

THE MINUTES OF A REGUALR MEETING OF THE COUNCIL OF THE RURAL MUNICIPALITY OF BIG RIVER NO. 555 HELD ON FEBRUARY 11th, 2019, AT THE BIG RIVER COMMUNITY CENTRE IN BIG RIVER, SASKATCHEWAN.

CALL TO ORDER

The meeting was called to order by Reeve John Teer at 9:00 a.m.

PRESENT

Division 1 – Doug Panter
Division 2 – Ron Miller
Reeve – John Teer
Administrator - Donna Tymiak

Division 3 – Wayne Cowan - ABSENT
Division 4 – Richard Crashley

ABSENT

Division 3 – Wayne Cowan - ABSENT

APPROVAL OF AGENDA

45/19

PANTER: That, the February 11th, 2019, agenda be approved as presented.

Carried.

MINUTES

46/19

CRASHLEY: That, the minutes of the Regular Meeting of Council held on January 7th, 2019, be approved as presented.

Carried.

STATEMENT OF FINANCIAL ACTIVITIES – DEC 2018

47/19

MILLER: That, the Statement of Financial Activities for the month of December, 2018, be accepted as presented.

Carried.

STATEMENT OF FINANCIAL ACTIVITIES

48/19

PANTER: That, the Statement of Financial Activities for the month of January, be accepted as presented.

Carried.

LIST OF ACCOUNTS

49/19

CRASHLEY: That, the List of Accounts as listed on the attached schedule, totaling \$ 258,497.75 reflecting cheques 10356 to 10410, be corrected and passed for payment.

Carried.

COUNCIL INDEMNITY AND OTHER BILLS

50/19

MILLER: That, the following accounts be approved for payment at this meeting and added to the next list of accounts presented to Council:

Richard Crashley	Council Indemnity/Mileage	\$ 693.25
Ron Miller	Council Indemnity/Mileage	\$ 639.75
Doug Panter	Council Indemnity/Mileage	\$ 1,159.50
John Teer	Council Indemnity/Mileage	\$ 423.75
Municipal Leaders Development Program	MLDP Registration	\$ 456.75

Carried.

STARS HELICOPTER AIR AMBULANCE DONATION

51/19

PANTER: That, Council make a contribution of \$1,778.00 to the STARS helicopter air ambulance program, based on \$2.00/capita and submit payment to SARM so one cheque on behalf of all rural municipalities in the province may be made to STARS at a SARM Convention.

Carried.

GO IN CAMERA 9:20 A.M.

52/19

CRASHLEY: That, the time being 9:20 a.m., Council close a portion of this meeting to the public to go in camera under the authority of Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*, the public gallery be vacated and those present for this closed session be Administrator Donna Tymiak, Reeve John Teer and Councillors Doug Panter, Ron Miller and Richard Crashley.

Carried.

GO OUT OF CAMERA 9:34 A.M.

53/19

MILLER: That, the time being 9:34 a.m., Council go out of camera and invite the public back into the Council Meeting.

Carried.

PT-NE-24-55-07-W3 - BLOCK A, PLAN 101552138, Extension 21

54/19

PANTER: That, ISC Surface Parcel #147246497, Block A, Plan 101552138, Extension 21 be re-listed with Carla Chadwick, RE/MAX of The Battlefords – Meadow Lake, upon expiry of the Seller's MLS Brokerage Contract, dated March 28th, 2018.

Carried.

COMPUTER DISPOSALS

55/19

CRASHLEY: That, following the computer upgrades, scheduled March 19th, 2019, Munisoft be requested to take the old computers and properly dispose of the hard drives.

Carried.

ORGANIZED HAMLET OF PHILLIPS GROVE BUDGET

56/19

MILLER: That, the Organized Hamlet of Phillips Grove 2019 Budget be accepted as presented.

Carried.

ORGANIZED HAMLET OF NESSLIN BUDGET

57/19

PANTER: That, the Organized Hamlet of Nesslin 2019 Budget be accepted as presented.

Carried.

EMO BUDGET

58/19

CRASHLEY: That, the 2019 Big River & District Emergency Measures Organization (EMO) Budget be accepted as presented.

Carried.

OPERATION PLAN AND SAFETY PLAN

59/19

MILLER: That, the RM555/Town of Big River Transfer Station Operation Plan and Safety Plan be accepted as presented and submitted to the Environmental Protection Branch, Saskatchewan Ministry of Environment, as required under Section Seven: Additional Requirements of the Approval to Operate a Transfer Station, Approval Number PO18-237, issued November 16th, 2018.

Carried.

HOUSEHOLD GARBAGE/RECYCLE BINS

60/19

PANTER: That, Councillors Doug Panter and Richard Crashley inspect the existing household garbage bin and recycle bin depot site and determine if a different configuration of bins would accommodate securing the site with the balance of a perimeter fence and provide details to Administration as to the fence materials that will be required for the project.

Carried.

FENCE HOUSEHOLD GARBAGE/RECYCLE BINS

61/19

CRASHLEY: That, the Administrator get a price from Madsen Fence Ltd., Prince Albert, to supply and install chain link fence and 2 gates in the SW corner of Parcel A, Plan BQ143 as determined by Councillors Doug Panter and Richard Crashley.

Carried.

FIRE COMMITTEE BUDGET

62/19

MILLER: That, the 2019 Big River and District Fire Committee Budget be accepted as presented.

Carried.

AUTOMATIC DOOR OPENERS

63/19

PANTER: That, Council express congratulations to the Town of Big River in their successful application to the Enabling Accessibility Fund for the installation of automatic door openers to be installed at the Senior Center, Museum, Arena and Community Centre Main Entrance; and further, if financial considerations are required by the municipalities for the unfunded portion of the project, a request be made to Council.

Carried.

JOINT COMMITTEE BUDGETS

64/19

CRASHLEY: That, in response to the Town of Big River's request for an interim payment from the RM for the budgeted amount of joint committee budgets Council has no objection at the July Council Meeting authorizing payment to the Town of Big River for 50% of the budgeted municipal expenditures for committees they administer (Big River and District Recreation and Cultural Board and Big River and District Fire Committee) and June 30th, 2019, invoicing the Town for 50% of the municipal expenditures for committees the RM administers (Landfill Committee and EMO Committee).

Carried.

SNOW PLOWING SKI HILL PARKING LOT

65/19

MILLER: That, Council has no objection to the RM doing the snow plowing at the Ski Hill, time permitting, after the municipal roads have been cleared, at no charge to the Shi Hill.

Carried.

BIG RIVER LIBRARY DONATION

66/19

PANTER: That, a donation be made for 2019 to the Big River Library in the amount of \$200.00.

Carried.

TWO-WAY RADIO(S)

67/19

CRASHLEY: That, George Hildebrand be authorized to purchase two-way radios, one for the backhoe and, if he sees a need when doing municipal business, one for his ½ ton truck.

Carried.

BRIDGE REPAIRS

68/19

MILLER: That, Council accept the estimate from Northwest Bridge Services Ltd., dated January 24th, 2019, for bridge repairs.

Carried.

PERMITS FOR BRIDGE REPAIRS

69/19

PANTER: That, the Administrator make application to Water Security Agency to facilitate Northwest Bridge Services doing the work outlined in their estimate dated January 24th, 2019.

Carried.

ADVERTISE FOR CONTRACTORS LIST

70/19

CRASHLEY: That, the RM request contractors wishing to do work for the municipality in 2019, to supply the municipal office with their equipment list and rates and that the said list be accompanied by a letter of good standing with WCB and proof of liability insurance of no less than 3 million dollars applicable to their operations; and further, contractors doing work for the municipality are required to be compliant with the *Saskatchewan Employment Act* and the *Occupational Health and Safety Regulations, 1996* and that a notice be publicized in the Shellbrook Chronicle and on the Big River Website.

Carried.

SPRING WEIGHT RESTRICTIONS

71/19

MILLER: That, the RM of Big River, No. 555 follow the Ministry of Highways Spring Weight Restrictions when implemented and in accordance with RM Policy 400-9.1:

- 1) That the road ban committee, as appointed annually, may issue a verbal overweight permit which will be only valid to 11:00 am on the day of issuance.
- 2) That permits will only be issued when the temperature is minus 5 degrees Celsius or lower.
- 3) That the RM Office is called each morning by a member of the said committee advising of permits issued.

Carried.

DISPOSAL OF OLD SHOP ITEMS

72/19

CRASHLEY: That, the operators be authorized to dispose of the following items: Ajax water pump (not working); MTD 3.5 h.p. lawn mower (not working) and 6'x30' tow strap (broken).

Carried.

SASKPOWER FILE #20238134 – SE-01-57-07-W3

73/19

MILLER: That, Council offer the following comments regarding Sask Power File #20238134, whereby they install primary underground cable in SE-01-57-07-W3: the existing road allowance is 22 meters (72.2 feet), the RM has no intention of widening the right of way, the RM does not have as built drawings as to the location of the road in relation to the surveyed road allowance and the RM has no knowledge of any water lines in the area of the planned construction, and further, any work in the right-of-way by SaskPower or their contractors requires the right-of-way, including drainage and vegetation, be restored to their previous condition.

Carried.

SASKPOWER FILE #20231784 – WEST ACCESS INTO TOWN

74/19

PANTER: That, Council offer the following comments regarding Sask Power File #20231784, whereby SaskPower plans to trench in the south side of the road allowance from south of the town bridge to NW-35-56-08-W3: the existing road allowance is 100 feet in width, the RM has no intention of widening the right of way, the RM does not have as built drawings as to the location of the road in relation to the surveyed road allowance and the RM has no knowledge of any water lines in the area of the planned construction, and further, any work in the right-of-way by SaskPower or their contractors requires the right-of-way, including drainage and vegetation, be restored to their previous condition.

Carried.

SASKPOWER FILE #20238783 – Pickerel Point Road
75/19

CRASHLEY: That, Council offer the following comments regarding Sask Power File #20238783, whereby SaskPower plans to convert the existing 1 phase power to 3 phase power on existing poles along the Pickerel Point Road: the existing road allowance is 100 feet in width, the RM has no intention of widening the right of way, the RM does not have as built drawings as to the location of the road in relation to the surveyed road allowance and the RM has no knowledge of any water lines in the area of the planned construction, and further, any work in the right-of-way by SaskPower or their contractors requires the right-of-way, including drainage and vegetation, be restored to their previous condition.

Carried.

RECESS FOR LUNCH – 12:02 PM
76/19

MILLER: That, council recess for lunch for one hour.

Carried.

RECONVENE DELIBERATIONS – 1:05 PM
77/19

PANTER: That, council reconvene its deliberations.

Carried.

SALE OF CROWN LAND – PT-NW-24-58-08-W3
78/19

CRASHLEY: That, the Council of the RM of Big River has no objection to the potential sale of 6.9 acres on the NW-24-56-08-W3 and wish to offer the following comments:

1. NW-24-56-08-W3 does not abut a “developed all weather road”;
2. The municipality assumes no responsibility for access to parcels of lands;
3. Future development will be conditional to land abutting a developed road in accordance with the municipality’s zoning bylaw;
4. If the land is being sold to a landowner that already has legal and physical access to a developed all weather municipal road the Council would ask the Ministry of Agriculture to insist on the registration of parcel ties with Information Services Corporation (ISC) to ensure access is not jeopardized by future land transactions;
5. Council would suggest the Ministry of Agriculture register an interest on titles that currently do not abut a developed roadway to ensure landowners are made aware of access issues.

Carried.

ADDITIONAL INVOICES

79/19

MILLER: That, the following invoices be paid and added to the next list of accounts presented to Council:

CIBC VISA	Council Meeting Meals	\$ 83.83
Midtown Holdings Ltd.	Hoses/Labour	\$ 60.32

Carried.

SAMA ANNUAL MEETING/ADMIN TRAINING

80/19

PANTER: That, the Administrator be authorized to attend the Administrator's new MySAMA portal training session and SAMA Annual Meeting, being held in Regina April 9th and 10th and that the \$75.00 registration fee and associated expenses paid.

Carried.

SASK MUNICIPAL BOARD HEARING – Carrier Lumber

81/19

CRASHLEY: That, the Administrator be authorized to attend the Saskatchewan Municipal Board Appeal Hearing, Appeal: AAC 2017-0441 (BOR #2017-005) and AAC 2018-0076 (BOR #2018-A0002); Appellant, Carrier Forest Products Ltd. c/o Altus Group; Respondent, RM of Big River, No. 555 c/o SAMA, tentatively scheduled for April 24th or 25th, 2019, in Saskatoon, and that associated expenses paid.

Carried.

HARASSMENT POLICY

82/19

MILLER: That, Policy 200-99 Harassment Policy be rescinded and Harassment Policy 200-99A, be adopted as presented, and the said policy, as attached hereto, form part of these minutes.

Carried.

Delegation George Hildebrand joined the Council to discuss road and equipment maintenance 1:58 p.m.

PURCHASE OF SPRAYER

83/19

PANTER: That, foreman George Hildebrand be authorized to order a 65 gallon Utility Vehicle Sprayer from Lake Country Co-op, specs and quote as provided January 3, 2019.

Carried.

Councillors Doug Panter and Richard Crashley expressed interest in the Ajax water pump (not working), to which Council earlier in the meeting gave authorization to dispose of. Both expressed interest in utilizing the one the RM was disposing of to repair others they individually own. As the value of the pump is not significant and not worth advertising for tender, the two interested parties provided in confidence to the Reeve offers on the said pump and declared conflict of interest and left the Council Chambers 2:15 p.m. The meeting carried on in accordance with subsection 146(2) of *The Municipalities Act*.

SALE OF AJAX WATER PUMP

84/19

TEER: That, Doug Panter's offer of \$61.00 for the Ajax Water Pump be accepted.
Carried.

Councillors Doug Panter and Richard Crashley returned to the Council Chambers 2:17 p.m.

Delegation George Hildebrand left the Council Chambers 2:25 p.m.

RMAA CONVENTION

85/19

CRASHLEY: That, the Administrator be authorized to attend the RMAA Annual Convention to be held in Saskatoon, May 13th to 16th, 2019, and that associated expenses be paid.
Carried.

NCTPC MEETING

86/19

MILLER: That, Councillors Doug Panter and Wayne Cowan attend the North Central Transportation Planning Committee workshop to be held in the Birch Hills Civic Centre Thursday, February 28th, 2019, at 10:00 a.m. and that associated expenses paid.
Carried.

PRINCE ALBERT NATIONAL PARK MEETING

87/19

PANTER: That, the Administrator and a delegation of Council represent the municipality at a meeting being hosted by the Prince Albert National Park, to discuss the parks trans-boundary endeavors that may impact areas outside the park, rescheduled and being held Wednesday, February 27th, 2019, at 9:30 a.m., and associated expenses be paid.
Carried.

Councillor Doug Panter left the Council Chambers 2:45 p.m.

WCB FOR FIRE FIGHTERS

88/19

CRASHLEY: That, Council supports amendments required to *The Worker's Compensation Act, 2017* and *The Worker's Compensation Amendment Act, 2018* that would broaden the occupational disease presumption to include Volunteer Fire Fighters.

Carried.

Councillor Doug Panter returned to the Council Chambers 2:48

WAPITI REGIONAL LIBRARY ANNUAL MEETING

89/19

MILLER: That, Councillor Ron Miller be authorized to attend the Wapiti Regional Library Annual General Meeting, Saturday, April 27th, 2019, in Prince Albert and associated expenses paid.

Carried.

ADMINISTRATOR HOLIDAYS

90/19

PANTER: That, Council has no objection to the Administrator taking holidays June 17th to 21st, 2019.

Carried.

ATANA MANAGEMENT QUOTE

91/19

CRASHLEY: That, the Administrator request a quote from Atana Management Inc. to update to help determine and document the funding gap between the current and desired asset conditions, to ensure compliance with Gas Tax Funding Agreement, by June 30th, 2020.

Carried.

REPORTS

92/19

MILLER: That, the following reports be acknowledged and filed:

Maintenance

Committee Reports and Financial Statements

Carried.

CORRESPONDENCE

93/19

PANTER: That, the correspondence having been read now be filed and that a list of the correspondence having been read be added to and form part of these minutes.


Carried.

ADJOURNMENT – 3:13 PM

94/19

CRASHLEY: That this meeting be adjourned.

Carried.



Reeve



Administrator