

THE MINUTES OF A REGUALR MEETING OF THE COUNCIL OF THE RURAL MUNICIPALITY OF BIG RIVER NO. 555 HELD ON FEBRUARY 10th, 2020, AT THE BIG RIVER COMMUNITY CENTRE, LOCATED AT 606 FIRST STREET NORTH, IN BIG RIVER, SASKATCHEWAN.

CALL TO ORDER

The meeting was called to order by Reeve John Teer at 9:00 a.m.

PRESENT

Division 1 – Doug Panter
Division 2 – Ron Miller
Reeve – John Teer
Administrator - Donna Tymiak

Division 3 – Wayne Cowan - ABSENT
Division 4 – Richard Crashley

ABSENT

Division 3 – Wayne Cowan

APPROVAL OF AGENDA

57/20

PANTER: That, the February 10th, 2020, agenda be approved as presented.

Carried.

PRINCE ALBERT NATIONAL PARK MEETING DATE CHANGE

58/20

CRASHLEY: That, the Administrator, Reeve John Teer and Councillors Doug Panter and Richard Crashley represent the municipality at a meeting being hosted by the Prince Albert National Park, originally scheduled for Thursday February 27th, which is now scheduled for March 19th, 2020 and associated expenses be paid.

Carried.

MINUTES

59/20

MILLER: That, the minutes of the Regular Meeting of Council held on January 13th, 2020, be approved as presented.

Carried.

STATEMENT OF FINANCIAL ACTIVITIES

60/20

PANTER: That, the Statement of Financial Activities for the month of December, 2019, be accepted as presented.

Carried.



STATEMENT OF FINANCIAL ACTIVITIES

61/20

CRASHLEY: That, the Statement of Financial Activities for the month of January, 2020, be accepted as presented.

Carried.

LIST OF ACCOUNTS

62/20

MILLER: That, the List of Accounts as listed on the attached schedule, totaling \$ 181,183.94 reflecting cheques 10977 to 11023, be passed for payment.

Carried.

OPEN NEW ACCOUNT

63/20

PANTER: That, the Reeve and Administrator open a new account at the CIBC, in the name of the RM of Big River, No. 555, and transfer \$111,588.87 and any future New Deals Gas Tax Funds received under the Municipal Gas Tax Fund Agreement - Transfer of Federal Gas Tax Revenues under the Gas Tax Program, for use on eligible projects approved by the Ministry of Government Relations.

Carried.

COUNCIL INDEMNITY AND OTHER BILLS

64/20

CRASHLEY: That, the following accounts be approved for payment at this meeting and added to the next list of accounts presented to Council:

Richard Crashley	Council Indemnity/Mileage	\$ 414.00
Ron Miller	Council Indemnity/Mileage	\$ 451.50
Doug Panter	Council Indemnity/Mileage	\$ 811.95
John Teer	Council Indemnity/Mileage	\$ 880.00

Carried.

STARS HELICOPTER AIR AMBULANCE DONATION

65/20

MILLER: That, Council make a contribution of \$1,778.00 to the STARS helicopter air ambulance program, based on \$2.00/capita and submit payment to SARM so one cheque on behalf of all rural municipalities in the province may be made to STARS at a SARM Convention.

Carried.

PAYMENT FOR RIGHT-OF-WAY – Byng Ave

66/20

PANTER: That, upon the ISC land title transfer documents being signed by the respective parties, and submitted to ISC for processing, Council authorize the payment to Orlando Charles Rekke in the amount of \$5,009.33, in accordance with an Agreement, dated May 13th, 2019, for the Sale of Land for a Plan of Proposed Subdivision for the SE-17-56-07-W3, prepared by Regan W. Rayner, S.L.S Meridian Surveys, dated December 7th, 2018, for the purpose of closing the undeveloped portion of Byng Avenue and registering the developed existing portion of road historically utilized as the south end of Byng Ave.

Carried.

LIST OF LANDS IN ARREARS

67/20

CRASHLEY: That, in accordance with Section 3 of the *Tax Enforcement Act*, it be acknowledged the Administrator has presented to the head of council, a second list of lands in arrears labelled “Schedule A”, and that “Schedule A” be annexed to and form part of these minutes, and unless sooner paid will be advertised in the Shellbrook Chronicle.

Carried.

GO IN CAMERA 9:44 A.M.

68/20

MILLER: That, the time being 9:44 a.m., Council close a portion of this meeting to the public to go in camera under the authority of Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*, the public gallery be vacated and those present for this closed session be Administrator Donna Tymiak, Reeve John Teer and Councillors Doug Panter, Ron Miller and Richard Crashley.

Carried.

GO OUT OF CAMERA 10:17 A.M.

69/20

PANTER: That, the time being 10:17 a.m., Council go out of camera and invite the public back into the Council Meeting.

Carried.

REMOVAL OF SASK POWER EQUIPMENT – NE-24-55-07-W3

70/20

CRASHLEY: That, the RM reapply to SaskPower for minimal billing service, at the NE-24-55-07-W3 Ext 21, for the purpose of making the property more saleable.

Carried.

CANCEL CONTRACT

71/20

MILLER: That, the RM take Block A, Plan 101552138, Extension 21, off the market and cancel the Seller's MLS Brokerage Contract #310, dated March 28th, 2019.

Carried.

Councillor Richard Crashley left the Council Chambers 10:31

SUSPEND MEETING FOR LIFESTYLE BREAK 10:32 A.M.

72/20

PANTER: That, Council suspend meeting for 5 minutes for a lifestyle break.

Carried.

RECONVENE DELIBERATIONS – 10:36 A.M.

73/20

PANTER: That, Council reconvene its deliberations.

Carried.

OFFICE PHONES

74/20

CRASHLEY: That, the Administrator make arrangements to have the office serviced by SaskTel with 3 phone lines, rent the required IBC phone sets at this time and upgrade the internet to Internet Extended 10.

Carried.

ELECTION OFFICIALS REMUNERATION

75/20

MILLER: That, remuneration for the 2020 election officials be set as follows:

Returning Officer	\$250.00/day
Deputy Returning Officer	\$200.00/day
Poll Clerk	\$175.00/day

Carried.

ADVANCE POLL

76/20

PANTER: That, the Returning Officer establish an advance poll for the 2020 fall municipal elections:

- Date: Sunday October 25th, 2020
- Date: Saturday October 31st, 2020
- Time: Between the hours of 9:00 a.m. and 3:00 p.m.
- Location: Municipal Office located at 606 First Street North, Big River, SK

Carried.

DISTRICT 33 RAT LEVY

77/20

CRASHLEY: That, the 2020 District 33 Rat Levy in the amount of \$2,500.00, be paid.

Carried.

PEST CONTROL OFFICER

78/20

MILLER: That, Tanner Paslawski of Prince Albert be appointed as Pest Control Officer for the year 2020.

Carried.

EMO BUDGET

79/20

PANTER: That, the 2020 Big River & District Emergency Measures Organization (EMO) Budget be accepted as presented.

Carried.

TABLE - BIG RIVER REGIONAL PARK DONATION

80/20

CRASHLEY: That, the donation request from the Big River Regional Park Authority, dated January 23, 2020, be tabled for consideration until Council has opportunity to review their 2019 audited financial statement.

Carried.

BIG RIVER REGIONAL PARK REQUEST FOR FUNDS

81/20

TEER: That, the request from the Big River Regional Park, dated January 23, 2020, whereby the Town and RM contribute collectively up to \$25,000.00 for upgrades, be denied.

Carried.

MARKETING AND ADVERTISING REQUEST

82/20

MILLER: That, in response to the Town of Big River's inquiry regarding partnering with the Town of Big River for an annual sponsorship to the 900 CKBI Jim Pattison Broadcast Group to advertise the community, the RM Council respectfully declines and suggests businesses may be interested in partnering or engaging sponsorship independently.

Carried.

BIG RIVER PUBLIC HIGH SCHOOL

83/20

PANTER: That, the RM of Big River, No. 555 place a congratulatory message in the 2019-2020 yearbook of the Big River Public High School at a cost of \$60.00.

Carried.

AECOM TRAFFIC COUNT – SOUTH STONEY ROAD

84/20

CRASHLEY: That, Council acknowledge the Traffic Count Results Report, as prepared by AECOM and dated January 29th, 2020, for continuous vehicle counts recorded over an 11 day period from July 19th, 2019 to July 30th, 2019.

Carried.

ROAD MULCHING 2020

85/20

CRASHLEY: That, Council accept a quote from Resterra Land and Road Reclamation to mulch approximately 4 miles of road at a cost of \$1.90/m² plus mobility charge of \$5.50/km and that the RM spread approximately 350 cubic yards of pit run on the road when the contractor is onsite so it can be mulched into the road.

Carried.

DUST CONTROL

86/20

MILLER: That, the Administrator seek out dust control pricing for 2020.

Carried.

RECESS FOR LUNCH – 12:00 PM

87/20

TEER: That, council recess for lunch for one hour.

Carried.

RECONVENE DELIBERATIONS – 1:02 PM

88/20

PANTER: That, council reconvene its deliberations.

Carried.

PERMITS FOR BRIDGE REPAIRS

89/20

CRASHLEY: That, Council acknowledge the Administrator has made application to Water Security Agency to facilitate Northwest Bridge Services doing the work outlined in their estimate dated December 18th, 2019.

Carried.

ADVERTISE FOR CONTRACTORS LIST

90/20

MILLER: That, the RM request contractors wishing to do work for the municipality in 2020, to supply the municipal office with their equipment list and rates and that the said list be accompanied by a letter of good standing with WCB and proof of liability insurance of no less than 3 million dollars applicable to their operations; and further, contractors doing work for the municipality are required to be compliant with the *Saskatchewan Employment Act* and the *Occupational Health and Safety Regulations, 1996* and that a notice be publicized in the Shellbrook Chronicle and on the Big River Website.

Carried.

ADDITIONAL INVOICES

91/20

PANTER: That, the following invoices be paid and added to the next list of accounts presented to Council:

CIBC VISA	Council Meeting Meals	\$ 88.85
North Cowan Electric	Installing service/light at transfer station	\$ 1,012.21
SaskPower	Phillips Grove Marina Power	\$ 63.14
SaskTel	Office and Shop Phones	\$ 289.85

Carried.

LETTER TO MILLS AND CONTRACTORS

92/20

CRASHLEY: That, letters be sent to Tolko Industries Ltd. - Meadow Lake OSB Division, Mistik Management Ltd. (NorSask Forest Products, Meadow Lake Mechanical Pulp Inc.), Carrier Forest Products Ltd. – Prince Albert Division, North West Forestry Consultants, and to OS-Arc Enterprises Ltd., R. Buckingham Enterprises Ltd., , Cowan Brothers Transport Ltd., Brander Bros and James Anderson, reminding them the RM spring road bans coincide with the Ministry of Highways Spring Weight Restrictions and request they have their equipment moved to their off-season location before the spring road bans being implemented for our region, so they are not travelling overweight on RM roads during the ban.

Carried.

SPRING WEIGHT RESTRICTIONS

93/20

MILLER: That, the RM of Big River, No. 555 follow the Ministry of Highways Spring Weight Restrictions when implemented and in accordance with RM Policy 400-9.1:

- 1) That the road ban committee, as appointed annually, may issue a verbal overweight permit which will be only valid to 11:00 am on the day of issuance.
- 2) That permits will only be issued when the temperature is minus 5 degrees Celsius or lower.
- 3) That the RM Office is called each morning by a member of the said committee advising of permits issued.

Carried.

SAMA ANNUAL MEETING/ADMIN TRAINING

94/20

PANTER: That, the Administrator be authorized to attend the Administrator's half day training session and SAMA Annual Meeting, being held in Saskatoon April 8th and 9th and that the \$75.00 registration fee and associated expenses paid.

Carried.

ELECTION WORKSHOPS

95/20

MILLER: That, the Administrator be authorized to attend the Election Workshop and Dealing with Difficult Conversations Workshop being held March 23rd, 2020, in Prince Albert, and that the \$100.00 registration fee and associated expenses paid.

Carried.

REGIONAL CO-OPERATION WORKSHOP

96/20

PANTER: That, a delegation of Council be authorized to attend the Voluntary Regional Co-operation Workshop being held April 23rd, 2020, in Meadow Lake, and that associated expenses be paid.

Carried.

RMAA CONVENTION

97/20

CRASHLEY: That, the Administrator be authorized to attend the RMAA Annual Convention to be held in Regina, May 11th to 14th, 2020, and that associated expenses be paid.

Carried.

ADMINISTRATOR HOLIDAYS

98/20

MILLER: That, Council has no objection to the Administrator taking holidays:
 March 24th to 27th and March 30th, 2020; and
 May 25th to 29th, 2020 and
 June 15th to 19th, 2020.

Carried.

TOWNSHIP RANGE ROAD SIGNS

99/20

PANTER: That, Council accept the quote from ATS Traffic Saskatchewan, dated February 5, 2020, for 120 - 60 cm x 30 cm double sided township and range road signs, priced at \$37.91 each, for a total of \$4,549.20 plus taxes and shipping, and that the signs be ordered following administration removing the signs from the order as identified by the councillor of each division.

Carried.

Delegation George Hildebrand joined the Council Meeting to discuss municipal roads and equipment 1:58 p.m. – 2:11 p.m.

WAPITI REGIONAL LIBRARY ANNUAL MEETING

100/20

CRASHLEY: That, Councillor Ron Miller be authorized to attend the Wapiti Regional Library Annual General Meeting, Saturday, April 25th, 2020, in Prince Albert and associated expenses paid.

Carried.

REPORTS

101/20

MILLER: That, the following reports be acknowledged and filed:
 Maintenance
 Committee Reports and Financial Statements

Carried.

CORRESPONDENCE

102/20

PANTER: That, the correspondence having been read now be filed and that a list of the correspondence having been read be added to and form part of these minutes.

Carried.

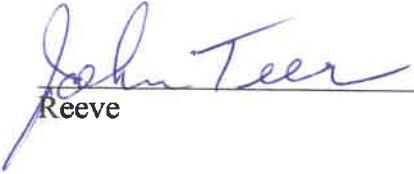
Delegation Ryan Pister and Brenda Bradley joined the Council meeting to discuss the high water along the South Stoney Road and Township Road 3073.12 2:24 p.m. – 3:21 p.m.

ADJOURNMENT – 3:30 PM

103/20

CRASHLEY: That this meeting be adjourned.

Carried.



Reeve



Administrator