

THE MINUTES OF A REGUALR MEETING OF THE COUNCIL OF THE RURAL MUNICIPALITY OF BIG RIVER NO. 555 HELD ON APRIL 10th, 2017 AT THE BIG RIVER COMMUNITY CENTRE IN BIG RIVER, SASKATCHEWAN.

CALL TO ORDER

The meeting was called to order by Reeve John Teer at 9:00 a.m.

PRESENT

Division 1 – Doug Panter
Division 2 – Ron Miller
Reeve – John Teer
Administrator - Donna Tymiak

Division 3 – Wayne Cowan
Division 4 – Richard Crashley

ADD AGENDA ITEM

163/17

CRASHLEY: That, borrow pit on Ladder Valley Road be added to the agenda.

Carried.

APPROVAL OF AGENDA

164/17

PANTER: That, the April 10th, 2017 agenda be approved as presented.

Carried.

MINUTES

165/17

COWAN: That, the minutes of the Regular Meeting of Council held on March 21st, 2017 be approved as presented.

Carried.

SPECIAL MEETING MINUTES

166/17

CRASHLEY: That, Resolution 159/17 be stricken from the minutes of the Special Meeting of Council held on April 5th, 2017 and the Special Meeting Minutes be approved as amended.

Carried.

STATEMENT OF FINANCIAL ACTIVITIES

167/17

MILLER: That, the Statement of Financial Activities for the month of March, be accepted as presented.

Carried.



LIST OF ACCOUNTS

168/17

PANTER: That, the List of Accounts as listed on the attached schedule, totaling \$ 69,566.93 reflecting cheques 9239 to 9274, be passed for payment.

Carried.

COUNCIL INDEMNITY AND OTHER BILLS

169/17

COWAN: That, the following accounts be approved for payment at this meeting and added to the next list of accounts presented to Council:

Wayne Cowan	Council Indemnity	\$ 300.00
Richard Crashley	Council Indemnity	\$ 345.00
Ron Miller	Council Indemnity	\$ 280.00
Doug Panter	Council Indemnity	\$ 761.00
John Teer	Council Indemnity	\$ 730.00
George Hildebrand	Chimney Brush Extension	\$ 139.76

Carried.

2016 AUDITED FINANCIAL STATEMENT

170/17

CRASHLEY: That, the PWC 2016 audited financial statement be accepted as presented.

Carried.

SKI TIMBER RIDGE BOARD BUDGET

171/17

MILLER: That, the Ski Timber Ridge Board 2017 Budget be accepted as presented.

Carried.

BIG RIVER REGIONAL PARK DONATION

172/17

PANTER: That, a donation in the amount of \$5,000.00 be made to the Big River Regional Park Authority for 2017 mowing services at the Big River Community Center and Ball Diamonds, conditional to a matching contribution being made by the Town of Big River.

Carried.

RCMP ANNUAL PERFORMANCE PLAN

173/17

COWAN: That, in response to the letter from Sergeant Marcus Paddock, Big River RCMP Detachment, dated March 20th, 2017th, that the priority issues of Council be relayed to the RCMP so they may be addressed in the RCMP 2017-2018 performance plan:

1. There needs to be a presence of the RCMP in the RM with available members;
2. More timely responses to calls and complaints;
3. Crime Reduction;
2. Substance Abuse;
3. Traffic Safety (motor vehicle, road);
4. Presence at the Big River Community Centre during functions;
5. Speed on Highway 55 through Town of Big River and on the South Stoney Road.

Carried.

OUTPOST CAMP

174/17

CRASHLEY: That, Council acknowledge Devin Beebe has deposited \$200.00 with the RM and has requested a zoning bylaw amendment to accommodate a Development Permit Application for the construction of a cabin on a Commercial Lease located on a portion of LSD 1-SE-08-56-11-W3 off of Shell Lake for the purpose of an outfitter outpost camp to run hunters from, that Crosby Hanna and Associates be requested to draft amendments to Bylaw 1A/16 to accommodate Outfitter's Outpost Camp as a discretionary use in the Forest District and that the applicant be responsible for the costs associated with drafting the amendments and advertising the same.

Carried.

PROPOSED SUBDIVISION PT-NE-31-56-07-W3
175/17

MILLER: That, a request dated April 6th, 2017 deposited by Robert and Susan Anderson whereby they are considering subdividing a 1 acre parcel from their 4.74 acre parcel for the purpose of moving a mobile home onto parcel by the end of May 2017, Council offer the following comments:

1. A legal survey by a Saskatchewan Legal Surveyor would need to accompany a subdivision application that would have to go to Community Planning; and
2. Rezoning would be required for map amendments which the applicant would be required to pay the costs associated with advertising plus \$800 for each of the zoning district map amendments to rezone the proposed 1 acre parcel from A–Agriculture to CR1–High Density Country Residential District and rezone from A–Agriculture to CR2–Medium Density Country Residential District for the remaining 3.74 acres; and
3. A service agreement would be required for offsite fees of \$2,000 for the new parcel and a requirement for an approach; and
4. As each parcel shall have 30 meters of frontage onto a developed all-weather road, subdividing from the far west of the parcel would not be acceptable; and
5. Development, Building and Moving permits would be required; and
6. Mobile Homes (Manufactured Homes) shall be a minimum width of 6.7 meters (22 feet wide) and shall be approved by the municipality’s building inspector prior to being moved into the RM; and
7. Further, as rezoning is a legislated process, Council cannot predetermine a decision on a proposed concept plan, without going through due process.

Carried.

GO IN CAMERA 11:05 A.M.
176/17

PANTER: That, the time being 11:05 a.m., Council close a portion of this meeting to the public to go in camera under the authority of Part III, Section 21 of *The Local Authority Freedom of Information and Protection of Privacy Act*, the public gallery be vacated and those present for this closed session be Administrator Donna Tymiak, Reeve John Teer and Councillors Doug Panter, Ron Miller, Wayne Cowan and Richard Crashley.

Carried.

GO OUT OF CAMERA 11:20 A.M.
177/17

COWAN: That, the time being 11:05 a.m., Council go out of camera and invite the public back into the Council Meeting.

Carried.

WAPITI REGIONAL LIBRARY – Annual General Meeting
178/17

CRASHLEY: That, Ron Miller be authorized to attend the Wapiti Regional Library Annual Meeting to be held Saturday, April 29th, 2017 at the Northern Regional Recreation Centre, Hwy 2 North, Red Wing, SK and that associated expenses be paid.

Carried.

UPGRADES TO AIR STRIP

179/17

MILLER: That, Councillors Wayne Cowan and Richard Crashley speak with the Town of Big River Council regarding maintenance and upgrades to the airstrip and provide a report back to Council.

Carried.

RECESS FOR LUNCH – 12:03 PM

180/17

PANTER: That, Council recess for lunch for one hour.

Carried.

RECONVENE DELIBERATIONS – 1:03 PM

181/17

COWAN: That, council reconvene its deliberations.

Carried.

RM COMPUTER

182/17

CRASHLEY: That, the Administrator be authorized to take the RM Computer to Munisoft in Regina for hardware maintenance, Thursday April 13, 2017, and that mileage be paid by the municipality.

Carried.

LETTER TO MINISTRY OF ENVIRONMENT

183/17

PANTER: That, a letter be sent to the Ministry of Environment Regional Office with a copy going to M.L.A Scott Moe regarding the ongoing illegal dumping on SE-32-55-07-W3.

Carried.

Delegation George Hildebrand joined the Council Meeting to discuss road maintenance 2:00 p.m. – 2:25 p.m.

TEMPORARY PART TIME LABOURER

184/17

COWAN: That, the Administrator run an advertisement for a temporary part time summer employee to work on an as need basis and that applicants shall have a valid driver's licence and that experience operating equipment will be considered an asset and wages to be determined by Council based on experience.

Carried.

Delegation Doug Olson and Michele Good joined the Council Meeting to discuss Phase II of their Park Model District 2:27 p.m. – 2:55 p.m.

PARK MODEL DISTRICT PHASE II – SE-01-57-07-W3

185/17

CRASHELY: That, Council offer the following comments to Community Planning regarding proposed Lots 10 to 22, Block 3; Lots 1 to 9, Block 4; Lots 1 to 9, Block 5 and Aspen Way in SE-01-57-07-W3, as prepared by Calvin W. A. Bourassa, Altus Geomatics, S.L.S. and dated February 28th, 2017:

1. The area within the proposed subdivision will require the 'H' Hold Symbol be removed from the RPM – Park Model Residential District to conform to Section 6.9 of Zoning Bylaw 1A/16;
2. Proposed Lot 10, Block 3 requires a modification to provide a rear site line to be developable under Zoning Bylaw 1A/16;
3. The developer will be required to provide a drainage plan and road design and profiles from a professional engineer prior to the municipality entering into a service agreement;
4. A service agreement will be required for the construction of Aspen Way to meet municipal standards and will include, among other things, a requirement for the developer to deposit a letter of credit with the municipality in the amount of \$104,000.00/km of roadway, offsite fees in the amount of \$2,000.00 per lot and proof of liability insurance in the amount of \$3,000,000;
5. Section 14 of *The Public Health Act, 1994* outlines the responsibilities of municipalities as it pertains to a system for sewage disposal which the Town of Big River and the RM of Big River, No. 555 have addressed collectively by virtue of an agreement dated November 10th, 2008, which also provides that the agreement will be readdressed if capacity becomes an issue;
6. Council has no information about the ground water supply in the area;
7. Potable water is available at a cost at the Town of Big River fill station; and
8. The RM of Big River has transfer station locations to accommodate garbage disposal.
9. Council does not require additional Municipal Reserve or Cash in Lieu as Phase 1 dedication is considered sufficient.

Carried.

BYLAW 7/17 – Remove H Symbol – Phase II – Olson RPM District

186/17

MILLER: That, Bylaw 7/17, a bylaw to amend Zoning Bylaw 1A/16, be read a first time.

Carried.

SERVICE AGREEMENT – Phase II – Olson RPM District

187/17

PANTER: That, the Administrator prepare a service agreement for proposed Lots 10 to 22, Block 3; Lots 1 to 9, Block 4; Lots 1 to 9, Block 5 and Aspen Way in SE-01-57-07-W3, as prepared by Calvin W. A. Bourassa, Altus Geomatics, S.L.S., dated February 28th, 2017 and upon receipt of the drainage plan and road profiles from the developer, the Administrator and Reeve by authorized to sign the said agreement.

Carried.

Delegation Kris Kulczycki joined the Council Meeting to request Council to sell back to him property acquired under Tax Enforcement Act, offering to pay all arrears and costs versus it being sold by public tender 3:02 p.m. – 3:22 p.m.

ROAD TOUR

188/17

CRASHLEY: That, the RM rent the old handi-bus from Gregg Buckingham for the road tour at a rate of \$300/day plus fuel and cleaning.

Carried.

REPORTS

189/17

MILLER: That, the following reports be acknowledged and filed:

Maintenance

Committee Reports and Financial Statements

Carried.

CORRESPONDENCE

190/17

PANTER: That, the correspondence having been read now be filed and that a list of the correspondence having been read be added to and form part of these minutes.


Carried.

ADJOURNMENT – 3:32 PM

191/17

COWAN: That, this meeting be adjourned.

Carried.



Reeve



Administrator