

THE MINUTES OF A REGULAR MEETING OF THE COUNCIL OF THE RURAL MUNICIPALITY OF BIG RIVER NO. 555 HELD ON NOVEMBER 19th, 2019, AT THE BIG RIVER COMMUNITY CENTRE IN BIG RIVER, SASKATCHEWAN.

CALL TO ORDER

The meeting was called to order by Reeve John Teer at 9:00 a.m.

PRESENT

Division 1 – Doug Panter

Division 2 – Ron Miller

Reeve – John Teer

Administrator - Donna Tymiak

Division 3 – Wayne Cowan - ABSENT

Division 4 – Richard Crashley

ABSENT

Division 3 – Wayne Cowan - ABSENT

ADD ITEM TO AGENDA – Noise Bylaw – Scare Cannons

517/19

CRASHLEY: That, the noise bylaw and scare cannons be added to the agenda.

Carried.

APPROVAL OF AGENDA

518/19

MILLER: That, the November 19th, 2019, agenda be approved as amended.

Carried.

MINUTES

519/19

PANTER: That, the minutes of the Regular Meeting of Council held on October 7th, 2019, be approved as presented.

Carried.

STATEMENT OF FINANCIAL ACTIVITIES AND BANK RECONCILIATION

520/19

CRASHLEY: That, the Statement of Financial Activities and Bank Reconciliation for the month of October, be accepted as presented.

Carried.

LIST OF ACCOUNTS

521/19

MILLER: That, the List of Accounts as listed on the attached schedule, totaling \$ 135,554.84 reflecting cheques 10801 to 10875, be passed for payment and that Council acknowledge cheques 10809 and 10825 were issued prior to this meeting to expedite the Byng Ave. road realignment project and the transfer station power installation.

Carried.

COUNCIL INDEMNITY AND OTHER BILLS

522/19

PANTER: That, the following accounts be approved for payment at this meeting and added to the next list of accounts presented to Council:

Richard Crashley	Council Indemnity/Mileage	\$ 414.00
Ron Miller	Council Indemnity/Mileage	\$ 718.50
Doug Panter	Council Indemnity/Mileage	\$ 1,563.55
John Teer	Council Indemnity/Mileage	\$ 1,925.00

Carried.

Reeve John Teer declared a pecuniary interest, declaring he is an employee of Len's Trucking, and left the Council Chambers when the next topic came up 9:40 a.m.

Deputy Reeve Ron Miller chaired the meeting in the Reeve's absence.

INVOICES – LEN'S TRUCKING LTD

523/19

CRASHLEY: That, the following invoices from Len's Trucking Ltd. be paid:

Oct 15/2019	Load/Haul Gravel on Roads and Stockpile	\$ 5,014.55
Oct 15/2019	Deck up pit run and 2"	\$ 252.00

Carried.

Reeve John Teer returned to the Council Chambers and resumed chairing the meeting 9:42 a.m.

PROPERTY INSURANCE

524/19

MILLER: That, Council request Panter Agencies renew the property insurance policy as provided by SGI Canada with the following revision: reduce the coverage amount on the 2014 Volvo G690B Motor Grader, s/n 579027 including dozer, scarifier and Craig wing from \$300,420 to \$150,000 and following the revision the revised invoice be paid.

Carried.

CLEARING DITCH SOUTH OF SE-26-55-07-W3
525/19

CRASHLEY: That, Coop-A-Dees Contracting be hired to clean an existing ½ mile of ditch located South of SE-26-55-07-W3.

Carried.

PROPERTY INSURANCE
526/19

MILLER: That, the Administrator seek out quotes from the SARM Property Insurance Program as well as Willow Insurance Corp, formerly Debden Agencies Ltd. and Affinity Insurance Services, Meadow Lake.

Carried.

GO IN CAMERA – 10:30 A.M.
527/19

PANTER: That, the time being 10:30 a.m., Council close a portion of this meeting to the public to go in camera under the authority of Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*, the public gallery be vacated and those present for this closed session be Administrator Donna Tymiak, Reeve John Teer and Councillors Doug Panter, Ron Miller and Richard Crashley.

Carried.

GO OUT OF CAMERA – 10:42 A.M.
528/19

CRASHLEY: That, the time being 10:42 a.m., Council go out of camera and invite the public back into the Council Meeting.

Carried.

ONSITE BUILDING INSPECTIONS
529/19

MILLER: That, Council request BuildTECH Consulting & Inspections Inc., to make available weekly during the building season, a Licenced Building Official to perform the required routine onsite inspections associated with building permits.

Carried.

TAX ENFORCEMENT
530/19

PANTER: That, in accordance with Section 22(1) of the *Tax Enforcement Act*, the Administrator be given authorization to proceed to request title, on parcels of which the arrears of taxes have not been paid in full and the tax lien has not been withdrawn.

Carried.

BYNG AVE. ROAD REALIGNMENT

531/19

CRASHLEY: That, Council offer the following comments to Community Planning regarding a plan of proposed subdivision in SE-17-56-07-W3, Proposed Lots A and B, Block 1 and Lot C, Block 6, prepared by Regan Rayner, S.L.S. Meridian Surveys Ltd.

1. Council is unaware of any land uses in the vicinity that would be incompatible with the intended use of the proposed sites; and
2. Council is unaware of any site conditions that make the land unsuitable for the intended use; and
3. The RM has no facilities that could be affected by the proposed development
4. The RM does not require the landowner to tie proposed Lot C, Block 6 which provides access to a single detached dwelling within adjacent SE-17-56-07-W3, Extension 10 as both parcels will abut developed all weather roads.

Carried.

MUNICIPAL REVENUE SHARING ELEGIBILITY REQUIREMENTS

532/19

MILLER: That, Council of the Rural Municipality of Big River, No. 555 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- the 2018 audited financial statement has been submitted to the Ministry of Government Relations; and
- the education property tax is and has been reported and submitted as required by the municipality and is in good standing; and
- Council adopted Bylaw 8/15, a Council Procedure Bylaw, December 30th, 2015; and
- Council adopted an employee Code of Conduct, December 14th, 2015; and
- all members of Council have filed and annually update their Pubic Disclosure Statements as required; and

that, Council authorize the Administrator to sign the Declaration of Eligibility and submit to the Ministry of Government Relations.

Carried.

Councillor Richard Crashley left the Council Chambers 11:12 a.m.

SASK MUNICIPAL BOARD SUBMISSION

533/19

PANTER: That, Council acknowledge the Administrator's/Development Officer's submission to the Saskatchewan Municipal Board file PAC-2019-0019 DAB 01/2019 – Pettigrew.

Carried.

Councillor Richard Crashley returned to the Council Chambers 11:14 a.m.

GAS TAX AMENDING AGREEMENT

534/19

CRASHLEY: That, the Reeve and Administrator be authorized to sign the Municipal Gas Tax Fund Agreement - Transfer of Federal Gas Tax Revenues Under the Gas Tax Program, Amending Agreement No. 1.

Carried.

SUBMIT INFRASTRUCTURE INVESTMENT PLAN (IIP)

535/19

MILLER: That, the Administrator make application to the Municipal Gas Tax Fund for the 2019 and 2020 reclamation/enhancement project on the South Stoney and Bible Camp Road.

Carried.

2020 ADMINISTRATOR'S SALARY & BENEFITS

536/19

PATNER: That, Administrator Donna Tymiak's, salary be increased by 1.7% whereby being paid an annual salary of \$108,333.19 for the year 2020 with the RM paying premiums on Level 2 Family Extended Health Coverage, Level 5 Family Dental Coverage, Short and Long Term Disability Plans, Life Insurance and professional fees for annual membership to the RMAA with 6 weeks annual vacation and 17 earned days off (E.D.O.), an equivalent of every third Friday off.

Carried.

ASSISTANT ADMINISTRATOR'S WAGE

537/19

CRASHLEY: That, effective January 1st, 2020 the Assistant Administrator's wage be increased by 1.7% to \$27.27/hour and that her annual vacation time be increased to 4 weeks holidays.

Carried.

FOREMAN'S WAGE

538/19

MILLER: That, the wage for Foreman George Hildebrand be increased 1.7% effective January 1, 2020 to \$32.38/hour.

Carried.

OPERATOR'S WAGE

539/19

PANTER: That, the wage for Operator John Johnson be increased 1.7% effective January 1, 2020 to \$29.68/hour.

Carried.



SECOND OPERATOR'S WAGE

540/19

CRASHLEY: That, the wage for Operator Riley Kennedy be increased 1.7% effective January 1, 2020 to \$28.14/hour.

Carried.

APPLICATION FOR NEW SERVICE

541/19

MILLER: That, the RM having requested SaskPower for a new 100 amp service for the Transfer Station Site located in Block A, Plan 101827537, SE-36-56-08-W3 and having now received from SaskPower a written estimate dated November 4th, 2019, of \$3,845.21 plus \$192.27 GST, requiring a down payment of \$2,000.00 being made to move ahead, that, Council acknowledge the down payment was made November 4th, 2019 to expedite the installation and the remainder of the construction charge to be invoiced by SaskPower upon completion of the work.

Carried.

RESCIND RESOLUTION

542/19

MILLER: That, resolution 481/19 be rescinded.

Carried.

OPERATION PLAN AND SAFETY PLAN

543/19

PANTER: That, the RM555/Town of Big River Transfer Station Revised Operation Plan and Safety Plan be accepted as presented and submitted to the Environmental Protection Branch, Saskatchewan Ministry of Environment, as requested in correspondence dated June 3rd, 2019, from the Ministry of Environment, the said plans required under Section Seven: Additional Requirements of the Approval to Operate a Transfer Station, Approval Number PO18-237, issued November 16th, 2018.

Carried.

RECESS FOR LUNCH – 12:05 PM

544/19

CRASHLEY: That, council recess for lunch for one hour.

Carried.

RECONVENE DELIBERATIONS – 1:04 PM

545/19

MILLER: That, council reconvene its deliberations.

Carried.



TRANSFER STATION CONTRACT

546/19

PANTER: That, contract for Contractor Don Colby to manage the Transfer Station located on SE-36-56-08-W3 5 days a week, 8 hours per day, Thursday, Friday, Saturday, Sunday, Monday, be renewed for 2020 with a 1.7% increase with a monthly rate of \$2,644.20/month (\$31,730.40 annual), which includes GST and payable to the contractor in semi-monthly installments of \$1,322.10.

Carried.

ADDITIONAL INVOICES

547/19

CRASHLEY: That, the following invoices be paid and added to the next list of accounts presented to Council:

Third & Main	Council Meeting Meals	\$ 90.80
Publications Saskatchewan	RM Release	\$ 131.25

Carried.

2020 COUNCIL REMUNERATION

548/19

MILLER: That, the Council Remuneration for the 2020 year be approved at the following rates:
Regular Meetings - \$300.00/day;
Other Meetings - \$37.50/hour

Carried.

2020 MILEAGE

549/19

PANTER: That, the 2020 council and employee's mileage rate be set at \$0.65/km.

Carried.

DEVELOPMENT APPEALS BOARD AND SECRETARY – Remuneration

550/19

CRASHLEY: That, in accordance with Section 216 of *The Planning and Development Act, 2007*, Council set the following remuneration for the Development Appeals Board and Secretary to the Board when attending meetings and hearings of the Board:

- Meetings/Hearings - \$37.50/hour; minimum \$150/meeting;
- Mileage - \$0.65/km.
- Meal Allowance of \$20.00 where meetings of and hearings by the board exceed 1 hour over a ½ day (3½ hours + 1 hour).

Carried.

GRAVEL QUANTITIES

551/19

MILLER: That, it be acknowledged that Deputy Reeve Ron Miller has inspected the RM Gravel Stockpiles and confirmed the approximate quantity of crushed gravel remaining for the 2019 yearend inventory, as follows:

Gravel Lease # 550312 – New ¾”	24,001 cubic yards
Gravel Lease # 550665 – New ¾”	0 cubic yards
Caribou Pit 2”	3,467 cubic yards;
Shop Yard ¾”	1,159 cubic yards;
Shop Yard 2”	464 cubic yards; and further,

Council acknowledge the above quantities shall be adjusted by the Administrator in the event gravel is hauled for road repairs before December 31st, 2019.

Carried.

SARM LIABILITY SELF-INSURANCE PLAN FOR 2020

552/19

PANTER: That, Council acknowledge the SARM Liability Self-Insurance Plan (LSIP) 2020 Information as outlined in correspondence from Craig Williams, SARM Director of Insurance and Benefits Programs, dated November 1, 2019.

Carried.

SARM EXCESS LIABILITY INSURANCE

553/19

CRASHLEY: That, the RM of Big River carry the Excess Liability Insurance offered through SARM by Lloyd’s of London Syndicate (Tokio Marine Kiln) with coverage in the amount of two million dollars.

Carried.

SARM GROUP BENEFITS

554/19

MILLER: That, Council acknowledge the SARM Group Benefits Plans for the employees will be automatically renewed December 13th, 2019.

Carried.

SARM GROUP COVERAGE - ELECTED OFFICIALS, VOLUNTEER FIRE FIGHTERS & FIRST RESPONDERS

555/19

PANTER: That, the RM renew the SARM Benefits Plan Group Coverage for Elected Officials and Volunteer Fire Fighters/First Responders, premium for 2020 being \$925.00 for \$50,000.00 coverage and the Volunteer Fire Fighters as listed with the annual Membership to the Saskatchewan Volunteer Fire Fighters Association Inc. be listed for coverage with the said plan: Paul Watier, Darryl Meyers, Peter Aitchison, Rick Croshaw, Chad Dunn, George Hildebrand, Glenn Honig, Clint Panter, Doug Panter, Bill Miller, Joel Chaharyn, Dave Renaud and Tanner McLean, and further; Paul Watier, Darryl Meyers and Chad Dunn also volunteer as first responders.

Carried.

BIG RIVER CURLING CLUB LEASE

556/19

CRASHLEY: That, Council acknowledge the Reeve and Administrator have signed the 2019-2020 Big River Curling Club Lease between the Town of Big River, the RM of Big River and Big River Curling Club for the Big River Curling Club located in the arena area of the Big River Community Centre.

Carried.

ABATE/CANCEL TAXES

557/19

MILLER: That, in accordance with Section 274 of *The Municipalities Act*, the Council of the RM of Big River, No. 555 abate/cancel taxes as follows:

<u>Roll #</u>	<u>Legal Description</u>	<u>Municipal</u>	<u>SK Rivers # 119</u>	<u>Total</u>	<u>Reason</u>
271 000	PT-NE-24-55-07-W3	\$571.82	\$104.48	\$676.30	Tax Title Property owned by RM

Carried.

TOWNSHIP AND RANGE ROAD SIGNS

558/19

PANTER: That, the RM purchase township and range road signs 24" x 12" (60 cm x 30 cm) to be installed at the intersections of all-weather developed municipal roads, each Councillor reviewing the intersections signs are identified for installation, prior to the signs being ordered.

Carried.

Delegation Chad Wilkinson, Tolko and Michelle Young, Meadow Lake OSB addressed Council to discuss their 2020 Forest Management Harvest Plans 2:04 p.m. – 3:03 p.m.

WINTER WEIGHT SEASON

559/19

CRASHLEY: That, the RM of Big River, No. 555 be included with the Ministry of Highways winter weight restrictions for the Big River area.

Carried.

SKI TIMBER RIDGE BOARD AUDITOR'S REPORT AND FINANCIAL STATEMENTS

560/19

MILLER: That, the Ski Timber Ridge Board Draft Auditor's Report and Financial Statements to April 30th, 2019, as prepared by PricewaterhouseCoopers LLP, Chartered Accountants, be accepted as presented.

Carried.

AGREEMENT WITH SKI TIMBER RIDGE

561/19

PANTER: That, the Administrator prepare the standard agreement for the operation of Ski Timber Ridge, and that the Administrator Donna Tymiak and Reeve John Teer be authorized to sign the said agreement and the \$1.00 annual rental fee paid.

Carried.

VACATION TRAILERS - TABLED

562/19

CRASHLEY: That, discussion surrounding vacation trailers be tabled to the December meeting of Council.

Carried.

BYLAW 15/19 – Remove H Symbol – Phase V – Olson RPM District

563/19

MILLER: That, Bylaw 15/19, a bylaw to amend Zoning Bylaw 1/19, be read a third time.

Carried.

Councillor Richard Crashley left the Council Chambers and meeting 3:42 p.m.

PROPOSED PHASE V – LAKESHORE RV PROPERTIES

564/19

PANTER: That, Council respond to Community Planning's, October 15th, 2019, letter regarding proposed lots 1 to 12 in SE-01-5-07-W3 as prepared by Calvin W. A Bourassa, S.L.S. Altus Geomatics Limited Partnership, and dated September 24th, 2019:

1. Council is not aware of any land uses in the vicinity that would be incompatible with the intended use of the proposed sites; and
2. Council is not aware of any site conditions that makes the land unsuitable for the intended use; and
3. The RM has no facilities that could be affected by the proposed development; and
4. Bylaw 15/19 had third and final reading done November 19th, 2019, and has been adopted whereby removing the 'H' Hold Symbol from the RPM – Park Model Residential District to conform to Section 6.9 of Zoning Bylaw 1/19;
5. A service agreement has been signed and offsite fees deposited with the municipality.

Carried.

BYLAW 16/19 FIRST READING

565/19

MILLER: That, Bylaw 16/19, being a building bylaw, be read a first time.

Carried.

BYLAW 16/19 SECOND READING
566/19

PANTER: That, Bylaw 16/19, being a building bylaw, be read a second time.

Carried.

APPROVAL FOR 3 READINGS AT THIS MEETING
567/19

MILLER: That, Bylaw 16/19 be given three readings at this meeting.

Carried Unanimously.

BYLAW 16/19 THIRD READING
568/19

PANTER: That, Bylaw 16/19, being a building bylaw, be read a third time.

Carried.

ADMINISTRATOR HOLIDAYS
569/19

MILLER: That, Council has no objection to the Administrator taking holidays December 16th to December 20th, 2019.

Carried.

SARM RESPECT IN THE WORKPLACE
570/19

PANTER: That, the Administrator and Council be registered in the Respect in the Workplace online course being offered through SARM to become Respect Certified and the \$20.00 per person registration fee be paid.

Carried.

TOWN OF BIG RIVER WATER TANK FILL STATION
571/19

TEER: That, in response to a letter dated November 18th, 2019, from the Town of Big River whereby the Town of Big River requested the RM Council consider increasing their commitment to the water tank fill station as the projects tenders have been received, the RM Council increase their commitment from \$37,406.00 approved at the August 12th, 2019, meeting to \$41,800.00 as requested.

Carried.

REPORTS

572/19

PANTER: That, the following reports be acknowledged and filed:
Maintenance
Committee Reports and Financial Statements

Carried.

CORRESPONDENCE

573/19

MILLER: That, the correspondence having been read now be filed and that a list of the correspondence having been read be added to and form part of these minutes.

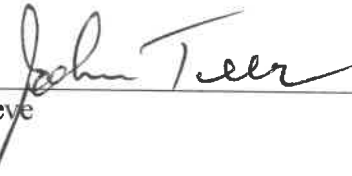
Carried.

ADJOURNMENT – 4:13 PM


574/19

PANTER: That this meeting be adjourned.

Carried.



Reeve



Administrator