

THE MINUTES OF A REGUALR MEETING OF THE COUNCIL OF THE RURAL MUNICIPALITY OF BIG RIVER NO. 555 HELD ON APRIL 8th, 2019, AT THE BIG RIVER COMMUNITY CENTRE IN BIG RIVER, SASKATCHEWAN.

CALL TO ORDER

The meeting was called to order by Reeve John Teer at 9:04 a.m.

PRESENT

Division 1 – Doug Panter

Division 2 – Ron Miller

Reeve – John Teer

Administrator - Donna Tymiak

Division 3 – Wayne Cowan

Division 4 – Richard Crashley

ADD ITEM TO AGENDA – Office hours

145/19

PANTER: That, office hours be added to the agenda.

Carried.

ADD ITEM TO AGENDA – Overweight Trucks

146/19

TEER: That, landowners hauling grain on ban roads be added to the agenda.

Carried.

APPROVAL OF AGENDA

147/19

COWAN: That, the April 8th, 2019, agenda be approved as amended.

Carried.

MINUTES

148/19

CRASHLEY: That, the minutes of the Regular Meeting of Council held on March 7th, 2019, be approved as presented.

Carried.

STATEMENT OF FINANCIAL ACTIVITIES

149/19

MILLER: That, the Statement of Financial Activities for the month of March, be accepted as presented.

Carried.

LIST OF ACCOUNTS

150/19

PANTER: That, the List of Accounts as listed on the attached schedule, totaling \$ 75,030.17 reflecting cheques 10457 to 10496, be passed for payment.

Carried.

COUNCIL INDEMNITY AND OTHER BILLS

151/19

COWAN: That, the following accounts be approved for payment at this meeting and added to the next list of accounts presented to Council:

Wayne Cowan	Council Indemnity/Mileage	\$ 1,314.50
Richard Crashley	Council Indemnity/Mileage	\$ 2,334.40
Ron Miller	Council Indemnity/Mileage	\$ 1,713.25
Doug Panter	Council Indemnity/Mileage	\$ 2,363.20
John Teer	Council Indemnity/Mileage	\$ 1,975.00

Carried.

DRAFT 2018 AUDITED FINANCIAL STATEMENT

152/19

CRASHLEY: That, the PWC 2018 year-end report to Council and the 2018 draft audited financial statement be accepted as presented.

Carried.

FINANCIAL STATEMENT ABSTRACTS

153/19

MILLER: That, in accordance with Section 185 of *The Municipalities Act*, the Administrator publicize, by mailing with the 2018 tax notices, a synopsis of the 2018 RM audited financial statements and include the following statements: Statement 1, Statement 2 and Statement 3 and further; Council acknowledge any person at any time during regular business hours may inspect or obtain a copy of the complete audited financial statement including the Auditor's Report.

Carried.

GO IN CAMERA 9:26 A.M.

154/19

PANTER: That, the time being 9:26 a.m., Council close a portion of this meeting to the public to go in camera under the authority of Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*, the public gallery be vacated and those present for this closed session be Administrator Donna Tymiak, Reeve John Teer and Councillors Doug Panter, Ron Miller, Wayne Cowan and Richard Crashley.

Carried.

GO OUT OF CAMERA 9:56 A.M.

155/19

COWAN: That, the time being 9:56 a.m., Council go out of camera and invite the public back into the Council Meeting.

Carried.

OFFER ON 1976 IHC FIRE TRUCK

156/19

COWAN: That, the RM Council has no objection to the Town of Big River accepting a bid received from Christiansen Lumber, April 1st, 2019, in the amount of \$1,100.00 for the 1976 IHC Fire Truck, advertised for sale since September, 2018.

Carried.

REPAIRS TO FENCE

157/19

CRASHLEY: That, Madsen Fence be requested to repair damages to the Household Garbage Recycle Compound Fence, when here installing fence and gates at the site, and ask that costs associated with the repair be billed separately, so the RM can request compensation, if they choose, from Highway 55 Waste Management.

Carried.

HOUSEHOLD GARBAGE/RECYCLE DEPOT PLAN

158/19

MILLER: That, Councillors Doug Panter and Richard Crashley assess and provide a plan to Council for the household garbage and recycle depot and suggest where the power may be trenched, where a building can be placed, the type of building that will be suitable for the attendant and how toilet facilities can be accommodated.

Carried.



MINISTRY OF ENVIRONMENT – REVIEW OF ANNUAL REPORT
159/19

PANTER: That, the March 28, 2019, letter from the Ministry of Environment, Environmental Protection Branch be forwarded to AECOM and request when they are preparing the 2019 Landfill Assessment Monitoring Report to include a trend analysis with all available data from the monitoring and provide interpretation and recommendations on how to move forward, which may include adjustment to the monitoring schedule understanding any monitoring adjustments will require approval by the ministry prior to implementation.

Carried.

MINISTRY OF ENVIRONMENT BIG RIVER OFFICE
160/19

COWAN: That, a letter be sent to the Minister of Environment, the Honourable Dustin Duncan and copy Premier Scott Moe and Sask. Rivers MLA, Honourable Nadine Wilson expressing Council's disappointment with the Province's recent announcement whereby 19 Environment Ministry Field Offices across Saskatchewan will be losing the walk-in, front counter service, with Big River being one of the Field Offices affected, as RM of Big River borders the provincial forest which attracts tourists for a variety of outdoor recreation activity which provides an economic benefit to region and province.

Carried.

BIG RIVER REGIONAL PARK BOARD FINANCIAL STATEMENTS
161/19

MILLER: That, the unaudited financial reports as provided by the Big River Regional Park Authority for 2018, be accepted as presented.

Carried.

Councillors Doug Panter and Richard Crashley left the Council Chambers 10:50 a.m.

BIG RIVER REGIONAL PARK DONATION
162/19

COWAN: That, a donation in the amount of \$5,000.00 be made to the Big River Regional Park Authority for 2019 mowing services at the Big River Community Center and Ball Diamonds, conditional to a matching contribution being made by the Town of Big River.

Carried.

CEMETERY COMMITTEE DONATION
163/19

MILLER: That, the RM make a donation to the Town of Big River/Big River Cemetery Committee in the amount of \$2,000.00.

Carried.



BACK TO BASICS WORKSHOP

164/19

COWAN: That, the Administrator be authorized to attend the Back to Basics Workshop to be held in Prince Albert, Wednesday, April 17th, 2019, and that the \$80.00 registration fee and associated expenses paid.

Carried.

ATANA Management Inc. - QUOTE

165/19

MILLER: That, a quote submitted by ATANA Management Inc., be accepted, to assist the RM of Big River in updating their Asset Management Plan and documenting the desired condition of assets listed in the plan and identifying the funding gap between the current and desired asset condition for the roads/bridges and buildings listed in their registry, at a cost of \$6,500.00 plus applicable taxes, with 50% of the project budget payable on commencement date of work.

Carried.

Councillors Doug Panter and Richard Crashley returned to the Council Chambers 10:53 a.m.

CONDITION RATING

166/19

PANTER: That, to help determine the funding gap between the current and desired condition of the linear assets of the RM, Council request the administrator to document the desired condition of the linear asset register using the RM's Municipal Road Condition Rating Descriptions as follows:

Grid and Main Farm Access Roads – Very Good – Fit for the Future

All weather graveled Municipal Roads – Good – Adequate for Now – Minor Defects Only

Carried.

INVESTING IN CANADA INFRASTRUCTURE PROGRAM – RM Application

167/19

COWAN: That, to ensure the infrastructure of the municipality supports existing and future development in the RM, the Administrator submit an expression of interest to the Rural and Northern Communities Infrastructure Stream of Investing in Canada Infrastructure Program (ICIP) which has a two stage intake process, to upgrade the South Stoney Road and 9th Ave. from a Grid Road to a Heavy Haul Surfaced Road for the purpose of providing a more reliable road and by improving the safety of the motoring public, municipal employees and emergency response personnel and reduce maintenance costs:

- Project 151 (sub-base, base and 80 mm Asphaltic Concrete (AC) Material: 8.6 m finished top) from km 1.3 to km 10.2 East of NE-18 and SE-19, Thru Section 20 and N. of Sections 21,22,23 & Thru NW 24-56-07-W3 (8.9 km); and
- The 9th Ave Portion of Project 151(sub-base, Base and 80 mm Asphaltic Concrete (AC) Material: 7.4 m Finished Top) that intercepts with Highways 55 and runs from km 0.0 to km 1.3 East of PT-NE-7 and SE-18-56-07-W3 (1.3 km)

Carried.

INDEPENDENT TRAFFIC COUNT

168/19

CRASHLEY: That, the Reeve and Administrator be authorized to sign the Service Authorization AECOM Project # 60593131-555.1 to install 7-8 tube counters on the South Stoney Road and 9th Ave. for 7 days, preferably from July 15th to 22nd and generate a report that will give traffic counts per hour per day per classification of vehicle, with an estimate cost of \$6,250.00 plus taxes.

Carried.

AECOM – MEETING

169/19

MILLER: That, Council meet with Rod Benroth, AECOM, Project Manager, Transportation, at the time the traffic counters are being placed on the South Stoney Road and 9th Ave. to establish a suitable plan to upgrade the South Stoney Road and 9th Ave. from a Grid Road to a Heavy Haul Surfaced Road.

Carried.

INVESTING IN CANADA INFRASTRUCTURE PROGRAM – Rec Board Application

170/19

PANTER: That, Council support in principle the Big River and District Recreation Board, as a public sector body, established by the Town and RM of Big River, No. 555, RM Bylaw 12/14, submitting expressions of interest to the Community Culture and Recreation Infrastructure Stream of Investing in Canada Infrastructure Program (ICIP) which has a two stage intake process for the following projects and estimated costs:

- Three boilers with piping and radiators - \$60,000.00;
- LED Lighting in the Curling and Arena Rinks - \$30,000.00;
- Fire Alarm Upgrades - \$5,500.00;
- New Curling Rink Roof - \$300,000.00;
- Repairs to the Furnaces on the Community Hall Roof x 5 - \$12,000.00;
- Epoxy Floor Finishing for the Arena Foyer - \$50,000.00

Carried.

RECESS FOR LUNCH – 12:00 PM

171/19

COWAN: That, council recess for lunch for one hour.

Carried.

RECONVENE DELIBERATIONS –1:08 PM

172/19

CRASHLEY: That, council reconvene its deliberations.

Carried.

ADDITIONAL INVOICES

173/19

MILLER: That, the following invoices be paid and added to the next list of accounts presented to Council:

CIBC VISA	Council Meeting Meals	\$ 102.61
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Carried.

BUDGET CONSIDERATION

174/19

PANTER: That, the Administrator have the 2019 budget reflect the intention of Council to trade off one 2014 Volvo G960B Motor Grader for the purchase of 1 new grader, Council estimating tenders coming in up to \$300,000.

Carried.

MULCHING ROAD

175/19

COWAN: That, the Administrator request Adam McLean, M&B McLean Farms, Melfort, for a written estimate to grind the surface approximately 2 miles of road approximately ½ mile lying west of SE-26-56-07-W3 (South of the Bible Camp Road) and from where it intersects the South Stoney Road to Hwy 922, to be completed in early June.

Carried.

BIG RIVER HEALTH IMPROVEMENT COMMITTEE

176/19

CRASHLEY: That, as recommended by resolution of the Big River Health Improvement Committee, March 19th, 2019, Carolyn Dancey and Sherry Cowan remain as members at large for 2019 and that the Committee Listing be updated to reflect the same.

Carried.

Delegation George Hildebrand joined the Council Meeting to discuss road and equipment maintenance 1:57 p.m. – 2:35 p.m.

Councillor Richard Crashley left the Council Chambers 2:36 p.m.

BIG RIVER HEALTH IMPROVEMENT COMMITTEE

177/19

MILLER: That Council has no objection to the Big River Health Improvement Committee purchasing a Vitals Monitor for the Big River Primary Health Care Clinic.

Carried.

Councillor Richard Crashley returned to the Council Chambers 2:37 p.m.

Delegation Michele Good joined the meeting to discuss plumbing permit process and challenges getting timely permits for landowners at Lakeshore RV Properties 2:36 p.m. – 2:45 p.m.

RCMP ANNUAL PERFORMANCE PLAN

178/19

PANTER: That, in response to the letter from Sergeant Marcus Paddock, Big River RCMP Detachment, dated March 7th, 2019, that the priority issues of Council be relayed to the RCMP so they may be addressed in the RCMP 2019-2020 performance plan:

1. Continued presence of the RCMP in the RM with available members;
2. Timely responses to calls and complaints;
3. Crime Reduction;
4. Substance Abuse;
5. Traffic Safety (motor vehicle, road);
6. Presence at the Big River Community Centre during functions;
7. Speed on Highway 55 through Town of Big River and on the South Stoney Road.

Carried.

BYLAW 3/19

179/19

COWAN: That, Bylaw 3/19, a bylaw to amend Bylaw 1/19, be read a first time.

Carried.

ADVERTISE FOR PUBLIC HEARING – Zoning Bylaw Amendment

180/19

CRASHLEY: That, the Administrator advertise Council's intention to amend Zoning Bylaw 1/19, to allow the Development Officer to accept confirmation from the Regional Health Authority when a Rural Plumbing/Sewage Permit Application has been made for the disposal of service, to expedite the process of issuing development permits in the April 18th and 25th issues of the Shellbrook Chronicle.

Carried.

MUTUAL AID – TABLE

181/19

PANTER: That, discussion regarding the North Central Mutual Aid Association be tabled to the May 9th, 2019 meeting.

Carried.

FIRESMART MAILOUT

182/19

COWAN: That, the Fire Smart informational material presented at this meeting be mailed with the 2019 tax notices.

Carried.

ROYAL CANADIAN LEGION – Saskatchewan Command
183/19

CRASHLEY: That, the Council of the RM of Big River support the Royal Canadian Legion Saskatchewan Command by placing an advertisement in the Military Service Recognition Book at a cost of \$205.00 including G.S.T.

Carried.

SASK CRIME STOPPERS
184/19

MILLER: That, the Saskatchewan Crime Stoppers 2019 voluntary requisition in the amount of \$200.00, be paid.

Carried.

4-H SASKATCHEWAN
185/19

PANTER: That, a request from Saskatchewan 4-H Council for a donation to the Saskatchewan 4-H Foundation, be denied.

Carried.

Councillor Doug Panter left the Council Chambers 3:03 p.m.

EMAIL OF CONCERN
186/19

COWAN: That, correspondence from Zoria Gnyp, landowner from the Organized Hamlet of Nesslin Lake, regarding the logging proposed near Nesslin Lake in the RM of Big River, No. 555 be acknowledged and filed.

Carried.

SUSPEND MEETING FOR PUBLIC HEARING – 3:05 P.M. Zoning Bylaw Amendment
187/19

CRASHLEY: That, Council suspend meeting for public hearing.

Carried.

RECONVENE DELIBERATIONS – 3:05 P.M.
188/19

MILLER: That, Council reconvene its deliberations.

Carried.

BYLAW 2/19 – SECOND READING

189/19

COWAN: That, Bylaw 2/19, being a zoning bylaw, be read a second time.

Carried.

BYLAW 2/19 – THIRD READING

190/19

CRASHLEY: That, Bylaw 2/19 be read a third time.

Carried.

Councillor Doug Panter returned to the Council Chambers 3:07 p.m.

DISCRETIONARY USE DEVELOPMENT PERMIT – in N½-03-55-12-W3

191/19

MILLER: That, notice having been provided in accordance with Section 3.7 of Zoning Bylaw 1A/16 and no concerns having been raised, and after review of the sketch prepared by J. Heatherington, Associated Engineering, dated March 04, 2019 for information showing a proposed lagoon within the North ½-03-55-12-W3 be approved, subject to:

- Bylaw 2/19 being approved by the Minister of Government Relations; and
- The Plan of Proposed Subdivision, dated 06/03/19, showing the subdivision of Part of Map Sheet 73 G 12 – Ext.6 (near the Resort Village of Chitek Lake), prepared by Regan Rayner, S.L.S , a Saskatchewan Land Surveyor being approved by the Ministry of Government Relations;

And further; the following conditions and special standards shall apply:

1. The lagoon shall be approved by the Water Security Agency and the applicant shall fulfill any requirements outlined by the regulating authority regarding its construction, operation and maintenance; and
2. A buffer strip containing trees, shrubs or a berm shall be located surrounding the lagoon; and
3. The lagoon shall be fenced.

Carried.

PRAIRIE MAPPING – DIGITAL FUTURE

192/19

PANTER: That, the Council of the RM of Big River has no desire in engaging in mapping opportunities being explored by Prairie Mapping that would make the landowner maps accessible with the annual purchase of specific apps.

Carried.

ADMINISTRATOR HOLIDAYS

193/19

COWAN: That, Council has no objection to the Administrator taking holidays May 27th – 31st, 2019.

Carried.

PUBLICIZE 20 YEARS EXEMPLARY SERVICE

194/19

CRASHLEY: That, the Administrator submit to the Shellbrook Chronicle a congratulations to Clint Panter in receiving his 20 year Fire Services Exemplary Service Medal.

Carried.

MUNICIPAL OFFICE HOURS

195/19

MILLER: That, the Administrator be authorized to close the municipal office as needed for prescheduled meetings and days off.

Carried

REPORTS

196/19

PANTER: That, the following reports be acknowledged and filed:
Maintenance
Committee Reports and Financial Statements

Carried.

CORRESPONDENCE

197/19

COWAN: That, the correspondence having been read now be filed and that a list of the correspondence having been read be added to and form part of these minutes.


Carried.

ADJOURNMENT – 3:37 PM


198/19

CRASHLEY: That this meeting be adjourned.

Carried.



Reeve



Administrator