

THE MINUTES OF A REGULAR MEETING OF THE COUNCIL OF THE RURAL MUNICIPALITY OF BIG RIVER NO. 555 HELD ON OCTOBER 9th, 2018, AT THE BIG RIVER COMMUNITY CENTRE IN BIG RIVER, SASKATCHEWAN.

Ron Miller, Richard Crashley were provided with a copy of Bylaw 8/16 “*The Code of Ethics Bylaw*” to read prior to subscribing to their “Oath or Affirmation – Member of Council” and depositing the same with the Administrator.

CALL TO ORDER

The meeting was called to order by Reeve John Teer at 9:04 a.m.

PRESENT

Division 1 – Doug Panter
Division 2 – Ron Miller
Reeve – John Teer
Administrator - Donna Tymiak

Division 3 – Wayne Cowan - ABSENT
Division 4 – Richard Crashley

ABSENT

Division 3 – Wayne Cowan

ADD AGENDA ITEM

387/18

PANTER: That, beaver issues, be added to the agenda.

Carried.

ADD AGENDA ITEM

388/18

MILLER: That, direction to the foreman, be added to the agenda.

Carried.

APPROVAL OF AGENDA

389/18

CRASHLEY: That, the October 9th, 2018, agenda be approved as amended.

Carried.

ACCEPT DECLARATION OF RESULTS

390/18

CRASHLEY: That, the Declaration of Results for the 2018 municipal election, as required under subsection 139(2) of *The Local Government Election Act, 2015*, be acknowledged as provided.

Carried.

PUBLIC DISCLOSURE ANNUAL DECLARATION

391/18

MILLER: That, the Administrator having provided each member of Council present with a copy of their Public Disclosure Statement and Form 2, Public Disclosure Annual Declaration that Council acknowledge they shall submit their annual declaration pursuant to subsection 142(3) of *The Municipalities Act*, on or before November 30th, 2018 to the RM Administrator.

Carried.

MINUTES

392/18

PANTER: That, the minutes of the Regular Meeting of Council held on September 10th, 2018, be approved as presented.

Carried.

STATEMENT OF FINANCIAL ACTIVITIES

393/18

CRASHLEY: That, the Statement of Financial Activities for the month of September be accepted as presented.

Carried.

LIST OF ACCOUNTS

394/18

MILLER: That, the List of Accounts as listed on the attached schedule, totaling \$ 122,609.12 reflecting cheques 10139 to 10184, be passed for payment.

Carried.

COUNCIL INDEMNITY AND OTHER BILLS

395/18

PANTER: That, the following accounts be approved for payment at this meeting and added to the next list of accounts presented to Council:

Richard Crashley	Council Indemnity	\$ 445.00
Ron Miller	Council Indemnity	\$ 290.00
Doug Panter	Council Indemnity	\$ 875.50
John Teer	Council Indemnity	\$ 400.00
Sask Power	OH Phillips Grove Shop Power	\$ 67.95

Carried.

Reeve John Teer declared a pecuniary interest, declaring he is an employee of Len's Trucking, and left the Council Chambers when the next topic came up 9:40 a.m.

Deputy Reeve Doug Panter chaired the meeting in the Reeve's absence.

INVOICES – LEN’S TRUCKING LTD

396/18

CRASHLEY: That, the following invoices from Len’s Trucking Ltd. be paid:

Oct 3/2018	Load and haul clay, brush/gravel	\$7,479.38
Oct 3/2018	Load and haul traffic gravel	\$4,726.64

Carried.

Reeve John Teer returned to the Council Chambers and resumed chairing the meeting 9:45 a.m.

PROPERTY INSURANCE

397/18

MILLER: That, the property insurance from Panter Agencies as provided by SGI Canada be renewed and that the premium of \$ 5,240.64 be paid.

Carried.

GO IN CAMERA 9:53 A.M.

398/18

MILLER: That, the time being 9:53 a.m., Council close a portion of this meeting to the public to go in camera under the authority of Part III, Section 21 of *The Local Authority Freedom of Information and Protection of Privacy Act*, the public gallery be vacated and those present for this closed session be Administrator Donna Tymiak, Reeve John Teer and Councillors Doug Panter, Ron Miller and Richard Crashley.

Carried.

GO OUT OF CAMERA 10:10 A.M.

399/18

PANTER: That, the time being 10:10 a.m., Council go out of camera and invite the public back into the Council Meeting.

Carried.

EXPRESSION OF INTEREST

400/18

CRASHLEY: That, Council provide the landowner of NW-20-56-07-W3 an expression of interest in purchasing 18.54 acres south of the South Stoney Road, consisting of ISC surface parcels 163956965 and 163957360, the RM being flexible with date of purchase and incurring costs associated with subdividing and the removal of ties of the said parcels from the rest of the quarter.

Carried.

ADVERTISE TTP – Lot 1, Block 6, Plan 102054147 South Stoney Developments
401/18

MILLER: That, in compliance with Section 31(1) of the *Tax Enforcement Act*, the municipality offer for sale, by publishing in one week of the Shellbrook Chronicle and posting the notice in the municipal office, the following Tax Title Property, as is:

Lot 1, Block 6, Plan 102054147, Extension 0

Carried.

BUILDING OFFICIAL
402/18

CRASHLEY: That, the Administrator work with Chris Gates to maintain the services for plan reviews and building inspections from BuildTECH Consulting and Inspections Inc. for the RM.

Carried.

LAKESHORE RV PROPERTIES, Phase 4 SE-01-57-07-W3
403/18

MILLER: That, final inspection having been completed September 13th, 2018 by Johnathan Peterson, AECOM Engineer and Reeve John Teer at the request of Developer, Olson's Ventures Reforestations Inc., for a road, Alder Drive, in phase 4 of the Park Model District, known as Lakeshore RV Properties, located in SE-01-57-07-W3, and the developer being aware of the deficiencies identified in correspondence from AECOM dated September 26th, 2018, and prepared to remedy, the Administrator be authorized to issue the certificate of completion and authorize the letter of credit be reduced in accordance with Section 10.4 of the Service Agreement dated August 20th, 2018.

Carried.

SASKPOWER – FILE 20234363 – Lot 27A, Block 5, Plan 102279089
404/18

PANTER: That, Council offer the following comments to SaskPower regarding SaskPower File Number 20234363, a plan to trench through the road north of Lot 27A, Block 5, Plan 102279089: the road allowance is currently 15 meters in width, the RM does not intend to widen the road, does not have as built drawings of the roadway, or have any knowledge of waterlines in the area of the planned construction and, further, any work in the right-of-way by SaskPower or their contractors requires the right-of-way, including drainage and vegetation, be restored to its previous condition.

Carried.

RECESS FOR LUNCH – 12:00 PM
405/18

CRASHLEY: That, council recess for lunch for one hour.

Carried.

15/18
20

RECONVENE DELIBERATIONS – 12:56 PM
406/18

MILLER: That, council reconvene its deliberations.

Carried.

LEASE RENEWAL PICKEREL POINT COMMUNITY ASSOCIATION
407/18

PANTER: That, upon receiving proof of liability coverage from the Pickerel Point Community Association, Council renew the lease with the said Association for Parcel R2, Plan 82B12420 for the period of 5 years.

Carried.

ADDITIONAL INVOICES
408/18

CRASHLEY: That, the following invoices be paid and added to the next list of accounts presented to Council:

Town of Spiritwood	September 40 yard Bin Tipping	\$ 2,341.43
EPS Management Services Inc.	Bylaw Enforcement	\$ 1,493.42
Coopadees Contracting Ltd.	Culvert Installations	\$ 2,047.95
		Carried.

DRAFT ROAD WEIGHT BYLAW
409/18

MILLER: That, the administrator draft a bylaw that would regulate vehicle weights on the surfaced portion of old highway 55 at Bodmin, maximum weight being 5 tonne.

Carried.

DRAFT HIGHWAY TRAFFIC SIGN BYLAW
410/18

PANTER: That, the administrator draft a bylaw concerning stop and yield signs in the municipality.

Carried.

PURCHASE – Signs
411/18

CRASHLEY: That 2 signs reading “Maximum Weight 5 t” be ordered for the old surfaced highway at Bodmin.

Carried.

ADDITIONAL WORDING TO POLICY 400-1

412/18

MILLER: That, Policy 400-1 be amended by including after “Each councilor is appointed a committee of one to supervise road work in his division.” the following words ‘ The foreman can contact the Reeve or Councillor of the Division to help make decisions on matters that the foreman needs direction on. The Councillor and the Foreman shall keep the Reeve informed on all decisions.’

Carried.

SNOWMOBILE CLUB PERMISSION

413/18

PANTER: That, the RM Council has no objection to entering into an agreement between the RM of Big River, No. 555, Timber Trails Sno Riders Co-operative Ltd. and The Saskatchewan Snowmobile Association Inc. whereby approving the development of a signed and maintained snowmobile trail as identified on a map attached to the Land Use Permission Form, and that permission is given to legally enter and use the identified trail in a lawful manner for the purpose of snowmobiling only, and that entry and use is permitted only on the recreational trail right-of-way at the risk of the user, and the agreement be valid from November 1, 2018 to April 30, 2019.

Carried.

SNOWMOBILE CLUB PERMISSION – Chitek Lake Bush Buddies

414/18

CRASHLEY: That, the RM Council has no objection to entering into an agreement between the RM of Big River, No. 555, Chitek Lake Bush Buddies and The Saskatchewan Snowmobile Association Inc. whereby approving the development of a signed and maintained snowmobile trail as identified on a map attached to the Land Use Permission Form, and that permission is given to legally enter and use the identified trail in a lawful manner for the purpose of snowmobiling only, and that entry and use is permitted only on the recreational trail right-of-way at the risk of the user, and the agreement be valid from November 1, 2018 to April 30, 2019.

Carried.

BERUBE SUBDIVISION ROAD REQUIREMENT

415/18

MILLER: That, following a site inspection by Reeve John Teer and Councillor Wayne Cowan October 8th, 2018, Council considers the Plan of Proposed Subdivision showing subdivision of part of the NW-27-56-06-W3 and part of NE-28-56-06-W3, dated November 4th, 2015, last revision dated February 15th, 2018, as provided by Meridian Surveys, as a suitable plan, confirms a road widening shall be required to align the right-of-way with the right-of-way directly to the north, a service agreement be prepared and sent to the landowner that will require the road being developed to the RM of Big River’s minimum standard, outlined in Schedule “B” to the said agreement, with concession being given by Council to allow for the clearing within the right-of-way as shown on the said plan, original road allowance, Road A and Road C, to be consistent with the clearing done in the right-of-way lying directly to the north and further the turnaround be cleared and developed to provide a suitable turnaround for municipal equipment during road maintenance operations.

Carried.

Delegation George Hildebrand joined the Council Meeting to discuss road maintenance 2:00 p.m. – 2:42 p.m.

Delegation Chelsea Baraniecki – Division 5 Plant Health Officer joined the Council Meeting to discuss the 2018 Saskatchewan Club Root Survey with Council 2:42 p.m. – 2:53 p.m.

Delegation Bryan Meyers and Todd Fry joined the Council meeting to discuss landscaping the ditch south of SW-21-55-07-W3 2:57 p.m. – 3:03 p.m.

LANDSCAPING DITCH SOUTH OF SW-21-55-07-W3
416/18

PANTER: That, Council has no objection to Carrier Lumber landscaping the ditch south of SW-21-55-07-W3 in accordance with the plan presented at this meeting and that it is Council's understanding from the presentation that the work will be limited to the ditch bottom and back slope of the right-of-way.
Carried.

WHMIS TRAIN THE TRAINER
417/18

CRASHLEY: That, the Administrator be authorized to attend the WHMIS Train the Trainer Course being held in Saskatoon November 19th, 2018 and the registration fee of \$75.00 + GST and expenses be paid.
Carried.

ASSET MANAGEMENT WORKSHOP
418/18

MILLER: That, the Administrator be authorized to attend the Asset Management Workshop to be held November 21st, 2018, in Prince Albert and the \$105.00 registration fee and associated expenses paid.
Carried.

COUNCILLOR SEMINAR
419/18

PANTER: That, the Administrator and Council be authorized to attend the 2018 Councillors Seminar to be held prior to the SARM Midterm Convention, November 13th, 2018, in Saskatoon and associated expenses be paid.

Carried.

SARM MIDTERM CONVENTION
420/18

CRASHLEY: That, Administrator and Council be authorized to attend the SARM Midterm Convention being held November 14th and 15th, 2018, in Saskatoon and associated expenses paid and further, that Reeve John Teer and Councillor Doug Panter be voting delegates for the RM at the said convention.

Carried.



Reeve John Teer declared a pecuniary interest, declaring he is an employee of Len's Trucking, and left the Council Chambers when an additional invoice was presented to the Administrator 3:22 p.m.

Deputy Reeve Doug Panter chaired the meeting in the Reeve's absence.

INVOICE – LEN'S TRUCKING LTD

421/18

MILLER: That, the following invoice from Len's Trucking Ltd. be paid:
 Sept 21/18 OH Phillips Rip Rap & Rock \$3,363.36

Carried.

Reeve John Teer returned to the Council Chambers and resumed chairing the meeting 3:24 p.m.

MLDP – 2018 FALL MODULES

422/18

PANTER: That, Councillors Ron Miller and Richard Crashley be authorized to attend the Municipal Leadership Development Program Module - Human Resources in the Municipal Workplace being held in Canwood, November 21st, 2018, and the registration of \$145.00 per person plus GST and associated expenses be paid.

Carried.

MUNICIPAL TIMBER BRIDGE TEST GROUP

423/18

CRASHLEY: That, George Hildebrand be authorized to attend a meeting to discuss the Municipal Timber Bridge Reference Manual during the SARM Midterm Convention in Saskatoon, and that associated expenses be paid.

Carried.

NOVEMBER AND DECEMBER REGULAR COUNCIL MEETING DATES

424/18

MILLER: That, the Council for the RM of Big River No. 555 hold the November 2018 meeting on Tuesday November 20th, 2018 and the December 2018 meeting on Monday December 10th, 2018, each to begin at 9:00 a.m., in the Big River Community Centre Board Room located at 606 First Street North, Big River, Saskatchewan.

Carried.

ADMINISTRATOR HOLIDAYS

425/18

PANTER: That, Council has no objection to the Administrator taking the following holidays: November 26th to 30th and December 17th to 21st, 2018.

Carried.

CHRISTMAS SUPPER

426/18

CRASHLEY: That, the 2018 Council and Staff Christmas supper be held Friday December 7th at Third and Main.

Carried.

STAFF CHRISTMAS APPRECIATION GIFT

427/18

PANTER: That, RM Employees, Donna Tymiak, George Hildebrand, John Johnson, Riley Kennedy and Wendy Hartnett be given \$125.00 each, on their December 15th, 2018, pay check, as a Christmas Gift from the RM.

Carried.

HOLIDAY OFFICE HOURS

428/18

CRASHLEY: That, the RM of Big River holiday office hours be as follows:
December 24th to 26th, 2018 - closed
January 1st, 2018 – closed

Carried.

REPORTS

429/18

MILLER: That, the following reports be acknowledged and filed:
Maintenance
Committee Reports and Financial Statements

Carried.

CORRESPONDENCE

430/18

PANTER: That, the correspondence having been read, now be filed and that a list of the correspondence having been read be added to and form part of these minutes.


Carried.

ADJOURNMENT – 3:35 P.M.


431/18

CRASHLEY: That, this meeting be adjourned.

Carried.



Reeve



Administrator