

THE MINUTES OF A REGUALR MEETING OF THE COUNCIL OF THE RURAL MUNICIPALITY OF BIG RIVER NO. 555 HELD ON OCTOBER 17th, 2017 AT THE BIG RIVER COMMUNITY CENTRE IN BIG RIVER, SASKATCHEWAN.

CALL TO ORDER

The meeting was called to order by Reeve John Teer at 9:04 a.m.

PRESENT

Division 1 – Doug Panter
Division 2 – Ron Miller
Reeve – John Teer
Administrator - Donna Tymiak

Division 3 – Wayne Cowan
Division 4 – Richard Crashley - ABSENT

ABSENT

Division 4 – Richard Crashley

ADD AGENDA ITEM
478/17

PANTER: That, the Canteen Lease be added to the agenda.

Carried.

APPROVAL OF AGENDA
479/17

COWAN: That, the October 17th, 2017 agenda be approved as amended.

Carried.

MINUTES
480/17

MILLER: That, the minutes of the Regular Meeting of Council held on September 11th, 2017 be approved as presented.

Carried.

STATEMENT OF FINANCIAL ACTIVITIES
481/17

PANTER: That, the Statement of Financial Activities for the month of September, be accepted as presented.

Carried.

LIST OF ACCOUNTS

482/17

COWAN: That, the List of Accounts as listed on the attached schedule, totaling \$ 260,476.38 reflecting cheques 9541 to 9604, be passed for payment.

Carried.

COUNCIL INDEMNITY AND OTHER BILLS

483/17

PANTER: That, the following accounts be approved for payment at this meeting and added to the next list of accounts presented to Council:

Wayne Cowan	Council Indemnity	\$ 250.00
Ron Miller	Council Indemnity	\$ 215.00
Doug Panter	Council Indemnity	\$ 1,031.50
John Teer	Council Indemnity	\$ 450.00

Carried.

Reeve John Teer declared a pecuniary interest when the next topic came up and left the council chambers, declaring he is an employee of Len's Trucking 9:30 a.m.

Deputy Reeve Doug Panter chaired the meeting in the Reeve's absence.

INVOICES – LEN'S TRUCKING LTD

484/17

COWAN: That, the following invoices from Len's Trucking Ltd. be paid:

Oct 2/2017	Haul Clay/Gravel for Clay Capping	\$11,670.75
Oct 2/2017	2017 Load and Haul Gravel	\$12,893.90
Oct 2/2017	Gravel to Landfill for Ramp	\$ 266.70
Oct 12/2017	Load and Haul pit run/gravel/brush	\$ 6,397.12

Carried.

Reeve John Teer returned to the Council Meeting and resumed chairing the meeting 9:30 a.m.

STOCKPILE MEASURE

485/17

MILLER: That, Council acknowledge the gravel stockpile measurement at NE-35-56-09-W3 as measured by AECOM September 27th, 2017 to be 33,621 cubic yards.

Carried.

KIRSCH CONSTRUCTION INVOICE

486/17

PANTER: That, invoice #1965 dated October 16, 2017, for the amount of \$149,083.20 from Kirsch Construction for the crushing of 33,621 cubic yards of traffic gravel and 30 hours of loader work to remove overburden at the pit be paid.

Carried.

ANTICIPATED DONATION FROM KIRSCH CONSTRUCTION

487/17

COWAN: That, the RM Council suggest to the Town of Big River and the Big River and District Recreation and Cultural Board that an appropriate project for the anticipated \$3,000.00 donation from Kirsch Construction (2008) Ltd. would be a fence and appropriate base to preserve the integrity of the Beth Kay Tug Boat, located by the dock, off of Main Street in Big River.

Carried.

GO IN CAMERA 9:47 A.M.

488/17

MILLER: That, the time being 9:47 a.m., Council close a portion of this meeting to the public to go in camera under the authority of Part III, Section 21 of *The Local Authority Freedom of Information and Protection of Privacy Act*, the public gallery be vacated and those present for this closed session be Administrator Donna Tymiak, Reeve John Teer and Councillors Doug Panter, Ron Miller and Wayne Cowan.

Carried.

GO OUT OF CAMERA 9:57 A.M.

489/17

PANTER: That, the time being 9:57 a.m., Council go out of camera and invite the public back into the Council Meeting.

Carried.

SALE OF TAX TITLE PROPERTY –Block A, Plan 101552138, Ext 21 NE-24-55-07-W3

490/17

COWAN: That, Council acknowledge no tenders were received by PricewaterhouseCoopers, LLP by 9:00 a.m. on Wednesday, October 11th, 2017, for tax title property described as, Block A, Plan 101552138, Ext 21 in NE-24-55-07-W3 advertised in the September 15th, 2017 issue of the Shellbrook Chronicle.

Carried.

PROPERTY INSURANCE

491/17

MILLER: That, the property insurance from Panter Agencies as provided by SGI Canada be renewed and that the premium of \$ 5,159.02 be paid.

Carried.

FULL TIME PERMANENT FACILITY EMPLOYEE

492/17

PANTER: That, the Council of the RM of Big River, No. 555 support the advice of the Big River and District Recreation and Cultural Board to have the Town of Big River hire Terrence Olsen as a permanent full time Facility Employee for the Arena and the Community Centre in accordance with Bylaw 12/14, whereby the Town and RM share the expense of wages and benefits 50/50; and further to utilize the skills of the employee and to ensure the position can remain full time the RM be open to the Town of Big River utilizing, on an as need basis, for their purposes and paying the wages and benefits for the said employee, for time dedicated to the Town and that Council further agree the wage for the said employee be increased from \$28.00/hour to \$35.00/hour after the employee has had an opportunity to familiarize himself with the facility operations and can demonstrate his skills meet the expectations of the Councils.

Carried.

ROAD MAINTENANCE AGREEMENT – Donald Wood

493/17

COWAN: That, Council authorize the entering into an agreement with the hauler to haul saw logs at secondary weights only from the East ½ 25-55-08-W3 east on Township Road 554 and north on Range Road 3075 (Donald Road) to Hwy 942.

Carried.

CROSSING UNDEVELOPED ROAD ALLOWANCE

494/17

MILLER: That, Council has no objection to haulers crossing the undeveloped road allowance lying west of the W½ of 30-55-07-W3 or west of SW-31-55-07-W3 to access Hwy 942 for the purpose of hauling saw logs provided consent is given by all affected landowners.

Carried.

WOOD ON DELARONDE

495/17

COWAN: That, an inspection being done by Reeve John Teer, September 27th, 2017 of road in S½-35-56-07-W3, and being satisfied the developer has satisfied the terms of the Service Agreement dated April 22, 2014, the municipality release the reduced letter of credit as required under Section 8.4 of the said service agreement.

Carried.

ORDER TO REMEDY – LOT 1, BLOCK 6, PLAN 82B12420
496/17

MILLER: That, Council acknowledge the Administrator will issue an order, pursuant to Section 364 of *The Municipalities Act* and Section 65 of Bylaw 6/16, being The Nuisance Abatement Bylaw on the title holder of Lot 1, Block 6, Plan 82B12420 and register the same to the said title.

Carried.

RECESS FOR LUNCH – 12:05 PM
497/17

PANTER: That, Council recess for lunch for one hour.

Carried.

Councillor Ron Miller left the Council meeting when Council recessed for lunch and did not return 12:05 p.m.

RECONVENE DELIBERATIONS – 1:04 PM
498/17

COWAN: That, council reconvene its deliberations.

Carried.

ADDITIONAL INVOICES
499/17

PANTER: That, the following accounts be approved for payment at this meeting and added to the next list of accounts presented to Council:

Oct 6/2017	Purolator Inc.	Freight – Parts	\$80.36
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Carried.

ADD AGENDA ITEM
500/17

COWAN: That, Halayka resignation be added to the agenda.

Carried.

BYLAW 18/17 – Zoning District Map Amendment – Cowan Lake Subdivision
501/17

PANTER: That, Bylaw 18/17, a bylaw to amend Zoning Bylaw 1A/16, be read a first time.

Carried.

ADVERTISE FOR PUBLIC HEARING – Zoning Bylaw Amendments

502/17

COWAN: That, the Administrator advertise Council's intention to amend Zoning Bylaw 1A/16 in the October 27th and November 3rd, 2017, issues of the Shellbrook Chronicle.

Carried.

RM OF CANWOOD – SETBACK FROM CENTRE LINE OF ROAD

503/17

PANTER: That, in response to the inquiry from RM of Canwood, No. 494, regarding a development permit application for a garden shed on Parcel C in NW-35-54-07-W that abuts undeveloped road allowance; that Council prescribe a lesser setback of 25 meters in accordance with Section 4.15 of Zoning Bylaw 1A/16, as the applicant disclosed the shed will be located 56 meters (185 feet) from the center line of the Park Valley Road which is the developed road and 25 meters (83 feet) from the center line of the undeveloped road allowance.

Carried.

APPLICATION TO SUBDIVIDE

504/17

COWAN: That, the Council of the RM of Big River, No. 555 has no objection to the Plan of Proposed Subdivision of Part of Parcel E, Plan 86B15810 and Consolidation of Part of Parcel E, Plan 86B15810 with all of Parcel D, Plan 86B15810, in NW-35-54-07-W3.

Carried.

SASK POWER – FILE 20207152 – Phase II SE-01-57-07-W3

505/17

PANTER: That, Council acknowledge the Administrator offered the following comments to SaskPower regarding SaskPower File Number 20207152, Phase II in SE-01-57-07-W3 as they plan to install facilities for a new development in a timely fashion: The road allowance is 72 feet (22 meters) in width, the RM is not planning to widen the road and the municipality does not have as built drawings of the roads and that any work in the right-of-way by SaskPower or their contractors requires the right-of-ways, including drainage, be restored to its previous condition.

Carried.

APPEAL TO PDAP ON BEHALF OF ZAKOSKI

506/17

COWAN: That, the RM of Big River, No. 555 submit an appeal to the Ministry of Government Relations Provincial Disaster Assistance Program (PDAP) providing the additional information presented by Estelle Zakoski at the September 11th, 2017 meeting of Council so further consideration may be given to the PDAP Request for Designation for Private Property made July 25th, 2017.

Carried.

AQUATIC HABITAT PROTECTION PERMIT APPLICATION

507/17

PANTER: That, Council has no objection to the landowner of Lot 38, Block 101, Plan 102085264, Shores on Cowan making application to Water Security Agency for an Aquatic Habitat Protection Permit to place rip rap on the shoreline of the MR1, Plan 101926728 and MR3, Plan 102085264 and that work be limited to either the MR or the landowners private property and not the road allowance that runs adjacent to MR3, Plan 102085264.

Carried.

AQUATIC HABITAT PROTECTION PERMIT APPLICATION

508/17

COWAN: That, Council has no objection to the landowner of Lot 22, Block 101, Plan 101926728, Shores on Cowan making application to Water Security Agency for an Aquatic Habitat Protection Permit to place rip rap on the shoreline of the MR1, Plan 101926728, Cowan Lake.

Carried.

AQUATIC HABITAT PROTECTION PERMIT APPLICATION

509/17

PANTER: That, Council has no objection to the landowner of Lot 29, Block 101, Plan 101926728, Shores on Cowan making application to Water Security Agency for an Aquatic Habitat Protection Permit to place rip rap on the shoreline of the MR1, Plan 101926728, Cowan Lake.

Carried.

INDUSTRIAL VEGETATION PESTICIDE APPLICATOR COURSE

510/17

COWAN: That, Riley Kennedy be enrolled in the 4 day classroom training PEST-171ICE offered by Saskatchewan Polytechnic, dates to be determined and upon completion of the Course, the Municipality apply to the Ministry of Agriculture for a Pesticide Applicator License for Industrial Vegetation.

Carried.

Delegation George Hildebrand joined the Council Meeting to discuss road maintenance and listen to the presentation of Craig and Yvette Hamilton of Northwest Demolition 2:05 p.m.

LETTER TO LANDOWNER

511/17

PANTER: That, a letter be sent to landowner of Lot 22, Block 4, Plan 84B11865 as they and their contractor performed unauthorized work in the municipal right of way adjacent to their property which has blocked the designed drainage for the subdivision and request they restore the ditch to its previous state by October 27th, 2017 or the RM will restore and charge the cost of the restoration and any surveyor services required back to the said landowner.

Carried.

Delegation Craig and Yvette Hamilton joined the Council Meeting to discuss the services and training their company, Northwest Demolition, offers 2:15 p.m. – 3:10 p.m.

Delegation George Hildebrand left the Council Meeting 3:40 p.m.

Delegation Russ Buckingham joined the Council Meeting to discuss campers being utilized on residential sites for more than 30 days and the effect it is having on campgrounds in the area 3:41 p.m. – 3:47 p.m.

Delegation Bryan Meyers joined the Council Meeting to discuss a drainage works Carrier Lumber wishes to pursue within RM right-of-way 3:52 p.m. – 4:10 p.m.

NORTH WEST DEMOLITION

512/17

PANTER: That, Riley Kennedy be registered for a 3 day course for the use of explosives for beaver dams, houses and road rock, being offered by North West Demolition October 25th, 26th and 27th, 2017 in Radisson, SK, and that the \$525.00 plus taxes registration fee and associated expenses be paid by the municipality.

Carried.

DISCRETIONARY USE DEVELOPMENT PERMIT

513/17

COWAN: That, a discretionary use development permit application to construct a 40' x 36' storage building on SW-30-56-06-W3 be rejected as the Development Standards in Table 6-1 for Commercial Use requires a minimum front yard setback of 35 meters.

Carried.

DEVELOPMENT OFFICER TO ISSUE ORDER

514/17

PANTER: That, Council acknowledge the Development Officer will issue an order under Sub-section 242 (4) of *The Planning and Development Act* on the owner of SW-30-56-06-W3 to remove the 40' x 36' commercial storage building that was constructed too close to the right-of-way without building or development permits being issued by the municipality and that the landowner will be given until November 3rd, 2017 to comply with the order.

Carried.

APPLICATION TO MINISTRY OF ENVIRONMENT – Government Dock

515/17

COWAN; That, to facilitate the Government of Canada, Fisheries and Oceans, Small Craft Harbours divesture of the government dock water lot as shown on Plan of Survey on Water Lot B, on road allowance between Sections 2 and 3, Township 57, Range 7, W3 and Section 34 and 35, Township 56, Range 7, W3, the RM make application to the Ministry of Environment to assume the lease of the said water lot.

Carried.

CONSENT TO CORRECTION

516/17

PANTER: That, the Administrator and Reeve be authorized to sign a Consent to Correction from ISC whereby the Tax Lien Interest Numbers 178774374 be removed from Title 113539732 and Tax Lien Number 178774318 be removed from Title 113539787 to facilitate the correction of an inaccuracy where there is duplicate ownership of LSD 5 and NW LSD 3-15-57-07-W3.

Carried.

CELLULAR DEAD SPOTS

517/17

COWAN: That, in response to SARM's inquiry regarding cellular dead spots, the RM of Big River is experiencing poor cell coverage in all directions leading out of Big River; the cell coverage has actually gotten poorer this summer as it has gotten increasingly sporadic and unpredictable; and further the cell coverage in the area during summer weekends has the system overloaded which is jeopardizing emergency services, due to delayed notifications and dropped calls.

Carried.

REQUEST DEMO AND QUOTE WITH TRADE VALUE

518/17

PANTER: That the RM request a Demo of Brandt Tractor Ltd.'s JD 770G Motor Grader with the Tier III Engine, along with a quote, including trade in value of our existing Volvo Graders that Council may review at the November 2017 meeting.

Carried.

NOVEMBER COUNCIL MEETING

519/17

COWAN: That, the November council meeting date be changed from November 13th to November 14th, 2017, commencing at 9:00 a.m. in the Board Room of the Big River Community Centre, Big River, Saskatchewan.

Carried.

ADMINISTRATOR HOLIDAYS

520/17

PANTER: That, Council has no objection to the Administrator taking holidays December 18th to 22nd, 2017.

Carried.

HOLIDAY OFFICE HOURS

521/17

COWAN: That, the municipal office be closed December 25th, December 26th, 2017 and January 1st, 2018.

Carried.

RCMP COMMUNITY POLICING REPORT
522/17

PANTER: That, the Big River RCMP Community Policing Report for the months of April thru June 2017 be accepted as presented.

Carried.

CANTEEN LEASE
523/17

COWAN: That, the Reeve and Administrator be authorized to sign the Canteen Lease Agreement for 2017-2018.

Carried.

REQUEST FOR PROPOSAL – BUILDING OFFICIAL
524/17

PANTER: That, an invitational request for proposals be sent out to fill the position of a Saskatchewan Licenced Building Official in the RM of Big River, No. 555.

Carried.

REPORTS
525/17

COWAN: That, the following reports be acknowledged and filed:
Maintenance
Committee Reports and Financial Statements

Carried.

CORRESPONDENCE
526/17

PANTER: That, the correspondence having been read now be filed and that a list of the correspondence having been read be added to and form part of these minutes.

Carried.

ADJOURNMENT – 5:26 PM
527/17

COWAN: That, this meeting be adjourned.

Carried.



Reeve



Administrator