

THE MINUTES OF A REGULAR MEETING OF THE COUNCIL OF THE RURAL MUNICIPALITY OF BIG RIVER NO. 555 HELD ON JULY 9<sup>th</sup>, 2018 AT THE BIG RIVER COMMUNITY CENTRE IN BIG RIVER, SASKATCHEWAN.

CALL TO ORDER

The meeting was called to order by Reeve John Teer at 9:03 a.m.

PRESENT

Division 1 – Doug Panter  
Division 2 – Ron Miller  
Reeve – John Teer  
Administrator - Donna Tymiak

Division 3 – Wayne Cowan  
Division 4 – Richard Crashley - ABSENT

ABSENT

Division 4 – Richard Crashley

ADD LETTER

265/18

PANTER: That, a letter received the morning of this meeting regarding a discretionary use development permit on NW-17-56-07-W3 be included as correspondence with the respective agenda item.

Carried.

ADD AGENDA ITEM – Fire Truck

266/18

COWAN: That, the old fire truck be added to the agenda.

Carried.

APPROVAL OF AGENDA

267/18

MILLER: That, the July 9<sup>th</sup>, 2018 agenda be approved as amended.

Carried.

MINUTES

268/18

PANTER: That, the minutes of the Regular Meeting of Council held on June 12<sup>th</sup>, 2018, be approved as presented.

Carried.

STATEMENT OF FINANCIAL ACTIVITIES

269/18

COWAN: That, the Statement of Financial Activities for the month of June be accepted as presented.  
Carried.

LIST OF ACCOUNTS

270/18

MILLER: That, the List of Accounts as listed on the attached schedule, totaling \$ 150,294.47 reflecting cheques 9989 to 10029, be passed for payment.

Carried.

COUNCIL INDEMNITY AND OTHER BILLS

271/18

PANTER: That, the following accounts be approved for payment at this meeting and added to the next list of accounts presented to Council:

Wayne Cowan	Council Indemnity	\$ 270.00
Ron Miller	Council Indemnity	\$ 215.00
Doug Panter	Council Indemnity	\$ 550.50
John Teer	Council Indemnity	\$ 350.00
Dennis Martinuk	OH Nesslin Well Supplies	\$ 27.75

Carried.

GO IN CAMERA 9:25 A.M.

272/18

COWAN: That, the time being 9:25 a.m., Council close a portion of this meeting to the public to go in camera under the authority of Part III, Section 21 of *The Local Authority Freedom of Information and Protection of Privacy Act*, the public gallery be vacated and those present for this closed session be Administrator Donna Tymiak, Reeve John Teer and Councillors Doug Panter, Ron Miller and Wayne Cowan.

Carried.

GO OUT OF CAMERA 9:37 A.M.

273/18

MILLER: That, the time being 9:37 a.m., Council go out of camera and invite the public back into the Council Meeting.

Carried.

Councillor Ron Miller declared a pecuniary interest when the next topic came up and left the council chambers, declaring his daughter-in-law works for RE/MAX of the Battlefords – Meadow Lake 9:37 a.m.

Councillor Wayne Cowan declared a pecuniary interest when the next topic came up and left the council chambers, declaring his daughter works for RE/MAX of the Battlefords – Meadow Lake 9:37 a.m.

OFFER 1228208

274/18

PANTER: That, offer 1228208, dated 6/July/2018, to purchase Block A, Plan 101552138, Ext 21, be rejected.

Carried.

Councillors Ron Miller and Wayne Cowan returned to the council chambers 9:38 a.m.

AGREEMENT WITH MINISTRY OF ENVIRONMENT

275/18

PANTER: That, Council has no objection to the Rural Municipality of Big River, No. 555 entering into an agreement with the Ministry of Environment for the purpose of placing a Type 9 Magazine on SE-07-56-07-W3 and that the Reeve and Administrator be authorized to review, sign and pay the applicable permit fees.

Carried.

PURCHASE OF USED MAGAZINE

276/18

COWAN: That, the RM purchase a used Armetec Type 9 Magazine from Northwest Demolition for \$12,000.00 plus taxes, with price including delivery.

Carried.

MAGAZINE MONITORING SYSTEM

277/18

PANTER: That, the Mag Guard Monitoring Ltd. Quote # LAB-RMBR002 for a monitoring system to be installed on a Type 9 magazine in Calgary, AB, dated July 6<sup>th</sup>, 2018, be accepted as presented.

Carried.

MAGAZINE FIRE SAFETY PLAN

278/18

COWAN: That, the RM of Big River, No. 555 – Fire Safety Plan/Type 9 Magazine be accepted as presented and the administrator be authorized to amend it, from time to time, as required.

Carried.

MAGAZINE SECURITY PLAN

279/18

PANTER: That, the RM of Big River, No. 555 – Security Plan/Type 9 Magazine be accepted as presented and the administrator be authorized to amend it, from time to time, as required.

Carried.

APPLICATION TO NATURAL RESOURCES CANADA

280/18

COWAN: That, the administrator make application to Natural Resources Canada for a Magazine Licence and submit the Fire Safety and Security Plans as prepared and include Donna Tymiak, Administrator, George Hildebrand, Foreman, John Johnson, Operator, and Riley Kennedy, Operator as cleared employees in the application, and that the permit fee of \$280.00 be paid.

Carried.

AECOM INSPECTION REPORT – Lakeshore RV Properties, Phase 3 (Spruce Crescent South Leg)

281/18

MILLER: That, the AECOM Inspection Report for Olson's Ventures Reforestation, Lakeshore RV Properties, Phase 3 (Spruce Crescent South Leg) dated June 19<sup>th</sup>, 2018, a copy having been provided to the Developer, be acknowledged and filed.

Carried.

LAKESHORE RV PROPERTIES, Phase 3 SE-01-57-07-W3

282/18

PANTER: That, final inspection having been completed June 13<sup>th</sup>, 2018 by Johnathan Peterson, AECOM Engineer and Reeve John Teer at the request of Developer, Olson's Ventures Reforestations Inc., for a road in phase 3 of the Park Model District, known as Lakeshore RV Properties, located in SE-01-57-07-W3, and deficiencies identified in correspondence from AECOM dated June 19<sup>th</sup>, 2018 being remedied, the Administrator be authorized to issue the certificate of completion and authorize the letter of credit be reduced in accordance with Section 10.4 of the Service Agreement dated April 9<sup>th</sup>, 2018.

Carried.

LAKESHORE RV PROPERTIES, Phase 2 SE-01-57-07-W3

283/18

COWAN: That, an inspection having been completed July 8<sup>th</sup>, 2018 by Reeve John Teer, for a road in phase 2 of the Park Model District known as Lakeshore RV Properties, located in SE-01-57-07-W3 and the warranty period expiring, that the road in Phase 2, known as Aspen Way be graveled in accordance with Schedule "B" of the Service Agreement dated May 4<sup>th</sup>, 2017 after which time it be inspected by Reeve John Teer and the remaining surety be released.

Carried.

AECOM INSPECTION REPORT – Phillips Crescent, East and North Leg

284/18

MILLER: That, the AECOM Inspection Report for Harvey Roy Jones and Sharon Lee Jones, Phillips Crescent (East and North Leg) dated June 19<sup>th</sup>, 2018, be acknowledged and forwarded to the Developer and request the deficiencies be remedied immediately and that a concern being raised by the Organized Hamlet of Phillips Grove, regarding a culvert in an approach servicing Lot 3, Block 4, Plan 85B04370 not providing positive drainage, also be addressed by the developer.

Carried.

SASK POWER – FILE 20224628 – SE-27-55-07-W3 – Road Bore  
285/18

PANTER: That, Council offer the following comments to SaskPower regarding SaskPower File Number 20224628, SE-27-55-07-W3, a plan to bore grid road to provide service to SE-27-55-07-W3: the road allowance is currently 66 feet in width and if the road were to be widened it would be widened to 100 feet and the RM does not have as built drawings of the roadways and, further, any work in the right-of-way by SaskPower or their contractors requires the right-of-way, including drainage and vegetation, be restored to its previous condition.

Carried.

SASK POWER – FILE 20224617 – Lot 18A, Block 4, Plan 102208070 Trench Road Allowance  
286/18

COWAN: That, Council offer the following comments to SaskPower regarding SaskPower File Number 20224617, Lot 18A, Block 4, Plan 102208070 Michel's Beach, a plan to trench in road allowance to provide service to Lot 18A, Block 4, Plan 102208070, the road allowance is 20 meters in width, there are no plans to widen the road and the RM does not have as built drawings of the roadway and, further, any work in the right-of-way by SaskPower or their contractors requires the right-of-ways, including drainage and vegetation, be restored to their previous condition.

Carried.

VILLAGE OF DEBDEN – EMO  
287/18

MILLER: That, Council respond to the Village of Debden regarding a request received June 28<sup>th</sup>, 2018, the RM Council in co-operation with the Town of Big River Council has no objection to the Village of Debden including the Big River Community Centre as a possible evacuation and/or registration center in the event the Village of Deben requires evacuation in an emergency and that the rental rates set annually by the Big River Recreation and Cultural Board be applicable and further Council has no objection to sharing the existing resource list with the Village of Debden.

Carried.

NAMING GEOGRAPHIC FEATURES  
288/18

PANTER: That, Council offer the following response to an email from Bruce Dawson, Manager, Historic Places Program, Ministry of Parks Culture and Sport, dated June 28, 2018, regarding the potential of the naming of a Geographic Feature (Lake) in the RM of Big River, No. 555:

1. A lake in section 12 of 56-10-W3 – the lake is commonly known as Camp 7; and
2. A lake in sections 4 and 9 of 55-09-W3 – the lake is commonly known as Blackmare Lake; and
3. A lake in sections 26 and 35 of 54-09-W3 – the lake is in the RM of Spiritwood #496; and
4. A lake in section 39, 30, 35 and 36 of 54-09-W3 – the lake is in the RM of Spiritwood #496.

Carried.

RECESS FOR LUNCH – 12:04 PM

289/18

COWAN: That, council recess for lunch for one hour.

Carried.

RECONVENE DELIBERATIONS – 1:07 PM

290/18

MILLER: That, council reconvene its deliberations.

Carried.

ADDITIONAL INVOICE

291/18

PANTER: That, the following invoices be paid and added to the next list of accounts presented to Council:

Big River Truck & Trailer	Remove Pin from Arm	\$134.04
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Carried.

SAKÂW MEETING

292/18

COWAN: That, Reeve John Teer be authorized to attend the Sakâw meeting Tuesday, July 10<sup>th</sup>, 2018 at 10 a.m. at the Forest Centre in Prince Albert and that associated expenses paid.

Carried.

TLE–Parcels A & B West Side of Chitek Lake – GR File 819.082 Previously Selected File 819.80

293/18

MILLER: That, in response to The Ministry of Highways and Infrastructure email dated June 19<sup>th</sup>, 2018, GR File 819.82, previously selected GR file # 819.80, the Council of the RM of Big River, No. 555 is not aware of any future road widening requirements, easements, undeveloped road allowance, trails, road diversions, unsurveyed and/or unregistered roadways in Parcels A & B on the west side of Chitek Lake and has no municipal roadway issues to be dealt with at this time.

Carried.

RURAL CRIME WATCH INFORMATION MEETING

294/18

PANTER: That, the Administrator and Councillor Doug Panter be authorized to attend an information meeting on Rural Crime Watch to be held July 26<sup>th</sup>, 2018, in Canwood and that associated expenses paid.

Carried.

2018 APPOINTMENTS OF PLANT HEALTH OFFICERS AS PEST CONTROL OFFICERS

295/18

COWAN: That, as part of the 2018 intensive club root survey being conducted in high risk regions of Saskatchewan by the Ministry of Agriculture, the Council of the RM of Big River, No. 555 appoints the following Plant Health Officers (PHO'S) as Pest Control Officers for the purpose of the 2018 Club Root Survey for 2018:

Katey Makohoniuk	SARM Division 1	Lynne Roszell	SARM Division 4
Joanne Kwasnicki	SARM Division 2	Chelsea Baraniecki	SARM Division 5
Betty Johnson	SARM Division 3	Colleen Fennig	SARM Division 6

Carried.

REPORTS

296/18

PANTER: That, the following reports be acknowledged and filed:

Maintenance

Committee Reports and Financial Statements

Carried.

CORRESPONDENCE

297/18

COWAN: That, the correspondence having been read, now be filed and that a list of the correspondence having been read be added to and form part of these minutes.

Carried.

Delegation Doug Olson and Michele Good joined the council meeting to discuss phase 2 and 3 of the Lakeshore RV Properties and their plans for phase 4 and future phases 2:28 p.m. – 2:58 p.m.

DRAFT BYLAW TO REMOVE H-HOLD

298/18

MILLER: That, the administrator draft a bylaw to amend Bylaw 1A/16 to remove the H-Hold Symbol to accommodate Phase 4 of the Lakeshore RV Properties in SE-01-57-07-W3.

Carried.

DRAFT SERVICE AGREEMENT

299/18

PANTER: That, upon receipt of road profiles and drainage plan prepared by a professional engineer being deposited with the office, the administrator draft a service agreement to accommodate Phase 4 of the Lakeshore RV Properties in SE-01-57-07-W3.

Carried.

Delegation George Hildebrand joined the Council Meeting to discuss road and equipment maintenance 3:00 p.m. – 3:24 p.m.



ADDITIONAL INVOICE

300/18

COWAN: That, the following invoices be paid and added to the next list of accounts presented to Council:

George Hildebrand                      2 Tire Tubes                      \$ 77.90

Carried.

SUSPEND MEETING FOR PUBLIC HEARING – 3:03 P.M. Zoning Bylaw Amendments – Work Camp

301/18

MILLER: That, Council suspend meeting for public hearing.

Carried.

RECONVENE DELIBERATIONS – 3:04 P.M.

302/18

PANTER: That, Council reconvene its deliberations.

Carried.

Councillor Wayne Cowan declared a conflict of interest when the next topics came up stating the amendments being considered were at his request to accommodate a Discretionary Use Application that requires consideration of Council 3:25 p.m.

BYLAW 7/18 – SECOND READING

303/18

MILLER: That, Bylaw 7/18, a bylaw to amend Zoning Bylaw 1A/16, be read a second time.

Carried.

BYLAW 7/18 – THIRD READING

304/18

PANTER: That, Bylaw 7/18, a bylaw to amend Zoning Bylaw 1A/16, be read a third time.

Carried.

DISCRETIONARY USE DEVELOPMENT PERMIT – PT-NW-17-56-07-W3 Permanent Work Camp

305/18

MILLER: That, notice having been provided in accordance with Section 3.7 of Zoning Bylaw 1A/16, Council reserve their decision until August 13<sup>th</sup>, 2018, regarding a discretionary use development permit application that would allow for 3 – 10' x 40' bunk houses to be moved onto PT-NW-17-56-07-W3 for the purpose of a Permanent Work Camp.

Carried.

Councillor Wayne Cowan returned to the Council Chambers 3:52 p.m.



ADJOURNMENT – 4:04 P.M.

306/18

PANTER: That, this meeting be adjourned.

Carried.

  
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Reeve

  
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Administrator