

THE MINUTES OF A REGULAR MEETING OF THE COUNCIL OF THE RURAL MUNICIPALITY OF BIG RIVER NO. 555 HELD ON MARCH 17th, 2020, AT THE BIG RIVER COMMUNITY CENTRE, LOCATED AT 606 FIRST STREET NORTH, IN BIG RIVER, SASKATCHEWAN.

CALL TO ORDER

The meeting was called to order by Reeve John Teer at 9:13 a.m.

PRESENT

Division 1 – Doug Panter - Electronically
Division 2 – Ron Miller
Reeve – John Teer
Administrator - Donna Tymiak

Division 3 – Wayne Cowan - Electronically
Division 4 – Richard Crashley - Electronically

MEETING HELD BY ELECTRONIC MEANS

104/20

CRASHLEY: That, notice having been posted in accordance with Section 125 of *The Municipalities Act*, and in light of the COVID-19 Coronavirus, being declared a pandemic by the World Health Organization Wednesday, March 11, 2020, Council authorize this meeting be held utilizing electronic means, for Councillor Wayne Cowan, who is self-isolating, Doug Panter and Richard Crashley, who wish to exercise social distancing to help stop the spread of the said virus.

Carried.

APPROVAL OF AGENDA

105/20

MILLER: That, the March 17th, 2020, agenda be approved as presented.

Carried.

MINUTES

106/20

PANTER: That, the minutes of the Regular Meeting of Council held on February 10th, 2020, be approved as presented.

Carried.

STATEMENT OF FINANCIAL ACTIVITIES

107/20

COWAN: That, the Statement of Financial Activities for the month of February, 2020, be accepted as presented.

Carried.

LIST OF ACCOUNTS

108/20

CRASHLEY: That, the List of Accounts as listed on the attached schedule, totaling \$ 105,088.00 reflecting cheques 11024 to 11083, be passed for payment.

Carried.

COUNCIL INDEMNITY AND OTHER BILLS

109/20

MILLER: That, the following accounts be approved for payment at this meeting and added to the next list of accounts presented to Council:

Wayne Cowan	Council Indemnity	\$ 300.00
Richard Crashley	Council Indemnity/Mileage	\$ 357.00
Ron Miller	Council Indemnity/Mileage	\$ 376.50
Doug Panter	Council Indemnity/Mileage	\$ 1,781.95
John Teer	Council Indemnity/Mileage	\$ 2,337.50
Minister of Finance	Payment to Highways for Byng Ave. Realignment	\$ 721.50

Carried.

CLOSING BIG RIVER PUBLIC FACILITIES

110/20

PANTER: In response to the COVID-19 Coronavirus being declared a pandemic by the World Health Organization, Wednesday, March 11, 2020, that until further notice, the R.M. of Big River, in conjunction with the Town of Big River, close to the public, the Big River Community Center including the Big River Arena (Skating and Curling Rink), Library, Fitness Room and Municipal Offices and the RM Office staff be available during regular office hours to address public needs via mail, telephone and/or email.

Carried.

DRAFT 2019 AUDITED FINANCIAL STATEMENT

111/20

COWAN: That, the PWC 2019 year-end report to Council and the 2019 draft audited financial statement be accepted as presented.

Carried.

BIG RIVER REGIONAL PARK DONATION

112/20

CRASHLEY: That, a donation in the amount of \$5,000.00 be made to the Big River Regional Park Authority for 2020 mowing services at the Big River Community Center and Ball Diamonds, conditional to a matching contribution being made by the Town of Big River.

Carried.

APPOINTMENTS – REGIONAL PARK

113/20

MILLER: That, Council appoint Jim Jones, Florence Proulx, Pearl Carter, April Johnson, Shaye LaPlante and Edward Sawatsky as representatives to the Big River and District Regional Park Authority, for a two year term, and the said appointments be updated in the committee member list.

Carried.

LANDFILL BUDGET

114/20

PANTER: That, the 2020 Landfill Committee Budget be accepted with an amendment to include 50% of the required annual ground water sampling costs as provided by AECOM for 2020, required by Appendix “B” of the Approval to Operate a Transfer Station, Approval Number 00061828-00-00.

Carried.

BIG RIVER AND DISTRICT RECREATION AND CULTURAL BOARD BUDGET

115/20

COWAN: That, the 2020 Big River and District Recreation and Cultural Board Budget be accepted as presented.

Carried.

BIG RIVER AND DISTRICT FIRE DEPARTMENT BUDGET

116/20

CRASHLEY: That, the 2020 Fire Committee Budget be accepted as presented.

Carried.

SKI HILL BOARD BUDGET

117/20

MILLER: That, the 2019/2020 Season Ski Hill Board Budget be accepted as presented.

Carried.

ORGANIZED HAMLET OF NESSLIN BUDGET

118/20

PANTER: That, the Organized Hamlet of Nesslin 2020 Budget be accepted as presented.

Carried.

ORGANIZED HAMLET OF PHILLIPS GROVE BUDGET

119/20

COWAN: That, the Organized Hamlet of Phillips Grove 2020 Budget be accepted as presented.

Carried.

BIG RIVER LIBRARY DONATION

120/20

CRASHLEY: That, a donation be made for 2020 to the Big River Library in the amount of \$500.00 to assist them in upgrading their main computer in 2021, as required by Wapiti Regional Library.

Carried.

2020 CALCIUM PROJECT

121/20

MILLER: That, the municipality order 7 loads (approximately 18 tonnes/load) of Calcium Chloride Gold 35% from Tiger Calcium Services Inc., first loads to be applied on municipal roads between mid-June and July 1st, 2020 and that Tiger be advised that the RM shall be notified in advance to ensure the roads are prepared for application, and that the requirement for a 2nd application on the South Stoney Road be at the discretion of the foreman.

Carried.

BYLAW ENFORCEMENT

122/20

PANTER: That, in accordance with Section 373 of *The Municipalities Act*, S.S., 2005, c. M-36.1, Council appoint the Canadian Corps of Commissionaires as Bylaw Enforcement Services provider and the Bylaw Enforcement Officers under their employ as the Bylaw Enforcement Officers of the RM of Big River, No. 555.

Carried.

TEMPORARY DISCRETIONARY USE DEVELOPMENT PERMIT APPLICATION – PT-NE-16-55-07-W3

123/20

COWAN: That, notice having been provided in accordance with Section 3.7 of Zoning Bylaw 1/19 and no concerns having been raised, Council approve the temporary discretionary use development permit to allow for the applicant to store stocks of lumber, from Carrier Lumber, for air drying on PT-NE-16-55-07-W3 conditional to:

1. The permit is valid for 12 months; and
2. The stocks of lumber be set back at least 20 meters from the centerline of the municipal road in accordance with Bylaw 3/10; and
3. The approach and access into the NE-16-55-07-W3 be graveled so materials from the field are not dragged onto the municipal road with tires; and
4. Signage be placed to warn the motoring traffic of trucks and equipment turning; and
5. No stocks of lumber be hauled down the municipal road by forklifts; and
6. A road maintenance agreement be entered into with the municipality.

Carried.

ROAD MAINTENANCE AGREEMENT – For Discretionary Use Development Permit PT-NE-16-55-07-W3
124/20

CRASHLEY: That, the RM of Big River, No. 555 enter into a road maintenance agreement with Carrier Forest Products Ltd. to accommodate their discretionary use development permit application, whereby they haul stocks of lumber from South of SW-21-55-07-W3 (Carrier Forest Products) directly across the municipal road onto PT-NE-16-55-07-W3.

Carried.

Delegation Kerri Fischer, Gordon Olson, and Jason Glasrud, Ness Creek, joined the meeting by conference call, to discuss a petition they are circulating and presenting to the Saskatchewan Party to place a moratorium on all proposed logging in the area between Nesslin Lake and the Ness Creek Site as well as immediately north of Nesslin Lake 10:13 a.m. – 10:25 a.m.

PLAN OF PROPOSED SUBDIVISION – PT-NW-16-57-07-W3
125/20

MILLER: That Council offer the following comments to Community Planning regarding proposed Parcel “D” in NW-16-55-07-W3 prepared by Regan Rayner, S.L.S., Meridian Surveys Ltd., dated January 14th, 2020, for the purpose of a residential site;

1. There is an industrial land use, being the Big River Lumber Mill currently operated by Carrier Lumber located directly north of the proposed access which operates up to 24 hours a day and up to 7 days a week, which the applicant and future landowners should be made aware of, as noise, dust, traffic or fly ash may be present in the immediate area from its operations.
2. There are currently eight other residences in the immediate area; future landowners should be made aware of this industrial land use prior to the sale of lands; and
3. The old decommissioned CNR rail bed lying east of the proposed parcel is owned by Timber Trails Sno Riders Co-operative Ltd. and is utilized for recreational traffic purposes; and
4. Council is not aware of any site conditions that would make the land unsuitable for the intended use.
5. The RM does not have any facilities that could be affected by the proposed residential site; and
6. The application meets the separation distance set out in Table 6-1 of the Official Community Plan for single residential parcels; and
7. The land is currently zoned A- Agriculture District and rezoning to CR1 – Low Density Country Residential District will be required to accommodate the proposed subdivision; and
8. Council will require cash in lieu of municipal reserve to be deposited with the RM; and
9. A service agreement will be required which will include among other things a \$2,000.00 offsite fee.

Carried.

DRAFT BYLAW – PT-NW-16-57-07-W3
126/20

PANTER: That, Council authorize the Administrator to draft a bylaw amendment for proposed Parcel “D” in NW-16-55-07-W3 prepared by Regan Rayner, S.L.S., Meridian Surveys Ltd., dated January 14th, 2020, for the purpose of a residential site, and include the draft bylaw on the April 14th, 2020, council meeting agenda.

Carried.

CASH-IN-LIEU – PT-NW-16-57-07-W3

127/20

COWAN: That, in accordance with Section 187 of *The Planning and Development Act, 2007*, to fulfill the requirement of dedicated land for proposed Parcel “D” in NW-16-55-07-W3, prepared by Regan Rayner, S.L.S., Meridian Surveys Ltd., dated January 14th, 2020, Council require the applicant to pay cash in lieu to the municipality.

Carried.

DRAFT SERVICE AGREEMENT – PT-NW-16-57-07-W3

128/20

CRASHLEY: That, Council authorize the Administrator to draft a service agreement for proposed Parcel “D” in NW-16-55-07-W3, prepared by Regan Rayner, S.L.S., Meridian Surveys Ltd., dated January 14th, 2020, and seek input into having a clause inserted into the service agreement and/or have a separate interest registered to the title making all future landowners aware of the industrial site, the Carrier Lumber Mill, located in close proximity.

Carried.

OFFICE RENOVATION

129/20

MILLER: That, an estimate from Ken Lueken contracting to do an office renovation whereby he modify, construct and install the office assistant(s) work area, dated February 28th, 2020, in the amount of \$5,975.95 plus taxes, be accepted.

Carried.

FILE CABINETS

130/20

PANTER: That, Council accept a quote and order from Supreme Basics for 6 file cabinets at a cost of \$2,737.06 including taxes and shipping.

Carried.

SECOND WORKSTATION

131/20

COWAN: That, Council accept a quote dated March 6, 2020, from MuniSoft for a new workstation, monitors and battery backup, along with a MuniSoft User Licence utilizing their Anniversary Discount in the amount of \$ \$4,033.00 plus shipping and taxes.

Carried.

SECOND WORKSTATION ACCESSORIES

132/20

CRASHLEY: That, the Administrator purchase office accessories to create a functional second workstation.

Carried.

ROYAL CANADIAN LEGION – Saskatchewan Command

133/20

MILLER: That, the Council of the RM of Big River support the Royal Canadian Legion Saskatchewan Command by placing an advertisement in the Military Service Recognition Book at a cost of \$205.00 including G.S.T.

Carried.

NCTPC ANNUAL MEETING

134/20

PANTER: That, a letter be sent to the North Central Transportation Planning Committee suggesting they cancel their Annual Meeting scheduled for, Thursday, April 9th, 2020, at the Blaine Lake Senior's Hall.

Carried.

REPORTS

135/20

COWAN: That, the development, maintenance and committee reports/financial statements be acknowledged and filed.

Carried.

CORRESPONDENCE

136/20

CRASHLEY: That, the correspondence having been read now be filed and that a list of the correspondence having been read be added to and form part of these minutes.

Carried.

Reeve John Teer declared a pecuniary interest, declaring he is an employee of Len's Trucking, and left the Council Chambers when the next topic came up 10:57 a.m.

Acting Reeve Ron Miller chaired the meeting in the Reeve's absence.

INVOICE – LEN'S TRUCKING LTD

137/20

PANTER: That, the following invoices from Len's Trucking Ltd. be paid:
 March 17/2020 Supply/haul Gravel and Haul Brush \$ 3,026.52

Carried.

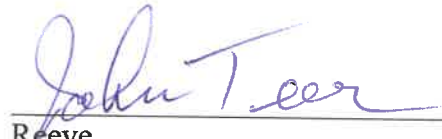
Reeve John Teer returned to the Council Chambers and resumed chairing the meeting 11:01 a.m.

ADJOURNMENT – 11:02 AM


138/20

COWAN: That this meeting be adjourned.

Carried.



Reeve



Administrator