

THE MINUTES OF A REGULAR MEETING OF THE COUNCIL OF THE RURAL MUNICIPALITY OF BIG RIVER NO. 555 HELD ON OCTOBER 7th, 2019, AT THE BIG RIVER COMMUNITY CENTRE IN BIG RIVER, SASKATCHEWAN.

CALL TO ORDER

The meeting was called to order by Reeve John Teer at 9:02 a.m.

PRESENT

Division 1 – Doug Panter
Division 2 – Ron Miller - ABSENT
Reeve – John Teer
Administrator - Donna Tymiak

Division 3 – Wayne Cowan
Division 4 – Richard Crashley

ABSENT

Division 2 – Ron Miller - ABSENT

APPROVAL OF AGENDA

469/19

PANTER: That, the October 7th, 2019, agenda be approved as presented.

Carried.

MINUTES

470/19

COWAN: That, the minutes of the Regular Meeting of Council held on September 9th, 2019, be approved as presented.

Carried.

STATEMENT OF FINANCIAL ACTIVITIES

471/19

PANTER: That, the Statement of Financial Activities for the month of September, be accepted as presented.

Carried.

LIST OF ACCOUNTS

472/19

COWAN: That, the List of Accounts as listed on the attached schedule, totaling \$112,415.13 reflecting cheques 10752 to 10800, be passed for payment.

Carried.

PUBLIC DISCLOSURE ANNUAL DECLARATION

473/19

PANTER: That, the Administrator having provided each member of Council present with a copy of their Public Disclosure Statement and Form 2, Public Disclosure Annual Declaration that Council acknowledge they shall submit their annual declaration pursuant to subsection 142(3) of *The Municipalities Act*, on or before November 30th, 2019, to the RM Administrator.

Carried.

REFUND TAXES

474/19

COWAN: That, a refund in the amount of \$1,045.75 be paid to Brian and Lynn Andrea Martin for taxes overpaid in 2019, tax receipt 190079-012.

Carried.

GO IN CAMERA – 9:23 A.M.

475/19

PANTER: That, the time being 9:23 a.m., Council close a portion of this meeting to the public to go in camera under the authority of Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*, the public gallery be vacated and those present for this closed session be Administrator Donna Tymiak, Reeve John Teer and Councillors Doug Panter, Wayne Cowan and Richard Crashley.

Carried.

Councillor Richard Crashley entered the Council Chambers and joined the Council Meeting 9:40 a.m.

GO OUT OF CAMERA – 9:52 A.M.

476/19

COWAN: That, the time being 9:52 a.m., Council go out of camera and invite the public back into the Council Meeting.

Carried.

COUNCIL INDEMNITY AND OTHER BILLS

477/19

CRASHLEY: That, the following accounts be approved for payment at this meeting and added to the next list of accounts presented to Council:

Wayne Cowan	Council Indemnity/Mileage	\$ 313.00
Richard Crashley	Council Indemnity/Mileage	\$ 319.50
Doug Panter	Council Indemnity/Mileage	\$ 523.65
John Teer	Council Indemnity	\$ 450.00
Canadian Corps of Commissionaires	Bylaw Enforcement	\$ 1,193.22
Donald Colby	Airtight Heater	\$ 110.99

Carried.

APPOINTMENT OF ACTING REEVE

478/19

COWAN: That, in accordance with subsection 91(5)(a) of *The Municipalities Act*, Doug Panter be appointed as acting reeve for the purpose of presiding at this meeting in the absence of the Reeve and Deputy Reeve.

Carried.

Reeve John Teer declared a pecuniary interest, declaring he is an employee of Len's Trucking, and left the Council Chambers when the next topic came up 9:58 a.m.

Acting Reeve Doug Panter chaired the meeting in the Reeve's absence.

INVOICES – LEN'S TRUCKING LTD

479/19

CRASHLEY: That, the following invoices from Len's Trucking Ltd. be paid:

May 28/2019	Supply 10 yards ¾" Crush to OH Phillips Grove	\$ 319.20
Sept 20/2019	Load and Haul 10 yards 2" from Shop to Landfill	\$ 47.25
October 1/2019	Load and Haul Traffic Gravel onto RM Roads	\$ 20,175.83
		Carried.

Reeve John Teer returned to the Council Chambers and resumed chairing the meeting 10:00 a.m.

SAFE BUILDING ELEVATION – CRONES AND MICHELS BEACH

480/19

PANTER: That, Council acknowledge, Spencer McNie, Senior Technologist, Water Security Agency, provided by a thread of emails ending September 10th, 2019, a safe building elevation for Michel's Beach and Crones Beach to be 495.0 meters above sea level.

Carried.

APPLICATION FOR NEW SERVICE

481/19

COWAN: That, the RM having requested SaskPower for a new 100 amp service for the Transfer Station Site located in Block A, Plan 101827537, SE-36-56-08-W3 and that an estimate provided by SaskPower of \$7,200.00 be accepted and paid by the RM of Big River, No. 555.

Rescinded
Nov 19/2019
RES
5/11/19
18

Carried.

GARBAGE MANAGEMENT

482/19

CRASHLEY: That, an email dated September 17th, 2019, from Carolyn Dancey regarding changes to garbage management in the RM be filed as correspondence.

Carried.

TRANSFER STATION RATES

483/19

PANTER: That, the transfer station rate schedule be amended by adding:
Burnables – Tandem or Dump Trailer Loads \$100.00; and
Propane Tanks (1 lb.) – No Charge

Carried.

CAPITAL I CONVERSION KIT

484/19

COWAN: That, Council accept the quote from Capital I Industries dated September 4th, 2019, to swap the 2014 sod mulcher from the Volvo G690B to the Kamatsu adding on a cooler and filter system to the mulcher, labor, travel and accommodations quoted at \$11,575.00 plus taxes.

Carried.

RELEASE REMAINING SURETY PHASE IV LAKESHORE RV PROPERTIES

485/19

CRASHLEY: That, an inspection having been completed October 5th, 2019, by Reeve John Teer, for a road in Phase 4 of the Park Model District known as Lakeshore RV Properties, located in SE-01-57-07-W3 and the warranty period expiring, that the road in Phase 4, known as Alder Drive be graveled in accordance with Schedule "B" of the Service Agreement dated August 20th, 2018, after which time it be re-inspected by Reeve John Teer, and if determined satisfactory, the remaining surety be released.

Carried.

VACATION TRAILERS - TABLED

486/19

PANTER: That, vacation trailers be tabled to the November 19th, 2019, meeting of Council.

Carried.

RECESS FOR LUNCH – 12:02 PM

487/19

COWAN: That, council recess for lunch for one hour.

Carried.

RECONVENE DELIBERATIONS – 1:03 PM

488/19

CRASHLEY: That, council reconvene its deliberations.

Carried.

PROPOSED PHASE V – LAKESHORE RV DISTRICT

489/19

PANTER: That, Council offer the following comments to Community Planning regarding proposed lots 1 to 12 in SE-01-5-07-W3 as prepared by Calvin W. A Bourassa, S.L.S. Altus Geomatics Limited Partnership, and dated September 24th, 2019:

1. The area within the proposed subdivision will require the ‘H’ Hold Symbol be removed from the RPM – Park Model Residential District to conform to Section 6.9 of Zoning Bylaw 1/19;
2. A service agreement will be required for, among other things, offsite fees to be deposited with the municipality in the amount of \$2,000.00 per lot;
3. Section 14 of *The Public Health Act, 1994* outlines the responsibilities of municipalities as it pertains to a system for sewage disposal which the Town of Big River and the RM of Big River, No. 555 have addressed collectively by virtue of an agreement dated November 10th, 2008, which also provides that the agreement will be readdressed if capacity becomes an issue;
4. Council has no information about the ground water supply in the area;
5. Potable water is available at a cost at the Town of Big River fill station; and
6. The RM of Big River has a transfer station to accommodate garbage disposal.

Carried.

BYLAW 15/19 – Remove H Symbol – Phase V – Olson RPM District

490/19

COWAN: That, Bylaw 15/19, a bylaw to amend Zoning Bylaw 1/19, be read a first time.

Carried.

BYLAW 15/19 – Remove H Symbol – Phase V – Olson RPM District

491/19

CRASHLEY: That, Bylaw 15/19, a bylaw to amend Zoning Bylaw 1/19, be read a second time.

Carried.

SERVICE AGREEMENT – Phase V – Olson RPM District

492/19

PANTER: That, upon receipt of the required offsite fees, the Reeve and Administrator be authorized to sign the service agreement as presented for proposed Lots 1 to 12 in Block 6 in SE-01-5-07-W3 as prepared by Calvin W. A Bourassa, S.L.S. Altus Geomatics Limited Partnership, and dated September 24th, 2019.

Carried.

SASKENERGY – GAS SERVICE

493/19

COWAN: That, Council has no objection to SaskEnergy providing service to Lot 6, Block 1, Plan 102040186 Lakeside Acreages by punching White Tail Road in NE-34-56-07-W3, in accordance with WR#286597.

Carried.

ADDITIONAL INVOICES

494/19

CRASHLEY: That, the following invoice be paid and added to the next list of accounts presented to Council:

CIBC VISA	Council Meeting Meals	\$ 86.41
		Carried.

REQUEST FOR CONSOLIDATION

495/19

PANTER: That, the Council of the RM of Big River has no objection to the current landowner making application to Information Services Corporation, within 90 days of this permission, to consolidate LSD's 3, 4, 5 and 6 in SW-14-55-08-W3.

Carried.

UBAS ACT FEEDBACK

496/19

COWAN: That, Council submit Building Official, Chris Gates comments to the Ministry of Government Relations, Building Standards and Licensing Branch regarding the Uniform Building and Accessibility Standards Act (UBAS Act) and add a request to amend the legislation to define "farm", "farmer" and "farm operation" to give municipalities the tools to enforce consistently and equitably when landowners claim to be a farmer or farming when they are simply the owner of land assessed for agriculture purposes.

Carried.

BUILDING BYLAW AMENDMENT

497/19

CRASHLEY: That, the Administrator draft amendments, for Council's consideration, to the Building Bylaw to include a definition for a "farm operation".

Carried.

REQUESTS FOR MUNICIPAL DOCUMENTS

498/19

PANTER: That, Council Policy 200-35 Office Services – Requests for Municipal Documents be amended for clarification to read:

Requests for Municipal Documents – under *Section 117 of the Municipalities Act* will have the following fees applied:

- Photocopies or Computer Printout - 8½” x 11” or 8½” x 14”:
 - black and white copy – \$0.25 per page
 - colored copy - \$1.00 per page
- Photocopies or Computer Printout - 11” x 17”
 - black and white copy – \$0.50 per page
 - colored copy \$2.00 per page
- Double sided pages at a rate of 1½ times the rate for the applicable size and color
- Digital Copies sent via email \$0.25 per page
- If time in excess of one hour is spent in searching for a record requested or in preparing for its disclosure, a fee of \$15.00 for each half-hour or portion of half-hour of the excess time is payable at the time when access is given.

Carried.

BIG RIVER ARENA CANTEEN LEASE

499/19

COWAN: That, Council authorize the Reeve and Administrator to sign the 2019-2020 Big River Arena Canteen Lease between the Town of Big River, the RM of Big River and Big River Minor Sports for the Big River Arena Canteen located in the arena area of the Big River Community Centre.

Carried.

WAPITI

500/19

CRASHLEY: That, Ron Miller be authorized to attend the Wapiti Regional Library semi-annual meeting to be held Saturday November 16th, 2019 in Prince Albert and that associated expenses be paid.

Carried.

HEALTH CONCERN

501/19

PANTER: That, Council request the Big River Health Improvement Committee call a meeting to discuss concerns raised by Helen Donald, RN, BSN, MN, NP, October 2nd, 2019, regarding the decrease in nurse practitioner coverage at the Big River Primary Care Clinic.

Carried.

5 YEAR DRAFT FORESTRY PLANS

502/19

COWAN: That, the RM Council raise concern surrounding the Draft Forestry Plans for the proposed logging along Hwy 942 south of the Big River Gun Club, E½-23-56-08-W3 and NW-13-56-08-W3, as the trees provide a sound barrier between the noise generated at the gun club and residences in the municipality and the Town of Big River.

Carried.

5 YEAR DRAFT FORESTRY PLANS

503/19

CRASHLEY: That, the RM Council raise concern surrounding the Draft Forestry Plans for the proposed logging east of Donald Road in Sections 29 and 32-55-07-W3, as Donald Place, a residential subdivision, is immediately adjacent to the proposed logging area.

Carried.

SNOWMOBILE CLUB PERMISSION

504/19

PANTER: That, the RM Council has no objection to entering into an agreement between the RM of Big River, No. 555, Timber Trails Sno Riders Co-operative Ltd. and The Saskatchewan Snowmobile Association Inc. whereby approving the development of a signed and maintained snowmobile trail as identified on a map attached to the Land Use Permission Form, and that permission is given to legally enter and use the identified trail in a lawful manner for the purpose of snowmobiling only, and that, entry and use is permitted only on the recreational trail right-of-way at the risk of the user, and the agreement be valid from November 1, 2019 to April 30, 2020.

Carried.

SNOWMOBILE CLUB PERMISSION – Chitek Lake Bush Buddies

505/19

COWAN: That, the RM Council has no objection to entering into an agreement between the RM of Big River, No. 555, Chitek Lake Bush Buddies and The Saskatchewan Snowmobile Association Inc. whereby approving the development of a signed and maintained snowmobile trail as identified on a map attached to the Land Use Permission Form, and that permission is given to legally enter and use the identified trail in a lawful manner for the purpose of snowmobiling only, and that, entry and use is permitted only on the recreational trail right-of-way at the risk of the user, and the agreement be valid from November 1, 2019 to April 30, 2020.

Carried.

CHRISTMAS SUPPER

506/19

CRASHLEY: That, the 2019 Council and Staff Christmas supper be held Friday December 13th, 2019, at Third and Main.

Carried.

STAFF CHRISTMAS APPRECIATION GIFT

507/19

PANTER: That, RM Employees, Donna Tymiak, George Hildebrand, John Johnson, Riley Kennedy and Wendy Hartnett be given \$125.00 each, on their December 15th, 2019, pay check, as a Christmas Gift from the RM.

Carried.

DON COLBY – Annual Bonus

508/19

COWAN: In accordance with Resolution 371/15, Don Colby be paid a bonus of \$100.00, December 15th, 2019, for his service looking after the RM waste bins and transfer station.

Carried.

HOLIDAY OFFICE HOURS

509/19

CRASHLEY: That, the RM of Big River holiday office hours be as follows:

December 24th to 26th, 2019 - closed

January 1st, 2020 – closed

Carried.

REPORTS

510/19

PANTER: That, the following reports be acknowledged and filed:

Maintenance

Committee Reports and Financial Statements

Carried.

CORRESPONDENCE

511/19

COWAN: That, the correspondence having been read now be filed and that a list of the correspondence having been read be added to and form part of these minutes.

Carried.

Delegation Dana Pettigrew joined the Council Meeting to discuss the elevation of his house and garage foundation in relation to the safe building elevation of Michel's Beach 2:06 p.m. – 2:17 p.m.

Delegation George Hildebrand joined the Council Meeting to discuss road and equipment maintenance 2:17 p.m. – 2:48 p.m.

Delegation Sgt. Heath Robinson joined the Council Meeting for introductions, to present the quarterly report and hear any concerns 2:48 p.m. – 3:18 p.m.

SUSPEND MEETING FOR PUBLIC HEARING – 3:18 P.M. Zoning Bylaw Amendment
512/19

CRASHLEY: That, Council suspend meeting for public hearing.

Carried.

RECONVENE DELIBERATIONS – 3:19 P.M.
513/19

PANTER: That, Council reconvene its deliberations.

Carried.

BYLAW 13/19 – SECOND READING
514/19

COWAN: That, Bylaw 13/19, being a zoning bylaw amendment, be read a second time.

Carried.

BYLAW 13/19 – THIRD READING
515/19


CRASHLEY: That, Bylaw 13/19 be read a third time.

Carried.

ADJOURNMENT – 3:18 PM
516/19

PANTER: That this meeting be adjourned.

Carried.



Reeve



Administrator