

THE MINUTES OF A REGUALR MEETING OF THE COUNCIL OF THE RURAL MUNICIPALITY OF BIG RIVER NO. 555 HELD ON FEBRUARY 13th, 2017 AT THE BIG RIVER COMMUNITY CENTRE IN BIG RIVER, SASKATCHEWAN.

CALL TO ORDER

The meeting was called to order by Reeve John Teer at 9:00 a.m.

PRESENT

Division 1 – Doug Panter
Division 2 – Ron Miller
Reeve – John Teer
Administrator - Donna Tymiak

Division 3 – Wayne Cowan
Division 4 – Richard Crashley

ADD AGENDA ITEM

66/17

PANTER: That, Sask Tel Cable Installation be added to the agenda.

Carried.

ADD AGENDA ITEM

67/17

COWAN: That, payment for Schmidt Trucking be added to the agenda.

Carried.

APPROVAL OF AGENDA

68/17

CRASHLEY: That, the February 13th, 2017 agenda be approved as presented.

Carried.

MINUTES

69/17

PANTER: That, the minutes of the Regular Meeting of Council held on January 16th, 2017 be approved as presented.

Carried.

STATEMENT OF FINANCIAL ACTIVITIES – December 2016

70/17

COWAN: That, the Statement of Financial Activities for the month of December, 2016 be accepted as presented.

Carried.

STATEMENT OF FINANCIAL ACTIVITIES – January 2017

71/17

MILLER: That, the Statement of Financial Activities for the month of January, 2017 be accepted as presented.

Carried.

LIST OF ACCOUNTS

72/17

MILLER: That, the List of Accounts as listed on the attached schedule, totaling \$ 233,194.58 reflecting cheques 9150 to 9189, be passed for payment.

Carried.

PAYMENT TO 101186505 SASK LTD. o/a SCHMIDT TRUCKING

73/17

PANTER: That, Certificate of Payment No. 1 recommended for payment by Jonathan Peterson, Engineer, AECOM and accepted by 101186505 Saskatchewan Ltd. be approved by Council and the invoice dated February 9th, 2017, for the installation of two large diameter culverts at SW-10-57-07-W3, in the amount of \$141,088.50, be paid.

Carried.

COUNCIL INDEMNITY AND OTHER BILLS

74/17

COWAN: That, the following accounts be approved for payment at this meeting and added to the next list of accounts presented to Council:

Wayne Cowan	Council Indemnity	\$ 310.00
Richard Crashley	Council Indemnity	\$ 395.00
Ron Miller	Council Indemnity	\$ 215.00
Doug Panter	Council Indemnity	\$ 1,151.00
John Teer	Council Indemnity	\$ 405.00
Munisoft	Notices and Receipts	\$ 552.65

Carried.

MARCH REGULAR COUNCIL MEETING

75/17

CRASHLEY: That, the March 2017 Council meeting be rescheduled to Tuesday March 21st, 2017 to be held in the Board Room of the Big River Community Centre, commencing at 9:00 a.m.

Carried.

TAX ENFORCMENT - KULCZYCKI

76/17

MILLER: That, in accordance with Section 26.1 of *The Tax Enforcement Act*, the Rural Municipality of Big River, No. 555 request Zatlyn Law Office to prepare the required documents to make application to the Registrar for registration of the transfer of title of Lot 6, Block 5, Plan 102004603, title number 143768111, into the name of the said municipality.

Carried.

GO IN CAMERA 9:45 A.M.

77/17

PANTER: That, the time being 9:45 a.m., that Council close a portion of this meeting to the public to go in camera under the authority of Part III, Section 21 of *The Local Authority Freedom of Information and Protection of Privacy Act*, the public gallery be vacated and those present for this closed session be Administrator Donna Tymiak, Reeve John Teer and Councillors Doug Panter, Ron Miller, Wayne Cowan and Richard Crashley.

Carried.

GO OUT OF CAMERA 10:25 A.M.

78/17

COWAN: That, the time being 10:25 a.m., Council go out of camera and invite the public back into the Council Meeting.

Carried.

NOTICE REGARDING DEMOLITION OF BUILDINGS ON TAX TITLE PROPERTY

79/17

CRASHLEY: That, the RM of Big River, No. 555, having acquired title to Block A, Plan 101552138, Ext 21 under authority of *The Tax Enforcement Act* and as such is considered the landlord under Section 36(1) of *The Tax Enforcement Act*, that "Notice to End Tenancy" be immediately provided to Garry Frizzell in accordance with *The Residential Tenancies Act, 2006*, as the RM intends to demolish the house and garage due to their recorded age and dilapidated condition.

Carried.

MREP – REQUEST EXTENSION

80/17

MILLER: That, Council acknowledge the Administrator requested February 8th, 2017, an extension on the MREP Delaronde Resort Road Project and a reallocation of approved MREP Grant, originally allocated for construction costs to be allocated towards engineering costs due to the added supervision required during construction.

Carried.

ADMINS PARTICIPATION AT SARM

81/17

PANTER: That, Council has no objection to Administrator Donna Tymiak participating with AtanaManagment in a session regarding asset management at the SARM Annual Convention.

Carried.

GROUND DISTURBANCE AWARENESS

82/17

COWAN: That, George Hildebrand, John Teer, Ron Miller and Richard Crashley be registered for the Ground Disturbance Awareness Course March 14th, 2017 in Breakout Room 2 at Prairieland Park, Saskatoon and that associated expenses including the tuition (\$50/p) and materials (\$18/p) be paid.

Carried.

REQUEST FOR PENALTY REFUND

83/17

CRASHLEY: That, a request by Michael and Donna Bartelen dated January 18th, 2017 whereby the RM of Big River, No. 555 refund the interest added January 1, 2017 onto unpaid 2016 taxes, be denied.

Carried.

ORGANIZED HAMLET OF PHILLIPS GROVE BUDGET

84/17

MILLER: That, the Organized Hamlet of Phillips Grove 2017 Budget be accepted as presented.

Carried.

ORGANIZED HAMLET OF NESSLIN BUDGET

85/17

PANTER: That, the Organized Hamlet of Nesslin 2017 Budget be accepted as presented.

Carried.

EMO BUDGET

86/17

COWAN: That, the 2017 Big River & District Emergency Measures Organization (EMO) Budget be accepted as presented.

Carried.

RECESS FOR LUNCH – 12:05 PM

87/17

CRASHLEY: That, council recess for lunch for one hour.

Carried.

RECONVENE DELIBERATIONS – 1:08 PM
88/17

MILLER: That, council reconvene its deliberations.

Carried.

FIRE COMMITTEE BUDGET
89/17

PANTER: That, the 2017 Big River and District Fire Committee Budget be accepted as presented.
Carried.

ADDITIONAL INVOICES
90/17

COWAN: That, the following accounts be approved for payment at this meeting and added to the next list of accounts presented to Council:

Donna Tymiak	February Advance	\$ 2,000.00
Donna Tymiak	Mileage to Tax Tool Workshop	\$ 87.50

Carried.

2017 CALCIUM PROJECT
91/17

CRASHLEY: That, the municipality order 2 loads (approximately 18 tonnes/load) of Calcium Chloride Gold 35% from Tiger Calcium Services Inc. to be applied on municipal roads between mid-June and July 1st, 2017 and that Tiger be advised that the RM shall be notified in advance to ensure the roads are prepared for application.

Carried.

REQUEST FROM PARKLAND ASSOCIATION OF RM'S
92/17

MILLER: That, the RM of Big River, No. 555 respond to the RM of Meeting Lake #466 tasked with hosting the 2017 Parkland Association of Rural Municipality's Annual Meeting, whereby they have been asked to "change a resolution passed at the said meeting", that the Council suggest the meeting be either sent in as passed by the delegates in attendance at the meeting and request an amendment from the SARM delegation at convention or submit the resolution as they see fit from their individual Council.

Carried.

ADVERTISE FOR PUBLIC HEARING – Alteration Amendment to Zoning Bylaw
93/17

PANTER: That, the Administrator advertise Council's intention to alter Bylaw 10/16 an amending bylaw to Zoning Bylaw 1A/16 in the February 24th and March 3rd, 2017 issues of the Shellbrook Chronicle.

Carried.

BYLAW 3/17 – Zoning Bylaw Amendment – RV Certification
94/17

COWAN: That, Bylaw 3/17, a bylaw to amend Zoning Bylaw 1A/16, be read a first time.
Carried.

ADVERTISE FOR PUBLIC HEARING – Zoning Bylaw Amendment – RV Certification
95/17

CRASHLEY: That, the Administrator advertise Council's intention to amend Zoning Bylaw 1A/16 in the February 24th, and March 3rd, 2017 issues of the Shellbrook Chronicle.
Carried.

PLANNING 101 WORKSHOP
96/17

MILLER: That, the Administrator Donna Tymiak, Reeve John Teer and Councillors Doug Panter and Wayne Cowan be registered for the Planning 101 Workshop to be held in Prince Albert Tuesday April 18th, 2017 and that the \$50.00 registration and associated expenses be paid.
Carried.

APPOINTMENTS – Big River Library Board
97/17

PANTER: That, Joyce Giesser be appointed to the Big River Library Board for the balance of 2017.
Carried.

Delegation George Hildebrand joined the Council meeting to discuss municipal roads, equipment and bridges 1:57 p.m. – 2:05 p.m.

ADVERTISE FOR CONTRACTORS LIST
98/17

COWAN: That, the RM request contractors wishing to do work for the municipality in 2017, to supply the municipal office with their equipment list and rates and that the said list be accompanied by a letter of good standing with WCB and proof of liability insurance of no less than 3 million dollars applicable to their operations and, further, contractors doing work for the municipality are required to be compliant with the *Saskatchewan Employment Act* and the *Occupational Health and Safety Regulations, 1996*.

Carried.



SPRING WEIGHT RESTRICTIONS

99/17

CRASHLEY: That, Council adopt the following Spring Weight Restriction Policy 400-9.1:

- 1) That the road ban committee, as appointed annually, may issue a verbal overweight permit which will be only valid to 11:00 am on the day of issuance.
- 2) That permits will only be issued when the temperature is minus 5 degrees Celsius or lower.
- 3) That the RM Office is called each morning by a member of the said committee advising of permits issued.

Carried.

RMAA CONVENTION

100/17

MILLER: That, the Administrator be authorized to attend the RMAA Annual Convention to be held May 15th to 18th in Saskatoon and that associated expenses be paid.

Carried.

ADMINISTRATOR HOLIDAYS

101/17

PANTER: That, Council has no objection to the Administrator taking holidays April 3rd and 4th and May 29th, 30th and 31st and from June 19th to 23rd, 2017.

Carried.

Councillor Richard Crashley left the Council Chambers 2:26 p.m.

DRAFT BYLAW

102/17

COWAN: That, the Administrator draft a bylaw to participate in the Big River and District Health Improvement Committee, to be considered by Council at their next regular meeting and that in the interim, Councillors Doug Panter and Wayne Cowan attend any health meetings on behalf of the RM.

Carried.

Councillor Richard Crashley returned to the Council Chambers 2:28 p.m.

SUSPEND MEETING FOR PUBLIC HEARING – 3:04 P.M. Zoning Bylaw Amendments – Parcel Consolidation

103/17

CRASHLEY: That, Council suspend meeting for public hearing.

Carried.

RECONVENE DELIBERATIONS – 3:05 PM

104/17

MILLER: That, Council reconvene its deliberations.

Carried.

BYLAW 2/17 SECOND READING – Zoning District Map Amendment – Cowan Lake Subdivision
105/17

CRASHLEY: That, Bylaw 2/17, being a bylaw to amend Zoning Bylaw 1A/16, be given second reading.
Carried.

BYLAW 2/17 THIRD READING – Zoning District Map Amendment – Cowan Lake Subdivision
106/17

MILLER: That, Bylaw 2/17, being a bylaw to amend Zoning Bylaw 1A/16, be given third reading.
Carried.

REPORTS
107/17

PANTER: That, the following reports be acknowledged and filed:
Maintenance
Committee Reports and Financial Statements
Carried.

CORRESPONDENCE
108/17


COWAN: That, the correspondence having been read now be filed and that a list of the
correspondence having been read be added to and form part of these minutes.
Carried.

SASKTEL CABLE INSTALLATION – NE-26-56-07-W3
109/17

MILLER: That, upon clarification from SaskTel as to the depth conduit will be installed for service in
NE-26-56-07-W3, SaskTel Project 8014521, Council respond to SaskTel they are not aware of any buried
facilities or underground utilities in the proposed work area.
Carried.

ADJOURNMENT – 3:31 PM
110/17

PANTER: That this meeting be adjourned.
Carried.



Reeve



Administrator