

THE MINUTES OF A REGUALR MEETING OF THE COUNCIL OF THE RURAL MUNICIPALITY OF BIG RIVER NO. 555 HELD ON MARCH 21st, 2017 AT THE BIG RIVER COMMUNITY CENTRE IN BIG RIVER, SASKATCHEWAN.

CALL TO ORDER

The meeting was called to order by Reeve John Teer at 9:03 a.m.

PRESENT

Division 1 – Doug Panter
Division 2 – Ron Miller
Reeve – John Teer
Administrator - Donna Tymiak

Division 3 – Wayne Cowan
Division 4 – Richard Crashley

ADD AGENDA ITEM

111/17

PANTER: That, an invoice from Len’s Trucking be added to the agenda.

Carried.

APPROVAL OF AGENDA

112/17

COWAN: That, the March 21st, 2017 agenda be approved as presented.

Carried.

MINUTES

113/17

PANTER: That, the minutes of the Regular Meeting of Council held on February 13th, 2017 be approved as presented.

Carried.

STATEMENT OF FINANCIAL ACTIVITIES

114/17

COWAN: That, the Statement of Financial Activities for the month of February, be accepted as presented.

Carried.

LIST OF ACCOUNTS

115/17

CRASHLEY: That, the List of Accounts as listed on the attached schedule, totaling \$ 262,764.54 reflecting cheques 9190 to 9238, be passed for payment.

Carried.

COUNCIL INDEMNITY AND OTHER BILLS

116/17

MILLER: That, the following accounts be approved for payment at this meeting and added to the next list of accounts presented to Council:

Wayne Cowan	Council Indemnity	\$ 525.00
Richard Crashley	Council Indemnity/Meals	\$ 1,358.05
Ron Miller	Council Indemnity	\$ 1,015.00
Doug Panter	Council Indemnity	\$ 1,151.00
John Teer	Council Indemnity	\$ 1,445.00

Carried.

Reeve John Teer declared a pecuniary interest when the next topic came up and left the council chambers, declaring he is an employee of Len's Trucking 9:13 a.m.

Deputy Reeve Doug Panter chaired the meeting in the Reeve's absence.

INVOICE – LEN'S TRUCKING LTD

117/17

COWAN: That, the following invoices from Len's Trucking Ltd. be paid:

March 21/17	Supply and Haul Gravel onto Roads	\$901.95
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Carried.

Reeve John Teer returned to the Council Meeting and resumed chairing the meeting 9:14 a.m.

2016 AUDITED FINANCIAL STATEMENT

118/17

MILLER: That, the PWC 2016 year-end report to Council and the 2016 draft audited financial statement be accepted as presented.

Carried.

FINANCIAL STATEMENT ABSTRACTS

119/17

PANTER: That, in accordance with Section 185 of *The Municipalities Act*, the Administrator publicize, by mailing with the 2017 tax notices, a synopsis of the 2016 RM audited financial statements and include the following statements: Statement 1, Statement 2 and Statement 3 and further; Council acknowledge any person at any time during regular business hours may inspect or obtain a copy of the complete audited financial statement including the Auditor's Report.

Carried.

RECYCLE RESPONSIBLE NEWSLETTER

120/17

COWAN: That, Administration include with the 2017 Assessment Notices the Hwy 55 Waste Management Recycle Responsibly Newsletter and the advertisement previously placed in the local Gateway encouraging RM Ratepayers to reduce garbage and recycle as the municipality is receiving money for recycle material from the Multi-Material Recycling Program (MMRP).

Carried.

BIG RIVER AND DISTRICT RECREATION AND CULTURAL COMMITTEE BOARD BUDGET

121/17

CRASHLEY: That, the 2017 Big River and District Recreation and Cultural Board Committee Budget be accepted as presented.

Carried.

BIG RIVER AND DISTRICT RECREATION AND CULTURAL BOARD MUNICIPAL BUDGET

122/17

MILLER: That, the 2017 Big River and District Recreation and Cultural Board Municipal Budget be accepted as presented.

Carried.

CEMETERY COMMITTEE DONATION

123/17

PANTER: That, the RM make a donation to the Town of Big River/Big River Cemetery Committee in the amount of \$1,500.00.

Carried.

STARS HELICOPTER AIR AMBULANCE DONATION

124/17

COWAN: That, Council make a contribution of \$1,778.00 to the STARS helicopter air ambulance program, based on \$2.00/capita and submit payment to SARM so one cheque on behalf of all rural municipalities in the province may be made to STARS at a SARM Convention.

Carried.

SASK CRIME STOPPERS

125/17

CRASHLEY: That, the Saskatchewan Crime Stoppers 2017 voluntary requisition in the amount of \$200.00, be paid.

Carried.

NCTPC MEMBERSHIP

126/17

MILLER: That, the NCTPC membership fee for April 1, 2017 to March 31, 2018, in the amount of \$600.00, be paid.

Carried.

NCTPC ANNUAL MEETING

127/17

PANTER: That, a delegation of Reeve John Teer and Councillors Doug Panter and Wayne Cowan be authorized to attend the North Central Transportation Planning Committee Annual Meeting, Thursday, April 20th, 2017, commencing at 7:00 p.m., at the Blaine Lake Senior's Hall, and that associated expenses be paid.

Carried.

TENDERING TAX TITLE PROPERTY POLICY

128/17

COWAN: That, Council adopt a policy regarding the sale of tax title property, if being offered for sale by tender, whereby all bids that are tendered be submitted to the auditor of the municipality and no person other than the auditor be entitled to open and inspect the tendered bids.

Carried.

ADVERTISE TTP – Lot 6, Block 5, Plan 102004603 Sunset Cove

129/17

CRASHLEY: That, in compliance with Section 31(1) of the *Tax Enforcement Act*, offer for sale, by publishing in one week of the Shellbrook Chronicle and posting the notice in the municipal office the following Tax Title Property:

Lot 6, Block 5, Plan 102004603, Ext 0; ISC Surface Parcel # 164762556

Carried.

BYLAW 6/17 – Disposal of Personal Property

130/17

MILLER: That, Bylaw 6/17, a bylaw for the disposition of lost and unclaimed personal property, be read a first time.

Carried.

BYLAW 6/17 – Disposal of Personal Property
131/17

PANTER: That, Bylaw 6/17, be read a second time.

Carried.

APPROVAL FOR 3 READINGS AT THIS MEETING
132/17

COWAN: That, Bylaw No. 6/17 be given three readings at this meeting.

Carried Unanimously.

BYLAW 6/17 – Disposal of Personal Property
133/17

CRASHLEY: That, Bylaw 6/17, be read a third time.

Carried.

REQUEST FOR CONSOLIDATION – Stack
134/17

MILLER: That, conditional to the Ministry of Government Relations approving Zoning Bylaw Amendment 2/17, Council of the RM of Big River has no objection to the current landowner making application to Information Services Corporation, within 90 days of this permission to consolidate Lots 17 and 18, Block 4, Plan 80B12105, Cowan Lake Subdivision, and the new lot number created be 17A.

Carried.

BYLAW ENFORCEMENT
135/17

PANTER: That, in accordance with Section 373 of *The Municipalities Act*, S.S., 2005, c. M-36.1, Council appoint EPS Management Services Inc. as Bylaw Enforcement Services provider and the Bylaw Enforcement Officers under their employ as the Bylaw Enforcement Officers of the RM of Big River, No. 555, and that further the Reeve and Administrator be authorized to enter into a 1 year contract with the same, with a provision for flexible weekday and weekend coverage.

Carried.

BYLAW 5/17 – Assessment Appeal Fees
136/17

COWAN: That, Bylaw 5/17, a bylaw to establish assessment appeal fees, be read a first time.

Carried.

BYLAW 5/17 – Assessment Appeal Fees
137/17

CRASHLEY: That, Bylaw 5/17, be read a second time.

Carried.

APPROVAL FOR 3 READINGS AT THIS MEETING
138/17

MILLER: That, Bylaw No. 5/17 be given three readings at this meeting.

Carried Unanimously.

BYLAW 5/17 – Assessment Appeal Fees
139/17

PANTER: That, Bylaw 5/17, be read a third time.

Carried.

BYLAW 4/17 – Big River Health Care Recruitment Committee
140/17

COWAN: That, Council recommend to the Big River Health Care Recruitment Committee that the Bylaw to Operate the Big River Health Care Improvement Committee be changed to reflect the voting members appointed by resolution of their respective Councils be two elected members of the Town Council, two elected members of the RM Council and two members at large; and further that four members constitute a quorum with at least three of the members being elected members.

Carried.

GRAVEL HAUL TENDER
141/17

CRASHLEY: That, the RM advertise on sasktenders.ca a tender to haul up to 10,000 cubic yards of gravel from the RM gravel stockpiles, commencing approximately June 1st, 2017 and being completed by August 15th, 2017 with additional gravel being hauled sporadically during the year, and that tenders be received by the RM Office until 9:00 A.M., CST, Tuesday May 2nd, 2017, and that Council review tenders May 8th, 2017, at the Regular Meeting of Council, and that contractors be informed that a letter of good standing from WCB, a documented safety policy and program to comply with Occupational Health & Safety, proof of \$ 3,000,000.00 liability insurance and a detailed list of equipment for the loading and hauling of gravel must accompany the tender submission, and further, no full length clam dump trailers will be permitted in the haul.

Carried.

RECESS FOR LUNCH – 12:05 PM
142/17

MILLER: That, Council recess for lunch for one hour.

Carried.

RECONVENE DELIBERATIONS – 1:05 PM
143/17

PANTER: That, council reconvene its deliberations.

Carried.

Councillor Richard Crashley did not return to the Council meeting after lunch.

ADDITIONAL INVOICES
144/17

COWAN: That, the following accounts be approved for payment at this meeting and added to the next list of accounts presented to Council:

Prairie Mapping Services	Digital Maps for Website	\$220.00
Queens Printer	RM Release Binder Updates	\$131.25

Carried.

ROAD TOUR
145/17

MILLER: That, the road tour be scheduled for May 4th and 5th, 2017 and Administration seek out a van that may be rented for the two days so everyone can travel together.

Carried.

Delegation Dennis Aarrestad and Brian Meyers on behalf of Carrier Lumber addressed Council regarding their discretionary use development applications 1:30 p.m. – 1:45 p.m.

TEMPORARY DISCRETIONARY USE DEVELOPMENT PERMIT APPLICATION – PT-NW-16-55-07-W3
146/17

PANTER: That, notice having been provided in accordance with Section 3.7 of Zoning Bylaw 1A/16 and no concerns having been raised, Council approve the temporary discretionary use development permit to allow for the applicant to store stocks of rough lumber from Carrier Lumber on PT-NW-16-55-07-W3, Ext 63, conditional to:

1. The permit is valid for 12 months; and
2. The stocks of lumber be set back at least 20 meters from the centerline of the municipal road in accordance with Bylaw 3/10; and
3. The approach and access into the NW-16-55-07-W3 be graveled so materials from the field are not dragged onto the municipal road with tires;
4. Signage being placed to warn the motoring traffic of trucks and equipment turning;
5. No stocks of lumber be carried down the municipal road by forklifts;
6. A road maintenance agreement be entered into with the municipality.

Carried.

ROAD MAINTENANCE AGREEMENT – For Discretionary Use Development Permit PT-NW-16-55-07-W3
147/17

COWAN: That, the RM of Big River, No. 555 enter into a road maintenance agreement with Carrier Forest Products Ltd. to accommodate their discretionary use development permit application, whereby they haul stocks of lumber from South of SW-21-55-07-W3 (Carrier Forest Products) directly across the municipal road onto PT-NW-16-55-07-W3.

Carried.

TEMPORARY DISCRETIONARY USE DEVELOPMENT PERMIT APPLICATION – PT-NE-16-55-07-W3
148/17

MILLER: That, notice having been provided in accordance with Section 3.7 of Zoning Bylaw 1A/16 and no concerns having been raised, Council approve the temporary discretionary use development permit to allow for the applicant to store stocks of lumber, both rough and dressed, from Carrier Lumber, for air drying on PT-NE-16-55-07-W3 conditional to:

1. The permit is valid for 12 months; and
2. The stocks of lumber be set back at least 20 meters from the centerline of the municipal road in accordance with Bylaw 3/10; and
3. The approach and access into the NE-16-55-07-W3 be graveled so materials from the field are not dragged onto the municipal road with tires;
4. Signage be placed to warn the motoring traffic of trucks and equipment turning;
5. No stocks of lumber be hauled down the municipal road by forklifts;
6. A road maintenance agreement be entered into with the municipality.

Carried.

ROAD MAINTENANCE AGREEMENT – For Discretionary Use Development Permit PT-NE-16-55-07-W3
149/17

PANTER: That, the RM of Big River, No. 555 enter into a road maintenance agreement with Carrier Forest Products Ltd. to accommodate their discretionary use development permit application, whereby they haul stocks of rough and dressed lumber from South of SW-21-55-07-W3 (Carrier Forest Products) directly across the municipal road onto PT-NE-16-55-07-W3.

Carried.

Delegation George Hildebrand joined the Council Meeting to discuss road maintenance and the outside operations 1:55 p.m. – 2:25 p.m.

REPORTS

150/17

PANTER: That, the following reports be acknowledged and filed:
Maintenance
Committee Reports and Financial Statements
Regional Park Canada 150

Carried.

CORRESPONDENCE

151/17

COWAN: That, the correspondence having been read now be filed and that a list of the correspondence having been read be added to and form part of these minutes.

Carried.

SUSPEND MEETING FOR PUBLIC HEARING – 3:02 P.M. Zoning Bylaw Amendments

152/17

MILLER: That, Council suspend meeting for public hearing.

Carried.

RECONVENE DELIBERATIONS – 3:03 PM

153/17

PANTER: That, Council reconvene its deliberations.

Carried.

BYLAW 10/16 – AMEND ZONING BYLAW 1A/16

154/17

COWAN: That, Bylaw 10/16, a bylaw to amend Zoning Bylaw 1A/16, be read a second time.

Carried.

BYLAW 10/16 – AMEND ZONING BYLAW 1A/16

155/17

MILLER: That, Bylaw 10/16, a bylaw to amend Zoning Bylaw 1A/16, be read a third time.

Carried.

BYLAW 3/17 – Zoning Bylaw Amendment – RV Certification

156/17

PANTER: That, Bylaw 3/17, a bylaw to amend Zoning Bylaw 1A/16, be read a second time.

Carried.

BYLAW 3/17 – Zoning Bylaw Amendment – RV Certification

157/17

COWAN: That, Bylaw 3/17, a bylaw to amend Zoning Bylaw 1A/16, be read a second time.


Carried.

ADJOURNMENT – 3:04 PM


158/17

MILLER: That, this meeting be adjourned.

Carried.



Reeve



Administrator