel Program.

Carried.

FIREWORKS DONATION

200/20

PANTER: That, the RM contribute \$500.00 to the Town of Big River for fireworks to be utilized in 2020 or 2021, when a public event can once again be held that allows the public to gather.

Carried.

TAKING APPOINTMENTS WHILE PUBLIC BUILDINGS ARE CLOSED

201/20

COWAN: That, Council has no objection to the Administrator taking appointments, at her discretion, where ratepayers or others must attend the office and, that reasonable precautions be taken under the current Covid-19 Pandemic so appropriate sanitation can be exercised.

Carried.

MINISTER'S ORDER – DEFERRAL OF MUNICIPAL BY-ELECTIONS

202/20

CRASHLEY: That, Council acknowledge the Minister of Government Relations, Lori Carr, C.D. Ministers Order, Deferral of Municipal By-Elections, dated April 14<sup>th</sup>, 2020.

Carried.

MINISTER'S ORDER – ASSESSMENT APPEALS

203/20

MILLER: That, Council acknowledge the Minister of Government Relations, Lori Carr, C.D. Ministers Order, Assessment Appeals, dated April 14<sup>th</sup>, 2020.

Carried.

COMMISSIONAIRES SERVICES

204/20

PANTER: That, Council request the Canadian Corps of Commissionaires originally scheduled for May 1, 2020, to resume Bylaw Enforcement Services, as soon as possible.

Carried.

PLAN OF PROPOSED SUBDIVISION – NW-30-55-06-W3  
205/20

COWAN: That Council offer the following comments to Community Planning regarding proposed Parcel “B” in NW-30-55-06-W3 prepared by Matthew J. Rustad, S.L.S., Meridian Surveys Ltd., dated April 16<sup>th</sup>, 2020, for the purpose of increasing the size of an existing residential site for estate planning;

1. Council is not aware of any site conditions that would make the land unsuitable for the intended use; and
2. The RM does not have any facilities that could be affected by the proposed residential site; and
3. Council has no objection to the proposed subdivision as it may be considered under Clause 3.6.2.3(d) (ii) of RM of Big River, No. 555 Official Community Plan to permit a site size of 16.582 ha (40.98 acres) that exceeds the maximum 10 ha within an agriculture district for single detached dwellings to accommodate an existing farm yard site; and
4. The said subdivision may be considered for estate planning under Clause 3.5.2.2(b) (v) of Bylaw 1/16 the RM of Big River, No. 555 Official Community Plan; and
5. Localized flooding on agriculture land is not uncommon; as such, current and future landowners should take this into consideration and make themselves aware of the site conditions when developing or farming the land; and
6. No service agreement will be required as the subdivision is not creating an additional site.

Carried.

BRIDGE REPAIRS

206/20

CRASHLEY: That, the Administrator contract Lynn Combres, Northwest Bridge Services Ltd. to follow up on the inspections performed May 4<sup>th</sup>, 2020, and confirm the work outlined in his December 19<sup>th</sup>, 2019, quotes are still relevant and authorize work to commence as soon as possible in compliance with Water Security Agency Aquatic Habitat Protection Permit 2020-NOEA-011-PA2.

Carried.

ON DEMAND HOT WATER

207/20

MILLER: That, Morin Plumbing and Heating, Sully Construction Refrigeration and Heating and Lawrence Oesch be requested to provide quotes to supply and install an inline 220-240V on demand tank-less water heating system in the municipal office to supply the two sinks with hot water.

Carried.

Delegation, Foreman George Hildebrand joined Council to discuss equipment, road maintenance, drainage and multiple required culvert installations 11:22 a.m. – 12:18 p.m.

RECESS FOR LUNCH – 12:19 PM

208/20

PANTER: That, council recess for lunch for forty five minutes.

Carried.

RECONVENE DELIBERATIONS – 1:05 PM  
209/20

COWAN: That, council reconvene its deliberations.

Carried.

Councillor Richard Crashley rejoined the meeting by conference call 1:05 p.m.

ADDITIONAL INVOICES  
210/20

CRASHLEY: That, the following invoices be paid and added to the next list of accounts presented to Council:

Third & Main	Council Meeting Meals	\$ 76.60
Sask. Crime Stoppers	2020 Contribution	\$200.00
Konica Minolta Business Solutions	Copies	\$349.51
		Carried.

MG30 DUST CONTROL  
211/20

MILLER: That, in response to a quote dated April 13<sup>th</sup>, 2020, from Triple S. Transport, Council agree to test the ability of MG30 to effectively provide non-corrosive long term dust control and eliminate washboard, and order one super-b load (28,000 litres) of product from the said contractor who will supply, apply and oversee the application of MG30 at a rate of 1 litre/<sup>2</sup>meter at a cost of \$0.31 per litre; and that the product be applied on the most westerly limits of the Park Valley and Ladder Valley Roads, collectively a distance of approximately 1.3 km if doing a 7 meter pass or 1.6 km if doing a 6 meter pass.

Carried.

SHOP FLOOR SKIRTING QUOTE  
212/20

PANTER: That, a quote dated April 20, 2020, from Smooth Rock Construction to replace and repair the RM Shop Floor Skirting of \$7,693.00 plus taxes be accepted and Council acknowledge the price does not include replacing the door posts if they have to be replaced.

Carried.

ROAD BANS – EXEMPTION FOR AG PRODUCTS  
213/20

COWAN: That, Council refrain from providing a road ban exemption for agriculture products to align with the Minister of Highways exemption applied April 17, 2020, as road conditions are volatile in the spring and repairing damage to the same reflects in the taxes of all the ratepayers in the municipality.

Carried.

Reeve John Teer declared a pecuniary interest, declaring he is an employee of Len's Trucking, and left the Council Chambers when the next topic came up 1:57 p.m.

Deputy Reeve Ron Miller chaired the meeting in the Reeve's absence.

2020 GRAVEL HAUL TENDER

214/20

COWAN: That, the 2020 gravel load and haul tender be awarded to Len's Trucking Ltd. at a cost of \$0.80 (eighty cents) per cubic yard plus GST for loading and \$0.36 (thirty six cents) per cubic yard mile plus GST for hauling.

Carried.

Reeve John Teer returned to the Council Chambers and resumed chairing the meeting 2:07 p.m.

REQUEST TO ALTER DITCH – South SE-29-55-06-W3

215/20

CRASHLEY: That, in response to a request by the landowner of SE-29-55-06-W3 and following an onsite meeting April 28<sup>th</sup>, 2020, with the landowner, Reeve John Teer and Councillor Doug Panter, the RM has received direction from Water Security Agency, and they have indicated 'in order to lower the ditch along SE-29-55-06-W3 to provide permanent relief from high water on the said land, drainage approvals with registerable downstream land control agreements would be required'.

Carried.

REQUEST FOR CULVERT

216/20

MILLER: That, the Administrator send the landowner of SW-22-55-06-W3 a copy of policy 400-29A which states the landowner shall be responsible to supply and install materials to construct an approach, including the required culvert.

Carried.

AMENDED LANDFILL BUDGET

217/20

PANTER: That, the Amended 2020 Landfill Committee Budget be accepted whereby an amendment reflects the estimated cost for 2020 for the required annual ground water sampling program and provide a qualified opinion on a thorough trend analysis with all available data from monitoring and provide interpretation and recommendations on how to move forward, which may include an adjustment to the monitoring schedule, required by the Ministry of Environment Appendix "B" of the Approval to Operate a Transfer Station, Approval Number 00061828-00-00.

Carried.

UNPAID FIRE CALLOUT

218/20

COWAN: That, the Town of Big River having exhausted its efforts in collecting an unpaid charge for a fire call out October 17<sup>th</sup>, 2019, in the RM of Big River, and the RM Administrator having spoken with the landowner May 5<sup>th</sup>, 2020, in accordance with Clause 369(1)(d) of *The Municipalities Act* Council direct the Administrator to add the unpaid invoice in the amount of \$1,225.00 to tax roll number 878 000, if the invoice remains unpaid with the Town of Big River after May 31<sup>st</sup>, 2020.

Carried.

FIRE HALL YARD DRAINAGE

219/20

CRASHLEY: That, the RM council has no objection to the Town and RM collaborating to improving the site drainage at the Big River Fire Hall, with the Town supplying and spreading clay and landscaping to improve the drainage and eliminate water pooling and the RM providing and hauling ¾” traffic gravel once the landscaping is complete.

Carried.

2020 BUDGET

220/20

MILLER: That, the 2020 Budget for the RM of Big River No. 555 be adopted and attached hereto and form part of these minutes, and that the 2020 municipal mill rate be set at 5.25 mills.

Carried.

ORGANIZED HAMLET ALLOTMENT OF TAXES COLLECTED

221/20

PANTER: That, the following percentages of 2020 taxes collected for municipal purposes from within the organized hamlets, be allotted to the appropriate hamlet reserve account as follows:

Hamlet of Phillips Grove - 55%

Hamlet of Nesslin Lake - 55%

Carried.

DEVELOPMENT PERMIT – Lot 1, Block 33, Plan 88B07911

222/20

COWAN: That, having given consideration in accordance with sub-clause 4.14.10 (6)(c)(iv) of Zoning Bylaw 1/19 that Council approve a development permit application for a detached garage on Lot 1, Block 33 , Plan 88B07911, where the construction of the said garage combined with the area of other accessory buildings on said property will exceed 223m<sup>3</sup>(2,400<sup>2</sup> feet).

Carried.





ABATE/CANCEL TAXES

223/20

MILLER: That, in accordance with Section 274 of *The Municipalities Act*, the Council of the RM of Big River, No. 555 abate/cancel taxes as follows:

<u>Roll #</u>	<u>Legal Description</u>	<u>Municipal</u>	<u>SK Rivers # 119</u>	<u>Total</u>	<u>Reason</u>
83 000	PT-SW-16-55-06-W3	\$150.00	\$14.93	\$164.93	Vacant Crown Land
734 000	PT-SW-35-56-08-W3	\$150.00	\$ 3.15	\$153.15	Vacant Crown Land

Carried.

PROPOSED SEASONAL CAMPGROUND – TOWN OF BIG RIVER

224/20

PANTER: That, in response to Janna Morgan, Community Planning, Planning Consultant, and file T436-18S – HMQ Subdivision, Classic View Resort, the RM Council cannot provide comment without a detailed plan regarding the development being proposed by the developer, and a resolution from the Town of Big River Council, in whose jurisdiction the a campground is being proposed.

Carried.

RESIGNATION – NURSE PRACTITIONER

225/20

COWAN: That, a letter be sent to Helen Donald, RN, BSN, MN, NP thanking her for her years of dedicated service to the residents of our community and those of surrounding communities and wish her well in her retirement.

Carried.

BYNG AVE – PARTIAL MORTGAGE REMOVAL

226/20

MILLER: That, Council has no objection to paying the discharge fee of \$300.00 to CIBC to have a partial discharge of Interest Register Number 116835914 to facilitate the Byng Ave. road registration.

Carried.

REPORTS

227/20

CRASHLEY: That, the development, maintenance and committee reports/financial statements be acknowledged and filed.

Carried.

CORRESPONDENCE

228/20

PANTER: That, the correspondence having been read now be filed and that a list of the correspondence having been read be added to and form part of these minutes.

Carried.



Councillor Richard Crashley left the meeting at 3:45 p.m.

GO IN CAMERA 3:45 p.m.  
229/20

COWAN: That, the time being 3:45 p.m., Council close a portion of this meeting to the public to go in camera under the authority of Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*, the conference phone muted and those present for this closed session be Administrator Donna Tymiak, Reeve John Teer and Councillors Doug Panter, Ron Miller and Wayne Cowan.  
Carried.

GO OUT OF CAMERA 4:20 p.m.  
230/20

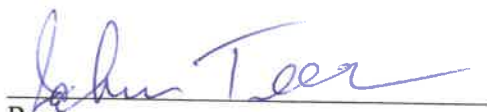
MILLER: That, the time being 4:20 p.m., Council go out of camera and unmute the conference phone so public could listen to the remaining Council Meeting proceedings.  
Carried.


ZONING BYLAW AMENDMENTS  
231/20

PANTER: That, the Administrator work with the professional planners at Crosby Hanna and Associates to strengthen existing wording in the Zoning Bylaw and Official Community Plan as it pertains to flood proofing and address terminology now used by the Province when referring to what is now called safe building elevations.  
Carried.

ADJOURNMENT – 4:21 PM  
232/20

COWAN: That this meeting be adjourned.  
Carried.

  
\_\_\_\_\_  
Reeve

  
\_\_\_\_\_  
Administrator