

THE MINUTES OF A REGUALR MEETING OF THE COUNCIL OF THE RURAL MUNICIPALITY OF BIG RIVER NO. 555 HELD ON JANUARY 7<sup>th</sup>, 2019, AT THE BIG RIVER COMMUNITY CENTRE IN BIG RIVER, SASKATCHEWAN.

CALL TO ORDER

The meeting was called to order by Reeve John Teer at 9:03 a.m.

PRESENT

Division 1 – Doug Panter  
Division 2 – Ron Miller  
Reeve – John Teer  
Administrator - Donna Tymiak

Division 3 – Wayne Cowan  
Division 4 – Richard Crashley

APPROVAL OF AGENDA

1/19

PANTER: That, the January 7, 2019, agenda be approved as presented.

Carried.

RESCIND MOTIONS

2/19

COWAN: That, motions 532/18 and 533/18 be rescinded.

Carried

MINUTES

3/19

CRASHLEY: That, the minutes of the Regular Meeting of Council held on December 10<sup>th</sup>, 2018, be approved as presented and corrected.

Carried.

STATEMENT OF FINANCIAL ACTIVITIES

4/19

MILLER: That, the Statement of Financial Activities for the month of December be accepted as presented.

Carried.

LIST OF ACCOUNTS

5/19

PANTER: That, the List of Accounts as listed on the attached schedule, totaling \$ 184,175.77 reflecting cheques 10302 to 10355, be passed for payment.

Carried.

COUNCIL INDEMNITY AND OTHER BILLS

6/19

COWAN: That, the following accounts be approved for payment at this meeting and added to the next list of accounts presented to Council:

Wayne Cowan	Council Indemnity/Mileage	\$ 313.00
Richard Crashley	Council Indemnity/Mileage	\$ 319.50
Ron Miller	Council Indemnity/Mileage	\$ 319.50
Doug Panter	Council Indemnity/Mileage 2018	\$ 340.00
Doug Panter	Council Indemnity/Mileage	\$ 333.15
John Teer	Council Indemnity	\$ 300.00

Carried.

MUNISOFT DRAW

7/19

CRASHLEY: That, the RM enter the Munisoft Draw and enter the purchase of an Ice Re-surfacer as the community project.

Carried.

GO IN CAMERA 9:30 A.M.

8/19

MILLER: That, the time being 9:30 a.m., Council close a portion of this meeting to the public to go in camera under the authority of Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*, the public gallery be vacated and those present for this closed session be Administrator Donna Tymiak, Reeve John Teer and Councillors Doug Panter, Ron Miller, Wayne Cowan and Richard Crashley.

Carried.

GO OUT OF CAMERA 10:01 A.M.

9/19

PANTER: That, the time being 10:01 a.m., Council go out of camera and invite the public back into the Council Meeting.

Carried.

SKI HILL EXPANDING WITH NEW TERRAIN PARK

10/19

COWAN: That, the correspondence dated December 14<sup>th</sup>, 2018, and January 6<sup>th</sup>, 2019, from Craig Williams, Director of Insurance and Benefits Program, be shared with the Ski Timber Ridge Board and request a list of events from the Board, that are typically held at the Ski Hill and Chalet, so the said Director may confirm they fall within the coverage provided.

Carried.

TITLES, BONDS AND SECURITIES

11/19

CRASHLEY: That, it be acknowledged the Administrator has placed the titles, Insurance Policies, Bonds, Securities, Term Deposit Certificates and other legal documents of the Municipality before council for their inspection.

Carried.

SOLICITOR

12/19

MILLER: That, Zatlun Law Office and SARM Legal Services, Mike Morris, Andrew Svenson and Ray Petrich, a contracted legal resource by SARM, be appointed as the solicitors for the RM of Big River No. 555 for the year 2019.

Carried.

ENGINEER

13/19

PANTER: That, AECOM Engineering Ltd. be appointed as the engineering firm for the RM of Big River No. 555 for the year 2019.

Carried.

AUDITOR

14/19

COWAN: That, PricewaterhouseCoopers LLP be appointed as the auditors for the RM of Big River No. 555 for the year 2019.

Carried.

POUND ADMINISTRATOR

15/19

CRASHLEY: That, the Administrator be appointed as pound administrator in order to deal with stray animal issues.

Carried.

WEED INSPECTOR

16/19

MILLER: That, Gerald Fillmore be appointed as Weed Inspector for 2019 and that, if his services are required, he be compensated at a rate of \$20.00 per hour and mileage paid at the same rate as Council mileage.

Carried.

PEST CONTROL OFFICER

17/19

PANTER: That, Gerald Fillmore of Prince Albert be appointed as Pest Control Officer for the year 2019.

Carried.

POLLING STATION

18/19

COWAN: That, in accordance with Section 24 of *The Local Government Elections Act, 2015*, Council name the Big River Community Centre, located at 606 First Street North in Big River Saskatchewan, as the polling place for any 2019 municipal election.

Carried.

RETURNING OFFICER

19/19

CRASHLEY: That, Donna Tymiak be appointed as the municipality's Returning Officer for 2019.

Carried.

ELECTION OFFICIALS REMUNERATION

20/19

MILLER: That, remuneration for the 2019 election officials be set as follows:

Returning Officer	\$250.00/day
Deputy Returning Officer	\$200.00/day
Poll Clerk	\$175.00/day

Carried.

WCB COUNCIL ASSESSABLE EARNINGS 2019

21/19

PANTER: That, the 2019 assessable earnings for members of Council under the Worker's Compensation Board Act be set at \$35,682.00 per elected official, as set by the Worker's Compensation Board.

Carried.

SARM MEMBERSHIP

22/19

COWAN: That, SARM Membership be renewed, and the invoice in the amount of \$ 2,846.80 paid.  
Carried.

FIDELITY BOND

23/19

CRASHLEY: That, the 2019 Fidelity Bond Self Insurance Plan be renewed and the invoice in the amount of \$ 318.00 paid.

Carried.

AUTHORIZATION TO BORROW

24/19

MILLER: That, the Reeve and Administrator be authorized to borrow an amount, to meet the expenditures for the municipality for municipal purposes, not to exceed \$500,000.00, by way of an operating line of credit, with the Big River Branch of CIBC, to be repaid at the terms negotiated with that institution.

Carried.

SASK LOTTERIES ALLOCATION

25/19

PANTER: That, the R.M. of Big River, No 555 allocate the Saskatchewan Lotteries Trust Fund Community Grant program for 2020 as follows: R.M. of Big River \$250.00, Organized Hamlet of Phillips Grove \$250.00, Organized Hamlet of Nesslin Lake \$250.00, Town of Big River \$5,626.10.

Carried.

EXCLUSION OF LANDS IN ARREARS

26/19

COWAN: That, in accordance with Section 3(3) of *The Tax Enforcement Act*, the Administrator exclude any lands, with respect to the list of lands in arrears, of which taxes in arrears do not exceed one half of the 2018 tax levy.

Carried.

LIST OF LANDS IN ARREARS

27/19

COWAN: That, in accordance with Section 3 of the *Tax Enforcement Act*, it be acknowledged the Administrator has presented to council a list of lands in arrears called "Schedule A", and that "Schedule A" be annexed to and form part of these minutes, and unless sooner paid will be advertised in the Shellbrook Chronicle.

Carried.

AECOM LANDFILL ASSESSMENT SUMMARY REPORT

28/19

CRASHLEY: That, the December 2018 Landfill Assessment Summary Report, prepared by AECOM in accordance with Section 5 of the Approval to Operate a Transfer Station, be accepted as presented.

Carried.

RECREATION AND CULTURAL BOARD COMMITTEE APPOINTMENTS

29/19

MILLER: That, as recommended by the Big River and District Recreation and Cultural Board, Vickie Hodgson and Mark Bergen be reappointed to the said board for a two year term commencing January 1, 2019.

Carried.

BYLAW 1/19 FIRST READING – Zoning Bylaw

30/19

PANTER: That, Bylaw 1/19, being a Zoning Bylaw, be given first reading.

Carried.

ADVERTISE FOR PUBLIC HEARING – Zoning

31/19

COWAN: That, the Administrator advertise Council's intention to pass a new Zoning Bylaw in the January 17<sup>th</sup> and 24<sup>th</sup>, 2019, issues of the Shellbrook Chronicle.

Carried.

EMO EXECUTIVE MEETING

32/19

CRASHLEY: That, the Big River EMO Executive Meeting be held Monday February 11<sup>th</sup>, 2019, at 8:00 a.m. in the Board Room of the Big River Community Centre.

Carried.

PRINCE ALBERT NATIONAL PARK MEETING

33/19

MILLER: That, the Administrator and a delegation of Council represent the municipality at a meeting being hosted by the Prince Albert National Park, to discuss the parks trans-boundary endeavors that may impact areas outside the park, being held Thursday January 24<sup>th</sup>, 2019, at 9:30 a.m. in the Shellbrook Seniors Centre and associated expenses be paid.

Carried.

SARM CONVENTION

34/19

PANTER: That, Reeve John Teer, Councillors Doug Panter, Ron Miller, Wayne Cowan, Richard Crashley and the Administrator be authorized to attend the SARM Annual Convention to be held in Saskatoon March 11th to 14<sup>th</sup>, 2019, and that Reeve John Teer and Councillor Doug Panter attend as voting delegates and that associated expenses be paid.

Carried.

MLDP

35/19

COWAN: That, Councillors Ron Miller, Wayne Cowan and Richard Crashley be registered for the Municipal Economic Development Fundamentals Workshop to be held in Saskatoon March 11<sup>th</sup>, 2019, prior to the SARM Convention and associated expenses be paid.

Carried.

EQUIPMENT RATES AND FLAG COST

36/19

CRASHLEY: That, Policy 400-6 be updated whereby the Council of the RM of Big River, No. 555 set the following equipment rates for 2019, and that the work performed by the municipality meet the following criteria:

1. Custom work be limited to municipal roads or driveways.
2. Ratepayers wanting off road custom work be sent to local contractors who have the equipment.
3. In the event off road work need be done for emergency or other, the work is to be approved at the discretion of Council members and/or grader operator to ensure safety of municipal equipment, and to ensure the municipality is not competing with contractors for custom work.
  - Grader - \$200.00 per hour + PST;
  - Tractor & Mower - \$200.00 per hour;
  - Tractor & Dozer/Loader – Not for hire/internal use rate \$165.00 per hour;
  - Backhoe – Not for hire/internal use rate \$165.00 per hour;
  - Capital I Sod Mulcher – an additional \$100.00 per hour on top of grader;
4. Snowplowing Driveways shall be subject to Policy 400-34: Flags - \$55.00 each – Entitles ratepayer to no more than 15 minutes of grader work (\$55.00/entry).

Carried.

Reeve John Teer declared a pecuniary interest, declaring he is a brother to the requesting party and left the Council Chambers when the next topic came up 10:43 a.m.

Deputy Reeve Ron Miller chaired the meeting in the Reeve's absence.

GRANNY SUITE/SECOND RESIDENCE

37/19

PANTER: That, a verbal request for Council to amend the zoning bylaw to allow for a granny suite/second residence to be placed on Block G, Plan 101873493, PT-SW-35-56-07-W3, be denied.

Carried.

Reeve John Teer returned to the Council Chambers and resumed chairing the meeting 11:05 a.m.

NEW COMPUTER SYSTEMS

38/19

COWAN: That, the Administrator be authorized to order new computers, monitors and software as provided in a quote dated January 3<sup>rd</sup>, 2019, from Munisoft.

Carried.

REPORTS

39/19

CRASHLEY: That, the following reports be acknowledged and filed:

Maintenance

Committee Reports and Financial Statements

Carried.

CORRESPONDENCE

40/19

MILLER: That, the correspondence having been read now be filed and that a list of the correspondence having been read be added to and form part of these minutes.

Carried.

Delegation George Hildebrand joined the Council to discuss road and equipment maintenance 11:33 a.m. – 11:50 a.m.

Delegation Ed Pacik, Evolution Training & Consulting Ltd. joined the Council to discuss grader training he offers to RM's for the employees and council 11:51 p.m. – 12:11 p.m.

RECESS FOR LUNCH – 12:20 PM

41/19

PANTER: That, council recess for lunch for one hour.

Carried.

RECONVENE DELIBERATIONS – 1:20 PM

42/19

PANTER: That, council reconvene its deliberations.



Carried.

ADDITIONAL INVOICES

43/19

COWAN: That, the following invoices be paid and added to the next list of accounts presented to Council:

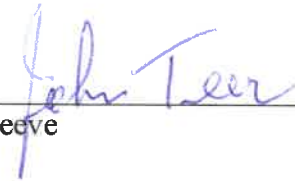
CIBC VISA	Council Meeting Meals	\$98.33
Big River Truck & Trailer Ltd.	Grader Tires	\$3,610.94
SaskPower	Cowan Lake Street Lights	\$230.83
SaskPower	Sunset Cove Street Lights	\$158.70
SaskPower	RM Shop Power	\$323.68
SaskEnergy	RM Shop Gas	\$319.10
		Carried.

ADJOURNMENT – 1:24 PM

44/19

CRASHLEY: That this meeting be adjourned.

Carried.

  
 \_\_\_\_\_  
 Reeve

  
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 Administrator