

THE MINUTES OF A REGULAR MEETING OF THE COUNCIL OF THE RURAL MUNICIPALITY OF BIG RIVER NO. 555 HELD ON MARCH 7<sup>th</sup>, 2019, AT THE BIG RIVER COMMUNITY CENTRE IN BIG RIVER, SASKATCHEWAN.

CALL TO ORDER

The meeting was called to order by Reeve John Teer at 9:03 a.m.

PRESENT

Division 1 – Doug Panter  
Division 2 – Ron Miller  
Reeve – John Teer  
Administrator - Donna Tymiak

Division 3 – Wayne Cowan  
Division 4 – Richard Crashley

APPROVAL OF AGENDA

95/19

PANTER: That, the March 7<sup>th</sup>, 2019, agenda be approved as presented.

Carried.

MINUTES

96/19

COWAN: That, the minutes of the Regular Meeting of Council held on February 11<sup>th</sup>, 2019, be approved as presented.

Carried.

STATEMENT OF FINANCIAL ACTIVITIES

97/19

CRASHLEY: That, the Statement of Financial Activities for the month of February, be accepted as presented.

Carried.

LIST OF ACCOUNTS

98/19

MILLER: That, the List of Accounts as listed on the attached schedule, totaling \$ 81,882.95 reflecting cheques 10411 to 10456, be passed for payment and further, acknowledge cheque 10437 replaced cheque 10090, a lost and stale dated cheque.

Carried.



COUNCIL INDEMNITY AND OTHER BILLS

99/19

PANTER: That, the following accounts be approved for payment at this meeting and added to the next list of accounts presented to Council:

Wayne Cowan	Council Indemnity/Mileage	\$ 313.00
Richard Crashley	Council Indemnity/Mileage	\$ 731.50
Ron Miller	Council Indemnity/Mileage	\$ 526.50
Doug Panter	Council Indemnity/Mileage	\$ 1,280.45
John Teer	Council Indemnity	\$ 375.00
		Carried.

GO IN CAMERA 9:25 A.M.

100/19

COWAN: That, the time being 9:25 a.m., Council close a portion of this meeting to the public to go in camera under the authority of Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*, the public gallery be vacated and those present for this closed session be Administrator Donna Tymiak, Reeve John Teer and Councillors Doug Panter, Ron Miller, Wayne Cowan and Richard Crashley.

Carried.

GO OUT OF CAMERA 10:22 A.M.

101/19

CRASHLEY: That, the time being 10:22 a.m., Council go out of camera and invite the public back into the Council Meeting.

Carried.

BANKING

102/19

MILLER: That, Council accept the interest arrangement as provided by Pierre J. Leblanc/Manager/Commercial Banking/Prairies Region, for the municipal accounts held with the CIBC, and the Reeve and Administrator be authorized to sign the interest arrangement acknowledgement and acceptance letter, dated February 21<sup>st</sup>, 2019.

Carried.

HWY 55 WASTE MANAGEMENT – Tip Fee

103/19

PANTER: That, Council acknowledge the tip rates effective June 1, 2019, from Highway 55 Waste Management Corporation:

Household/Commercial Waste	\$63.00/tip
Recycle/Paper/Cardboard	\$42.00/tip

Carried.

HWY 55 WASTE MANAGEMENT – Per Tonne Fee

104/19

COWAN: That, Council acknowledge the fee per tonne effective June 1, 2019, from Highway 55 Waste Management Corporation for Construction Material and Household/Commercial Waste, being \$145.00/tonne.

Carried.

FENCE COMPOUND

105/19

CRASHLEY: That, quote 61312, dated February 14<sup>th</sup>, 2019, from Madsen Fence to supply and install galvanized chain link fence and gates around the Household Garbage and Recycle Bin Depot on Parcel A, Plan BQ143, in NW-17-56-07-W3, be accepted.

Carried.

TOWN OF SPIRITWOOD – WASTE COLLECTION SERVICE

106/19

MILLER: That, Council acknowledge effective April 30, 2019, the Town of Spiritwood will terminate the service agreement for waste collection services for the RM of Big River, No. 555.

Carried.

CAMERA SECURITY MONITORING SYSTEM ESTIMATES

107/19

PANTER: That, the Administrator get some quotes for the supply and installation of security cameras to monitor the RM Household Garbage and Recycle Depot located in NW-17-56-07-W3 on Parcel A, BQ143.

Carried.

OPTIONS FOR ROLL OFF SERVICE PROVIDER

108/19

COWAN: That, the Administrator explore options of service providers that may be able to provide the hauling of garbage either from the 40 yard bins located at the Town/RM of Big River Transfer Station or other bin configuration that will accommodate non-household garbage.

Carried.

LANDFILL BUDGET

109/19

CRASHLEY: That, the 2019 Landfill Committee Budget be accepted as presented.

Carried.

BIG RIVER AND DISTRICT RECREATION AND CULTURAL BOARD BUDGET  
110/19

MILLER: That, the 2019 Big River and District Recreation and Cultural Board Budget be accepted as presented.

Carried.

SKI HILL BOARD BUDGET  
111/19

PANTER: That, the 2018/2019 Season Ski Hill Board Budget be accepted as presented.

Carried.

2019 CALCIUM PROJECT  
112/19

COWAN: That, the municipality order 7 loads (approximately 18 tonnes/load) of Calcium Chloride Gold 35% from Tiger Calcium Services Inc., first loads to be applied on municipal roads between mid-June and July 1<sup>st</sup>, 2019 and that Tiger be advised that the RM shall be notified in advance to ensure the roads are prepared for application, and that the requirement for a 2<sup>nd</sup> application on the South Stoney Road be at the discretion of the foreman.

Carried.

DEMOLITION PERMIT – Sea Can  
113/19

CRASHLEY: That, Council acknowledge an order has been issued by Chris Gates, BuildTech Consulting & Inspections Inc. under authority of Section 17 of the *Uniform Building and Accessibility Standards Act* to which the landowner and landowners agent wish to satisfy by demolishing the non-permitted construction on SW-30-56-06-W3, and further, approve the application to demolish/remove the sea-can structure and screw piles from the said land by the 15<sup>th</sup> of May, 2019, and further, the landowner be advised the structure in its entirety or parts thereof shall not be relocated to any land in the Rural Municipality of Big River, No. 555, without permits first being issued by the RM of Big River.

Carried.

DISCRETIONARY USE DEVELOPMENT PERMIT – SW-30-56-06-W3

114/19

MILLER: That, notice having been provided in accordance with Section 3.7 of Zoning Bylaw 1A/16 and no concerns having been raised and taking into consideration a demolition permit application dated February 21<sup>st</sup>, 2019, was deposited with the office, following an order being issued under authority of Section 17 of the *Uniform Building and Accessibility Standards Act*, by Chris Gates, BuildTech Consulting & Inspections Inc., Council approve the development permit 'in part' to allow for the applicant to operate a commercial business where he process and sell firewood from SW-30-56-06-W3, that setback, requirements for any municipal road comply with Bylaw 3/10 any setback requirements of the Ministry of Highways be adhered to, and further, the portion of the application that speaks to a building be refused.

Carried.

DISCRETIONARY USE DEVELOPMENT PERMIT SW-30-56-06-W3

115/19

PANTER: That, resolution 336/18 be rescinded.

Carried.

BYLAW ENFORCEMENT

116/19

COWAN: That, in accordance with Section 373 of *The Municipalities Act*, S.S., 2005, c. M-36.1, Council appoint the Canadian Corps of Commissionaires as Bylaw Enforcement Services provider and the Bylaw Enforcement Officers under their employ as the Bylaw Enforcement Officers of the RM of Big River, No. 555.

Carried.

BYLAW 2/19

117/19

CRASHLEY: That, Bylaw 2/19, a bylaw to amend Bylaw 1/19, be read a first time.

Carried.

ADVERTISE FOR PUBLIC HEARING – Zoning Bylaw Amendment

118/19

MILLER: That, the Administrator advertise Council's intention to amend Zoning Bylaw 1/19, rezone land from F- Forest to accommodate the Resort Village of Chitek Lake's Lagoon in the March 14<sup>th</sup> and 21<sup>st</sup>, issues of the Shellbrook Chronicle and Spiritwood Herald.

Carried.

DISCRETIONARY USE DEVELOPMENT PERMIT APPLICATION – PT-SW-21-56-07-W3  
119/19

CRSHLEY: That, notice having been provided in accordance with Section 3.7 of Zoning Bylaw 1A/16 and no concerns having been raised, and the municipality now having received clarification from the landowner that her proposed business will be mail order and not a retail outlet, Council approve the discretionary use development permit to allow for the applicant to operate a mail order service for Farm/Ranch Supplies from Part of SW-21-56-07-W3.

Carried.

DISCRETIONARY USE DEVELOPMENT PERMIT APPLICATION – PT-SW-21-56-07-W3  
120/19

PANTER: That, resolution 523/18 be rescinded.

Carried.

TEMPORARY DISCRETIONARY USE DEVELOPMENT PERMIT APPLICATION – PT-NW-16-55-07-W3  
121/19

COWAN: That, notice having been provided in accordance with Section 3.7 of Zoning Bylaw 1A/16 and no concerns having been raised, Council approve the temporary discretionary use development permit to allow for the applicant to store stocks of lumber from Carrier Lumber on PT-NW-16-55-07-W3, Ext 63, conditional to:

1. The permit is valid for 12 months; and
2. The stocks of lumber be set back at least 20 meters from the centerline of the municipal road in accordance with Bylaw 3/10; and
3. The approach and access into the NW-16-55-07-W3 be graveled so materials from the field are not dragged onto the municipal road with tires; and
4. Signage being placed to warn the motoring traffic of trucks and equipment turning; and
5. No stocks of lumber be carried down the municipal road by forklifts; and
6. A road maintenance agreement be entered into with the municipality.

Carried.

ROAD MAINTENANCE AGREEMENT – For Discretionary Use Development Permit PT-NW-16-55-07-W3  
122/19

CRASHLEY: That, the RM of Big River, No. 555 enter into a road maintenance agreement with Carrier Forest Products Ltd. to accommodate their discretionary use development permit application, whereby they haul stocks of lumber from South of SW-21-55-07-W3 (Carrier Forest Products) directly across the municipal road onto PT-NW-16-55-07-W3.

Carried.

TEMPORARY DISCRETIONARY USE DEVELOPMENT PERMIT APPLICATION – PT-NE-16-55-07-W3  
123/19

MILLER: That, notice having been provided in accordance with Section 3.7 of Zoning Bylaw 1A/16 and no concerns having been raised, Council approve the temporary discretionary use development permit to allow for the applicant to store stocks of lumber, from Carrier Lumber, for air drying on PT-NE-16-55-07-W3 conditional to:

1. The permit is valid for 12 months; and
2. The stocks of lumber be set back at least 20 meters from the centerline of the municipal road in accordance with Bylaw 3/10; and
3. The approach and access into the NE-16-55-07-W3 be graveled so materials from the field are not dragged onto the municipal road with tires; and
4. Signage be placed to warn the motoring traffic of trucks and equipment turning; and
5. No stocks of lumber be hauled down the municipal road by forklifts; and
6. A road maintenance agreement be entered into with the municipality.

Carried.

ROAD MAINTENANCE AGREEMENT – For Discretionary Use Development Permit PT-NE-16-55-07-W3  
124/19

PANTER: That, the RM of Big River, No. 555 enter into a road maintenance agreement with Carrier Forest Products Ltd. to accommodate their discretionary use development permit application, whereby they haul stocks of lumber from South of SW-21-55-07-W3 (Carrier Forest Products) directly across the municipal road onto PT-NE-16-55-07-W3.

Carried.

NCTPC ANNUAL MEETING  
125/19

COWAN: That, a Reeve John Teer and Councillor Doug Panter be authorized to attend the North Central Transportation Planning Committee Annual Meeting, Thursday, April 18<sup>th</sup>, 2019, commencing at 5:30 p.m., at the Blaine Lake Senior's Hall, and that associated expenses be paid.

Carried.

GRAVEL HAUL TENDER  
126/19

CRASHLEY: That, the RM advertise on sasktenders.ca a tender to haul up to 10,000 cubic yards of gravel from the RM gravel stockpiles, commencing approximately June 1<sup>st</sup>, 2019, and being completed by August 15<sup>th</sup>, 2019, with additional gravel being hauled sporadically during the year, and that tenders be received by the RM Office until 9:00 A.M., CST, Tuesday May 1<sup>st</sup>, 2019, and that Council review tenders May 9<sup>th</sup>, 2019, at the Regular Meeting of Council, and that contractors be informed that a letter of good standing from WCB, a documented safety policy and program to comply with Occupational Health & Safety, proof of \$ 3,000,000.00 liability insurance and a detailed list of equipment for the loading and hauling of gravel must accompany the tender submission, and further, no full length clam dump trailers will be permitted in the haul.

Carried.

ROAD TOUR

127/19

MILLER: That, the road tour be at the call of the Reeve utilizing a couple of trucks versus a van for transportation.

Carried.

*Resind (R 50 9-2019 23576*

TABLE - BIG RIVER REGIONAL PARK DONATION

128/19

PANTER: That, the donation request from the Big River Regional Park Authority be tabled for consideration until Council has opportunity to review their 2018 audited financial statement.

Carried

REQUEST FOR SPONSORSHIP

129/19

TEER: That, a request for sponsorship form the Saskatchewan Association of Conservation Officers, be denied.

Carried.

MUTUAL AID

130/19

COWAN: That, Councillor Doug Panter and Chad Dunn seek to find some resolve to getting a list of members from the North Central Mutual Aid Association, at the next executive meeting, scheduled for March 20<sup>th</sup>, 2019, to fulfil the requirement of Bylaw 15/13 so Council can determine if repealing the said bylaw is in the best interest of the municipality.

Carried.

FIRE SMART/AQUATIC INVASIVE SPECIES

131/19

CRASHLEY: That, the Administrator seek out information from the Province regarding FireSmart and Aquatic Invasive Species that may be put together for information for ratepayers that could be mailed out with the 2019 tax notices.

Carried.

RECESS FOR LUNCH – 11:59 AM

132/19

MILLER: That, council recess for lunch for one hour.

Carried.

*[Handwritten signature]*



RECONVENE DELIBERATIONS – 1:04 PM

133/19

PANTER: That, council reconvene its deliberations.

Carried.

ADDITIONAL INVOICES

134/19

COWAN: That, the following invoices be paid and added to the next list of accounts presented to Council:

CIBC VISA	Council Meeting Meals	\$ 99.97
-----------	-----------------------	----------

Carried.

Delegation George Hildebrand joined the meeting to discuss equipment, maintenance and roads 1:23 p.m. – 2:03 p.m.

Delegations Sgt. Marcus Paddock and Cpl. Ryan Rempel, Big River RCMP Detachment, joined the council meeting to discuss the 2018 performance statistics, answer any questions and hear any concerns of Council 2:04 p.m. – 2:34 p.m.

Delegation Ernest and Dawn Montgrant joined the meeting to request a refund of a portion of property taxes 2:35 p.m. – 2:52 p.m.

GO IN CAMERA 2:53 P.M.

135/19

CRASHLEY: That, the time being 2:53 p.m., Council close a portion of this meeting to the public to go in camera under the authority of Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*, the public gallery be vacated and those present for this closed session be Administrator Donna Tymiak, Reeve John Teer and Councillors Doug Panter, Ron Miller, Wayne Cowan and Richard Crashley.

Carried.

GO OUT OF CAMERA 2:56 P.M.

136/19

MILLER: That, the time being 2:56 p.m., Council go out of camera and invite the public back into the Council Meeting.

Carried.

REQUEST FOR REFUND OF TAXES

137/19

CRASHLEY: That, a request made by Ernest and Dawn Montgrant for a refund of a portion of 2018 taxes paid on a Mobile Home, moved onto the NE-34-55-08-W3, Block B, Plan 102031120, in 2013, and assessed in 2018, for which they filed a notice of appeal to the Board of Revision after the final date for appeal, be denied.

Carried.

SUSPEND MEETING FOR PUBLIC HEARING – 3:05 P.M. Zoning Bylaw

138/19

MILLER: That, Council suspend meeting for public hearing.

Carried.

RECONVENE DELIBERATIONS – 3:06 P.M.

139/19

PANTER: That, Council reconvene its deliberations.

Carried.

BYLAW 1/19 – SECOND READING

140/19

COWAN: That, Bylaw 1/19, being a zoning bylaw, be read a second time.

Carried.

BYLAW 1/19 – THIRD READING

141/19

CRASHELY: That, Bylaw 1/19 be read a third time.

Carried.

Councillor Doug Panter left the Council Chambers 3:05 p.m.

REPORTS

142/19

MILLER: That, the following reports be acknowledged and filed:  
Maintenance  
Committee Reports and Financial Statements

Carried.

CORRESPONDENCE

143/19

COWAN: That, the correspondence having been read now be filed and that a list of the correspondence having been read be added to and form part of these minutes.

Carried.

Councillor Doug Panter returned to the Council Chambers 3:09 p.m.

ADJOURNMENT – 3:10 PM

144/19

CRASHLEY: That this meeting be adjourned.

Carried.

  
\_\_\_\_\_  
Reeve

  
\_\_\_\_\_  
Administrator