

THE MINUTES OF A REGUALR MEETING OF THE COUNCIL OF THE RURAL MUNICIPALITY OF BIG RIVER NO. 555 HELD ON JANUARY 16th, 2018 AT THE BIG RIVER COMMUNITY CENTRE IN BIG RIVER, SASKATCHEWAN.

CALL TO ORDER

The meeting was called to order by Reeve John Teer at 9:00 a.m.

PRESENT

Division 1 – Doug Panter
Division 2 – Ron Miller
Reeve – John Teer
Administrator - Donna Tymiak

Division 3 – Wayne Cowan
Division 4 – Richard Crashley - ABSENT

ABSENT

Division 4 – Richard Crashley

APPROVAL OF AGENDA

1/18

COWAN: That, the January 16, 2018 agenda be approved as presented.

Carried.

MINUTES

2/18

MILLER: That, the minutes of the Regular Meeting of Council held on December 12th, 2017 be approved as presented.

Carried.

STATEMENT OF FINANCIAL ACTIVITIES

3/18

PANTER: That, the Statement of Financial Activities for the month of December be accepted as presented.

Carried.

LIST OF ACCOUNTS

4/18

COWAN: That, the List of Accounts as listed on the attached schedule, totaling \$245,727.37 reflecting cheques 9703 to 9767, be passed for payment.

Carried.

COUNCIL INDEMNITY AND OTHER BILLS

5/18

MILLER: That, the following accounts be approved for payment at this meeting and added to the next list of accounts presented to Council:

| | | |
|-------------------|-----------------------------------|--------------|
| Wayne Cowan | Council Indemnity | \$ 380.00 |
| Ron Miller | Council Indemnity | \$ 215.00 |
| Doug Panter | Council Indemnity | \$ 545.50 |
| John Teer | Council Indemnity | \$ 300.00 |
| Munisoft | Computer Virus Protection | \$ 87.69 |
| Town of Big River | 50% of 2017 Fire Department Costs | \$ 9,058.62 |
| Town of Big River | 50% of 2017 Rec and Culture Costs | \$ 67,687.23 |
| | | Carried. |

Reeve John Teer declared a pecuniary interest when the next topic came up and left the council chambers, declaring he is an employee of Len's Trucking 9:37 a.m.

Deputy Reeve Doug Panter chaired the meeting in the Reeve's absence.

INVOICES – LEN'S TRUCKING LTD

6/18

COWAN: That, the following invoices from Len's Trucking Ltd. be paid:

| | | |
|-------------|------------------------------------|----------|
| Dec 22/2017 | Pull out Truck at Transfer Station | \$115.50 |
| | | Carried. |

Reeve John Teer returned to the Council Meeting and resumed chairing the meeting 9:40 a.m.

GO IN CAMERA 9:50 A.M.

7/18

MILLER: That, the time being 9:50 a.m., Council close a portion of this meeting to the public to go in camera under the authority of Part III, Section 21 of *The Local Authority Freedom of Information and Protection of Privacy Act*, the public gallery be vacated and those present for this closed session be Administrator Donna Tymiak, Reeve John Teer and Councillors Doug Panter, Ron Miller and Wayne Cowan.

Carried.

GO OUT OF CAMERA 10:04 A.M.

8/18

PANTER: That, the time being 10:04 a.m., Council go out of camera and invite the public back into the Council Meeting.

Carried.

CONTRIBUTION TO HEALTH

9/18

COWAN: That, the 3rd and final installment to the Town of Big River/Big River Health Care Fund, in the amount of \$15,000.00, be paid.

Carried.

TITLES, BONDS AND SECURITIES

10/18

MILLER: That, it be acknowledged the Administrator has placed the titles, Insurance Policies, Bonds, Securities, Term Deposit Certificates and other legal documents of the Municipality before council for their inspection.

Carried.

SOLICITOR

11/18

PANTER: That, Zatlyn Law Office and SARM Legal Services, Mike Morris, Andrew Svenson and Ray Petrich, a contracted legal resource by SARM, be appointed as the solicitors for the RM of Big River No. 555 for the year 2018.

Carried.

ENGINEER

12/18

COWAN: That, AECOM Engineering Ltd. be appointed as the engineering firm for the RM of Big River No. 555 for the year 2018.

Carried.

AUDITOR

13/18

MILLER: That, PricewaterhouseCoopers LLP be appointed as the auditors for the RM of Big River No. 555 for the year 2018.

Carried.

POUND ADMINISTRATOR

14/18

PANTER: That, the Administrator be appointed as pound administrator in order to deal with stray animal issues.

Carried.

WEED INSPECTOR

15/18

COWAN: That, Gerald Fillmore be appointed as weed inspector for 2018 and that, if his services are required, he be compensated at a rate of \$20.00 per hour and mileage paid at the same rate as Council mileage.

Carried.

PEST CONTROL OFFICER

16/18

MILLER: That, Gerald Fillmore of Prince Albert be appointed as Pest Control Officer for the year 2018.

Carried.

WCB COUNCIL ASSESSABLE EARNINGS 2018

17/18

PANTER: That, the 2018 assessable earnings for members of Council under the Worker's Compensation Board Act be set at \$34,764, per elected official, as set by the Worker's Compensation Board.

Carried.

SARM MEMBERSHIP

18/18

COWAN: That, SARM Membership be renewed, and the invoice in the amount of \$2,981.16 paid.

Carried.

FIDELITY BOND

19/18

MILLER: That, the 2018 Fidelity Bond Self Insurance Plan be renewed and the invoice in the amount of \$ 318.00 paid.

Carried.

AUTHORIZATION TO BORROW

20/18

PANTER: That, the Reeve and Administrator be authorized to borrow an amount, to meet the expenditures for the municipality for municipal purposes, not to exceed \$500,000.00, by way of an operating line of credit, with the Big River Branch of CIBC, to be repaid at the terms negotiated with that institution.

Carried.

SKI TIMBER RIDGE CO-OPERATIVE AUDITOR'S REPORT AND FINANCIAL STATEMENTS

21/18

COWAN: That, the Ski Timber Ridge Co-operative Ltd. Draft Auditor's Report and Financial Statements to April 30th, 2017, as prepared by PricewaterhouseCoopers LLP, Chartered Accountants, be accepted as presented.

Carried.

SKI TIMBER RIDGE BOARD AUDITOR'S REPORT AND FINANCIAL STATEMENTS

22/18

MILLER: That, the Ski Timber Ridge Board Draft Auditor's Report and Financial Statements to April 30th, 2017, as prepared by PricewaterhouseCoopers LLP, Chartered Accountants, be accepted as presented.

Carried.

SKI HILL APPOINTMENTS

23/18

PANTER: That, the Ski Hill Board List of Committee Members as attached hereto and forming part of these minutes be approved.

Carried.

AGREEMENT WITH SKI TIMBER RIDGE

24/18

COWAN: That, Administrator Donna Tymiak and Reeve John Teer be authorized to sign an agreement presented to and approved by Council for the operation of Ski Timber Ridge, and the \$1.00 annual rental fee paid.

Carried.

SASK LOTTERIES ALLOCATION

25/18

MILLER: That, the R.M. of Big River, No 555 allocate the Saskatchewan Lotteries Trust Fund Community Grant program for 2019 as follows: R.M. of Big River \$250.00, Organized Hamlet of Phillips Grove \$250.00, Organized Hamlet of Nesslin Lake \$250.00, Town of Big River \$5,626.10.

Carried.

EXCLUSION OF LANDS IN ARREARS

26/18

PANTER: That, in accordance with Section 3(3) of *The Tax Enforcement Act*, the Administrator exclude any lands, with respect to the list of lands in arrears, of which taxes in arrears do not exceed one half of the 2017 tax levy.

Carried.

LIST OF LANDS IN ARREARS

27/18

COWAN: That, in accordance with Section 3 of the *Tax Enforcement Act*, it be acknowledged the Administrator has presented to council a list of lands in arrears called "Schedule A", and that "Schedule A" be annexed to and form part of these minutes, and unless sooner paid will be advertised in the Shellbrook Chronicle.

Carried.

REQUEST TO PURCHASE CROWN LEASE SW-36-56-08-W3 and NE-35-56-08-W3

28/18

MILLER: That, the Council of the RM of Big River has no objection to the sale of Crown Lands to an existing lease holder and wish to offer the following comments with respect to the specific parcels of land in specific leases:

- a. Lease Number 206537
 - i. SW-36-56-08-W3 abuts a developed road way on the South and West Boundaries.
 - ii. NE-35-56-08-W3 abuts a developed road on the North and East Boundaries

Carried.

DISCRETIONARY USE DEVELOPMENT PERMIT – NE-06-55-05-W3 Sturgeon River Ranch

29/18

PANTER: That, Council reserve their decision regarding a discretionary use development permit application submitted by John Prozak, December 29th, 2017 to operate a Tourism Base Camp, otherwise called Sturgeon River Ranch from NE-06-55-05-W3 to request the following additional information from the applicant before giving further consideration to the application:

1. An operational plan of the Sturgeon River Ranch;
2. What, if any, accommodations form part of the operation;
3. Verification from Saskatchewan Health Authority that the accommodations meet *The Public Health Act* and Regulations;
4. A commitment from the applicant that application will be made to ISC to tie SE-07-55-05-W3 with N½-07-55-05-W3 to ensure existing access is not severed;
5. The landowners intentions for the buildings that were moved in from McPhee Lake without permits to NW-07-55-05-W3, one of which was moved to NE-06-55-05-W3;

And that a Council representative is prepared to meet with the applicant to inspect the site for its suitability for the proposed use.

Carried.

SASK POWER – FILE 20218455 – SE-33-56-06-W3 – Underground Primary to Ness Creek Festival Site
30/18

COWAN: That, Council offer the following comments to SaskPower regarding SaskPower File Number 20218455, SE-33-56-06-W3, a plan to plough in the road allowance, 1-Phase underground primary into Ness Creek Festival Site: The Nesslin Lake road allowance is 66 feet in width and the Ness Creek Road Allowance is 100 feet in width, the RM is not planning to widen the existing road adjacent to the proposed construction and the RM does not have as built drawings of the affected roadways and further any work in the right-of-way by SaskPower or their contractors requires the right-of-ways, including drainage and vegetation, be restored to their previous condition.

Carried.

LAGOON TO SERVICE CLASSIC VIEW RESORT

31/18

MILLER: That, decisions to consider a zoning amendment or discretionary use development permit application to accommodate a proposed lagoon on SE-12-56-08-W3, be reserved, to have the applicant provide a legal survey plan that provides measurements to ensure the lagoon once developed will not encroach on the separation distances outlined in Bylaw 1/16 Official Community Plan: 1600 meters from the Town of Big River municipal well, 457 meters from the Town of Big River's legal limits, 457 meters from the Classic View Resort Campground and residential buildings in the vicinity and further, confirmation that Water Security Agency would be prepared to issue a permit for the applicant to operate a lagoon at the proposed location.

Carried.

AECOM LANDFILL ASSESSMENT SUMMARY REPORT

32/18

PANTER: That, the December 2017 Landfill Assessment Summary Report, prepared by AECOM in accordance with Section 5 of the Approval to Operate a Transfer Station, be accepted as presented.

Carried.

RECESS FOR LUNCH – 12:00 PM

33/18

COWAN: That, council recess for lunch for one hour.

Carried.

RECONVENE DELIBERATIONS – 1:01 PM

34/18

MILLER: That, council reconvene its deliberations.

Carried.

10/18

RECREATION AND CULTURAL BOARD COMMITTEE APPOINTMENTS

35/18

PANTER: That, as recommended by the Big River and District Recreation and Cultural Board, Wanda Bogner and Jeremy Morin be reappointed to the said board for a two year term commencing January 1, 2018.

Carried.

RECYCLE BIN AT COMMUNITY CENTRE

36/18

COWAN: That, Council has no objection to the Town of Big River placing one of their recycle bins at the Community Centre and that the costs associated with the tipping of the said recycle bin be cost shared 50/50 between the Town and RM.

Carried.

BIG RIVER LIBRARY DONATION

37/18

COWAN: That, a donation be made for 2018 to the Big River Library in the amount of \$200.00.

Carried.

Delegation George Hildebrand joined the Council to discuss road and equipment maintenance 1:48 p.m. – 3:00 p.m.

Delegation John Oneschuk and Chad Anderson, Redhead Equipment Ltd. joined the Council to discuss invoicing 1:56 p.m. – 2:45 p.m.

REDHEAD INVOICES

38/18

MILLER: That, the following invoices from Redhead Equipment Ltd. be processed and paid:

| | | |
|--------|----------------------------|-------------|
| B13448 | Replace Grounding Bushings | \$ 787.89 |
| B13785 | Credit Invoice | (\$ 781.44) |
| B13839 | Replace Bushings | \$964.59 |
| P39717 | Washers/Nuts/Ball Studs | \$1,000.15 |

Carried.

Delegation Andre Bonneau, P. Ag Regional Forest Specialist joined the Council to discuss the Agriculture Health and Safety Network, Clubroot, The Weed Act and the Pest Control Act 3:00 p.m. – 3:27 p.m.



EGG LAKE DRAINAGE PROJECT PERMIT TO OPERATE

39/18

PANTER: That, Council has no objection to Water Security Agency transferring the Ducks Unlimited Egg Lake Drainage Project to Randy and Jamie Friesen, illustrated on a general detail plan surveyed by J. Niebergall, March 1978 and drawn February 1983 and that it is Councils understanding the project has not changed from its initial design and will be operated similar to past operations and as such the culvert(s) on the municipal road into Egg Lake located at NW-18-57-07-W3 be the responsibility of the applicant as it was the responsibility of Ducks Unlimited, and that any damage to municipal right-of-ways due to the operation, repair, failure or decommissioning of the infrastructure be borne by Randy and Jamie Friesen and their successors.

Carried.

BYLAW ENFORCEMENT

40/18

COWAN: That, a quote be requested from EPS Management Corporation Inc. to provide bylaw enforcement services in 2018, 2 days per week from May 1st to September 30th.

Carried.

EMO EXECUTIVE MEETING

41/18

MILLER: That, the Big River EMO Executive Meeting be held Monday February 12th, 2018, at 8:00 a.m. in the Big River Community Centre.

Carried.

SARM CONVENTION

42/18

PANTER: That, Reeve John Teer, Councillor Doug Panter and the Administrator be authorized to attend the SARM Annual Convention to be held in Regina March 13th to 16th, 2018, and that Reeve John Teer and Councillor Doug Panter attend as voting delegates and that associated expenses be paid.

Carried.

SAMA ANNUAL MEETING

43/18

COWAN: That, Reeve John Teer, Councillors Doug Panter and Wayne Cowan and Administrator be registered to attend the SAMA Annual Meeting to be held at the Saskatoon Inn and Conference Centre, Wednesday April 11, 2018, and that the Administrator be registered for the ½ day training session being held the afternoon of April 10, 2018, and that associated expenses paid.

Carried.

EQUIPMENT RATES AND FLAG COST

44/18

MILLER: That, the Council of the RM of Big River, No. 555 set the following equipment rates for 2018, and that the work performed by the municipality meet the following criteria:

- 1. Custom work be limited to municipal roads or driveways.
- 2. Ratepayers wanting off road custom work be sent to local contractors who have the equipment.
- 3. In the event off road work need be done for emergency or other, the work is to be approved at the discretion of Council members and/or grader operator to ensure safety of municipal equipment, and to ensure the municipality is not competing with contractors for custom work.

Grader - \$165.00 per hour + PST;
 Tractor & Mower - \$200.00 per hour;
 Tractor & Dozer/Loader – Not for hire/internal use rate \$165.00 per hour;
 Backhoe – Not for hire/internal use rate \$165.00 per hour;
 Capital I Sod Mulcher – an additional \$100.00 per hour on top of grader;

- 4. Snowplowing Driveways shall be subject to Policy 400-34: Flags - \$55.00 each – Entitles ratepayer to no more than 15 minutes of grader work (\$55.00/entry).

Carried.

CULVERT SALE POLICY

45/18

PANTER: That, Policy 400-11 Culvert Sales be updated to reflect, effective immediately, the RM of Big River, No. 555 no longer sells culverts.

Carried.

FLOOD MAP DRAFT

46/18

COWAN: That, the Draft Flood Map prepared by Crosby Hanna & Associates January 2018 be marked up and returned for updates to include additional areas identified at this meeting and a request for a general statement surrounding Crown Lands and the Municipality’s lack of knowledge regarding their subjectivity to flooding.

Carried.

BYLAW 1/18 – FIRST READING

47/18

MILLER: That, Bylaw 1/18, a bylaw to amend Zoning Bylaw 1A/16, be read a first time.

Carried.



ADVERTISE FOR PUBLIC HEARING – Zoning Bylaw Amendment

48/18

PANTER: That, the Administrator advertise Council's intention to amend Zoning Bylaw 1A/16, to accommodate a parcel consolidation in the January 26th and February 2nd, 2018, issues of the Shellbrook Chronicle.

Carried.

REPORTS

49/18

COWAN: That, the following reports be acknowledged and filed:
Maintenance
Committee Reports and Financial Statements

Carried.

CORRESPONDENCE

50/18

MILLER: That, the correspondence having been read now be filed and that a list of the correspondence having been read be added to and form part of these minutes.

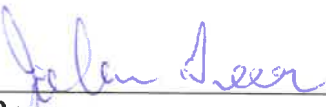
Carried.

ADJOURNMENT – 4:23 PM

51/18

PANTER: That this meeting be adjourned.

Carried.



Reeve



Administrator