

THE MINUTES OF A REGULAR MEETING OF THE COUNCIL OF THE RURAL MUNICIPALITY OF BIG RIVER NO. 555 HELD ON AUGUST 13<sup>th</sup>, 2018, AT THE BIG RIVER COMMUNITY CENTRE IN BIG RIVER, SASKATCHEWAN.

CALL TO ORDER

The meeting was called to order by Reeve John Teer at 9:03 a.m.

PRESENT

Division 1 – Doug Panter  
Division 2 – Ron Miller  
Reeve – John Teer  
Administrator - Donna Tymiak

Division 3 – Wayne Cowan  
Division 4 – Richard Crashley

ADD AGENDA ITEM

307/18

PANTER: That, Highway 55 Football be added to the agenda.

Carried.

ADD AGENDA ITEM

308/18

CRASHLEY: That, PT-NW-35-56-08-W3 be added to the agenda.

Defeated.

APPROVAL OF AGENDA

309/18

MILLER: That, the August 13<sup>th</sup>, 2018, agenda be approved as amended.

Carried.

MINUTES

310/18

PANTER: That, the minutes of the Regular Meeting of Council held on July 9<sup>th</sup>, 2018, be approved as presented.

Carried.

STATEMENT OF FINANCIAL ACTIVITIES

311/18

COWAN: That, the Statement of Financial Activities for the month of July be accepted as presented.

Carried.



LIST OF ACCOUNTS

312/18

CRASHLEY: That, the List of Accounts as listed on the attached schedule, totaling \$ 204,868.85 reflecting cheques 10030 to 10086, be passed for payment.

Carried.

COUNCIL INDEMNITY AND OTHER BILLS

313/18

MILLER: That, the following accounts be approved for payment at this meeting and added to the next list of accounts presented to Council:

Wayne Cowan	Council Indemnity	\$ 270.00
Richard Crashley	Council Indemnity	\$ 330.00
Ron Miller	Council Indemnity	\$ 705.00
Doug Panter	Council Indemnity	\$ 737.00
John Teer	Council Indemnity	\$ 475.00
Edwin & Rhonda Davidson	Clay	\$ 225.00

Carried.

Reeve John Teer declared a pecuniary interest, declaring he is an employee of Len's Trucking, and left the Council Chambers when the next topic came up 9:34 a.m.

Deputy Reeve Doug Panter chaired the meeting in the Reeve's absence.

INVOICES – LEN'S TRUCKING LTD

314/18

COWAN: That, the following invoices from Len's Trucking Ltd. be paid:

July 23/2018	Load and Haul Traffic Gravel	\$ 92,018.18
Aug 9/2018	Load and Haul Traffic Gravel & Clay	\$ 3,181.50

Carried.

Reeve John Teer returned to the Council Chambers and resumed chairing the meeting 9:37 a.m.

GO IN CAMERA 9:38 A.M.

315/18

CRASHLEY: That, the time being 9:38 a.m., Council close a portion of this meeting to the public to go in camera under the authority of Part III, Section 21 of *The Local Authority Freedom of Information and Protection of Privacy Act*, the public gallery be vacated and those present for this closed session be Administrator Donna Tymiak, Reeve John Teer and Councillors Doug Panter, Ron Miller, Richard Crashley and Wayne Cowan.

Carried.

GO OUT OF CAMERA 9:39 A.M.

316/18

MILLER: That, the time being 9:39 a.m., Council go out of camera and invite the public back into the Council Meeting.

Carried.

SEPPI MULTIFOREST MULCHER

317/18

CRASHLEY: That, Coop-A-Dees Contracting be hired with his 2009 Challenger Front Wheel Assist and 2017 Seppi Multiforest Mulcher to work a portion of road located at the east end of the South Stoney Road and be requested to do a demo on the old highway at Bodmin between the Bodmin Grid and Highway 55 and if Council is of the opinion his machine is capable of reclaiming the old highway in a reasonable amount of time, he be hired to reclaim the said portion roadway.

Carried.

COMMENTS TO COMMUNITY PLANNING – Phase IV – Olson RPM District

318/18

MILLER: That, the following comments be provided to Community Planning regarding the Application to Subdivide, Phase IV of Lakeshore RV Properties, as prepared on the plan of survey, as prepared by Calvin W.A. Bourassa, S.L.S., for SE-01-57-07-W3 dated August 13<sup>th</sup>, 2018: a bylaw to remove the H-Hold Symbol and a service agreement will be required.

Carried.

BYLAW 9/18 – Remove H Symbol – Phase IV – Olson RPM District

319/18

PANTER: That, Bylaw 9/18, a bylaw to amend Zoning Bylaw 1A/16, be read a first time.

Carried.

SERVICE AGREEMENT – Phase IV – Olson RPM District

320/18

COWAN: That, having a drainage plan and road profiles provided by Catterall & Wright, dated 15/09/25, last revision 17/12/08, and pending review of comments from the Ministry of Government Relations, Community Planning Branch, the Council authorize the Reeve and Administrator to sign the service agreement for proposed Lots 2 to 7 and 17 to 19, Block 2; Lots 10 to 18 Block 4; MB3; Lot G Block 4; Lots 10 to 18, Block 5; Lots 1 to 9, Block 7; Public Laneways L2 and L3, and Roadways Alder Drive and Lakeshore Drive in SE-01-57-07-W3 as shown within the bold dashed line and shaded on the attached Plan of Survey dated, August 13<sup>th</sup>, 2018, prepared by Calvin W.A. Bourassa, S.L.S.

Carried.

TOWN OF BIG RIVER WATER TANK FILL STATION

321/18

CRASHLEY: That, the RM Council request a joint meeting to address the Town of Big River July 16<sup>th</sup>, 2018, resolution requesting the Town and RM Councils enter into preliminary discussions surrounding the RM of Big River giving consideration to making a financial contribution to the relocation of the town's water tank fill station.

Carried.

SEPA CONFERENCE REGISTRATION

322/18

MILLER: That, Doug Panter and Chad Dunn be registered for the 2018 SEPA Conference to be held November 7<sup>th</sup> and 8<sup>th</sup>, 2018, in Saskatoon and that the \$325.00 per person registration fee and associated expenses be paid; and further, that once the preconference workshops have been finalized, if the attendees wish to participate the Administrator be authorized to register them and pay the associated registration fees.

Carried.

CLEAR TREES FROM ROAD ALLOWANCE

323/18

PANTER: That, Council has no objection to the landowner of PT-NW-33-56-07-W3 pushing some small trees onto his land off the road allowance that is north of NW-33-56-07-W3 for the purpose of erecting and maintaining a new fence and that, he be requested to leave a buffer of standing trees at the most easterly limits of the road allowance so there is no access for the motoring traffic.

Carried.

CONDITION RATING FOR ASSET MANAGEMENT

324/18

COWAN; That, Foreman George Hildebrand be requested to do condition rating of the developed roads in the municipality so their condition may be added to the asset register of the municipality for the purpose of asset management.

Carried.

SASKPOWER – FILE 20216740 – BUCKINGHAM PLACE - SE-05-56-07-W3 – Trenching

325/18

CRASHLEY: That, Council offer the following comments to SaskPower regarding SaskPower File Number 20216740, a plan to trench along Buckingham Trail to provide service to SE-05-56-07-W3: the road allowance is currently 20 meter in width, the RM does not have as built drawings of the roadways and, further, any work in the right-of-way by SaskPower or their contractors requires the right-of-way, including drainage and vegetation, be restored to its previous condition.

Carried.



SASKPOWER–FILE 20225279–HIGH RIDGE SUBDIVISION–Lot 2, Block 1, Plan 102081978–Trenching  
326/18

MILLER: That, Council offer the following comments to SaskPower regarding SaskPower File Number 20225279, a plan to trench through municipal road to provide service to NW-20-57-08-W3, Lot 2, Block 1, Plan 102081978, High Ridge Subdivision, the right-of-way is currently 66 feet in width the RM does not have as built drawings of the roadway and, further, any work in the right-of-way by SaskPower or their contractors requires the right-of-way, including drainage and vegetation, be restored to its previous condition.

Carried.

SASKTEL – FILE SKTL-2514 – RIVERSTONE SUBDIVISION- SE-35-56-08-W3 – Boring  
327/18

PANTER: That, Council offer the following comments to SaskTel File Number SKTL-2514, a plan to install a joint use cable by directional boring across Riverstone Road to provide service to SE-35-56-08-W3 Riverstone Subdivision; the right of way is currently 20 meters in width, the RM does not have as built drawings of the roadway and, further, any work in the right-of-way by SaskPower or their contractors requires the right-of-way, including drainage and vegetation, be restored to its previous condition.

Carried.

SHORELINE STABILIZATION – RIVERSTONE SUBDIVISION - Lot 3, Block 1, Plan 102164790  
328/18

COWAN: That, Council acknowledge Water Security Agency has issued an Aquatic Habitat Protection Permit 2018-NOEA-061-PA2 to allow the landowner to stabilize the shoreline of Cowan Lake, in front of their property adjacent to ER1, Plan 102164790 and that Council has no objection to the landowner executing the work authorized by the said permit.

Carried.

SHORELINE STABILIZATION – NORTHWOOD SHORES - Lot 4, Block 1, Plan 101962874  
329/18

CRASHLEY: That, Council acknowledge Water Security Agency has issued an Aquatic Habitat Protection Permit 2018-NOEA-066-PA2 to allow the landowner to install a storm water culvert and shoreline stabilization treatment in front of Lot 4, Block 1, Plan 101962874, Northwood Shores and that Council has no objection to the landowner executing the work authorized by the said permit.

Carried.

LANDSCAPE/SAFE PATH ON BERM – PICKEREL POINT - Lot 23, Block 1, Plan 1, Plan 82B12420  
330/18

MILLER: That, Councillor Wayne Cowan meet with the voters on site at Lot 23, Block 1, Plan 82B12420 Pickerel Point to review a request of August 9<sup>th</sup>, 2018 presented to Council which requests the RM to grant them permission to do work on R1, Plan 82B12420 which involves the following:

1. Partially fill the low collection spot on the land side of the berm installed in 2017 by the landowners of Lot 24, Block 1, Plan 82B12420, under the Water Security Agencies Emergency Flood Damage Reduction Program; and
2. Create a safer up and down pathway of earth materials on the said berm; and
3. Eventually remove hazard or problem trees; and
4. Install a small sump pump to handle the continuous collection of precipitation and natural drainage; and further,

following the Councillor's onsite meeting, if no concerns are identified with the proposed work, Council has no objection, provided Water Security Agency authorizes the same, prior to any work being done.  
Carried.

RECESS FOR LUNCH – 12:04 PM  
331/18

PANTER: That, council recess for lunch for one hour.

Carried.

RECONVENE DELIBERATIONS – 1:07 PM  
332/18

COWAN: That, council reconvene its deliberations.

Carried.

ADDITIONAL INVOICE  
333/18

CRASHLEY: That, the following invoices be paid and added to the next list of accounts presented to Council:

Sask Tel	Office Phone	\$222.67
Sask Tel	Shop Phone	\$60.44
EPS Management Services Inc.	Bylaw Enforcement	\$2,218.97
		Carried.

COMMON TANSY  
334/18

MILLER: That, information be sent out to landowners where common tansy has been identified on their property that will help them identify and control the noxious weed.

Carried.

Councillor Wayne Cowan declared a conflict of interest when the next topic came up stating the amendments being considered were at his request to accommodate a Discretionary Use Application that requires consideration of Council 1:27 p.m.

Council requested Wayne Cowan return as a delegate to allow them to communicate and clarify questions Council had with respect to the application 1:47 p.m.

Wayne Cowan left the Council Chambers 1:55 p.m.

DISCRETIONARY USE DEVELOPMENT PERMIT – PT-NW-17-56-07-W3 Permanent Work Camp  
335/18

PANTER: That, notice having been provided in accordance with Section 3.7 of Zoning Bylaw 1A/16 and after giving consideration to concerns having been raised, Council approve the discretionary use development permit to allow for 2 – 10' x 40' bunk houses, a kitchen unit and a shower unit to be moved onto PT-NW-17-56-07-W3 to be utilized as a permanent work camp, on the same land as the existing storage compound, conditional to the site being screened from the golf course, written confirmation from The Regional Health Authority indicating the proposed water and septic disposal is acceptable for the permanent work camp and further, the said permit does not allow for the repairing of equipment onsite and that any expansion or other land uses proposed on the said land shall require permit application(s) being submitted to the municipality for further consideration.

Carried.

Councillor Wayne Cowan returned to the Council Chambers 2:03 p.m.

Delegation George Hildebrand joined the Council Meeting to discuss road and equipment maintenance 2:03 p.m. – 2:43 p.m.

DISCRETIONARY USE DEVELOPMENT PERMIT – SW-30-56-06-W3  
336/18

COWAN: That, notice having been provided in accordance with Section 3.7 of Zoning Bylaw 1A/16 and no concerns having been raised and having been provided with a site plan prepared by 825176 Alberta Inc., Conrad Swenson S.L.S., dated July 8<sup>th</sup>, 2018, and revised August 7<sup>th</sup>, 2018, that, upon receipt of approval from the Ministry of Highways, Council approve the discretionary use development permit to allow for the applicant to operate a commercial business processing and selling firewood from SW-30-56-06-W3 and move/reconstruct an existing non-conforming building (building had been erected with no permits) to be used as an accessory building for the firewood business, subject to approval of the Municipality's Building Official, BuildTECH Consulting and Inspections Inc., in accordance with Bylaw 5/14, and that the said work be complete by October 19<sup>th</sup>, 2018.

Carried.

15/19



DISCRETIONARY USE DEVELOPMENT PERMIT – NE-05-56-07-W3

337/18

CRASHLEY: That, notice having been provided in accordance with Section 3.7 of Zoning Bylaw 1A/16 and no concerns having been raised, Council approve the discretionary use development permit to allow for a commercial use whereby the applicant use NE-05-56-07-W3 to construct Ready to Move Buildings (RTM's) to be moved to other locations and that all materials and goods used in conjunction with the construction trade shall be stored within an enclosed building or within an area hidden from view by screening.

Carried.

DISCRETIONARY USE DEVELOPMENT PERMIT – SE-33-56-06-W3

338/18

MILLER: That, notice having been provided in accordance with Section 3.7 of Zoning Bylaw 1A/16 and no concerns having been raised, Council approve the discretionary use development permit to allow for an expansion to an existing commercial use tourist camp operated in conjunction with the festival site whereby the applicant construct an additional rental cabin on SE-33-56-06-W3, subject to approval of the Municipality's' Building Official, BuildTECH Consulting and Inspections Inc., in accordance with Bylaw 5/14 and a sewage permit being issued by the Regional Health Authority.

Carried.

COMMUNITY SAFETY OFFICER

339/18

PANTER: That, Council wanting to move forward with establishing a CSO position for the RMs of Big River and Canwood, the Administrator confirm with the RM of Canwood they still wish to pursue the joint venture and if so the Administrators get together to establish a job description and a plan to move forward.

Carried.

SAKÂW MEETING

340/18

COWAN: That, Reeve John Teer be authorized to attend the rescheduled Sakâw meeting Tuesday, August 21<sup>st</sup>, 2018 at 10:30 am. at the Forest Centre in Prince Albert and that associated expenses paid.

Carried.

RESPONSE TO MUNICIPAL/PROVINCIAL ELECTIONS – Part One

341/18

CRASHLEY: That, Council has no objection to the Ministry of Government Relations delaying the municipal elections by one year to 2021.

Carried.



RESPONSE TO MUNICIPAL/PROVINCIAL ELECTIONS – Part Two

342/18

PANTER: That, Council has no objection to the province legislatively re-scheduling the 29<sup>th</sup> provincial election to occur in the spring of 2021 with general elections thereafter resuming to be held on the first Monday in November, four years following the previous election.

Carried.

Councillor Richard Crashley left the Council Chambers 4:25 p.m.

RMAA FALL DIVISION MEETING

343/18

COWAN: That, the Administrator be authorized to attend the RMAA Fall Division Meeting to be held September 6<sup>th</sup>, 2018, in Hague, and associated expenses paid.

Carried.

NORTHERN LIGHTS BLUEGRASS

344/18

MILLER: That, Reeve John Teer represent the RM of Big River at the 13<sup>th</sup> Annual Northern Lights Bluegrass & Old Tyme Music Festival August 17<sup>th</sup>, 2018, and bring greetings from the RM.

Carried.

Councillor Richard Crashley returned to the Council Chambers 4:32 p.m.

REPORTS

345/18

PANTER: That, the following reports be acknowledged and filed:

Maintenance

Committee Reports and Financial Statements

Carried.

CORRESPONDENCE

346/18

COWAN: That, the correspondence having been read, now be filed and that a list of the correspondence having been read be added to and form part of these minutes.

Carried.


ADJOURNMENT – 4:33 P.M.

347/18

CRASHLEY: That, this meeting be adjourned.

Carried.

  
Reeve

  
Administrator