

THE MINUTES OF A REGUALR MEETING OF THE COUNCIL OF THE RURAL MUNICIPALITY OF BIG RIVER NO. 555 HELD ON FEBRUARY 12th, 2018 AT THE BIG RIVER COMMUNITY CENTRE IN BIG RIVER, SASKATCHEWAN.

CALL TO ORDER

The meeting was called to order by Reeve John Teer at 9:03 a.m.

PRESENT

Division 1 – Doug Panter
Division 2 – Ron Miller
Reeve – John Teer
Administrator - Donna Tymiak

Division 3 – Wayne Cowan
Division 4 – Richard Crashley - ABSENT

ABSENT

Division 4 – Richard Crashley

ADD AGENDA ITEM – Regional Park
52/18

TEER: That, regional park request be added to the agenda.

Carried.

APPROVAL OF AGENDA
53/18

PANTER: That, the February 12th, 2018 agenda be approved as amended.

Carried.

MINUTES
54/18

COWAN: That, the minutes of the Regular Meeting of Council held on January 16th, 2018, be approved as presented.

Carried.

STATEMENT OF FINANCIAL ACTIVITIES – December 2017
55/18

MILLER: That, the Statement of Financial Activities for the month of December 2017 be accepted as presented.

Carried.

STATEMENT OF FINANCIAL ACTIVITIES

56/18

PANTER: That, the Statement of Financial Activities for the month of January be accepted as presented.

Carried.

LIST OF ACCOUNTS

57/18

COWAN: That, the List of Accounts as listed on the attached schedule, totaling \$ 224,679.82 reflecting cheques 9768 to 9811, be passed for payment.

Carried.

COUNCIL INDEMNITY AND OTHER BILLS

58/18

MILLER: That, the following accounts be approved for payment at this meeting and added to the next list of accounts presented to Council:

Wayne Cowan	Council Indemnity	\$ 200.00
Ron Miller	Council Indemnity	\$ 295.00
Doug Panter	Council Indemnity	\$ 901.50
John Teer	Council Indemnity	\$ 625.00
SARM	STARS - \$2/Capita Donation	\$ 1,778.00
Saskatchewan Crime Stoppers	Donation	\$ 200.00

Carried.

2017 FIRE BUDGET SURPLUS

59/18

PANTER: That, the invoice for 50% of the 2017 Fire Budget Surplus, be paid to the Town of Big River an amount of \$6,941.38, being equally matched by the Town of Big River, to be placed in a Fire Department Reserve Account for future capital expenditures.

Carried.

GO IN CAMERA 9:35 A.M.

60/18

COWAN: That, the time being 9:35 a.m., Council close a portion of this meeting to the public to go in camera under the authority of Part III, Section 21 of *The Local Authority Freedom of Information and Protection of Privacy Act*, the public gallery be vacated and those present for this closed session be Administrator Donna Tymiak, Reeve John Teer and Councillors Doug Panter, Ron Miller and Wayne Cowan.

Carried.

GO OUT OF CAMERA 10:01 A.M.
61/18

MILLER: That, the time being 10:01a.m., Council go out of camera and invite the public back into the Council Meeting.

Carried.

BYLAW NO. 2/18 FIRST READING
62/18

PANTER: That, Bylaw No. 2/18, being a record retention and disposal bylaw, be read a first time.

Carried.

BYLAW NO. 2/18 SECOND READING
63/18

COWAN: That, Bylaw No. 2/18, being a record retention and disposal bylaw, be read a second time.

Carried.

APPROVAL FOR 3 READINGS AT THIS MEETING
64/18

MILLER: That, Bylaw No. 2/18 be given three readings at this meeting.

Carried Unanimously.

BYLAW NO. 2/18 THIRD READING
65/18

PANTER: That, Bylaw No. 2/18, being a record retention and disposal bylaw, be read a third time.

Carried.

ORGANIZED HAMLET OF PHILLIPS GROVE BUDGET
66/18

COWAN: That, the Organized Hamlet of Phillips Grove 2018 Budget be accepted as presented.

Carried.

ORGANIZED HAMLET OF NESSLIN BUDGET
67/18

MILLER: That, the Organized Hamlet of Nesslin 2018 Budget be accepted as presented.

Carried.

EMO BUDGET

68/18

PANTER: That, the 2018 Big River & District Emergency Measures Organization (EMO) Budget be accepted as presented.

Carried.

LANDFILL BUDGET

69/18

COWAN: That, the 2018 Landfill Committee Budget be accepted as presented.

Carried.

FIRE COMMITTEE BUDGET

70/18

MILLER: That, the 2018 Big River and District Fire Committee Budget be accepted as presented.

Carried.

SKI HILL BOARD BUDGET

71/18

PANTER: That, the 2017/2018 Season Ski Hill Board Budget be accepted as presented.

Carried.

RECESS FOR LUNCH – 12:00 PM

72/18

COWAN: That, council recess for lunch for one hour.

Carried.

RECONVENE DELIBERATIONS – 1:00 PM

73/18

PANTER: That, council reconvene its deliberations.

Carried.

2018 CALCIUM PROJECT

74/18

COWAN: That, the municipality order 6 loads (approximately 18 tonnes/load) of Calcium Chloride Gold 35% from Tiger Calcium Services Inc., first 4 loads to be applied on municipal roads between mid-June and July 1st, 2018 and that Tiger be advised that the RM shall be notified in advance to ensure the roads are prepared for application, and that the requirement for a 2nd application be at the discretion of the foreman.

Carried.

ADDITIONAL INVOICES

75/18

MILLER: That, the following invoices be approved for payment:

3075-0032-1037	Sask Power	Street Lights – South Stoney (3 months)	\$612.68
0831-0046-3117	Sask Power	Street Lights – Pickerel Point (3 months)	\$668.81
			Carried.

AMENDED PLAN OF PROPOSED SUBDIVISION – NW-27-56-06-W3

76/18

PANTER: That, Council offer the following comments to Community Planning regarding proposed Parcel B in NW-27-56-06-W3 prepared by Meridian Surveys Ltd. and dated November 4th, 2015 and revised January 23/2018, the plan be amended to accommodate a road widening west of NW-27-56-06-W3 to align with the ness creek road, which included road widening, road plan 102120321, (+32.3 meters) and the turnaround be expanded to 40 meters.

Carried.

FIRST AID/CPR/AED TRAINING

77/18

COWAN: That, Donna Tymiak, Wendy Hartnett, John Johnson and Riley Kennedy be registered for the First Aid March 1st, 2018 with Wendy Hartnett and Riley Kennedy being registered for the “Blended First Aid” and that associated expenses paid.

Carried.

RM OFFICE CLOSED

78/18

MILLER: That, the RM Office be closed Thursday, March 1, 2018, to accommodate staff taking the First Aid/CPR/AED Training.

Carried.

NCTPC MEETING

79/18

PANTER: That, Councillors Doug Panter and Wayne Cowan attend the North Central Transportation Planning Committee workshop to be held in the Birch Hills Civic Centre Thursday March 1st, 2018, at 10:00 a.m. and that associated expenses paid.

Carried.

ADVERTISE FOR CONTRACTORS LIST

80/18

COWAN: That, the RM request contractors wishing to do work for the municipality in 2018, to supply the municipal office with their equipment list and rates and that the said list be accompanied by a letter of good standing with WCB and proof of liability insurance of no less than 3 million dollars applicable to their operations and, further, contractors doing work for the municipality are required to be compliant with the *Saskatchewan Employment Act* and the *Occupational Health and Safety Regulations, 1996*.

Carried.

SPRING WEIGHT RESTRICTIONS

81/18

MILLER: That, the RM of Big River, No. 555 follow the Ministry of Highways Spring Weight Restrictions when implemented and in accordance with RM Policy 400-9.1:

- 1) That the road ban committee, as appointed annually, may issue a verbal overweight permit which will be only valid to 11:00 am on the day of issuance.
- 2) That permits will only be issued when the temperature is minus 5 degrees Celsius or lower.
- 3) That the RM Office is called each morning by a member of the said committee advising of permits issued.

Carried.

RETURNING OFFICER

82/18

PANTER: That, Donna Tymiak be appointed as Returning Officer for the 2018 election.

Carried.

ELECTION OFFICIALS REMUNERATION

83/18

COWAN: That, remuneration for the 2018 election officials be set as follows:

Returning Officer	\$250.00/day
Deputy Returning Officer	\$200.00/day
Poll Clerk	\$175.00/day

Carried.

ADVANCE POLL

84/18

MILLER: That, the Returning Officer establish an advance poll for the 2018 fall municipal elections:

- Date: Friday October 12th, 2018
- Date: Saturday October 20th, 2018
- Time: Between the hours of 12:00 noon and 2:00 p.m.
- Location: Municipal Office located at 606 First Street North, Big River, SK

Carried.

MAIL IN BALLOTS

85/18

PANTER: That, Council not entertain a mail-in-ballot voting system for the purpose of receiving ballots in an election.

Carried.

Delegation George Hildebrand joined the Council to discuss road and equipment maintenance 1:55 p.m. – 3:05 p.m.

Delegation Richard Hale - Komatsu joined the Council to discuss the Demo 2:40 p.m – 3:05 p.m.

SUSPEND MEETING FOR PUBLIC HEARING – 3:06 P.M. Zoning Bylaw Amendments – Parcel Consolidation

86/18

COWAN: That, Council suspend meeting for public hearing.

Carried.

RECONVENE DELIBERATIONS – 3:07 P.M.

87/18

MILLER: That, Council reconvene its deliberations.

Carried.

BYLAW 1/18 – SECOND READING

88/18

PANTER: That, Bylaw 1/18, a bylaw to amend Zoning Bylaw 1A/16, be read a second time.

Carried.

BYLAW 1/18 – THIRD READING

89/18

COWAN: That, Bylaw 1/18, a bylaw to amend Zoning Bylaw 1A/16, be read a third time.

Carried.

REQUEST FOR CONSOLIDATION

90/18

MILLER: That, conditional to the Ministry of Government Relations approving Zoning Bylaw Amendment 1/18, the Council of the RM of Big River has no objection to the current landowner making application to Information Services Corporation, within 90 days of this permission to consolidate Lots 26 and 27, Block 5, Plan 82B12420, Pickerel Point Subdivision, and the new lot number created be 27A.

Carried.

Delegation Bryan Meyers and Todd Fry on behalf of Carrier Lumber joined the Council meeting to discuss renewing Discretionary Use Development Permits and Road Maintenance Agreements and drainage plans 3:10 p.m. – 3:25 p.m.

ELECTRONIC PAYMENT OF TAXES

91/18

PANTER: That, the RM of Big River continue to offer ratepayers the option of paying taxes by mailing a Cheque or Money Order to the municipal office or by visiting the said office and paying with Debit, Cash, Cheque or Money Order and further, for ratepayers who wish to make monthly payments, postdated cheques be accepted, provided there is no history of NSF/Stop Payments etc. with the RM, and the said postdated cheque(s) be held on file and processed on the date of the cheque or the following business day and that electronic payments such as e-transfers or electronic payments not be accepted.

Carried.

RMAA CONVENTION

92/18

COWAN: That, the Administrator be authorized to attend the RMAA Annual Convention to be held in Regina, May 14th to 17th, 2018, and that associated expenses be paid.

Carried.

MUNICIPAL PEER NETWORK

93/18

MILLER: That, Council has no objection to the Administrator participating in a proposed Municipal Peer Network Advisory Committee Pilot Project and that Council requests if workload becomes burdensome on the administrator, she back away from the committee.

Carried.

ADMINISTRATOR HOLIDAYS

94/18

PANTER: That, Council has no objection to the Administrator taking holidays June 18th to 22nd, 2018.

Carried.

REPORTS

95/18

COWAN: That, the following reports be acknowledged and filed:
 Maintenance
 Committee Reports and Financial Statements
 Parkland Association of RM's Minutes and 2017 Survey

Carried.

CORRESPONDENCE

96/18

MILLER: That, the correspondence having been read now be filed and that a list of the correspondence having been read be added to and form part of these minutes.

Carried.

ADJOURNMENT – 4:17 P.M.

97/18

PANTER: That this meeting be adjourned.

Carried.



Reeve



Administrator